



CITY OF HAGERSTOWN, MARYLAND

Planning & Code Administration Department

One East Franklin Street • Hagerstown, MD 21740

E-mail: planning@hagerstownmd.org

Telephone: 301-739-8577, ext. 138 • Website: www.hagerstownmd.org

HAGERSTOWN HISTORIC DISTRICT COMMISSION

MINUTES

DATE: March 28, 2024 – 4:30 p.m.

LOCATION: Room 407, City Hall Building

Attendance –

Name	In-Person	Remote	Absent
Appointed Voting Members			
Michael Gehr, Chairperson	X		
Leslie Allen, Vice Chairperson	X		
Robert Powell			X
W. Douglas Carroll	X		
Christopher George	X		
Glen Grant			X
Matthew Sherman			X
Staff and Ex-Officio Members			
S. Bockmiller, Development Review Planner/Zoning Administrator	X		
M. Revilla, Recording Secretary	X		

Preliminary Matters -

Call to Order and Instructions from the Chair –

Michael Gehr called the meeting to order at 4:44 p.m. Attendance of members and staff are reflected in the chart above. The Chair read the standard public instructions regarding order of business into the record.

Approval of Minutes –

None.

Consent Agenda –

HDC 2024-13 – 820 Potomac Avenue – Walter Roberts – Roof.

HDC 2024-14 – 12 North Prospect – 170 West Washington Partners LLC. – Parking Lot.

Motion - Mr. Carroll "Mr. Chairman, I have reviewed the materials submitted in Cases HDC 2024-13, HDC 2024-14, and their associated staff reports and recommendations, and I have viewed the properties in question. The staff reports recommend approval of these applications as consistent with the applicable standards adopted by this Commission, and no one has

appeared at this hearing with concerns about, issues with, or objections to these applications. Therefore, I move that this Commission adopt the staff evaluations and recommendations in these cases as its own and grant Certificates of Appropriateness to the applicants for Cases HDC 2024-13, HDC 2024-14." Ms. Allen seconded the motion. The motion passed by a vote of 4-0-0.

Design Review -

HDC 2024-08 – 33 Summit Avenue - Mahesh Kumar – Windows & Doors.

The applicant and project engineer explained that the new exterior wall staircase will have stained, pressure treated wooden rails and the wall will have parging for an aesthetic appeal. Mr. Gehr asked for clarity about the door style that will be used to replace two existing doors in the rear of the building. Mr. Kumar stated that they would be basic commercial doors that are not very visible in their location.

Mr. Carroll: "Mr. Chairman, I have inspected the project plans and the property in question, and if constructed in accordance with these plans, with the addition of the staining of the pressure treated wood, parging of the interior wall staircase, and the two- six panel fiberglass or metal doors, this project is compatible with the character of the district for the reasons as described and are generally in harmony with the architectural guidelines for the Downtown Commercial Historic District and the character of the adjoining properties. Therefore, I move that the HDC grant a certificate of appropriateness to the applicant in case number **HDC 2024-08.**" Mr. George seconded the motion. The motion passed by a vote of 4-0-0.

Workshops -

None.

New Business -

None.

Old Business -

None.

Announcements -

None.

Adjourn -

With no further discussion, Mr. Carroll made a motion to adjourn, and Mr. George seconded the motion. The meeting adjourned at 5:10 P.M.


Mary Revilla, Recording Secretary
Approved April 11, 2024