



CITY OF HAGERSTOWN, MARYLAND

Planning & Code Administration Department

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PLANNING COMMISSION MEETING MINUTES

Date: Wednesday June 12, 2024
Time: 4:00 p.m.
Location: Council Chambers, City Hall, 1 East Franklin Street
Attendance:

| Name | In-Person | Remote | Absent |
|--|-----------|--------|--------|
| Christina Davis, Chairperson | X | | |
| James W. Stone, Vice Chairperson | | | X |
| Judy Wheeler | | | X |
| Ronald Thomas | X | | |
| Tamara Martinez | X | | |
| Sean Flaherty | X | | |
| Matthew Schindler, Ex-Officio | X | | |
| Staff | | | |
| K. Maher, Director, PCAD | X | | |
| S. Bockmiller, Development Review Planner and Zoning Administrator | X | | |
| J. Wu, Planner | X | | |
| M. Revilla, Recording Secretary | | | X |

Call to Order and Instruction from the Chair –

The Chair called the meeting to order at 4:11 p.m.

Approval of Minutes –

Approval of Minutes of April 25, 2024, May 8, 2024, and May 29, 2024.

Motion- Mr. Thomas moved to approve the minutes of March 8, 2023, with no changes. Ms. Martinez seconded. The motion passed by a vote of 4-0-1. Mr. Schindler abstained.

Motion- Mr. Thomas moved to approve the minutes of March 8, 2023, with no changes. Ms. Martinez seconded. The motion passed by a vote of 3-0-2. Mr. Schindler and Mr. Flaherty abstained.

Motion- Mr. Thomas moved to approve the minutes of March 8, 2023, with no changes. Mr. Schindler seconded. The motion passed by a vote of 5-0-0.

Development Review –

ZM – 2022-01 – Conversion Overlay Extension – Surry School – 535 Summit Avenue. Valerie Sandelin, the owner of Surry School, advised that last year her funding fell through and she is bringing the team back together and get the project funded. There are still plans to build out the spa, however, the geothermal system is on hold at this point.

Motion - Miss Martinez made a motion to approve the extension to August 2025. Mr. Thomas seconded. The motion passed with a vote of 5-0-0.

Workshops –

None.

New Business –

None.

Old Business –

Text Amendment Package Recommendation. The record was open for 10 days with no public comments submitted. Staff proposed to add one more item to make the provision in the conversion district consistent with an adjustment made to the local conversion districts removing the provision stating that an addition should be on the least visible part of the building.

Motion – Mr. Thomas made a motion to recommend the text amendments to Mayor and Council. Ms. Martinez seconded. The motion passed with a vote of 4-0-1. Mr. Schindler abstained.

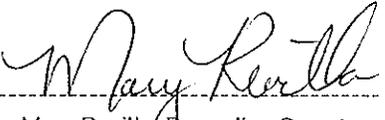
Announcements –

Ms. Davis asked if Commission members are continuing to complete their education for planning?

Some had been completing training on Linkdin as well as through Maryland Planning Commissioners Association. Ms. Maher stated that only new members are required to take training and also stated, for those that are interested, the Maryland Planning Commission Association is holding their conference in Ellicott City, Maryland in October. Ms. Martinez recommended checking out other local planning commission's training courses offered online.

Adjourn –

Mr. Thomas moved to adjourn, and Mr. Flaherty seconded. The meeting was adjourned at 4:27 p.m.



Mary Revilla Recording Secretary