



# CITY OF HAGERSTOWN, MARYLAND

Planning & Code Administration Department

One East Franklin Street • Hagerstown, MD 21740

E-mail: [planning@hagerstownmd.org](mailto:planning@hagerstownmd.org)

Telephone: 301-739-8577, ext. 138 • Website: [www.hagerstownmd.org](http://www.hagerstownmd.org)

## HAGERSTOWN HISTORIC DISTRICT COMMISSION

### MINUTES

DATE: March 13, 2025 – 4:30 p.m.

LOCATION: Room 407, City Hall Building

Attendance –

Name	In-Person	Remote	Absent
<b>Appointed Voting Members</b>			
Michael Gehr, Chairperson	X		
Leslie Allen, Vice Chairperson	X		
Robert Powell	X		
W. Douglas Carroll			X
Michael Heyser	X		
Rich Owens			X
Sven Alstrom	X		
<b>Staff and Ex-Officio Members</b>			
S. Bockmiller, Development Review Planner/Zoning Administrator	X		
M. Revilla, Recording Secretary	X		

Preliminary Matters -

Call to Order and Instructions from the Chair –

Michael Gehr called the meeting to order at **4:38 p.m.** Attendance of members and staff are reflected in the chart above. The Chair read the standard public instructions regarding order of business into the record.

Approval of Minutes –

**Approval of Minutes for meeting of January 9, 2025, January 23, 2025**

Mr. Powell made a motion to adopt the minutes of January 9, 2025, as presented with no changes. Mr. Heyser. seconded the motion. The motion passed by a vote of 4-0-1.

Mr. Powell made a motion to adopt the minutes of January 23, 2025, as presented with no changes. Mr. Heyser. seconded the motion. The motion passed by a vote of 4-0-1.

Consent Agenda –

HDC-2025-10 –55-57 South Potomac Street – Lighting & Signage.

HDC-2025-11– 35 North Potomac Street – James Sheats – Signage.

Motion – Mr. Heyser: Mr. Chairman, I have reviewed the materials submitted in Cases HDC-2025-10, and HDC-2025-11 and their associated staff reports and recommendations, and I have viewed the properties in question. The staff reports recommend approval of these applications as consistent with the applicable

standards adopted by this Commission, and no one has appeared at this hearing with concerns about issues with, or objections to these applications. Therefore, I move that this Commission adopt the staff evaluations and recommendations in these cases as its own and grant Certificates of Appropriateness to the applicants for Cases HDC-2025-10, HDC-2025-11. Mr. Powell seconded. The motion passed with a vote of 5-0-0.

Design Review -

None.

Workshops -

None.

New Business -

None.

Old Business -

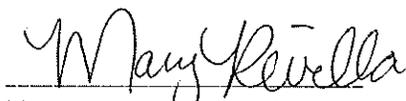
Notice regarding a variance for the property at 160 South Prospect Street.  
There was no discussion.

Announcements -

None.

Adjourn -

With no further discussion, Mr. Powell made a motion to adjourn, and Ms. Allen seconded the motion, the meeting adjourned at 6:00 P.M.

  
\_\_\_\_\_  
Mary Revilla, Recording Secretary  
Approved 3.27.25