



# CITY OF HAGERSTOWN, MARYLAND

Planning & Code Administration Department

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## HAGERSTOWN HISTORIC DISTRICT COMMISSION

### MINUTES

DATE: January 23, 2025 – 4:30 p.m.

LOCATION: Room 407, City Hall Building

Attendance –

Name	In-Person	Remote	Absent
<b>Appointed Voting Members</b>			
Michael Gehr, Chairperson	X		
Leslie Allen, Vice Chairperson			X
Robert Powell	X		
W. Douglas Carroll	X		
Glen Grant			X
Matthew Sherman			X
Michael Heyser	X		
<b>Staff and Ex-Officio Members</b>			
S. Bockmiller, Development Review Planner/Zoning Administrator	X		
M. Revilla, Recording Secretary	X		

Preliminary Matters -

Call to Order and Instructions from the Chair –

Michael Gehr called the meeting to order at 5:01p.m. Attendance of members and staff is reflected in the chart above. The Chair read the standard public instructions regarding order of business into the record.

Approval of Minutes –

Approval of Minutes for meetings of November 21, 2025, and January 9, 2025, Minutes.

Mr. Powell made a motion to adopt the minutes as presented with no changes. Mr. Heyser seconded the motion. The motion passed by a vote of 4-0-0.

Consent Agenda –

HDC-2025-02 –25 East Franklin Street – James Sheats –Signage.

HDC-2025-03 –645 Oak Hill Avenue – Clayton Marquiss –Columns.

Mr. Powell: "Mr. Chairman, I have inspected the project plans and the properties in question, and if constructed in accordance with these plans, these projects are compatible with the character of the district in our Historic District Guidelines, therefore it is also in harmony with the architectural design guidelines for Residential Historic Districts and the character of the adjoining properties. Therefore, I move that the HDC grant a certificate of appropriateness to the applicants in case numbers HDC-2025-02 and HDC-2025-03." Mr. Sherman seconded the motion. The motion passed by a vote of 4-0-0.

Design Review -**HDC-2025-01 – 37 West Antietam Street – MSB Architects – Parking Lot Site Plan.**

Scott Bowman and Jannelle Horst were present to answer questions and provide information. Mr. Powell asked if the proposed jersey wall will have designs on both sides. Scott Bowman confirmed the jersey wall would have designs on both sides and run along the alley as a barrier so there will be half of the windows on the bottom of the building as there are on the top.

**Motion -** Mr. Powell, "Mr. Chairman I have reviewed the materials submitted in Case No. HDC- 2025-01, and its associated staff report and recommendations, and I have viewed the property in question. The staff report recommends approval of this application as consistent with the applicable standards adopted by this Commission, and no one has appeared at this hearing with concerns about issues with, or objections to this application. Therefore, I move that this Commission adopt the staff evaluation and recommendations in this case as its own and grant a Certificate of Appropriateness to the applicant for Case No. HDC- 2025-01." Mr. Sherman seconded the motion. The motion passed by a vote of 4-0-0.

Workshops -**160 South Prospect Street & Walnut Lane– Nick Hodges – Design ideas for buildable structures.**

Nick Hodges provided the porch elevations he is proposing and stated the siding would be 6" vinyl siding. The Commission suggested the applicant come back for a second workshop before submitting plans.

New Business -

None.

Old Business-

Continued discussion of Design Guideline comments.

Announcements -

None.

Adjourn -

With no further discussion, Mr. Powell made a motion to adjourn, and Mr. Heyser seconded the motion, the meeting adjourned at 5:54 P.M.

  
Mary Revilla, Recording Secretary  
Approved 3.13.25