



# CITY OF HAGERSTOWN, MARYLAND

Planning & Code Administration Department

One East Franklin Street • Hagerstown, MD 21740

E-mail: [planning@hagerstownmd.org](mailto:planning@hagerstownmd.org)

Telephone: 301-739-8577, ext. 138 • Website: [www.hagerstownmd.org](http://www.hagerstownmd.org)

## HAGERSTOWN HISTORIC DISTRICT COMMISSION

### MINUTES

DATE: August 22, 2024 – 4:30 p.m.

LOCATION: Room 407, City Hall Building

Attendance –

Name	In-Person	Remote	Absent
<b>Appointed Voting Members</b>			
Michael Gehr, Chairperson	X		
Leslie Allen, Vice Chairperson	X		
Robert Powell	X		
W. Douglas Carroll	X		
Glen Grant			X
Matthew Sherman			X
Michael Heyser			X
<b>Staff and Ex-Officio Members</b>			
S. Bockmiller, Development Review Planner/Zoning Administrator	X		
M. Revilla, Recording Secretary			X

Preliminary Matters -

**Call to Order and Instructions from the Chair** – Michael Gehr called the meeting to order at 4:30 p.m. Attendance of members and staff are reflected in the chart above. The Chair read the standard public instructions regarding order of business into the record.

Approval of Minutes –

Approval of Minutes for meeting of August 8, 2024.

Ms. Allen made a motion to adopt the minutes as presented with no changes. Mr. Powell. seconded the motion. The motion passed by a vote of 4-0-0.

Consent Agenda –

- HDC - 2024 - 37 - 340 North Potomac Street - Frederick Fence - Utility enclosure.
- HDC- 20 24-40 - 50 Summit Avenue- Mahesh Kumar - Ornamental statues size change.
- HDC- 2024 - 42 - 24 Summit Avenue - Washington County - Signage and façade modifications.

Mr. Carroll: "Mr. Chairman, Mr. Chairman/Madam Chair, I have reviewed the materials submitted in Cases HDC-2024-37, HDC-2024-40, HDC-2024-42 , and their associated staff reports and recommendations, and I have viewed the properties in question. The staff reports recommend approval of these applications as consistent with the applicable standards adopted by this Commission, and no one has appeared at this hearing with concerns about, issues with, or objections to these applications. Therefore, I move that this Commission adopt the staff evaluations and recommendations in these cases as its own and grant

Certificates of Appropriateness to the applicants for Cases HDC-2024-37, HDC-2024-40, HDC-2024-42." Mr. Powell seconded the motion. The motion passed by a vote of 4-0-0.

Design Review -

**HDC- 2024 -41 - 33 Summit Avenue - Mahesh Kumar - Exterior lighting and signage.**  
Mahesh Kumar was present to provide details about the lights. He explained the signs will be cast aluminum to remain uniform with the existing lights.

Mr. Carroll: "Mr. Chairman, I have inspected the project plans and the property in question, and if constructed in accordance with these plans, the project is compatible with the character of the district for the reasons that the materials are consistent with the existing lighting and are generally in harmony with the *Architectural Design Guidelines for the Commercial Historic District* and the character of the adjoining properties. Therefore, I move that the HDC grant a Certificate of Appropriateness to the Applicant for Case No. HDC-2024-41." Ms. Allen seconded. The motion passed with a vote of 5-0-0.

Workshops -

John Donohue - Porch Alterations- 836 Oak Hill Avenue.  
Jose Padilla of 1020 Westport Drive, one of the contractors for the applicant was present to address any questions regarding the materials used for the porch columns. It is recommended by the Commission that going back to the original four-sided columns approximating what was there previously. A design review application and a plan will be the next step.

Mr. Gehr left the meeting.

New Business -

None.

Old Business -

None.

Announcements -

None.

Adjourn -

With no further discussion, Mr. Powell made a motion to adjourn, and Ms. Allen seconded the motion, the meeting adjourned at 5:10 P.M.

  
\_\_\_\_\_  
Mary Revilla, Recording Secretary  
*approved*  
9-12-24