



CITY OF HAGERSTOWN, MARYLAND

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HAGERSTOWN HISTORIC DISTRICT COMMISSION

MINUTES

DATE: July 25, 2024 – 4:00 p.m.

LOCATION: Room 407, City Hall Building

Attendance –

Name	In-Person	Remote	Absent
Appointed Voting Members			
Michael Gehr, Chairperson	X		
Leslie Allen, Vice Chairperson	X		
Robert Powell	X		
W. Douglas Carroll	X		
Glen Grant	X		
Matthew Sherman			X
Michael Heyser	X		
Staff and Ex-Officio Members			
S. Bockmiller, Development Review Planner/Zoning Administrator	X		
M. Revilla, Recording Secretary	X		

Preliminary Matters -

Call to Order and Instructions from the Chair –

Michael Gehr called the meeting to order at 4:10 p.m. Attendance of members and staff are reflected in the chart above. The Chair read the standard public instructions regarding order of business into the record.

The chair introduced newly appointed Commission member Michael Heyser.

Motion – Mr. Carroll made a motion to move HDC 2024-35 to consent agenda. Mr. Powell seconded. The motion passed with a vote of 6-0-0.

Approval of Minutes –

None.

Consent Agenda –

HDC 2023-33 – 50 Summit Avenue – Mahesh Kumar – Signage & Light.

HDC 2023-34 – 46 Summit Avenue – Mahesh Kumar – Signage & Light.

HDC 2024-35 – 1 Potomac Street – Steve Owens – HVAC units.

Motion - Mr. Carroll: "Mr. Chairman, I have reviewed the materials submitted in Cases HDC 2023-33, HDC 2023-34, HDC 2023-35, and their associated staff reports and recommendations, and I have viewed the properties in question. The staff reports recommend approval of these applications as consistent with the applicable standards adopted by this Commission, and no one has appeared at this hearing with concerns about, issues with, or objections to these applications. Also, the location of the HVAC Units were placed in the only applicable location. Therefore, I move that this Commission adopt the staff evaluations and recommendations in these cases as its own and grant Certificates of Appropriateness to the applicants in case numbers HDC 2023-33, HDC 2023-34, HDC 2023-35." Mr. Powell seconded. The motion passed with a vote of 6-0-0.

Design Review -**HDC 2024-31 – 915 Hamilton Boulevard – Don Smith – Exterior Stairs.**

Mr. Smith explained the design of the existing fire escape will be replaced with wood in the place of Steel.

The only recommendation for approval that staff made was the wood would need to be stained or painted after seasoning. The Commission was content with the material change of the stairs and agreed with the recommendation made by staff.

Motion – Mr. Carroll" Mr. Chairman, I have inspected the project plans and the property in question, and if constructed in accordance with these plans, the project is compatible with the character of the district for the reasons that it is replicating an existing stairway and the location is not highly visible and is generally in harmony with the residential historic district and the character of the adjoining properties. Therefore, I move that the HDC grant a Certificate of Appropriateness to the Applicant for Case No. HDC 2024-31.

Workshops -

None.

New Business -

Michael Heyser stated he appreciates the opportunity to serve on the Historic District Commission.

Old Business -

The Design Guidelines regarding lights and signage will be reviewed by staff prior to the final document is distributed.

Mr. Grant asked what the progression of Mr. Donahue is coming back for another workshop and or approval with Historic District Commission. Staff had not heard anything further from the contractor or the applicant.

Announcements -

Preservation awards were presented at Mayor and Council meeting on Thursday, July 23, 2024.

Adjourn -

Mr. Powell made a motion to adjourn, and Ms. Allen seconded the motion, the meeting adjourned at 4:42 P.M.



Mary Revilla, Recording Secretary

8-8-24
approved