



CITY OF HAGERSTOWN, MARYLAND

Planning & Code Administration Department

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PLANNING COMMISSION MEETING MINUTES

Date: Wednesday August 14, 2024
 Time: 4:00 p.m.
 Location: Room 407, City Hall, 1 East Franklin Street
 Attendance:

Name	In-Person	Remote	Absent
Christina Davis, Chairperson	X		
James W. Stone, Vice Chairperson	X		
Judy Wheeler	X		
Ronald Thomas	X		
Tamara Martinez	X		
Sean Flaherty	X		
Matthew Schindler, Ex-Officio			X
Staff			
K. Maher, Director, PCAD	X		
S. Bockmiller, Development Review Planner and Zoning Administrator	X		
J. Wu, Planner			X
M. Revilla, Recording Secretary	X		

Call to Order and Instruction from the Chair –

The Chair called the meeting to order at 4:01 p.m.

Approval of Minutes –

Approval of Minutes of July 31, 2024.

Motion - Ms. Wheeler moved to approve the minutes of July 31, 2024, with no changes. Mr. Flaherty seconded. The motion passed by a vote of 4-0-2. Mr. Stone and Mr. Thomas abstained.

Consent Agenda –

S – 2024-07 – Unger Properties Adjustment Plat – Oak Ridge Drive – (E. Schreiber) FSA.

This plat is for the Virginia Commons II parcel and adjoining area located along the rear lots on Oak Ridge Drive. This plat is being processed to correct minor encroachments onto the Unger Annexation tract in the RMOD zoning district. In a similar case, the encroachments for parcels A, B, and C were presented to the Planning Commission fall 2023 in which the Commission approved that plat. This plat corrects encroachments on 5 parcels. There will be separate fee simple land-locked lots restricted to be held in common ownership with the adjoining parcels. They could not be merged into the Oak Ridge Drive lots because doing so would create lots that are part in the City and part in the County.

The following agencies have provided approval:

- Light
- Planning
- Potomac Edison
- Fire Marshal
- Pending Water/Wastewater and Engineering

Motion - Ms. Wheeler made a motion to approve the plat subject to water, wastewater, and engineering. Mr. Stone seconded. The motion passed with a vote of 6-0-0.

Development Review –

None.

Workshops –

None.

New Business –

None.

Old Business –

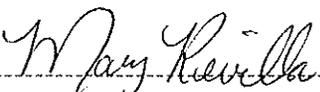
None.

Announcements –

None.

Adjourn –

Mr. Thomas moved to adjourn, and Ms. Martinez seconded. The meeting was adjourned at 4:05 p.m.



Mary Revilla, Recording Secretary
approved 9-11-24