



CITY OF HAGERSTOWN, MARYLAND

Planning & Code Administration Department

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HAGERSTOWN HISTORIC DISTRICT COMMISSION

MINUTES

DATE: January 9, 2025 – 4:30 p.m.

LOCATION: Room 407, City Hall Building

Attendance –

Name	In-Person	Remote	Absent
Appointed Voting Members			
Michael Gehr, Chairperson	X		
Leslie Allen, Vice Chairperson			X
Robert Powell	X		
W. Douglas Carroll	X		
Glen Grant			X
Matthew Sherman			X
Michael Heyser	X		
Staff and Ex-Officio Members			
S. Bockmiller, Development Review Planner/Zoning Administrator	X		
M. Revilla, Recording Secretary	X		

Preliminary Matters -

Call to Order and Instructions from the Chair -

Michael Gehr called the meeting to order at 4:37 p.m. Attendance of members and staff are reflected in the chart above. The Chair read the standard public instructions regarding order of business into the record.

Approval of Minutes –

Approval of Minutes for meetings of December 6, 2024, and December 12, 2024.

Motion - Mr. Carroll made a motion to adopt the minutes of December 6, 2024, as presented with two changes. Mr. Heyser. seconded the motion. The motion passed by a vote of 4-0-0.

Motion - Mr. Carroll made a motion to adopt the minutes as presented with no changes. Mr. Powell. seconded the motion. The motion passed by a vote of 4-0-0.

Consent Agenda –

HDC-2024-64 –7 East Washington Street – Verizon Wireless –Antennas.

HDC-2024-65 – 37 South Potomac Street – Diane De Laet – Signage.

HDC- 2024-62 – 1 North Potomac Street – Steve Owens – Door.

Motion – Mr. Carroll "Mr. Chairman/Madam Chair, I have reviewed the materials submitted in Cases HDC-2024-62, HDC- 2024- 64, and HDC- 2024-65 and their associated staff reports and recommendations,

and I have viewed the properties in question. The staff reports recommend approval of these applications as consistent with the applicable standards adopted by this Commission, and no one has appeared at this hearing with concerns about, issues with, or objections to these applications. Therefore, I move that this Commission adopt the staff evaluations and recommendations in these cases as its own and grant Certificates of Appropriateness to the applicants for Cases HDC – 2024-62, HDC – 2024- 64, and HDC- 2024-65, with the conditions that Case HDC-2024-62 be installed with a brick infill above the door and setback approximately one inch, and case HDC- 2024-64 be with installed, painting the brick to match the existing antennas." Mr. Powell seconded. The motion passed with a vote of 4-0-0.

Design Review -

None.

Workshops -

111 South Potomac Street – Staci Decker – Exterior Doors.

Ms. Decker was not present to discuss the proposed door replacement.

160 South Prospect Street & Walnut Lane– Nick Hodges – Design ideas for buildable structures.

Nick Hodges discussed the proposed architectural designs for a duplex on Prospect Street with questions about average setbacks. He also advised that the property on Walnut Street has a sewer line that runs from South Prospect Street to the center of the lot on Walnut Street. The Commission was in favor of the design proposed for the two properties overall and will review an application once Mr. Hodges is ready to submit a final proposal.

New Business -

None.

Old Business -

Continued discussion of Design Guideline comments.

Announcements -

Mr. Bockmiller mentioned the Planning Director Kathy Maher is retiring in April 2025.

Adjourn -

With no further discussion, Mr. Powell made a motion to adjourn, and Mr. Heyser seconded the motion. The meeting adjourned at 5:26 P.M.



Mary Revilla, Recording Secretary

approved 1-23-25