



# CITY OF HAGERSTOWN, MARYLAND

Planning & Code Administration Department

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## HAGERSTOWN HISTORIC DISTRICT COMMISSION

### MINUTES

DATE: June 13, 2024 – 4:00 p.m.

LOCATION: Room 407, City Hall Building

#### Attendance –

Name	In-Person	Remote	Absent
<b>Appointed Voting Members</b>			
Michael Gehr, Chairperson	X		
Leslie Allen, Vice Chairperson	X		
Robert Powell	X		
W. Douglas Carroll			X
Christopher George			X
Glen Grant			X
Matthew Sherman	X		
<b>Staff and Ex-Officio Members</b>			
S. Bockmiller, Development Review Planner/Zoning Administrator	X		
M. Revilla, Recording Secretary	X		

#### Preliminary Matters –

#### Call to Order and Instructions from the Chair –

Michael Gehr called the meeting to order at 4:08 p.m. Attendance of members and staff are reflected in the chart above. The Chair read the standard public instructions regarding order of business into the record.

#### Approval of Minutes –

Approval of Minutes for meeting of April 25, 2024, May 9, 2024, and May 23, 2024.

Motion - Ms. Allen made a motion to adopt the minutes of April 25, 2024, as presented with no changes. Mr. Sherman seconded the motion. The motion passed by a vote of 4-0-0.

Motion - Mr. Powell made a motion to adopt the minutes of May 9, 2024, as presented with no changes. Ms. Sherman seconded the motion. The motion passed by a vote of 4-0-0.

Minutes for May 23, 2024, could not be voted on at this time due to lack of Quorum.

**Agenda Review** –

Motion – Mr. Powell: "Mr. Chairman, I move to take HDC-2024-26 -278 South Prospect Street- Piotr Zielinski – Soffit repair from Design Review to the Consent Agenda. Mr. Sherman seconded. The motion passed with a vote of 4-0-0.

**Consent Agenda** –

HDC 2024-26 - 278 South Prospect Street – Piotr Zielinski – Soffit.

Motion – Mr. Powell: "Mr. Chairman/Madam Chair, I have reviewed the materials submitted in Case No. HDC- 2024-26, and its associated staff report and recommendations, and I have viewed the property in question. The staff report recommends approval of this application as consistent with the applicable standards adopted by this Commission, and no one has appeared at this hearing with concerns about, issues with, or objections to this application. Therefore, I move that this Commission adopt the staff evaluation and recommendations in this case as its own and grant a Certificate of Appropriateness to the applicant for Case No. HDC- 2024-26. Mr. Sherman seconded. The motion passed with a vote of 4-0-0.

**Design Review** -

None.

**Workshops** -

None.

**New Business** -

Mr. Bockmiller announced there is a nominee for HDC vacancy named Mike Heyser and he will be going through the confirmation process.

The Economic Development office has inquired directions in regard to window scrims intended to market vacant storefronts. and whether they would be subject to HDC review or not.

Some questions regarding the placement of the scrims were asked, and the Commission decided to treat them like real estate sale and rental signs, provided they are sufficiently maintained and removed once the storefront is occupied.

**Old Business** -

Ms. Allen asked if HDC members are still pursuing training opportunities. Mostly as a whole members of the commission have completed a recent training via virtual media.

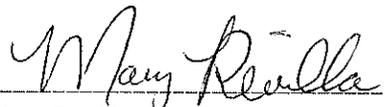
Announcements -

Mr. Gehr informed he will be reappointed soon and sworn in.

Mr. Bockmiller stated the preservation awards will be delayed going to Mayor and Council until July.

Adjourn -

With no further discussion, Mr. Powell made a motion to adjourn, and Ms. Allen seconded the motion, the meeting adjourned at 4:30 p.m.

  
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Mary Revilla, Recording Secretary  
*approved 6-27-24*