



# CITY OF HAGERSTOWN, MARYLAND

Planning & Code Administration Department

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## HAGERSTOWN HISTORIC DISTRICT COMMISSION MINUTES

DATE: September 12, 2024 – 4:00 p.m.

LOCATION: Room 407, City Hall Building

### Attendance –

Name	In-Person	Remote	Absent
<b>Appointed Voting Members</b>			
Michael Gehr, Chairperson	X		
Leslie Allen, Vice Chairperson	X		
Robert Powell			X
W. Douglas Carroll	X		
Glen Grant			X
Matthew Sherman			X
Michael Heyser	X		
<b>Staff and Ex-Officio Members</b>			
S. Bockmiller, Development Review Planner/Zoning Administrator	X		
M. Revilla, Recording Secretary	X		

### Preliminary Matters –

#### Call to Order and Instructions from the Chair –

Michael Gehr called the meeting to order at 4:07 p.m. Attendance of members and staff are reflected in the chart above. The Chair read the standard public instructions regarding order of business into the record.

### Approval of Minutes –

Approval of Minutes for meeting of August 22, 2024.

Motion - Mr. Carroll made a motion to adopt the minutes as presented with no changes. Ms. Allen seconded the motion. The motion passed by a vote of 4-0-0.

### Consent Agenda –

- HDC-2024-43 – 60 West Washington Street – Brittany Arizmendi – Mural.
- HDC-2024-44 – 32 West Washington Street – Brittany Arizmendi – Mural.
- HDC-2024-46 – 45 West Washington Street – Brittany Arizmendi – Mural.
- HDC-2024-47 – 25 North Potomac Street – Brittany Arizmendi – Mural.
- HDC-2024-45 – 157-159 West Washington Street – Steve Owens – Shed Demo.
- HDC-2024-38 – 14 East Washington Street – Adam Carballo – Repair of fire damage.

Motion - Mr. Carroll: "Mr. Chairman, I have inspected the project plans and the properties in question, and if constructed in accordance with these plans, these projects are compatible with the character of the district, and it is in harmony with the architectural design guidelines for Residential Historic Districts and the character of the adjoining properties. Therefore, I move that the HDC grant a certificate of appropriateness

to the applicants in case numbers HDC 2024-43, HDC 2024-44, HDC 2024-46, HDC 2024-47, HDC 2024-45, HDC 2024-38, Ms. Allen seconded the motion. The motion passed by a vote of 4-0-0.

Design Review-

**HDC-2024-39 – 151 South Prospect Street – Terease Kwiatkowski – Rebuild Deck.**

Terease Kwiatkowski was present to ask questions for clarity regarding the design expectation for the railings. She stated the material to be used is pressure treated cedar that will be painted white. Ms. Allen asked if the configuration of the door would change since the applicant plans to start using it again. The applicant has no plans to change the existing door but only to be able to use it.

Mr. Carroll: "Mr. Chairman, I have inspected the project plans and the property in question, and if constructed in accordance with these plans, the project is compatible with the character of the district with the provision that the railing be a simple picket square design with tops and bottoms that conceal the top and bottom rails. If this is done it is generally in harmony with the *Architectural Design Guidelines for the Residential Historic Districts* and the character of the adjoining properties. Therefore, I move that the HDC grant a Certificate of Appropriateness to the Applicant for Case No. HDC-2024-39."

**HDC-2024-48 – 157-159 West Washington Street – Steve Owens – Exterior Painting and Shutters.**

The proposed shutters seem to be more appropriate for an urban cottage style and louvered shutters would be more appropriate for a second empire on the front façade. The shutters should be the right size and fit the window and mounted with shutter hardware and not screwed into the wall. Steve Owens, the property owner, was there to provide details of which parts of the building were previously painted. He also asked to amend the application to omit the replacement of the shutters. The side and rear previously painted surfaces were the only surfaces that can be painted per the discussion.

Mr. Carroll: "Mr. Chairman, I have inspected the project plans and the property in question, and if constructed in accordance with these plans, the project is compatible with the character of the district with the provision that the paint in the front of the building is already painted and is generally in harmony with the *Architectural Design Guidelines for the Residential Historic Districts* and the character of the adjoining properties. Therefore, I move that the HDC grant a Certificate of Appropriateness to the Applicant for Case No. HDC-2024-48."

Workshops-

None.

New Business-

None.

Old Business-

None.

Announcements-

None.

Adjourn -

With no further discussion, Mr. Powell made a motion to adjourn, and Ms. Allen seconded the motion. The meeting adjourned at 5:10 P.M.

  
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Mary Revilla, Recording Secretary  
*approved 10-10-24*