



City of Hagerstown, Maryland Status & Information Report No. 32 for 2012

August 17, 2012

To Mayor Bruchey and Members of the City Council:

UPCOMING MEETINGS

AUGUST 2012						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2 9am-2pm Market Faire @ Elizabeth Hager Center Parking Lot	3 5:30-10 pm Wine Down Friday @ MD Theatre	4 7-8:30 pm Music By The Lake @ City Park Bandshell
5	6	7 3pm Executive Session 4 pm Work Session	8	9 9am-2pm Market Faire @ Elizabeth Hager Center Parking Lot	10 5:30-10 pm Wine Down Friday @ MD Theatre	11
12	13	14 3pm Executive Session 4pm Work Session	15	16 9am-2pm Market Faire @ Elizabeth Hager Center Parking Lot	17 5:30-10 pm Wine Down Friday @ MD Theatre	18
19	20	21 3pm Executive Session 5pm Work Session	22	23 9am-2pm Market Faire @ Elizabeth Hager Center Parking Lot	24 5:30-10 pm Wine Down Friday @ MD Theatre	25 9am-2pm Faire Off the Square @ Elizabeth Hager Center Parking Lot 11am-10pm Augustoberfest @ City Center
26 11am-5pm Augustoberfest @ City Center	27	28 7pm Regular Session	29	30 9am-2pm Market Faire @ Elizabeth Hager Center Parking Lot	31 5:30-10 pm Wine Down Friday @ MD Theatre	

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

BUSINESS & COMMUNITY RELATIONS DIVISION

1. **Faire Off The Square/Market Faire:** The Market Faire is continuing every Thursday from 10:00 AM to 2 PM and Faire Off The Square continues on August 25, 2012 from 9 AM to 2 PM. This month will benefit the Barbara Ingram School for the Arts. It will be held adjacent to the Augustoberfest Event.

2. **Music By The Lake:** Music By The Lake is has concluded for the year. The attendance numbers are below. We have had a positive response for the event.

Saturday, July 14, 2012	325
Saturday, July 21, 2012	200
Saturday, July 28, 2012	220
Saturday, August 04, 2012	270

3. **Augustoberfest:** The committee and staff are gearing up for the 17th Annual Augustoberfest to be held on August 25 and 26, 2012. The official keg-tapping will be held at 2 PM on Saturday, August 25, 2012. Signage of Augustoberfest event is being finalized and ordered.
4. **Krumpes Run:** The skies opened up and dumped about two inches of rain about 1½ hours before the run. Registration started with intermittent showers and people came sloshing up through the puddles to register. All totaled the run had 583 registered to run or walk. There were also a lot of spectators. The event assisted the Wounded Warrior Project.
5. **Thunder in the Square:** We are gearing up for the Thunder In The Square Event on Friday, September 28, 2012 from 5 PM to 10 PM. This is an antique car show that benefits the Alsatia Club.
6. **250th Anniversary Street Fest:** Staff is gearing up to do a 250th Anniversary Street Fest. This features a today block, yesterday block and a children's tomorrow block. We also have a transportation section for the Hub City and some special performances and ceremonies. The event will occur on September 29 from 10 AM to 4 PM.
7. **Harvest Hoedown:** Staff is doing planning for the Harvest Hoedown which will occur on Oct. 13, 2012 from 1 PM to 4 PM at Fairground Park.
8. **Volunteers:** Volunteers are signing up for Augustoberfest which will be held on August 25 and 26, 2012.
9. **City Market:**
- The Taste of the Arts Event was very successful last Saturday. All 200 participation cards were distributed, and it was a very busy market. The vendor winner was View Street Kountry Kitchen.
 - Saturday, August 18 is the City Farmers Market 229th Birthday. Beginning at 8:30 AM:
 - Live with Lou Scally and WJEJ!
 - Birthday cake and balloons while supplies last!
 - First 50 individuals to stop by the birthday stall will be entered in a drawing for a certificate to Jeff and Deb's grill!
 - Participating vendors will have specials on baked goods, produce, breakfast goods and more.
10. **Some of this Week's Headlines and Media Releases:**
- Augustoberfest Celebrates Hagerstown's German Heritage
 - Experience a Taste of the Market!
 - Senator *Mikulski Announces COPS Hiring Grant*
 - Traffic Advisory: East Antietam Street at the Washington County Free Library
 - Traffic Advisory: Pavement Preservation Program begins week of August 13th

11. **Multi-Use Center Initiatives:** Staff has compiled four video montages to generate public support for and create public awareness of the multi-use center. These will be played at Hagerstown Suns home games and there will be a new piece weekly on Channel 25. The videos will also be promoted on the City's homepage and Facebook.

12. **Channel 25:**

- The City of Hagerstown's designated Public Education/Government (PEG) channel is now Antietam Cable Channel 25.
- Staff installed a video server to archive video productions.
- Watch the City Newsroom at the top of every hour. This week's news stories include:
 - Augustoberfest Preview
 - Second Woman at HPD Earns Rank of Lieutenant
 - "The Tipson Firm" Celebrates Grand Opening
 - Public Support for Downtown Multi-Use Center Video Montage #4
 - Tips From Patrol - Officer Albowicz
- In production:
 - Progress at the New Antietam Fire Co.
 - Benefits of a Downtown Stadium Location
- Also airing at select times:
 - Korean War Veterans Memorial Groundbreaking Ceremony
 - Valor in the Streets: The Battle of Hagerstown
- Watch the Ripken Design presentation to Mayor and Council Mondays and Wednesdays at 7 p.m. and Saturdays at 12 p.m..
- Watch Citizens Comments about the multi-use center from the April 24th meeting on Sundays, Tuesdays and Thursdays at 6 p.m.

13. **Websites:**

- We have over 1,000 "likes" on Facebook!
- We're now on YouTube! Subscribe to "CityofHagerstown" for the latest video updates!
<http://www.youtube.com/user/CityofHagerstown?feature=watch>
- Website analytics highlights for www.hagerstownmd.org for August 9 - August 15:
 - Over 6,000 users visited the site and viewed over 16,901 pages. Almost half of the visitors "bounced" from the home page to another page of the site.
- Top entrances (the first page of our website that users accessed):
 - Home page 5,057 users
 - Jobs page 396 users
 - Civic Alerts 49 users
- Top page views:
 - Homepage 5,232 views
 - Jobs page 495 visits
 - BusinessDirectoryII.aspx 327 visits

- New to Augustoberfest.org
 - Updated Sponsorship listing
 - Updated Craft Vendors
 - Augustoberfest Preview video
- New to Bluesfest.org: Allan Grossman photo of Friday, Saturday and Sunday events are posted.

PLANNING & CODE ADMINISTRATION DIVISION

1. **Zoning Certificates Issued For New Businesses:**
 - 908 Dual Highway - Manuel Rodriguez - Spanish restaurant
2. **New Development Cases:**
 - Mills Park Walking Trail, Phase II - staff-approved site plan
3. **Historic District Commission:** The following cases will be reviewed at the next HDC meeting on Thursday, August 23:
 - 50 West Washington Street - University Plaza - shade canopy
 - 28 South Potomac Street - E. Jay Zuspan, III - sign and grant
 - 101-105 South Prospect Street - St. John's Episcopal Church - replace steps, repair sidewalk, and add directional signage
4. **Weekly Activity Report:** August 6–10, 2012

PERMITS								
<u>TYPE</u>	<u>NUMBER OF NEW APPLICATIONS</u>							<u>NUMBER ISSUED</u>
Building	13	Residential -	12	Commercial -	0	Other -	1	9
Electrical	9	Residential -	5	Commercial -	3	Other -	1	9
Plumbing	12	Residential -	10	Commercial -	2	Other -	0	12
Mechanical	12	Residential -	7	Commercial -	4	Other -	1	12
Engineering Dept.	8							18
TOTAL	54		34		9		3	60
<u>Est. Value of Issued Building Permit Projects:</u>					<u>Fiscal Year Totals:</u>			
Residential	\$ 294,528.00				\$ 1,240,520.00			
Commercial	\$ 77,000.00				\$ 495,750.00			
Apartment	\$ 0.00				\$ 3,750.00			
Sign	\$ 1,000.00				\$ 45,574.00			
TOTAL	\$ 372,528.00				\$ 1,785,594.00			
Construct two single family homes on Hawkins Circle - \$240,000								
Interior Tenant Fit-out for University of Maryland at Hagerstown at 60 West Washington Street – \$50,000								

RENTAL LICENSES		
NUMBER	FACILITIES	UNITS
Registrations Received	73	155
New Applications Issued	5	6
Total Registered Since 6/1/12	2715	7816
% of Those Invoiced	86.9	91.0
Notes: The 2012-2013 rental license renewals for 8561 units in 3112 facilities were mailed on June 1, 2012. This represents the percentage of those applications returned as of 8/10/12.		
PAYMENT		
Total Payments Received	\$ 7,750	
Adjustments	\$ 1,250	
INSPECTIONS		
TYPE	NUMBER CONDUCTED	
Building	34	
Electrical	33	
Plumbing	12	
Mechanical	6	
Safety	30	
Neighborhood Vitality	91	
Quality of Life	3	
Preventive Maintenance	1	
Planning & Zoning	5	
Notes: Please note that exterior inspections of properties registered in the rental licensing program are NOT included in this total.		
INSPECTIONS KEY:		
Categories of Conditions		
Safety	Conditions which are or reasonably present a hazard to occupant or public. <u>Example:</u> No smoke alarms, improper wiring, handrails	
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property <u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.	
Quality of Life	Conditions which negatively impact occupants. <u>Example:</u> Damaged surfaces, damages elements, missing screens	
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration. <u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood	
Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance. <u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.	

POLICE DEPARTMENT

1. **STATS**

Calls for Service:	1,807	CDS Arrest:	11
Criminal Arrest/Warrants:	24	DUI Arrests:	0
Moving Violations:	20	Search Warrants Executed:	5
Safety Repair Orders:	14	Field Interviews:	33
Warnings:	26	Parking Tickets:	8

2. **REPORTS**

- **08/10/12:** Officers responded for a report of a child who had been shot in the area of 24 ½ West Franklin Street. Upon arrival they located a three year old male suffering from a single gunshot wound to the chest. The child was immediately stabilized and transported to Meritus Medical Center by Fire Department personnel and paramedics. Preliminary investigation revealed that the victim and his seven year old sister had been playing outside in the parking lot. At some point the children located a handgun and the victim began to manipulate the handgun. The gun discharged and the projectile from the handgun struck the victim in the chest. The seven year old then ran inside to alert the parents about what happened. The parents responded to where the victim was and called for emergency services. The handgun (a 22 caliber Beretta) was located and recovered in the immediate vicinity of where the seven year old said the incident occurred. There were no extra rounds located and it appears that the handgun may have contained only the single round that had been fired. The severity of the victim's injuries is unknown at this time. Updates will be provided as they are received. The investigation is active and ongoing. Anyone with information concerning the incident is urged to contact the Hagerstown Police Department Criminal Investigative Division at 301-790-3700 x234 or crimetip@hagerstownpd.org

- **08/14/12:** Officers of the Hagerstown Police Department responded to Boost Mobile, 1201 Dual Highway, for a reported armed robbery. Officer Rossiter made contact with the clerk, who stated she was robbed by a white male wearing black pants and a black shirt. When the suspect entered the store he covered his face with a gray shirt or cloth and held something in his hand which he pointed at the clerk. He demanded all the money. He took the money and headed out the door, pausing to look outside and take the cloth away from his face, before fleeing the store and running West. Officer Shantz arrived with her K-9 partner and a track was attempted to no avail. The Criminal Investigative Division will be requesting a copy of the store video to continue the investigation.

UTILITIES DEPARTMENT

ELECTRIC DIVISION

1. **Problem Areas.** Recent call-outs included:
- Tues. 8/7 - Various locations- (reconnections for non-payment). Time Out: 17.4-18.0

 - Wed. 8/8 - 761 Spruce Street- partial outage; connector was replaced to correct problem and restore power. Time Out: 6.7-8.0

 - 209 West Irvin Avenue- tree on line; tree branches were trimmed from secondary wires to correct problem. Time Out: 17.7-20.0

 - Dual Highway (Venice Inn)- partial outage; lineworker found underground service was bad, temporary repairs were made until follow up could be completed the following business day. Time Out: 20.9-23.1

 - Thur. 8/9 - 935 South Potomac Street (rear)- tree on line; tree limb fell on secondaries causing transformer fuse to operate, (1) 10T fuse was replaced to correct problem and restore power. Time Out: 17.6-18.6

- 9 West Washington Street- tree on line; tree branch fell on triplex service pulling it loose from house, service reattached to restore power. Time Out: 19.0-19.7
- Fri. 8/10 - Various locations- storm trouble; lineworkers re-attached several services, replaced blown fuses, and removed tree branches from service wires following the damage from storms that moved through the area. Time Out: 17.7-21.7
- Various locations- (reconnections for non-payment). Time Out: 16.0-16.2
- Sat. 8/11 - 910 Armstrong Avenue- tree on line; tree branch fell pulling service loose from residence, service reattached to restore power. Time Out: 8.6-10.0
- 528 Virginia Avenue- tree on line; tree cleared from lines to correct problem and restore power. Time Out: 12.5-1.4
- Tues. 8/14 - 1 Leroy Street- lines arcing; neutral wire was burnt in half causing lines to arc, services were spliced back together to correct problem. Time Out: 4.6-6.2

2. **Distribution** Recent activity included:

- Metering Department received no high bill complaints this week.
- Line crews continue annual feeder inspections for Wesel Substation.
- Line crews continue trimming trees in various residential locations.
- Line crews have been assisting the Engineering Department with re-vamping and other maintenance related to the Carroll Heights project.
- Line crews performed various service upgrades and meter installations.
- Continued with pole inspections and re-tagging throughout the City of Hagerstown.

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
9	0	5	0

3. **Engineering** Staff worked on the following projects:

- As part of the reconstruction project, the existing conduits carrying high voltage electrical cables were uncovered to the rear of the library and found to not be deep enough for reuse. The existing installation had concrete poured on top of PVC conduits (not encased), and all conduits were resting directly on top of an abandoned terra-cotta storm drain pipe. HLD will be submitting a plan to relocate conduits at the proper depth to maintain reliable electrical service to the area.
- HLD reviewed multiple requests for the installation of banners on HLD decorative street light poles. We must be very careful specifying banner size and installation as these poles are not designed to handle the additional forces wind can apply to increased surface areas.
- Distribution line staff received training on the proper operation of HLD's new gas analyzer used to test the atmosphere before entering confined spaces.
- Tagging of underground street lighting circuits and hand holes continued for entry into HLD's GIS electric model.

4. **Administration:**

- Staff met with the representative from First Energy Solutions to discuss wholesale power cost projections. These projections are what drives the set MHH rate for our future contractual obligations.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, August 08, 2012	5.84	0.00
Thursday, August 09, 2012	5.68	0.01
Friday, August 10, 2012	8.35	1.47
Saturday, August 11, 2012	7.35	0.00
Sunday, August 12, 2012	6.61	0.00
Monday, August 13, 2012	6.59	0.00
Tuesday, August 14, 2012	7.23	0.00
Weekly Average/Total	6.81	1.48
Monthly Average/Total	6.48	2.35

Projects

- Conewago continues to install weir trough covers on Final Clarifier #1.

Miscellaneous

- On Friday evening 08/10/2012 the area experienced a very heavy rain event. The plant flow maxed at 33.8 MGD for a brief period of time around 7:00 pm. We had also experienced a momentary power flicker in the OPS building around 5:30 pm. All systems performed as expected and therefore the plant processed the excess flow without conducting any blending operations.

Wastewater Collection System

Activity	Districts	L. F. main	Feet of lateral	# Inspected
CCTV Inspections	5,21	877	158	14
Flushing	5	10,711		
Point Repairs		# of Repairs	Reason	L.F. of Repairs
Manholes	2	5	Street Overlay	Frame & Cover
Lateral Only	5	1	Roots	18

Collection System Maintenance Tasks

- Cleaned wet wells at stations 2, 7, 9, 10, 21, 22, and 23.
- New generator transfer switch receptacle at station 21.
- Welded new float bracket to deck frame at station 7.
- Chlorinated stations 2, 8, and 23.
- Grinder bench work and pulled radiator from generator at station 13 for repair.
- Sewer call to 12448 Falling Timber Circle; found C/O at house full; C/O at curb open; advised owner to call plumber to open building sewer.
- Dug lateral for 843 Dewey Avenue roots.
- Replaced frame and covers in manholes 02062, 02063, and 02069, 02070 and concreted.
- Replaced lamp pole on East Magnolia.
- Back filled ditch from water leak at Wastewater Plant.
- Cold patched West Magnolia Lamp pole.

- Picked up barricades from St. Claire Street.

Collection System Maintenance Tasks continue:

- Repaired hose bracket on boom unit 560.
- Had 120 tons of stone delivered to the stockpile.
- Pumped out Grease pit for WWTP.

Administration

Wastewater Division – Customer Call Log Summary 2012							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	0	0	0	0	0	3	3
YTD	37	39	12	6	8	45	147

* Other - consist of calls that maybe directed to other City Departments or the County Department of Water Quality

Engineering

- Staff attended a development review meeting at the County Planning Office.

Wastewater Laboratory

- A sampler was set at HBP, Inc. to monitor the industry's discharge to our system.
- A 16 year old analytical balance began giving us problems. American Scale repair was called and they said no repair parts are available for our long since discontinued equipment. A new balance was ordered.
- Results were received for the samples collected during a foaming event at the plant. No surfactants were found to be present in either sample. The foam had no adverse effects on the treatment train and it remains as coming from an unknown origin.
- DMRQA proficiency testing results were received from the two contract labs that preformed a portion of our permit required whole effluent toxicity testing. Their results were sent to MDE along with our in-house results.
- Process and regulatory testing was routine for the week.

WATER DIVISION

Plant Flows - System Demand (MGD)

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
8/8/12	12.23		12.23
8/9/12	11.99		11.99
8/10/12	11.75		11.75
8/11/12	11.45		11.45
8/12/12	11.31		11.31
8/13/12	12.02		12.02
8/14/12	11.89		11.89
Average			11.80

Water Production at RC Willson

- *Operations*
 - Completing routine PMs
 - Performing tests at the stations
 - Lawn care

- *Maintenance*

- R C Willson – Completing routine work orders

- *Instrumentation*

- Tanks – Working on an erratic chlorine signal at Hellane Tank
- Tanks – Started the upgrade to the communications between Orchard Hills and P.S. #3
- Pump Stations – Finished the installation of the new electrical service at P.S. #3
- R C Willson – Installed a cell phone signal generator

Water Production at Breichner

- The Edgemont Reservoir is currently at -7.5'; the bypass is cracked open and the hydrant is closed.

Water Distribution

- Distribution crews are working throughout the system performing customer service as needed and are working on the testing and repair of large meters. We have started work on South Prospect Street adjusting meter tiles and are working on meter exchanges throughout the system. We also installed a 4" fire & domestic meter on West Washington Street and are working on valve boxes on Mercer Drive.

Laboratory

- The State sent notice that they haven't received disinfection byproduct results from the City since August, 2011. A quick review showed that we had sent the testing results. They were sent in again in the same manner they are always sent. The results were received this time and it was determined to be an error with MDE's email reporting system.
- Quotes are being acquired from USEPA approved labs for USEPA's UCMR3, one year, quarterly testing of 21 new unregulated contaminants.
- Process and regulatory testing on the Potomac supply was routine.

Engineering

<u>Reviews:</u>	<u>City</u>	<u>County</u>
Site Plan	1	3
Preliminary Plat		1
Construction Drawing	1	
Final Plat		1
Building Permit	16	

- Staff attended a development review meeting at the County Planning Office.
- Staff met with a consultant regarding water mains on the WCHD property adjacent to the Western Maryland Hospital parcel.

Respectfully submitted,



Bruce Zimmerman
City Administrator