



CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 2 FOR 2025

To Members of the City Council:

January 17, 2025

JANUARY 2025

*For additional information and a complete list of City events, please visit our
Calendar of Events on the City's website at <http://www.hagerstownmd.org/calendar.aspx>*

*Questions about any of the Downtown Events listed, please email events@downtownhagerstown.org
Visit Hagerstown Parks & Recreation website and flip through the 2024/2025 Fall Winter digital Program Guide
<https://www.hagerstownmd.org/145/Parks-Recreation>*

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7 No Mayor and Council Meeting Scheduled	8	9	10	11
12	13	14 Mayor and Council Work Session 4 PM	15	16	17 Kick-off Hub City 100-Miler Fit Room at Fairgrounds Park 5 PM	18
19	20 FREE PARKING CITY PARKING DECKS MLK HOLIDAY	21 Mayor and Council Work Session 4 PM	22	23	24	25
26	27	28 Mayor and Council Regular Session 7 PM	29	30	31	

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UPCOMING MEETINGS

To obtain City Department or City Boards and Commissions meeting information, please visit <https://www.hagerstownmd.org/27/Government>.

We encourage you to visit our website at <https://www.hagerstownmd.org> for all City-related updates.

Other inquiries may be made by visiting the City Resident 311 page at <https://www.hagerstownmd.org/841/Services>

COMMUNICATIONS

This Week's Headlines & Media Releases:

- Local Priorities for Annapolis Session Include I-81 and U. S. 11 Bridge
- Schindler Sworn in as New Maryland Delegate for District 2B
- Weekend Will Start with More Snow
- Massive Budget Deficit Looms Over MD Lawmakers, Raising Worries
- Grants Awarded to Organizations to Preserve Black History in Maryland
- Public Hearing About Washington County Long-Term Comprehensive Plan
- Maryland 'Modernization' Plan Aims to Find \$50 Million in Savings
- Hagerstown to Host Day of Service for Martin Luther King, Jr. Day
- Martin Luther King, Jr. Day is Monday. Is it a Day Off for You?
- Proposed Hagerstown Growth-Area Changes Raise Concerns at Meeting
- Moore Administration Restores I-81 Widening in Transportation Plan
- Press Release: New Customer Service Center to Open January 28
- Press Release: Electric Rates to Increase February 1
- Trash & Recycling Advisory: Martin Luther King, Jr. Day
- Traffic Advisory: E. Memorial Blvd.

This Week's Video Projects:

- Mayor & Council Work Session
- Waste Water Video post-production

Channel 25 Hub City Now Programming:

- Mayor & Council Meeting
- "Council wRap"
- Visit Hagerstown :30 Promo
- Fit Room :30 Promo
- Hub City 100-Miler Promo

City Website:

- www.hagerstownmd.org attracted 7,999 user visits for the week of January 9-15

- The most popular top entrances (the first page users accessed on the website):

1. Home Page	1,873
2. Online Payment Portal Page	1,484
3. Opt-in Page	717
4. Utility Billing Page	673
5. Thank You for Opting in Page	503
6. Jobs Page	374
7. Hub City 100-Miler Page	371
8. Search Page	292
9. Police Page	260
10. Bids Page	142

- Top searches

1. Jobs
2. Forms
3. Trash & recycling
4. Careers
5. Permits

COMMUNITY ENGAGEMENT

Hub City 100-Miler Kick-Off: Friday, January 17

- 4:00 – Wellness Fair in the FitRoom
- 5:00 – Kick-Off at the FitRoom at Fairgrounds Park

Second Saturdays begin February 8

- Galentine’s Day – the Perfect Pairings with Women-Owned Businesses in Downtown Hagerstown
- Featuring Craft Workshops, Artisan Vendors, Heart-shaped Balloons and Mocktails/Cocktails
- Additional information, visit <https://www.mainstreethagerstown.org>

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

Community Development

The Hagerstown Youth Council hosted the Washington County Diversity & Inclusion Committee at the most recent meeting, Monday, January 13th.

Grand Openings & Anniversary Celebrations

On Monday, January 13 we celebrated the Grand Opening and Ribbon Cutting ceremony for Balloons by Menysa Events at 7 Public Square in downtown Hagerstown. Balloons by Menysa provides premium balloon décor and services at affordable prices that make lasting impressions and enduring memories. Using the highest quality eco-friendly biodegradable latex and non-latex products, services include balloon arches, balloon columns, organic balloon garlands, centerpieces, sculptures, helium balloon bouquets and more.

ENGINEERING

1. **Hagerstown Field House** – the sports flooring in the hard court building is being installed, and dasher boards and netting have been installed in the artificial turf building. Kitchen equipment is being tested, and the contractor is about to drop ceiling tiles throughout the building.
2. **Requests for Proposals** – staff issued an RFP for citywide grounds/landscaping maintenance, and is working on RFPs for improvements to Weller’s Alley, storm drainage CCTV inspection, and hydraulic modeling of the City’s downtown storm drainage system.
3. **“Portland Loo”** – staff had a virtual meeting with staff from the Portland, Oregon Parks & Recreation department to get feedback on their experiences with the “Portland Loo”, a modular, outdoor public bathroom facility that they have installed in various parks and downtown areas.
4. **Engineering Statistics**

Description	Week of 01/13/2025	Calendar Year 2025 TOTALS
Traffic complaints received	1	6
Work Orders completed	1	6
Traffic counts completed	0	0
Construction Projects		
Description	Week of 01/13/2025	Calendar Year 2025 TOTALS
Construction Projects advertised for bids	0	0
RFP’s Advertised	1	1
Projects under construction	7	7
Projects completed	0	0

FIRE

1/8/25 - 1/14/25			
Total Incidents (City only)	74	Mutual Aid to surrounding FDs	5
• Unit Responses	156	• Halfway FD	0
• Fire/Rescue Responses	46	• Maugansville FD	0
• EMS Responses	26	• Funkstown FD	3
• Other Responses	2	• Longmeadow FD	1
Inspections/System Tests	30	• Other	1
Community Events	1		

Significant Incidents

1/14/25 - HFD units responded to 858 Willow Circle for a reported commercial building fire. Battalion Chief 3 arrived to find fire in a dust collector on the outside of the building. After further investigation, it was found that a fire was also burning in the ductwork inside the building. Crews quickly opened up the unit and ductwork to extinguish the fire. There was no extension into the main structure of the building.

PLANNING & CODE ADMINISTRATION

Historic District Commission:

HDC-2025-02 –25 East Franklin Street – James Sheats –Signage

The next HDC meeting will be held January 23, 2025 @ 4:30 pm

Board of Zoning Appeals:

Z-2024-05 – 30 Nottingham Road - for a revision to a previously a proved enlargement of a Special Exception use made by Orchard Hills Congregation of Jehovah’s Witnesses

Z-2024-10 – 903 Concord Street - continued from December hearing, filed by Djoukoua Chemi Casimir requesting an expansion of a nonconforming use of a mix retail store and apartment by constructing a storage shed for the storage of materials

Z 2024-12 - 1305 Pennsylvania Avenue - for a Special Exception use made by James Lukas for Outpatient Behavioral Health Services

The next hearing date is February 13, 2025, at 7:00 p.m.

Zoning Verification Letters issued for the following properties:

1304 Pennsylvania Avenue – Coffman Nursing Home

92 West Washington Street – Kage Gilbreath

Zoning Certificates issued for the following properties:

934 Sweeney Drive Unit 1 – Friends Title & Escrow

Planning Commission:

None

The next Planning Commission Meeting will be held January 29, 2025 @ 7:00 pm.

Development Review Plans received.

The Towns at Reese Farm - Emmert Road

POLICE

STATS (01/09/2025 – 01/15/2025)

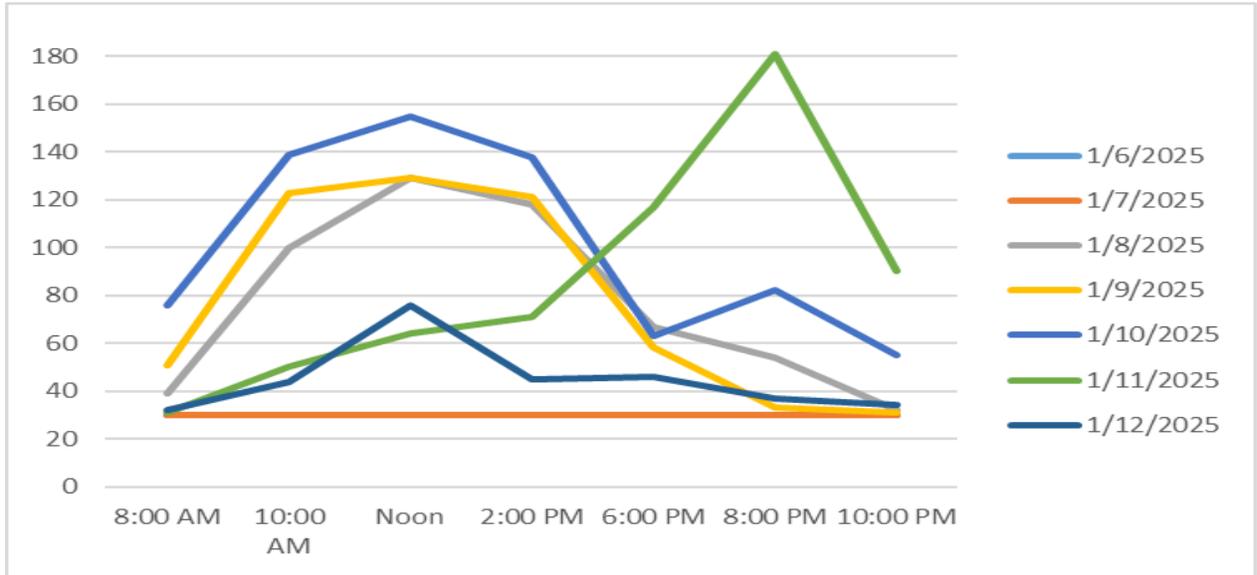
Calls for Service:	1655	Field Interviews:	4
Arrests/Warrants Served:	26	Moving Violations:	6
Domestic Violence Calls:	23	Safety Repair Orders:	3
DUI Arrests:	-	Warnings:	74
Reports Filed:	118		

PUBLIC WORKS

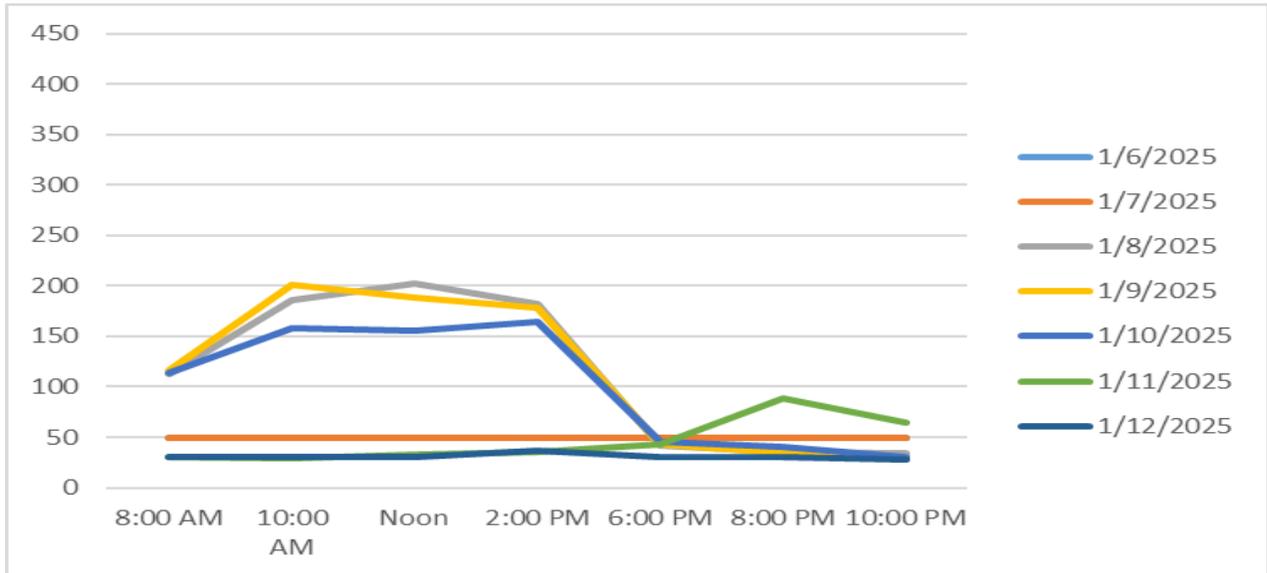
GENERAL PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	165	164
	University District Deck	298	299
	Hub City Garage	65	64
Number of Student Permits	Central & Rochester Lots	60	61
Number of Patrons Using Decks	A & E Deck	1145	947
	University District Deck	991	901
	Hub City Garage	524	674
Number of Citations Issued	(Includes Warnings)	308	358
Peak Occupancy (%)	A & E Deck	98% Sa@ 8PM	93% Fr@ Noon
Peak Occupancy (%)	University District Deck	46% We@ Noon	42% Th@ 10AM & 2PM
Peak Occupancy (%)	Hub City Garage	23% Sa@ 8PM	78% Tu@ 6PM

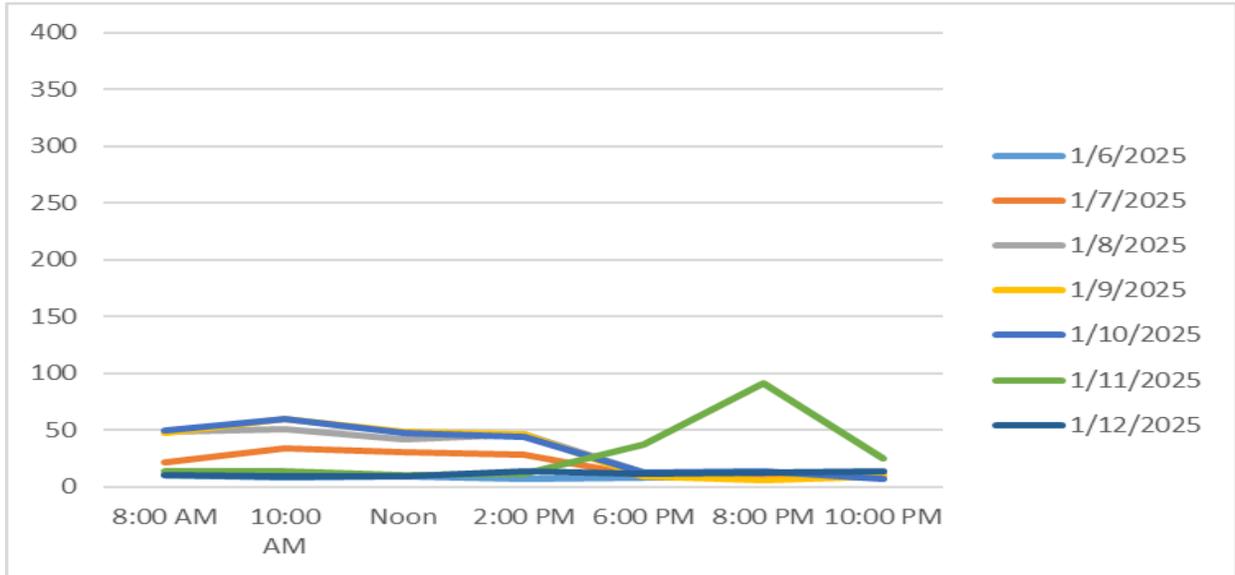
A&E PARKING DECK WEEKLY OCCUPANCY



UD PARKING DECK WEEKLY OCCUPANCY



HUB CITY PARKING GARAGE OCCUPANCY



DOWNTOWN EVENTS

Event Name	Date	Location
Private Business Event	01/10/2025	Maryland Theatre
Preshow Event Ladders to Leaders Benefit Concert	01/11/2025	Maryland Theatre

CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	0	0
Planning & Code	1	0
Fire	0	0
Engineering	0	0
Parks & Recreation	0	0
Public Works	1	1
Police	1	6
Water	1	0
Wastewater	0	0
Light	0	0
Human Resources	0	0
Weekly Totals	4	7
Yearly Total	11	7

AFTER HOURS CALL BACKS

Saturday, January 11, 2025 @ 10:16AM: Supervisor was alerted to vandalism at Memorial Park on Memorial Blvd. The turf was damaged by a driver who spun donuts with his vehicle and will need to be repaired once milder temperatures have thawed the ground.

Saturday, January 11, 2025 @ 8:29PM: Supervisor on call received a call from dispatch regarding the signal at intersection Eastern Blvd. and Dual Hwy. not operating correctly. Staff responded to site and found no issue. Upon further inquiry dispatch directed staff to the intersection of Eastern Blvd. and S. Cannon Ave. Staff observed this signal's operation from all directions and found no issue there either.

PARKS AND RECREATION

2025 Hub City 100 Miler

Begins this Friday, January 17.

Fit Room

See Fit Room report attached with weekly recreation classes. No private rentals scheduled this weekend.

Virtual Fitness

- Virtual Strength Training, Thursdays 6-7pm
- Virtual Yoga, Tuesdays 6-7pm

Golf Course

The golf course is closed until the snow melts.

Golf Course	1/8/25–1/14/25	12/18/23-1/7/24
# of Golfers	0	0*

*Please note the golf course was closed from December 2024 until May 2025 due to the stormwater project to reconstruct the stream.

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Service Calls

- Fri. 1/10 - 421 Salem Avenue – total outage; no issues were found. The Customer was advised to contact electrician. Time Out: 20.5-21.7
- Wed. 1/15 - 824 Frederick Street – blinking lights; The service connections were in need of replacement. Time Out: 19.1-20.8
- 1045 Potomac Avenue – total outage; no issues were found. The Customer was advised to contact electrician. Time Out: 23.9-1.6
- Thur. 1/16 - Intersection of, Salem Avenue and Bryan Place – total outage; Line crews made repairs to primary conductors to restore power. Time Out: 4.3-7.0

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
5	0	7	0

- Multiple permit reviews and service upgrades requests have been reviewed and/or completed.
- Staff reviewed the Work Order Management system against inventory to improve processing and maintain accuracy.
- Engineering staff reviewed upcoming PSC requirements for distributed generation assets.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, Jan. 8, 2025	5.44	0.00
Thursday, Jan. 9, 2025	5.42	0.00
Friday, Jan. 10, 2025	5.13	0.00
Saturday, Jan. 11, 2025	5.35	0.02
Sunday, Jan. 12, 2025	5.48	0.00
Monday, Jan. 13, 2025	5.44	0.00
Tuesday, Jan. 14, 2025	5.33	0.00
Weekly - Avg. Flow/Total Rainfall	5.37	0.02
Monthly – Avg. Flow/Total Rainfall	5.29	0.12

- Continued locating and excavating water leak at Digester building.
- Disassembled ferric pump and faulty pumps.
- Replaced external filter elements on GA 37 compressors.
- Replaced defective solenoid valve on Pista Grit.
- Routine MVP Plant Work orders & Corrective Work Orders.

Wastewater Collection

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# Inspected
CCTV Inspections	7	73.3	24.4	1
Flushing	7, 8, 21, 24	234, 250, 2790, 350		
Point Repairs		# of Repairs	Reason	L.F. of Repairs
Main Line Only	1	1	Bad check valve	2
Manholes	1	2	Snow plow hit lids	

Collection System Maintenance Tasks

- CCTV crew helped with water main break at Wastewater Treatment Plant.
- Organized files in CCTV computer.
- CCTV'd and flushed 222 North Cleveland Avenue.
- Checked grinder pump at 20304 Parkwood Court for pump crew.
- Flushed 1753 Meridian Drive and 462 Park Place for "drain flies" in the homes.
- Cleaned wet well and flushed District 21.
- Pump crew met at Pump Station 33 for station startup.
- Grinder pump issues at 11402 Eastwood Court.
- Pulled pump 1 at Pump Station 25 and cleaned wet well.
- Checked fluid levels and hours on generators.
- Construction crew repaired manhole lids at Haven Road and Glenwood Avenue from snow plow damage.
- Cleaned up trash along the Antietam Creek from homeless camps.
- Sewer main repair at 1603 Woodlands Run.

Wastewater Division – Customer Call Log Summary 2025							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Stations	Other	Totals
Weekly	3	5	0	0	0	7	15
YTD 2024	8	9	1	0	0	19	37

Engineering

- Review of Site Development and City Permit Drawings
- Gathering information for service inquiries
- Updating GIS databases completed with water projects

Lab

- WASTEWATER
- Process and regulatory testing were routine for the week
- Completed QC verifications: monthly air & bench quality checks, monthly DI water system checks, quarterly autoclave timing verifications, semi-annual balance reference weight verification
- Collected samples for COVID and other pathogen research studies: Wastewater-SCAN, Biobot, and CDC-NWSS
- Completed quarterly MDL study for Lachat nutrient analysis

ENVIRONMENTAL COORDINATOR & PRETREATMENT

- Completed Conagra monitoring point site visits
- Updated Mack December Surcharges
- Entered SNC 4th Quarter into Synexus
- Completed Phoenix and HBP 4th Quarter surcharges
- Completed MDA Tonnage Report
- Scheduled MDE 2025 PCI

WATER DIVISION

Plant Flows - System Demand (MGD)

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
01/09/25	11.36		11.36
01/10/25	11.43		11.43
01/11/25	11.31		11.31
01/12/25	11.27		11.27
01/13/25	12.05		12.05
01/14/25	11.50		11.50
01/15/25	11.95		11.95
		Average:	11.55

Water Production at R. C. Willson & Pump Station Distribution

- Staff worked on facility maintenance and routine preventative maintenance.
- Staff repaired the de-icing system at R.C. Willson.
- Staff worked on communication issues at water tanks.

Water Production at Breichner / Edgemont Reservoir

The Edgemont Reservoir pool elevation is currently at 2.99 ft. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, design criteria, and project schedule.

Water Distribution

- Staff performed customer service work and new meter installations as needed.
- Staff repaired main breaks on Washington Avenue, Michigan Avenue, Fridinger Avenue, and at the intersection of Westwood Street and Jackson Avenue.

Laboratory

- Process and regulatory testing were routine for the week.
- Completed QC verifications for monthly air and bench quality checks, monthly balance verification, incubator sterilization, and semi-annual balance reference weight verification.
- Collected bacteriological monitoring samples for January at new monitoring sites.
- Collected lagoon discharge sample and collected one (1) new water service line test sample.

Engineering

- Construction inspection of ongoing projects
- Review of City permit and site plan drawings
- Review of County building permits
- Updating GIS mapping
- Concept design of upcoming capital improvement projects

Respectfully submitted,



Scott A. Nicewarner, City Administrator

Fit Room at Fairgrounds Park at Fairgrounds Park

Monthly Calendar For January 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2 6p-7p Aerial Stretch #8672 7:15p-8:15p Aerial Tricks #8707	3 3:15p-4:45p Gymnastics for Kids, Preteam #8654 4:45p-5:45p Gymnastics for Kids #8642	4 8a-9a Slow Flow Yoga #8618
5 8:15a-9:45a Gymnastics for Kids, Intermediate #8648 9:45a-11a Gymnastics for Kids, Preteam #8654 11a-12p Gymnastics for Kids #8635 12p-1:15p Gymnastics for Kids, Preteam #8654 2p-3:30p GeoCaching in the Parks #8548	6 8a-9a Slow Flow Yoga #8615 7p-8p Belly Dance #8553	7 6p-7p Buti Yoga #8559	8 8a-9a Slow Flow Yoga #8615 12p-4p CPR/First Aid Earlier Class 4p-8p CPR and First Aid #8564	9 4p-4:30p Princess Ballerina #8725 4:35p-5:05p Ballet & Acro #8726 6p-7p Aerial Stretch #8673 7:15p-8:15p Aerial Tricks #8708	10 3:15p-4:45p Gymnastics for Kids, Preteam #8654 4:45p-5:45p Gymnastics for Kids #8642	11 8a-9a Slow Flow Yoga #8618 11:30a-12:30p Moms, Babies, 'n Afrobeats #8585 12:45p-1:45p Kid's Afrofusion Dance #8589
12 8:15a-9:45a Gymnastics for Kids, Intermediate #8648 9:45a-11a Gymnastics for Kids, Preteam #8654 11a-12p Gymnastics for Kids #8635 12p-1:15p Gymnastics for Kids, Preteam #8654 2p-3p Aerial Stretch #8690	13 8a-9a Slow Flow Yoga #8615 7p-8p Belly Dance #8553	14 6p-7p Buti Yoga #8559	15 8a-9a Slow Flow Yoga #8615	16 4p-4:30p Princess Ballerina #8725 4:35p-5:05p Ballet & Acro #8726 6p-7p Aerial Stretch #8674 7:15p-8:15p Aerial Tricks #8709	17 3p-6p Hub City 100 Miler Kick Off	18
19 8:15a-9:45a Gymnastics for Kids, Intermediate #8648 9:45a-11a Gymnastics for Kids, Preteam #8654 11a-12p Gymnastics for Kids #8635 12p-1:15p Gymnastics for Kids, Preteam #8654	20 8a-9a Slow Flow Yoga #8615	21 6p-7p Buti Yoga #8559	22 8a-9a Slow Flow Yoga #8615	23 4p-4:30p Princess Ballerina #8725 4:35p-5:05p Ballet & Acro #8726 6p-7p Aerial Stretch #8675 7:15p-8:15p Aerial Tricks #8710	24 3:15p-4:45p Gymnastics for Kids, Preteam #8654 4:45p-5:45p Gymnastics for Kids #8642	25 8a-9a Slow Flow Yoga #8618 11:30a-12:30p Moms, Babies, 'n Afrobeats #8585 12:45p-1:45p Kid's Afrofusion Dance #8589 2p-6p Block Private Party
26 8:15a-9:45a Gymnastics for Kids, Intermediate #8649 9:45a-11a Gymnastics for Kids, Preteam #8655 11a-12p Gymnastics for Kids #8636 12p-1:15p Gymnastics for Kids, Preteam #8655 2p-3p Aerial Stretch #8691	27 8a-9a Slow Flow Yoga #8616	28 6p-7p Buti Yoga #8559	29 8a-9a Slow Flow Yoga #8616	30 4p-4:30p Princess Ballerina #8725 4:35p-5:05p Ballet & Acro #8726 6p-7p Aerial Stretch #8676 7:15p-8:15p Aerial Tricks #8711	31 3:15p-4:45p Gymnastics for Kids, Preteam #8655 4:45p-5:45p Gymnastics for Kids #8643	

Hub City 100 Miler

ONE MILE A DAY FOR 100 DAYS



GET FIT
GET HEALTHY
GET MOVING IN
2025

DO YOU HAVE A
COMPANY WELLNESS
PROGRAM? SPONSOR
YOUR EMPLOYEES FOR
THE 100 MILER!

BEGINS
FRIDAY,
JANUARY 17,
2025

WIN AWESOME
WEEKLY & GRAND
PRIZES!

THE GOAL:

MOVE YOUR BODY 1 MILE A DAY FOR 100 DAYS!

Walk, jog, pedal, shovel...it all counts. Throughout the 100 days, weekly emails offer motivational tips, recipes and ideas to reach your daily miles. Connect with others, move more and have FUN!

CHALLENGE RUNS JANUARY 17 - APRIL 26, 2025

Registration Opens 11-27-2024

ENTRY: (ALL AGES):	\$10 INDIVIDUAL (#8720)	\$20 W/T-SHIRT (#8721)	\$25 W/LONG SLEEVE SHIRT (#8722)	\$25 W/MY DOG (T-SHIRT & DOG BANDANA) (#8723)
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HAGERSTOWN
FIT FORT YOU

www.hagerstownmd.org/hubcity100

