



CITY OF HAGERSTOWN, MARYLAND

Planning & Code Administration Department

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HAGERSTOWN HISTORIC DISTRICT COMMISSION

MINUTES

DATE: April 25, 2024 – 4:30 p.m.

LOCATION: Room 407, City Hall Building

Attendance –

Name	In-Person	Remote	Absent
Appointed Voting Members			
Michael Gehr, Chairperson			X
Leslie Allen, Vice Chairperson	X		
Robert Powell			X
W. Douglas Carroll	X		
Christopher George	X		
Glen Grant			X
Matthew Sherman	X		
Staff and Ex-Officio Members			
S. Bockmiller, Development Review Planner/Zoning Administrator	X		
M. Revilla, Recording Secretary	X		

Preliminary Matters -

Call to Order and Instructions from the Chair –

Michael Gehr called the meeting to order at 4:44 p.m. Attendance of members and staff are reflected in the chart above. The Chair read the standard public instructions regarding order of business into the record.

Approval of Minutes –

Approval of Minutes for meeting of April 11, 2024.

Mr. Carroll made a motion to adopt the minutes as presented with no changes. Mr. Sherman, seconded the motion. The motion passed by a vote of 4-0-0.

Consent Agenda –

HDC 2024-18 – 44-46 Summit Avenue – Mahesh Kumar – Addition of exterior stairs and exhaust vent.

Motion - Mr. Carroll: "Madam Chair, I have reviewed the materials submitted in Case No. **HDC 2024-18**, and its associated staff report and recommendations, and I have viewed the property in question. The staff report recommends approval of this application as consistent with the applicable standards adopted by this Commission, and no one has appeared at this hearing with concerns about, issues with, or objections to this application. Therefore, I move that this Commission adopt the staff evaluation and recommendations

in this case as its own and grant a Certificate of Appropriateness to the applicant for Case No. HDC 2024-18. Mr. George seconded the motion. The motion passed with a vote of 4-0-0.

Mr. George made a motion to amend the agenda to add a workshop for entryway modifications to 50 Summit Avenue. Mr. Sherman seconded the motion. The motion passed with a vote of 4-0-0.

Design Review-

HDC 2024-12 – 107 East North Avenue – Jean lacet – Window replacement.

Elmer Caballero, the contractor for Jean Lacet, provided details regarding the new windows and wooden arch (mutton) above the front 3rd floor window that will appear as to be double hung and not casement windows and that a sash could be added and glued to the windows.

The Commission agreed to approve the windows and arch and let staff further inspect the material samples for final approval.

Motion – Mr. Carroll: "Madam Chair, I have inspected the project plans and the property in question, and if constructed in accordance with these plans, to include the installation of a mutton that matches the adjoining window and the correction of the arch above the window, with these materials subject to the approval of the staff, the project is compatible with the character of the district for the reasons that the *Materials* are generally in harmony with the *Architectural Design Guidelines for the Residential Historic Districts* and the character of the adjoining properties. Therefore, I move that the HDC grant a Certificate of Appropriateness to the Applicant for Case No. HDC 2024-12." Mr. Sherman seconded the motion. The motion passed with a vote of 4-0-0.

HDC 2023-15 – 821-823 - The Terrace – Landon and Steve Sagi – Restoration of Stucco on the exterior.

Staff recommends the applicant assess the surfaces for loose or potentially loose stones and to use a Softline mortar before applying the stucco. Steve Sagi explained that some work was previously done, and some windows were replaced. The shutters will be replaced once similar ones are found or some are handcrafted to replicate the original shutter style and size.

The Commission was in favor of the proposed plans as presented.

Motion – Mr. Carroll: "Madam Chair, I have inspected the project plans and the property in question, and if constructed in accordance with these plans, with the addition of re-corning any loose stones before stuccoing, the project is compatible with the character of the district and the materials are generally in harmony with the *Architectural Guidelines of the Residential Historic District* and the character of the adjoining properties. Therefore, I move that the HDC grant a Certificate of Appropriateness to the Applicant for Case No. HDC 2023-15. Mr. Sherman seconded the motion. The motion passed with a vote of 4-0-0.

Workshops-

Mahesh Kumar of 50 Summit Avenue provided a picture of stone ornamental statues he is proposing to place in front of the entryway of the hotel.

The Commission felt it would add character to the building without creating a false sense that they have always been there.

New Business-

None.

Old Business-

Historic Preservation month is in May, therefore awards that would have been given last year but were not acted on and recommended for this year are as follows:

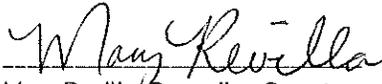
The City Duplex - 261-263 South Prospect Street
The Alexander House – 7 East Washington Street
Cannon Coffee - upper windows at 2 South Potomac Street
The Entrance building and Gatehouse at Fairgrounds Park
The Updegraff Building located at 51 West Washington Street
The Restaurant at 10 East Washington Street - paint job
Hatter's Plaza
Maritus Park

Announcements-

None.

Adjourn -

With no further discussion, Mr. Sherman made a motion to adjourn, and Mr. Carroll seconded the motion, the meeting adjourned at 5:38 P.M.


Mary Revilla, Recording Secretary

Approved 6-13-24