



CITY OF HAGERSTOWN, MARYLAND

Planning & Code Administration Department

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PLANNING COMMISSION MEETING MINUTES

Date: Wednesday August 28, 2024
 Time: 7:00 p.m.
 Location: Room 407, City Hall, 1 East Franklin Street
 Attendance:

Name	In-Person	Remote	Absent
Christina Davis, Chairperson	X		
James W. Stone, Vice Chairperson	X		
Judy Wheeler	X		
Ronald Thomas	X		
Tamara Martinez	X		
Sean Flaherty	X		
Matthew Schindler, Ex-Officio			X
Staff			
K. Maher, Director, PCAD			X
S. Bockmiller, Development Review Planner and Zoning Administrator	X		
J. Wu, Planner	X		
M. Revilla, Recording Secretary	X		

Call to Order and Instruction from the Chair –

The Chair called the meeting to order at 7:08 p.m.

Approval of Minutes –

None.

Consent Agenda –

None.

Development Review –

SA-2022-07 – Parking lot behind 170 West Washington Street - 12 North Prospect Street (FSA – A. Myers)

This plan is for a 9-car single-bay parking lot behind the Richardsonian Romanesque house that used to front the Midtown Motel. The parking lot is to be located where the formerly demolished motel structure stood. It would have one-way access from the alley, with an exit onto North Prospect Street.

Forest conservation does not apply to this project. The applicant seeks approval of an alternate landscaping plan due to the unique and very congested nature of the site. The property is in the downtown historic district and the project has been reviewed and approved by the Historic District Commission.

Staff recommends approval, subject to the minor issues cited by Planning and any conditions that may be forthcoming from the Light Department.

Ms. Martinez asked for clarity on the location of the proposed retaining wall. Staff explained that it will be along Wareham Alley. Ms. Davis asked if there will be gravel east of the retaining wall to which staff explained that it would be grass.

Motion - Mr. Stone made a motion to approve the alternate landscaping plan. Mr. Thomas seconded. The motion passed with a vote of 6-0-0.

Motion - Ms. Wheeler made a motion to approve the site plan, correcting the minor issues cited by Planning. Mr. Stone seconded. The motion passed with a vote of 6-0-0.

Workshops -

Day care center play area, pending special exception - 382 South Cleveland Avenue - Gideon Properties.

The applicant did not receive prior notification of the meeting so this will be further discussed at the next meeting. Mr. Bockmiller provided some details and background of this property.

Motion - Mr. Stone made a motion to table this workshop to the next meeting on September 11, 2024. Mr. Thomas seconded. The motion passed with a vote of 6-0-0.

New Business -

September 12, 2024, Board of Zoning Appeals agenda.

Old Business -

None.

Announcements -

None.

Adjourn -

Ms. Wheeler moved to adjourn, and Mr. Flaherty seconded. The meeting was adjourned at 7:37 p.m.



Mary Revilla, Recording Secretary

9-11-24