



CITY OF HAGERSTOWN, MARYLAND

Planning & Code Administration Department

One East Franklin Street • Hagerstown, MD 21740

E-mail: planning@hagerstownmd.org

Telephone: 301-739-8577, ext. 138 • Website: www.hagerstownmd.org

HAGERSTOWN HISTORIC DISTRICT COMMISSION

SPECIAL MEETING MINUTES

DATE: December 6, 2024 – 4:00 p.m.

LOCATION: Room 407, City Hall Building

Attendance –

Name	In-Person	Remote	Absent
Appointed Voting Members			
Michael Gehr, Chairperson			X
Leslie Allen, Vice Chairperson	X		
Robert Powell			X
W. Douglas Carroll	X		
Glen Grant			X
Matthew Sherman	X		
Michael Heyser	X		
Staff and Ex-Officio Members			
S. Bockmiller, Development Review Planner/Zoning Administrator	X		
M. Revilla, Recording Secretary	X		

Preliminary Matters -

Call to Order and Instructions from the Chair –

Ms. Allen called the meeting to order at 11:00 a.m. Attendance of members and staff are reflected in the chart above. The Chair read the standard public instructions regarding order of business into the record.

Design Review-

HDC-2024-63 –473 North Potomac Street – BFM Architects – Roof replacement.

Aaron House of BFM Architects provided a background and history of the previous slate roof.

Motion - Mr. Carroll: "Madam. Chair, I have inspected the project plans and the property in question, and if constructed in accordance with these plans, the project is compatible with the character of the district for the reasons that the roof and general form and proportion are generally in harmony with the Architectural Design Guidelines for the Potomac Broadway Historic District and the character of the adjoining properties. Therefore, I move that the HDC grant a Certificate of Appropriateness to the Applicant for Case No. **HDC – 2024-63.**"

Mr. Heyser seconded the motion. The motion passed by a vote of 4-0-0.

Adjourn -

With no further discussion, Mr. Heyser made a motion to adjourn, and Mr. Carroll seconded the motion, the meeting adjourned at 11:11 a.m.



Mary Revilla, Recording Secretary