



CITY OF HAGERSTOWN, MARYLAND

Planning & Code Administration Department

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HAGERSTOWN HISTORIC DISTRICT COMMISSION

MINUTES

DATE: December 12, 2024 – 4:30 p.m.

LOCATION: Room 407, City Hall Building

Attendance –

Name	In-Person	Remote	Absent
Appointed Voting Members			
Michael Gehr, Chairperson	X		
Leslie Allen, Vice Chairperson	X		
Robert Powell	X		
W. Douglas Carroll	X		
Glen Grant			X
Matthew Sherman			X
Michael Heyser			X
Staff and Ex-Officio Members			
S. Bockmiller, Development Review Planner/Zoning Administrator	X		
M. Revilla, Recording Secretary	X		

Preliminary Matters -

Call to Order and Instructions from the Chair –

Michael Gehr called the meeting to order at 4:37p.m. Attendance of members and staff are reflected in the chart above. The Chair read the standard public instructions regarding order of business into the record.

Motion – Ms. Allen made a motion to move HDC-2024-60, and HDC-2024-61 from Design Review to Consent Agenda. Mr. Carroll seconded. The motion passed with a vote of 4-0-0.

Approval of Minutes –

Approval of Minutes for meeting of November 14, 2024.

Mr. Carroll made a motion to adopt the minutes as presented with one change. Ms. Allen. seconded the motion. The motion passed by a vote of 4-0-0.

Consent Agenda –

HDC-2024-60 –1003 The Terrace – Whitney Gischel – Sunroom addition.

HDC-2024-61 –145 South Prospect Street – Steve Sagi – Rear Deck & stair repair.

Motion –Mr. Carroll: "Mr. Chairman, I have reviewed the materials submitted in Cases HDC-2024-60, HDC-2024-61, and their associated staff reports and recommendations, and I have viewed the properties in question. The staff reports recommend approval of these applications as consistent with the applicable standards adopted by this Commission, and no one has appeared at this hearing with concerns about,

issues with, or objections to these applications. Therefore, I move that this Commission adopt the staff evaluations and recommendations in these cases as its own and grant Certificates of Appropriateness to the applicants for Cases HDC-2024-60 and HDC-2024-61. Mr. Powell seconded. The motion passed with a vote of 4-0-0.

Design Review -

HDC-2024-55 –33 Summit Avenue – Mahesh Kumar –Fence.

Motion - Ms. Allen made a motion to dismiss this case since the applicant did not appear. The motion passed by a vote of 4-0-0.

Workshops -

None.

New Business -

Review and approval of the 2025 Historic District Commission Meeting Schedule. The Commission set aside tentative "as needed" dates for late November and December, on the chance they may be needed, but directed staff not to put them on the official public schedule.

Motion - Ms. Allen made a motion to approve the 2025 Meeting Schedule. Mr. Powell seconded. The motion passed by a vote of 4-0-0.

Old Business -

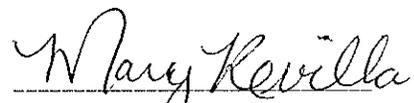
Final drafts of the Design Guidelines will be provided via PDF to Mr. Gehr, Ms. Allen, and Mr. Carroll, and a paper copy to Mr. Powell as requested.

Announcements -

None.

Adjourn -

With no further discussion, Mr. Powell made a motion to adjourn, and Ms. Allen seconded the motion, the meeting adjourned at 5:10 P.M.


Mary Revilla, Recording Secretary
Approved 1-9-25