



CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 12 FOR 2024

To Members of the City Council:

March 22, 2024

MARCH 2024

*For additional information and a complete list of City events, please visit our
Calendar of Events on the City's website at <http://www.hagerstownmd.org/calendar.aspx>*

Questions about any of the Downtown Event listed, please email events@downtownhagerstown.org

*Visit Hagerstown Parks & Recreation website and flip through the Fall/Winter 2023 digital Program Guide
<https://www.hagerstownmd.org/145/Parks-Recreation>*

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|---|--------|---|--|----------|---|---|
| | | | | | 1 | 2 |
| 3 | 4 | 5 State of the City MD Theatre 7 AM Mayor & Council Work Session 4 PM | 8 National Oreo Day  | 7 | 8 | 9 |
| 10  | 11 | 12 Mayor & Council Work Session 4 PM | 13 | 14 | 15 | 16 St. Patrick's Day Street Festival  |
| 17 Downtown Restaurant Week March 17 - 23  | 18 | 19 Mayor & Council Work Session 4 PM First Day of Spring  | 20 | 21 | 22 | 23 |
| 24 31 Easter | 25 | 26 Mayor & Council Regular Session 7 PM | 27 | 28 | 29 Good Friday Holiday City Offices Closed FREE PARKING in Downtown Decks Friday through Sunday | 30 |

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UPCOMING MEETINGS

To obtain City Department or City Boards and Commissions meeting information, please visit <https://www.hagerstownmd.org/27/Government>.

We encourage you to visit our website at <https://www.hagerstownmd.org> for all City-related updates.

Other inquiries may be made by visiting the City Resident 311 page at <https://www.hagerstownmd.org/841/Services>.

Mayor and City Council

State of the City – Tuesday, March 5 – 7 AM
Work Session - Tuesday, March 5 – 4 PM
Work Session - Tuesday, March 12 – 4 PM
Work Session - Tuesday, March 19 – 4 PM
Regular Session - Tuesday, March 26 – 7 PM

Board of Traffic & Parking

Thursday, March 14 – 4 PM

Board of Zoning Appeals

Thursday, March 14 – 7 PM

Historic District Commission

Thursday, March 14 – 4:30 PM
Thursday, March 28 – 4 PM

Planning Commission

Wednesday, March 13 – 4 PM
Wednesday, March 27 – 7 PM

COMMUNICATIONS

This Week's Headlines & Media Releases:

- City Electric Account Terminations Resume April 2
- 'Wheel of Fortune' Appearance is Dream Come True for Washington County Teacher
- Greg Stains Resigns as Football Coach at North Hagerstown
- Powered by Young People, Maryland Conservation Corps Cleans up Parks
- Portion of The Terrace will be Closed until 2:30pm Thursday
- Some Items Look Higher in This Year's County Budget. There's a Reason
- St. Patrick's Day Run Fest & Street Festival to Close Roads March 16
- Former Hagerstown Man gets Suspended Sentence in Animal Cruelty Case
- Runners of All Ages Take Part in 2024 St. Patrick's Day Run Fest
- Portion of Dog Park at Marty Snook Park to Close for Maintenance
- The County is Saving You Money on Your Income Taxes. But at a Cost
- Congressional Candidates Rack Up Pre-Primary Endorsements
- New Trash Totes for City Residents to be Delivered Starting March 18
- Restaurant Week Going on Now through March 23
- 'Mr. Jeff' Retiring after Decades of Reading to Local Children
- Suspect in Custody in Halfway Homicide
- 200+ Million Federal Dollars Coming to Maryland for Major Projects
- Washington County Landfill to Have Power Service Interruption March 20
- A Block of Jonathan Street is Temporarily Closed
- Press Release: Trash Totes to be Delivered Monday
- Traffic Advisory: The Terrace
- Traffic Advisory: Jonathan Street

This Week's Video Projects

- Mayor & City Council Work Session
- "Council wRap" Segment

Channel 25 Hub City Now Programming:

- Mayor & Council Meeting
- "Council wRap"
- "State of the City" Event Presentation
- Invest Hagerstown Promo
- Water 101 Video
- "Visit Hagerstown" Promo
- Fit Room :30 Promo
- Hagerstown Fire Museum Videos
- "Council wRap" Promo

City Website:

- www.hagerstownmd.org attracted 8,101 user visits for the week of March 14-20
- The most popular top entrances (the first page users accessed on the website):
 1. Home Page 2,384
 2. Online Payment Portal Page 1,644
 3. Utility Billing Page 852
 4. Police Page 310
 5. Search Page 301
 6. Parks & Recreation Page 260
 7. Jobs Page 227
 8. Trash & Recycling Page 216
 9. Dept. of Community & Economic Dev. Page 190
 10. Bid Postings Page 185
- Top searches
 1. City of Hagerstown
 2. Hagerstown MD
 3. Hagerstown Light Department
 4. Hagerstown
 5. City of Hagerstown Bill Pay

COMMUNITY ENGAGEMENT

- Decades Music Series kicks off Friday, April 26th featuring music from The Cruisers
- Spring Market will take place on Saturday, April 27th in University Plaza
- We are planning a Solar Eclipse Viewing Party for Monday, April 8th in University Plaza in partnership with BISFA
- Attended Antietam Exchange Club meeting on Thursday morning to speak about upcoming events
- Spoke at North Hagerstown High School graphic design/photo/cinema students
- Spoke at Williamsport High School for Women's History Month
- Attended VIP reception for Maryland International Film Festival in the A&E district
- Will be doing a Spring Break Scavenger Hunt next Thursday with downtown businesses
- The final 5 utility boxes have been installed



Councilmember Matthew Schindler, Brittany Arizmendi, Community Engagement Officer and Scott Nicewarner, City Administrator at the Maryland International Film Festival

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

Economic Development

Economic Development activities included attending the monthly Greater Hagerstown Downtown Enhancement Committee meeting. Staff also attended and presented at the monthly Greater Hagerstown General Committee meeting with the Quad State Economic Development Alliance.

Department Representation at Events

Staff attended the Open House at the new downtown location of Authentic Community Theatre (A.C.T.), 13 E. Washington Street, and presented the organization’s leaders with Special Recognition signed by the Mayor.

ENGINEERING

1. **New Trash Carts** - distribution of trash carts to residents began on Monday, and is expected to continue through March 29th. Initially, approximately 14,300 carts are being delivered city-wide; staff will use the time between now and July 1st to exchange carts for different sizes, or to provide extra carts to residents as needed. Staff have taken approximately 700 phone calls on the Hagerstown Recycles hotline since distribution began; the most common question has been “how can I exchange my 95 gallon cart for a smaller one?”
2. **Hagerstown Train Hub** – staff held a pre-bid meeting for the restoration of Locomotive 202; this project was re-bid after no proposals were submitted on the initial advertisement.
3. **Meritus Park** – staff met with representatives of the Flying Boxcars to discuss preparations for the opening of the stadium. We are working on wayfinding signage to direct patrons from the existing parking decks and parking lots to the stadium.
4. **Engineering Statistics**

| Description | Week of 03/18/24 | Calendar Year 2024 TOTALS |
|---|------------------|------------------------------|
| Traffic complaints received | 5 | 42 |
| Work Orders completed | 3 | 35 |
| Traffic counts completed | 4 | 4 |
| Construction Projects | | |
| Description | Week of 03/18/24 | Calendar Year 2024 TOTALS |
| Construction Projects advertised for bids | 0 | 2 |
| RFP’s Advertised | 0 | 3 |
| Projects under construction | 16 | 16 |
| Projects completed | 0 | 1 |

FIRE

| 3/13/24 – 3/19/24 | | | |
|--|----|-------------------------------|----|
| Total Incidents (City only) | 48 | Mutual Aid to surrounding FDs | 14 |
| • Unit Responses | 72 | • Halfway FD | 6 |
| • Fire/Rescue Responses | 34 | • Maugansville FD | 0 |
| • EMS Responses | 14 | • Funkstown FD | 3 |
| Inspections/System Tests | 21 | • Longmeadow FD | 2 |
| Community Events, Smoke Alarm Installs | 3 | • Other | 3 |
| | | | |

Significant Incidents

No significant incidents this week.

Events

3/16/24 - **St. Patrick's Day Festival** – Engine 1 crew stood by for the event and even had a few visitors.



Councilmembers Matthew Schindler and Tiara Burnett
with two crew members from Engine 1

3/19/24 - Battalion Chief Brian Henry was sworn in by the Mayor and City Council. Congratulations Chief Henry on your promotion!



Mayor Tekesha Martinez administering the Oath to Battalion Chief Brian Henry

POLICE

STATS (03/14/2024 – 03//2024)



| | | | |
|--------------------------|------|-----------------------|----|
| Calls for Service: | 1644 | Field Interviews: | 11 |
| Arrests/Warrants Served: | 16 | Moving Violations: | 3 |
| Domestic Violence Calls: | 18 | Safety Repair Orders: | 2 |
| DUI Arrests: | 0 | Warnings: | 58 |
| Reports Filed: | 103 | | |

Applicant Testing: The next test date for police officer and police cadet applicants is April 6, 2024. For additional information, please visit <https://www.hagerstownmd.org/141/Police> on the City's website. To register for testing visit <https://www.hagerstownmd.org/FormCenter/Police-10/Becoming-an-Officer-Inquiry-Form-101> and complete the [contact form](#).

PUBLIC WORKS

CHART NO. 1 – GENERAL PARKING SYSTEM DATA

| | | Current Week | Previous Week |
|--------------------------------------|--------------------------|----------------|----------------|
| Number of Permit Holders | A & E Deck | 212 | 202 |
| | University District Deck | 296 | 299 |
| Number of Student Permits | Central & Rochester Lots | 62 | 61 |
| Number of Patrons Using Decks | A & E Deck | 2128 | 1954 |
| | University District Deck | 2051 | 1706 |
| Number of Citations Issued | (Includes Warnings) | 280 | 196 |
| Peak Occupancy (%) | A & E Deck | 100% We @ 10AM | 100% Th @ 10PM |
| Peak Occupancy (%) | University District Deck | 79% We @ 10AM | 52% Mo @ Noon |

CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY

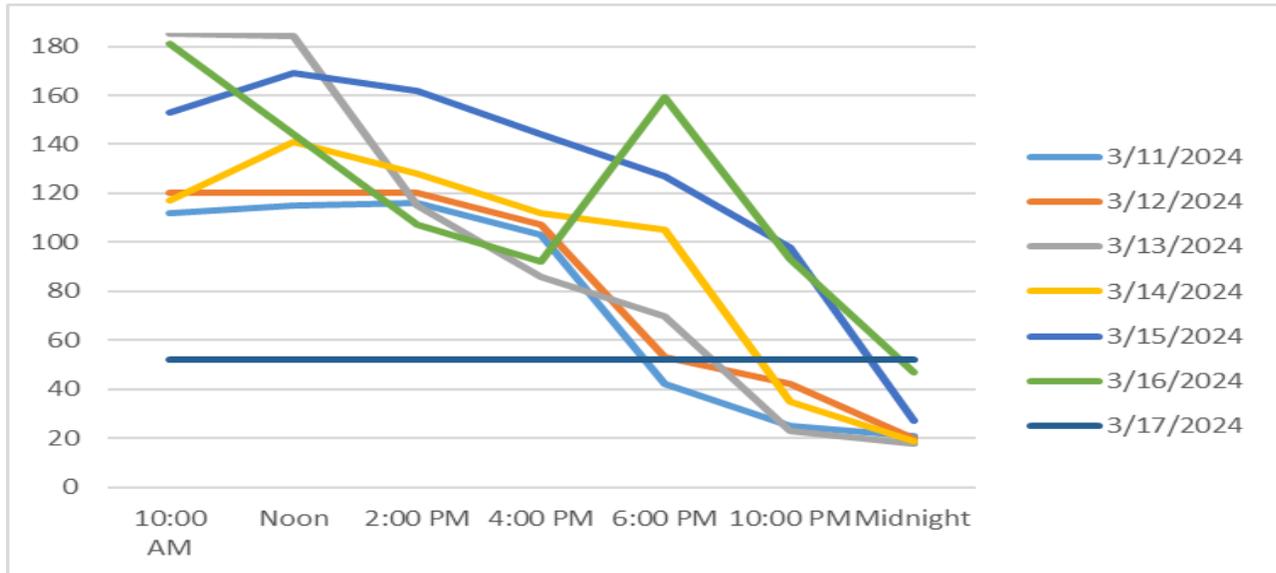
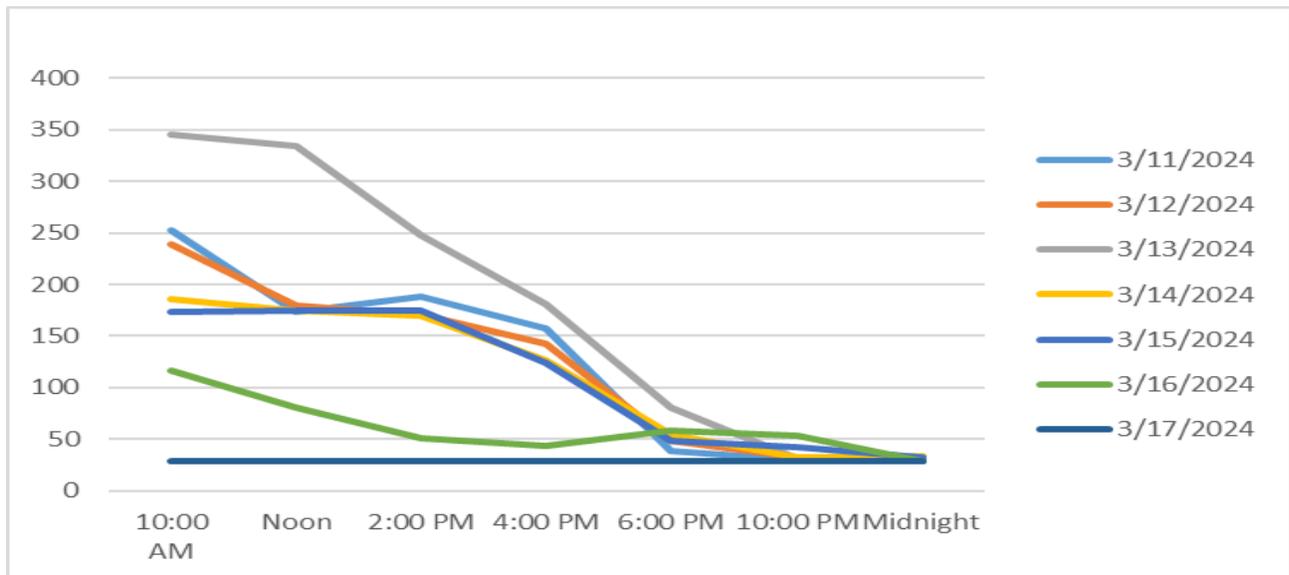


CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY



CENTRAL MAINTENANCE GARAGE REPAIR DATA

| | Current Week | Previous Week |
|--------------------|--------------|---------------|
| DCED | 0 | 0 |
| Planning & Code | 0 | 0 |
| Fire | 3 | 3 |
| Engineering | 0 | 0 |
| Parks & Recreation | 0 | 5 |
| Public Works | 3 | 9 |
| Police | 14 | 6 |
| Water | 0 | 1 |
| Wastewater | 1 | 0 |
| Light | 0 | 1 |
| Human Resources | 0 | 0 |
| Weekly Totals | 21 | 25 |
| Yearly Total | 213 | 192 |

AFTER HOURS CALL BACKS

Wednesday, March 13, 2024 @ 5 PM: HPD notified staff that diesel fuel pumps at Memorial Blvd. fuel island were not working. Re-setting the system did not alleviate the issue and pumps 3 and 4 were put out of order.

Saturday, March 16, 2024 @ 7:30 AM: Received notification for a stop sign down at Lindsay Lane intersection in the middle of North Gate Townhomes Community. Staff investigated but was unable to locate sign down.

Saturday, March 16, 2024 @ 12:53 PM: Report of gate arms not working at A&E parking deck and patron could not exit. When staff arrived, it was determined that a customer had lost their ticket but did not wait long enough for call center to answer and open the gate for them. While on site, staff fixed PayOnFoot machine which had a ripped bill stuck in the bill cassette.

Saturday, March 16, 2024 @ 10 PM: The credit card reader at the A&E parking deck was damaged by someone inserting a ticket plus a credit card into the slot. The technician cleared the jam in the slot and re-started the machine, but reader did not work and had to be placed out of order.

PARKS AND RECREATION

2024 Spring/Summer – NEW PROGRAMS

Our NEW 2024 Spring & Summer Programs and Events Guide is now available in print and online. Activities and events begin in April with lots of new programs including adaptive programs, pickleball lessons, and a variety of new fitness programs. Click the link to explore all Hagerstown Parks & Recreation has to offer.

<https://www.calameo.com/books/004699303eacd3647e567?fbclid=IwAR1SwIKXQm9anlVD5hyRvN5sefOECgFRHJtRkvZ6jfHAK0evFn-xH-IFSZU>

Fit Room

See Fit Room report attached with weekly recreation classes. No private rentals are scheduled for this weekend.

Golf Course

The course is scheduled to re-open around May 1st.

Hager House

Staff is planning for opening weekend with German Easter tours beginning Friday, March 29.

Outdoor Programs

- Parkour, meets Fridays at 4pm, at Fairgrounds Park

Sponsorship

Maryland Physicians Care has signed-on as a 2024 Parks & Rec event sponsor, including Presenting Sponsorship of our Summer Outdoor Movie Series, City Park Fall Fest and Pony Rides at the Harvest Hoedown. See photo announcing their \$10,000 partnership.

Virtual Classes

- Yoga, Tuesdays, 6-7pm
- Strength Training, Thursdays, 6-7pm
- Dance Fitness, Saturdays, 10-11am



Mayor Martinez, Shannon Jones and Amanda Petersen with Maryland Physicians Care, Councilmembers Perini, Aleshire, Burnett, Schindler and Amy Riley, Recreation Coordinator – Hagerstown Parks and Recreation

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Service Calls

Sat. 3/16 - 401 West Washington Street – pole struck; no structural damage was found.
Time Out: 14.0-14.5

Sun. 3/17 - Area of, Salem Avenue – pole struck; no structural damage was found.
Time Out: 15.0-16.0

Mon. 3/18 - Corner of, West Washington Street and Walnut Street – pole struck; no structural damage was found. Time Out: 15.5-16.5

Wed. 3/20 - Rear, 229 Belview Avenue – lines down; lines belong to Point Broadband.
Time Out: 18.3-18.6

| Lamps Replaced | New Fixtures Added | Changeouts | Fixtures Removed |
|----------------|--------------------|------------|------------------|
| 9 | 0 | 13 | 0 |

- The first of two 10MVA substation power transformers were received for HLD's Frederick St. Substation.
- Engineering staff met with landowners to obtain rights-of-way for pole installations.
- Staff continued valuation calculations for the HLD electric utility system to provide proper accounting in our Work Order Management software.
- Multiple permit reviews and electrical load calculations have been performed to accommodate customer improvements.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

| Date | Flow (mgd) | Rainfall (inches) |
|-----------------------------------|------------|-------------------|
| Wednesday, March 13, 2024 | 9.05 | 0.00 |
| Thursday, March 14, 2024 | 8.76 | 0.00 |
| Friday, March 15, 2024 | 8.58 | 0.19 |
| Saturday, March 16, 2024 | 8.00 | 0.00 |
| Sunday, March 17, 2024 | 7.89 | 0.00 |
| Monday, March 18, 2024 | 7.55 | 0.00 |
| Tuesday, March 19, 2024 | 7.39 | 0.00 |
| Weekly – Avg. Flow/Total Rainfall | 8.32 | 0.19 |
| March – Avg. Flow/Total Rainfall | 8.46 | 2.16 |

- Connected grounding rings to flow meters in ASPS building
- Located and removed obstruction in ASPS waste pumps
- Finalized underground wiring to outside lights
- Helped MS Johnson replace pressure switches on UV PSU’s
- Routine MVP Plant Work orders & Corrective Work Orders

Collection System Maintenance Tasks

SSES Weekly Progress

| Activity | Districts | L. F. main | Feet of lateral | # Inspected |
|------------------|----------------|---------------------|----------------------|-----------------|
| CCTV Inspections | 10, 17, 21, 22 | 175, 112, 1138, 251 | 0,34.5, 430.9, 125.7 | 0, 1, 18, 5 |
| Flushing | 12 | 12545 | | |
| | | # Tested | # Failures | % Failed |
| Main & Lateral | 2, 21 | 1,1 | Debris, Root ball | 5ft, 9ft |
| Manholes | 12 | 1 | Fixed channel | |

Collection System Maintenance Tasks

- Construction crew worked on 1140 The Terrace debris in line, 430 Virginia Ave for root ball, fixed channel in manhole 12083 on Buttercup Drive, blacktop patches on The Terrace and Moller Avenue.
- CCTV crew worked on Chestnut Street and Reynolds Avenue for 2025 overlay, 246 Merrbaugh Drive and 430 Virginia Ave for blockage calls.
- Flusher crew worked on 246 Merrbaugh and 430 Virginia Avenue for blockage calls, Reynolds Avenue for CCTV crew, worked in District 12
- Pump crew worked on limit switch bracket at PS 8, cleaned float at PS 21, pump station drawdown at PS 30 for SCADA info, worked on generators at PS 4, PS 14 and PS 30. Installed locks on all generators' trailers at all pump stations

| Wastewater Division – Customer Call Log Summary 2024 | | | | | | | |
|--|-----------|---------------|-----------------|----------|------------------|-----------|------------|
| Type | Blockages | Grinder Pumps | Odor Complaints | Flushing | WW Pump Stations | Other | Totals |
| Weekly | 3 | 0 | 1 | 0 | 0 | 10 | 14 |
| YTD 2024 | 31 | 9 | 2 | 0 | 0 | 65 | 107 |

Engineering

- Review of Site Development and City Permit Drawings
- Gathering information for service inquiries
- Updating GIS databases completed with water projects

Lab

WASTEWATER

- Process and regulatory testing were routine for the week
- Completed QC verifications: weekly (pH, Cl, Conductivity) on DI water, monthly autoclave verification
- Collected samples for Biobot COVID study
- Collected Wastewater-SCAN Program samples for pathogen monitoring
- Collected CDC-NWSS Program samples for pathogen monitoring
- Prepared Q1 Report for TCT

Environmental Coordinator & Pretreatment

- 2024 Permit Renewals

WATER DIVISION

Plant Flows - System Demand (MGD)

| <u>Date</u> | <u>Willson</u> | <u>Breichner</u> | <u>Total</u> |
|-------------|----------------|------------------|--------------|
| 03/14/24 | 11.39 | | 11.39 |
| 03/15/24 | 11.31 | | 11.31 |
| 03/16/24 | 10.88 | | 10.88 |
| 03/17/24 | 11.24 | | 11.24 |
| 03/18/24 | 11.32 | | 11.32 |
| 03/19/24 | 11.00 | | 11.00 |
| 03/20/24 | 11.33 | | 11.33 |
| | | Average: | 11.21 |

Water Production at R. C. Willson & Pump Station Distribution

- Staff worked on facility maintenance and routine preventative maintenance.
- Staff worked on a power issue at the Smithsburg tank.
- Staff worked on level issues at Rock Willow and Hellane tanks.

Water Production at Breichner / Edgemont Reservoir

The Edgemont Reservoir pool elevation is currently at 4.06 ft. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, design criteria, and project schedule.

Water Distribution

- Staff performed customer service work and new meter installations as needed.
- Staff repaired a water main break at 19516 Cosmos Street.
- Staff repaired a service line leak at 935 Maryland Avenue.

Laboratory

- Process and regulatory testing were routine for the week.
- Completed QC verification for benchtop microbial surface monitoring.
- Collected bacteriological monitoring samples for March.
- Collected nitrification monitoring samples.
- Collected Q1-UCMR-5 PFAS samples from R.C. Willson.
- Collected one (1) lagoon discharge sample.
- Collected one (1) new water line bacti test.
- Submitted 2024-Q1 IOC results to CMDP.

Engineering

- Construction inspection of ongoing projects
- Review of City permit and site plan drawings
- Review of County building permits
- Updating GIS mapping
- Concept design of upcoming capital improvement projects

Respectfully submitted,



Scott A. Nicewarner
City Administrator

FIT ROOM SCHEDULE ON THE FOLLOWING PAGE

Fit Room at Fairgrounds Park at Fairgrounds Park

Monthly Calendar For March 2024

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|---|---|------------------------------------|--|--|--|---|
| | | | | | 1 3:15p-4:45p Sports: Gymnastics for Kids, Intermediate -- 8132 4:45p-5:45p Sports: Gymnastics for Kids -- 8125 6p-7p Aerial Tricks #8224 7:15p-8:15p Aerial Stretch #8189 | 2 10a-11a Mind & Body: Zumba -- 8157 |
| 3 11a-12p Gymnastics for Kids #8142 1p-2p Aerial Stretch #8204 2p-3:30p GeoCaching in the Parks #8153 | 4 6p-6:45p Pound #8247 7p-8p Belly Dance #8275 | 5 6p-7p Buti Yoga #8245 | 6 | 7 4p-4:30p Arts & Entertainment: Princess Ballerina -- 8119 4:35p-5:05p Arts & Entertainment: Ballet & Acro -- 8110 | 8 3:15p-4:45p Sports: Gymnastics for Kids, Intermediate -- 8132 4:45p-5:45p Sports: Gymnastics for Kids -- 8125 6p-7p Aerial Tricks #8225 7:15p-8:15p Aerial Stretch #8190 | 9 10a-11a Mind & Body: Zumba -- 8157 |
| 10 11a-12p Gymnastics for Kids #8142 | 11 7p-8p Belly Dance #8276 | 12 6p-7p Buti Yoga #8245 | 13 11a-2:30p CPR and First Aid #8116 | 14 4p-7p CPR Certification #8165 | 15 3:15p-4:45p Sports: Gymnastics for Kids, Intermediate -- 8132 4:45p-5:45p Sports: Gymnastics for Kids -- 8125 6p-7p Aerial Tricks #8226 7:15p-8:15p Aerial Stretch #8191 | 16 10a-11a Mind & Body: Zumba -- 8157 |
| 17 11a-12p Gymnastics for Kids #8143 1p-2p Aerial Stretch #8205 | 18 7p-8p Belly Dance #8276 | 19 6p-7p Buti Yoga #8245 | 20 | 21 6p-7p Aerial Fitness-Powerhouse Studios #8309 | 22 3:15p-4:45p Gymnastics for Kids, Intermediate #8133 4:45p-5:45p Gymnastics for Kids #8126 6p-7p Aerial Tricks #8227 7:15p-8:15p Aerial Stretch #8192 | 23 10a-11a Mind & Body: Zumba -- 8157 |
| 24 11a-12p Gymnastics for Kids #8143 4p-8p Cheree Ware | 25 7p-8p Belly Dance #8276 | 26 6p-7p Buti Yoga #8245 | 27 | 28 | 29 3:15p-4:45p Gymnastics for Kids, Intermediate #8133 4:45p-5:45p Gymnastics for Kids #8126 6p-7p Aerial Tricks #8228 7:15p-8:15p Aerial Stretch #8193 | 30 10a-11a Mind & Body: Zumba -- 8157 2p-7p Katelin - Louise Cabattt |

Fit Room at Fairgrounds Park at Fairgrounds Park

Monthly Calendar For March 2024

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|--------|---------|-----------|----------|--------|----------|
| 31 | | | | | | |