



CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 16 FOR 2024

To Members of the City Council:

April 19, 2024

APRIL 2024

*For additional information and a complete list of City events, please visit our
Calendar of Events on the City's website at <http://www.hagerstownmd.org/calendar.aspx>*

Questions about any of the Downtown Event listed, please email events@downtownhagerstown.org

**Visit Hagerstown Parks & Recreation website and flip through the Spring/Summer 2024 digital Program Guide
<https://www.hagerstownmd.org/145/Parks-Recreation>**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
•	1	2 Mayor & Council Work Session 4 PM	3	4	5 April 5 thru October 5 Friday/Saturday City Park Train Hub Museum & Steam Engine 202 10 AM to 4 PM	6 Hagerstown Youth Council's Charge for Change Event Fairgrounds Park 10 AM to 2 PM ----- German Easter Tours Held April 5 and April 6 10 AM to 4 PM (Last Tour at 3 PM)
7	8 Solar Eclipse Viewing Party University Plaza 2 PM to 4 PM Eclipse estimated time at 3:20 PM	9 Mayor & Council Work Session 4 PM	10	11	12 Garden Volunteer Day 4 PM to 5 PM Historic Garden – Hager House at City Park Great way for students to earn SSL Hours	13 Community Yard Sale Fairgrounds Park 7 AM to 2 PM
14	15	16 National League of Cities visiting Hagerstown as part of the Centennial Roadshow: 100 Years, 100 Cities Tour ----- No Mayor & Council Meeting Scheduled	17	18	19	20 Hub City 100 Miller Final Mile Walk City Park Train Hub 9 AM to 10:30 AM ----- Arbor Day/Earth Day Jonathan Hager House 11 AM to 1 PM
21	22	23 Mayor & Council Work Session 4:00 PM Regular Session 7 PM	24	25 VOLUNTEERS NEEDED – Spring Planting 9 AM to 1 PM See Community Engagement for Sign-up	26 DECADES Music Series Headliner: The Cruisers University Plaza 6 PM to 8 PM ----- Thunder in the Square 5 PM to 9 PM	27 Handmade Hagerstown Spring Market University Plaza & Elizabeth Hager Parking Lot 10 AM to 4 PM
28	29	30 Mayor & Council Work Session 4 PM				

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UPCOMING MEETINGS

To obtain City Department or City Boards and Commissions meeting information, please visit <https://www.hagerstownmd.org/27/Government>.

We encourage you to visit our website at <https://www.hagerstownmd.org> for all City-related updates.

Other inquiries may be made by visiting the City Resident 311 page at <https://www.hagerstownmd.org/841/Services>.

Mayor and City Council

Work Session - Tuesday, April 2 – 4 PM
Work Session - Tuesday, April 9 – 4 PM
No Meeting Scheduled - Tuesday, April 16 – 4 PM
Work Session - Tuesday, April 23 – 4:00 PM
Regular Session – Tuesday, April 23 – 7 PM
Work Session - Tuesday, April 30 – 7 PM

Board of Traffic & Parking

Thursday, April 11 – 4 PM

Board of Zoning Appeals

Thursday, April 25 – No Meeting Scheduled

Historic District Commission

Thursday, April 11 – 4:30 PM
Thursday, April 25 – 4:30 PM

Planning Commission

Wednesday, April 10 – 4 PM
Thursday, April 25 – 7 PM

COMMUNICATIONS

This Week's Headlines & Media Releases:

- Hagerstown Residents Charged after WV Police Pursuit of Stolen Jeep
- Meritus Park Expected to be Ready; Boxcars Need Extra Day to Prep
- What to Know about Maryland Presidential Primary in 5 Questions
- Convenience Store? Truck Stop? Some Want Neither Near Their Homes
- Upcoming Road Closures and Construction
- How Do You Deal Humanely with Cat Overpopulation?
- Hagerstown Woman Loses Over \$86K in Scam involving Fake iPad Alert
- Forum Draws Democratic U. S. Senate Candidates as Maryland Primary Nears
- Hagerstown Man Dies after Weekend Motorcycle Crash
- Potomac Street Will See Lane Closure Starting Tuesday
- Martinsburg Man Sentenced in Hagerstown-Area Shooting Last Summer
- With Higher Costs, Hagerstown Residents Could See Trash Fees Go Up
- Teacher of the Year Says She's Inspired by Her Students Every Day
- Press Release: NLC Roadshow Comes to Hagerstown April 16
- Press Release: Hub City 100-Miler Finale, Arbor & Earth Day Activities April 20th
- Traffic Advisory: Elgin & S. Burhans Blvd.
- Traffic Advisory: S. Edgewood Drive
- Traffic Advisory: Potomac Street

This Week's Video Projects

- Preliminary work, scripting for social media water videos

Channel 25 Hub City Now Programming:

- Mayor & Council Meeting
- "Council wRap"
- "State of the City" Event Presentation
- Invest Hagerstown Promo
- Water 101 Video
- "Visit Hagerstown" Promo
- Fit Room :30 Promo
- Hagerstown Fire Museum Videos
- "Council wRap" Promo

**Website analytics and search results are unavailable for April 11-17

COMMUNITY ENGAGEMENT

- National League of Cities paid a visit to the City of Hagerstown on Tuesday, April 16th as part of their Centennial Roadshow: 100 Years, 100 Cities
- **VOLUNTEERS NEEDED:** Spring planting is taking place at Market Walk on Thursday, April 25th at 9 a.m. Sign up at <https://signup.com/go/prEhXbp>
- Thunder in the Square is on Friday, April 26th from 5-9 PM in downtown
- Decades Music Series kicks off on Friday, April 26th in University Plaza with The Cruisers— performance will be from 6-8PM
- Handmade Spring Market will take place from 10AM-4PM on Saturday, April 27th in University Plaza. Shop from over 25 handmade and artisan vendors!
- This is the final weekend for the BISFA Spring musical. Purchase tickets to The Addams Family at <https://www.mdtheatre.org/bisfa#addams>
- Main Street Business Owners meeting will take place on Tuesday, April 30th at 9AM at BuroBox
- Clara Barton Memorial Dedication is scheduled for Tuesday, May 7th at Park Circle at 1:30 PM

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

Economic Development

Economic Development activities included attending the monthly Greater Hagerstown Downtown Enhancement Committee meeting.

Community Development

The Hagerstown Youth Council will be hosting the Earth & Arbor Day Event at City Park on Saturday, April 20th from 11am-1pm, in partnership with Hagerstown Parks & Rec, DNR, and ACWA.

Staff presented to Frederick County Association of Realtors at lunch and learn about Hagerstown Homeownership Initiative and other home related products.

Department Representation at Events

Staff assisted in welcoming the National League of Cities (NLC) to Hagerstown for a brief tour in their Centennial Roadshow, visiting 100 cities for their 100-year anniversary. NLC staff were able to experience the new Hagerstown Field House, Meritus Park, and Barbara Ingram School for the Arts.

ENGINEERING

1. **Hagerstown Field House** – the erection of the structural steel frame of the building has begun!



2. **Clara Barton Memorial** – staff met with the organizing committee and the artist to discuss the logistics of the dedication event, which is set for 1:30 PM on May 7th. Landscaping is being installed, and the irrigation system is being completed.
3. **Pavement Preservation** – Craig Paving completed the mill and overlay on South Burhans Boulevard which greatly improved the rideability of the roadway. West North Avenue is one of the streets on the schedule for paving next week.
4. **Engineering Statistics**

Description	Week of 04/15/24	Calendar Year 2024 TOTALS
Traffic complaints received	5	55
Work Orders completed	4	46
Traffic counts completed	0	6
Construction Projects		
Description	Week of 04/15/24	Calendar Year 2024 TOTALS
Construction Projects advertised for bids	0	2
RFP's Advertised	0	3
Projects under construction	16	16
Projects completed	0	1

PLANNING & CODE ENFORCEMENT

Historic District Commission:

The next HDC meeting will be held April 25, 2024 @ 4:30 pm.
HDC 2024-18- 44-46 Summit Avenue - Cement stairs and an exhaust vent.

Board of Zoning Appeals:

Next Meeting date is April 25, 2024 – canceled due to no applications were received.

Zoning Verification Letters issued for the following properties:

There are no current Zoning Verification Letter Requests

Zoning Certificates issued for the following properties:

790 Wesel Boulevard – 1 Click Logistics, Inc.
12814 Shank Farm Way – Longmeadow Diner.

Planning Commission:

The next Planning Commission Meeting will be held April 25, 2024 @ 7:00 pm.

Development Review Plans received.

Minor Site Plan for WHP Training Tower located at 940 Bowman Avenue.
Minor Site Plan for Mental Health Facility Photovoltaic System located at 1180 Professional Court.
Full Site Plan for Eckstine located at 1260 Maryland Avenue.

POLICE

STATS (04/11/2024 – 04/17/2024)

Calls for Service:	1746	Field Interviews:	2
Arrests/Warrants Served:	18	Moving Violations:	8
Domestic Violence Calls:	22	Safety Repair Orders:	1
DUI Arrests:	1	Warnings:	25
Reports Filed:	164		

Crime Victims Awareness Walk: The Washington County State’s Attorney’s Office, in partnership with the Hagerstown Police Department, will be sponsoring a Crime Victims Awareness Walk in downtown Hagerstown to raise awareness of National Crime Victims’ Rights Week! On Friday, April 26 at 11:00 AM, participants will meet at the Hagerstown Police Department, walk to the square in Hagerstown and back. The goal of this walk is to help raise community awareness to the different types of crime and violence and to honor and support those who have been victimized.

PUBLIC WORKS

CHART NO. 1 – GENERAL PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	209	209
	University District Deck	292	292
Number of Student Permits	Central & Rochester Lots	64	65
Number of Patrons Using Decks	A & E Deck	1706	1594
	University District Deck	1598	1749
Number of Citations Issued	(Includes Warnings)	198	143
Peak Occupancy (%)	A & E Deck	86% Tu @ 4PM	100% We @ 10AM & 2PM
Peak Occupancy (%)	University District Deck	45% Th @ Noon	70% We @ Noon

CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY

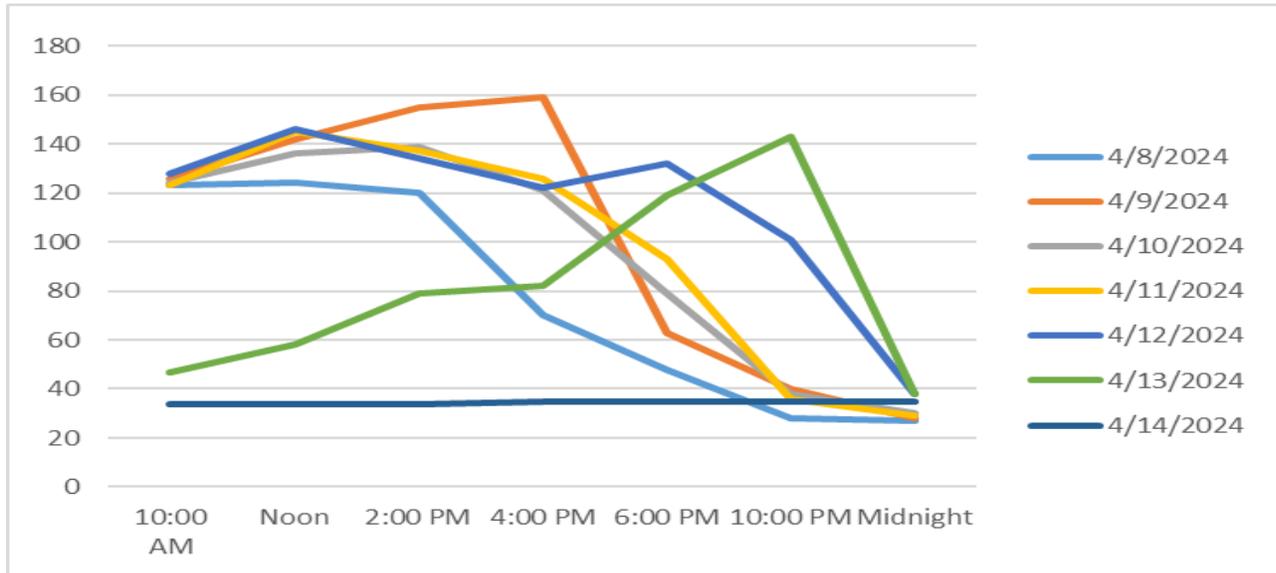
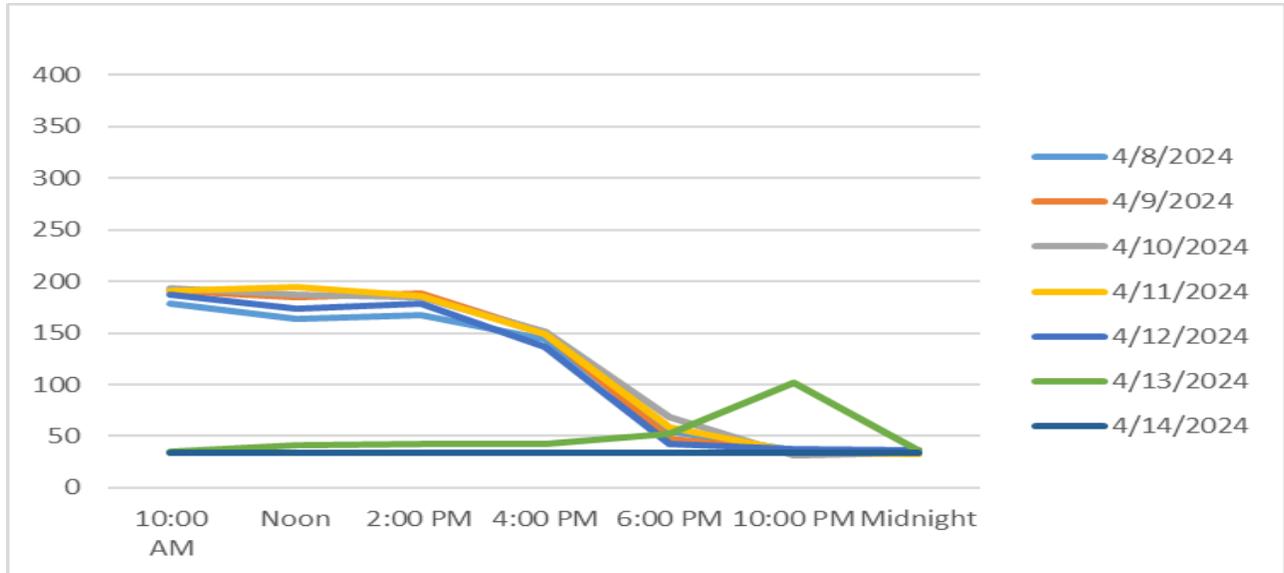


CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY



CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	0	0
Planning & Code	1	0
Fire	2	0
Engineering	0	0
Parks & Recreation	1	2
Public Works	3	1
Police	15	13
Water	5	5
Wastewater	3	3
Light	3	0
Human Resources	0	0
Weekly Totals	33	24
Yearly Total	306	273

AFTER HOURS CALL BACKS

Saturday, April 13, 2024 @ 8:42PM: Park attendant reported the lock not working on the gate to the shop yard at City Park. An employee was called in to assist with repair/replacement of lock.

PARKS AND RECREATION

City Park Concession Stand

The concession stand is open for the season, 7 days a week, 11am – 7pm. Weather may affect hours of operation.

City Park Train Hub & Hager House – *open for the season*

Tours on the hour Fridays and Saturdays from 10:00 a.m. – 4:00 p.m. Private tours can be made with a 48-hour advance notice. The City Park Train Hub is also available to rent for private parties.

- The Train Hub is hosting the **Hub City 100 Miler Final Mile & Celebration** this Saturday, April 20, 9am – 11am. Come to the Train Hub to walk the final mile and stay for your chance to win a Grand Prize! <https://www.hagerstownmd.org/810/HUB-CITY-100-MILER>
- The Hagerstown Youth Council is hosting the annual **Earth and Arbor Day Celebration** event at the Hager House this Saturday, April 20 11am – 1pm. Celebrate our 39th year as a Tree City USA. Volunteers will help with garden cleanup and planting trees.

Fit Room

See Fit Room report attached with weekly recreation classes. A private rental is scheduled for this Saturday, April 20, 3:00-9:00pm.

Outdoor Programs -

- Geocaching in the Parks, Sunday April 21 at Staley Park, 2pm
- Parkour, Fridays at 4pm, at Fairgrounds Park
- Skateboarding Lessons, Saturdays, 8am – 10am

Potterfield Pool

Reservations for private parties can now be made for summer 2024 and Season Pass Memberships are now available for purchase.

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Service Calls

Sat. 4/13 - Moler Ave – Street Light bracket broken. Removed from pole. Time Out: 0943-1056

Sun. 4/14 - 731 Washington Ave – Removed tree from service and straightened pole.
Time Out: 1737-1948

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
10	0	0	0

- Engineering staff continued work on multiple system construction design projects, obtained multiple easements and electrical service agreements for commercial development across the system, and performed multiple permit reviews and electrical load calculations to design upgrades to our system to accommodate customer improvements.
- Valuation calculations for the electric infrastructure continues, which will provide proper accounting in our Work Order Management software upgrade and Asset Management.
- A new 10/14MVA substation power transformer is installed and energized at the Frederick St. substation.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, April 10, 2024	8.35	0.00
Thursday, April 11, 2024	8.20	0.05
Friday, April 12, 2024	8.68	0.28
Saturday, April 13, 2024	7.80	0.00
Sunday, April 14, 2024	7.58	0.00
Monday, April 15, 2024	7.63	0.05
Tuesday, April 16, 2024	7.35	0.00
Weekly – Avg. Flow/Total Rainfall	7.94	0.38
April – Avg. Flow/Total Rainfall	7.69	2.68

- Installed CAT 3 for conference room in Operations building
- Disconnected in-plant pumps and motors so Hull Crane can remove defective pumps
- Removed diversion well pump and installed in it the in-plant pump location
- Replaced defective bearings on OAB vent fan
- Routine MVP Plant Work orders & Corrective Work Orders

Wastewater Collection

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# Inspected
CCTV Inspections	12, 16, 20, 21, 22	1,621.7	553.4	
Flushing	10, 13	6,730		
		# Tested	# Failures	% Failed
Lateral Only	22	1	Root ball	13 ft

Collection System Maintenance Tasks

- Construction crew mowed pump station and filled generators with fuel
- Replaced lateral on 228 Calvert Terrace and 303 Fredrick Street
- Got stone for stock
- Repaired concrete saw
- Flushed District 13
- Took Unit 528 to Maryland Industrial Truck for repair
- CCTV crew worked on 2025 overlays on Pope Avenue and blockage on 303 Frederick Street
- Pump crew worked on grinder pumps and pigtails
- Checked generators and obtained data for spreadsheets
- Checked station wet wells

Wastewater Division – Customer Call Log Summary 2024							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Stations	Other	Totals
Weekly	1	1	0	0	0	4	6
YTD 2024	34	14	2	0	0	89	139

Engineering

- Review of Site Development and City Permit Drawings
- Gathering information for service inquiries
- Updating GIS databases completed with water projects

Lab

WASTEWATER

- Process and regulatory testing were routine for the week
- Completed QC verifications: weekly (pH, Cl, Conductivity) on DI water, monthly autoclave TSB and bioindicator check, quarterly autoclave timing check, quarterly COD standard preparation
- Collected samples for Biobot COVID study
- Collected Wastewater-SCAN Program samples for pathogen monitoring
- Collected CDC-NWSS Program samples for pathogen monitoring
- Installed new Effluent sampler refrigerator
- Sent Lachat dilutor equipment for service; installed loaner equipment
- Met with Suburban Laboratories regarding UCMR-5 study results and discussed PFAS method certifications for anticipated wastewater testing.
- Scheduled meeting with Thermo Scientific regarding their available nutrient discrete analyzer to replace dated equipment

- Received information from Velp Scientific regarding their available digester system with new acid vapor scrubber system to replace dated equipment
- Attended Webinar: Biobot Network Milestones Review
- Attended Webinar: NWSS Utilities CoP - 2024 monthly meeting series

Environmental Coordinator & Pretreatment

- Updated 1st Quarter 2024 MDE Pretreatment Reports
- Updated Volvo/Mack March results in Synexus
- Calculated Volvo/Mack March Surcharge
- Attended Power BI Q &A

WATER DIVISION

Plant Flows - System Demand (MGD)

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
04/11/24	11.63		11.63
04/12/24	11.56		11.56
04/13/24	11.08		11.08
04/14/24	11.71		11.71
04/15/24	11.81		11.81
04/16/24	11.81		11.81
04/17/24	11.70		11.70
		Average:	11.61

Water Production at R. C. Willson & Pump Station Distribution

- Staff worked on facility maintenance and routine preventative maintenance.
- Staff assisted with basin cleaning, repaired trac-vac, and replaced level sensor in wet well.
- Staff repaired malfunctioning valve at pump station 3.

Water Production at Breichner / Edgemont Reservoir

The Edgemont Reservoir pool elevation is currently at 3.08 ft. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, design criteria, and project schedule.

Water Distribution

- Staff performed customer service work and new meter installations as needed.
- Staff repaired a water line at 751 South Potomac Street.

Laboratory

- Process and regulatory testing were routine for the week.
- Completed QC verification for benchtop microbial surface monitoring.

- Completed monthly verifications for spectrophotometers and incubator sterilization.
- Collected bacteriological monitoring samples for April.
- Collected nitrification monitoring samples.
- Collected two (2) lagoon discharge samples.
- Attended Webinar: EPA: UCMR 6 Pre-Proposal Meeting.

<u>Engineering</u>	<u>City</u>	<u>County</u>
Site Plans	-	2
Preliminary Plats	1	1
Grading Plan	-	-
Final Plat	-	-
Building Permits	11	5
Development Plan	-	-

- Construction inspection of ongoing projects
- Review of City permit and site plan drawings
- Review of County building permits
- Updating GIS mapping
- Concept design of upcoming capital improvement projects

Respectfully submitted,

Scott A. Nicewarner
City Administrator

FIT ROOM SCHEDULE * EVENT PICTURES

National League of Cities Visit



Fit Room at Fairgrounds Park at Fairgrounds Park

Monthly Calendar For April 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 6p-6:45p Pound #8355 7p-8p Belly Dance #8276	2 6p-7p Buti Yoga #8328	3 7p-8p Vinyasa yoga #8444	4 4p-4:30p Princess Ballerina #8318 4:35p-5:05p Ballet & Acro #8317 5:30p-6:30p Turn Up Dance Fitness #8393	5 4:45p-5:45p Gymnastics for Kids #8126 6p-7p Aerial Tricks #8477 7:15p-8:15p Aerial Stretch #8450	6 10a-11a Zumba #8525 11a-12p Step Aerobics #8531 12p-1p Locomotion #8403
7 11a-12p Gymnastics for Kids #8143	8 6p-6:45p Pound #8355	9 11a-3p Fedex Event 6p-7p Buti Yoga #8328	10 4p-7p CPR and First Aid #8335 7p-8p Vinyasa yoga #8444	11 10a-10:45a Creative Movement #8424 10:50a-11:50a Inspired Movement #8427 4p-4:30p Princess Ballerina #8318 4:35p-5:05p Ballet & Acro #8317 5:30p-6:30p Turn Up Dance Fitness #8393	12 4:45p-5:45p Gymnastics for Kids #8126 6p-7p Aerial Tricks #8478 7:15p-8:15p Aerial Stretch #8451	13 10a-11a Zumba #8525 11a-12p Step Aerobics #8531 12p-1p Locomotion #8403
14 11a-12p Gymnastics for Kids #8143 1:15p-2:15p Aerial Stretch #8409	15 8a-9a Slow Flow Yoga #8476 6p-6:45p Pound #8355	16 4:30p-5:30p Crazy Running #8523 6p-7p Buti Yoga #8328	17 8a-9a Slow Flow Yoga #8476 7p-8p Vinyasa yoga #8444	18 10a-10:45a Creative Movement #8424 10:50a-11:50a Inspired Movement #8427 4p-4:30p Princess Ballerina #8318 4:35p-5:05p Ballet & Acro #8317 5:30p-6:30p Turn Up Dance Fitness #8393 7p-8p Aerial Fitness-Powerhouse Studios #8535	19 3:15p-4:45p Gymnastics for Kids, Intermediate #8379 4:45p-5:45p Gymnastics for Kids #8367 6p-7p Aerial Tricks #8479 7:15p-8:15p Aerial Stretch #8452	20 10a-11a Zumba #8525 11a-12p Step Aerobics #8531 12p-1p Locomotion #8403 3p-9p LaKenya Austin Birthday Party
21 11a-12p Gymnastics for Kids #8373	22 8a-9a Slow Flow Yoga #8476 6p-6:45p Pound #8355 7p-8p Belly Dance #8362	23 4:30p-5:30p Crazy Running #8523 6p-7p Buti Yoga #8328 7p-8p Decades Dance 70s & 80S #8436	24 8a-9a Slow Flow Yoga #8476 7p-8p Vinyasa yoga #8444	25 10a-10:45a Creative Movement #8424 10:50a-11:50a Inspired Movement #8427 4p-4:30p Princess Ballerina #8318 4:35p-5:05p Ballet & Acro #8317 5:30p-6:30p Turn Up Dance Fitness #8393 7p-8p Aerial Fitness-Powerhouse Studios #8536	26 3:15p-4:45p Gymnastics for Kids, Intermediate #8379 4:45p-5:45p Gymnastics for Kids #8367 6p-7p Aerial Tricks #8480 7:15p-8:15p Aerial Stretch #8453	27 10a-11a Zumba #8525 11a-12p Step Aerobics #8531
28 11a-12p Gymnastics for Kids #8373	29 8a-9a Slow Flow Yoga #8476 10a-11a Actively Ageless- Functional Fitness #8356 6p-6:45p Pound #8355 7p-8p Belly Dance #8362	30 4:30p-5:30p Crazy Running #8523 6p-7p Buti Yoga #8328 7p-8p Decades Dance 70s & 80S #8436				