



CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 10 FOR 2024

To Members of the City Council:

March 8, 2024

MARCH 2024

*For additional information and a complete list of City events, please visit our
Calendar of Events on the City's website at <http://www.hagerstownmd.org/calendar.aspx>*

Questions about any of the Downtown Event listed, please email events@downtownhagerstown.org

*Visit Hagerstown Parks & Recreation website and flip through the Fall/Winter 2023 digital Program Guide
<https://www.hagerstownmd.org/145/Parks-Recreation>*

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5 State of the City MD Theatre 7 AM ----- Mayor & Council Work Session 4 PM	8 National Oreo Day 	7	8	9
		12 Mayor & Council Work Session 4 PM	13	14	15	16 St. Patrick's Day Street Festival 
17 Downtown Restaurant Week March 17 - 23 		19 Mayor & Council Work Session 4 PM	20 First Day of Spring 	21	22	23
24 ----- 31 Easter	25	26 Mayor & Council Regular Session 7 PM	27	28	29 Good Friday Holiday City Offices Closed FREE PARKING in Downtown Decks Friday through Sunday	30

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UPCOMING MEETINGS

To obtain City Department or City Boards and Commissions meeting information, please visit <https://www.hagerstownmd.org/27/Government>.

We encourage you to visit our website at <https://www.hagerstownmd.org> for all City-related updates.

Other inquiries may be made by visiting the City Resident 311 page at <https://www.hagerstownmd.org/841/Services>.

Mayor and City Council

State of the City – Tuesday, March 5 – 7 AM
Work Session - Tuesday, March 5 – 4 PM
Work Session - Tuesday, March 12 – 4 PM
Work Session - Tuesday, March 19 – 4 PM
Regular Session - Tuesday, March 26 – 7 PM

Board of Traffic & Parking

Thursday, March 14 – 4 PM

Board of Zoning Appeals

Thursday, March 14 – 7 PM

Historic District Commission

Thursday, March 14 – 4:30 PM
Thursday, March 28 – 4 PM

Planning Commission

Wednesday, March 13 – 4 PM
Wednesday, March 27 – 7 PM

COMMUNICATIONS

This Week's Headlines & Media Releases:

- Maryland State House Lockdown Lifted after Nothing Suspicious is Found
- Commission on Aging Seeks Funding Surge to Meet Aging Boomer Needs
- The Greatest Ever at Penn State? How Aaron Brooks is Fueled by 'Faith'
- Health Department Joins Downtown Partnerships to Expand Health Care
- USM-H Spring Open House Set for March 5
- Local Mayors Lock Down at the Governor's House: Political Notebook
- Washington County High School Artwork Recognized at Big Annual Show
- Comings & Goings: AEON Virtual Office & HWK Law Open Hub City Offices
- Online Privacy Bill Focus of Maryland Legislators to Fix 'Wild West'
- First of Four Co-Defendants Sentenced in St. Patrick's Day 2022 Murder
- 2024 Washington County Business Award Recipients Include Schutte, Hann
- Delegates, One Maryland Senator Sponsor Ceasefire Resolution for Gaza
- Traffic Advisory: Pavement Preservation 2024

This Week's Video Projects

- Mayor & City Council Special & Work Sessions
- "Council wRap" Segment
- "State of the City" Video Production
- "State of the City" Event Recording

Channel 25 Hub City Now Programming:

- Mayor & Council Meeting
- "Council wRap"
- Invest Hagerstown Promo
- Water 101 Video
- "Visit Hagerstown" Promo
- Fit Room :30 Promo
- Hagerstown Fire Museum Videos
- "Council wRap" Promo

City Website:

- www.hagerstownmd.org attracted 7,422 user visits for the week of Feb. 29 – Mar. 6

- The most popular top entrances (the first page users accessed on the website):

1. Home Page	2,194
2. Online Payment Portal Page	1,828
3. Utility Billing Page	921
4. Police Page	307
5. Bid Postings Page	267
6. Search Page	260
7. Jobs Page	242
8. Parks & Recreation Page	214
9. Skate Park Page	104
10. Collection Schedules & Zone Maps Page	88

- Top searches

1. City of Hagerstown
2. Hagerstown MD
3. Hagerstown Light Department
4. Hagerstown
5. City of Hagerstown Bill Pay

COMMUNITY ENGAGEMENT

- [Taste of Downtown Hagerstown](#) is underway! Grab a passport from Community Engagement on the second floor of City Hall or any downtown restaurant.
- Restaurant Week is from March 17-23, 2024. Specials will be published at <https://www.mainstreethagerstown.org/restaurantweek>
- Don't forget to register for Run Fest at <https://www.mainstreethagerstown.org/stpatricksday-hagerstown> and stay for the after party happening on South Potomac Street!
- Attended planning meeting for America250 initiative
- Met with Origin Design to discuss design ideas for HAGERFEST and MDWK
- Met with Main Street Williamsport to share ideas
- The City has been selected by National League of Cities and we are planning for their visit on April 16, 2024
- Bands have been selected for MDWK Music and Market and Decades Music Series—all will be announced in the near future
- FY25 Downtown Event grant is live. Organizations can apply at <https://www.mainstreethagerstown.org/downtowneventgrant>
- Working through the new National Main Street Accreditation portal

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

Community Development

Staff presented at Barabara Ingram School for the Arts’ Culture of Excellence event to promote the Hagerstown Youth Council’s first ever event! [Register now!](#)

Department Representation at Events

DCED staff attended the Chamber of Commerce 2024 State of the City event held at the Maryland Theatre on March 5, 2024.

ENGINEERING

1. **Greens at Hamilton Run** – the construction of the new stream channel is nearly complete, and the constructor plans to re-route Hamilton Run into it by the middle of next week. Staff are meeting to discuss a partial reopening of the course, likely in April.
2. **Hagerstown Field House** – work on the concrete foundations for the building has begun, and the building pad is approximately 95 percent complete.
3. **Meritus Park** – staff are working on wayfinding signage to direct patrons from the University District and A&E parking decks to the new stadium, and are discussing potential steps that we can take to deal with traffic congestion during events.
4. **Engineering Statistics**

Description	Week of 03/04/24	Calendar Year 2024 TOTALS
Traffic complaints received	5	34
Work Orders completed	4	30
Traffic counts completed	0	0
Construction Projects		
Description	Week of 03/04/24	Calendar Year 2024 TOTALS
Construction Projects advertised for bids	0	2
RFP’s Advertised	0	3
Projects under construction	16	16
Projects completed	0	1

FIRE

2/28/24 – 3/5/24			
Total Incidents (City only)	69	Mutual Aid to surrounding FDs	14
• Unit Responses	123	• Halfway FD	2
• Fire/Rescue Responses	42	• Maugansville FD	1
• EMS Responses	27	• Funkstown FD	7
Inspections/System Tests	12	• Longmeadow FD	1
Community Events, Smoke Alarm Installs	1	• Other	3

POLICE

STATS (02/29/2024 – 03/06/2024)

Calls for Service:	1704	Field Interviews:	14
Arrests/Warrants Served:	23	Moving Violations:	16
Domestic Violence Calls:	13	Safety Repair Orders:	0
DUI Arrests:	2	Warnings:	36
Reports Filed:	106		

Officer of the Month: Officer Spencer Nigh has been selected as February Officer of the Month. On Saturday, February 10th, Officer Nigh received a tip about the distribution of CDS from a source of information. Officer Nigh quickly requested his supervisor pull up the city camera system and verify the vehicle information provided in the tip. Officer Nigh set up on the vehicle to attempt a traffic stop. Officer Nigh observed the vehicle pull off and conducted a traffic stop after observing a traffic infraction. A positive K9 scan resulted in a search of the vehicle. The search yielded 138.4 grams of fentanyl and 180.9 grams of cocaine in rock form, the seizure of \$893, and the arrest of the driver. Congratulations to Officer Nigh on a job well done.

ENVY: The inaugural season of ENVY’s Crossroads Basketball League is winding down. The Championship game will be held Friday. The winning team will be awarded the championship trophy at the Harlem Wizards game at South Hagerstown High School on Monday evening.

Neighborhoods 1st: Captain Langston and members of the Community Resource Officer team attended the Dewey Central Neighborhoods 1st on Thursday.



PUBLIC WORKS

CHART NO. 1 – GENERAL PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	202	200
	University District Deck	295	299
Number of Student Permits	Central & Rochester Lots	61	63
Number of Patrons Using Decks	A & E Deck	1786	1602
	University District Deck	1745	1322
Number of Citations Issued	(Includes Warnings)	325	214
Peak Occupancy (%)	A & E Deck	100% We @ 6PM	100% Th @ Noon
Peak Occupancy (%)	University District Deck	74% Tu @ 10AM	63% Tu @ 10AM

CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY

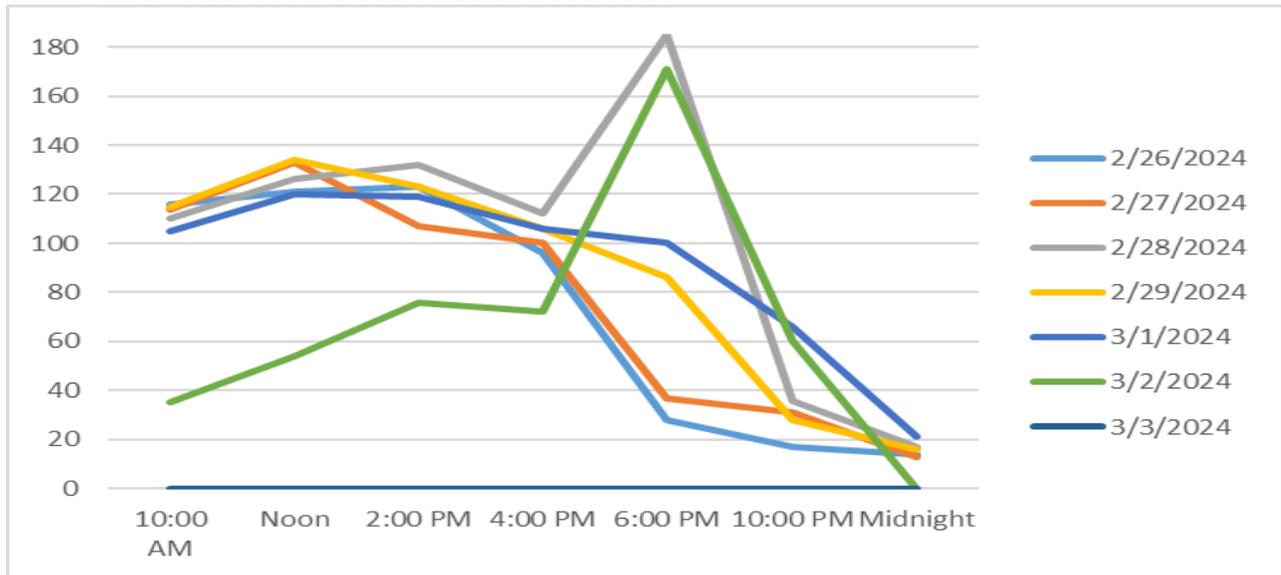
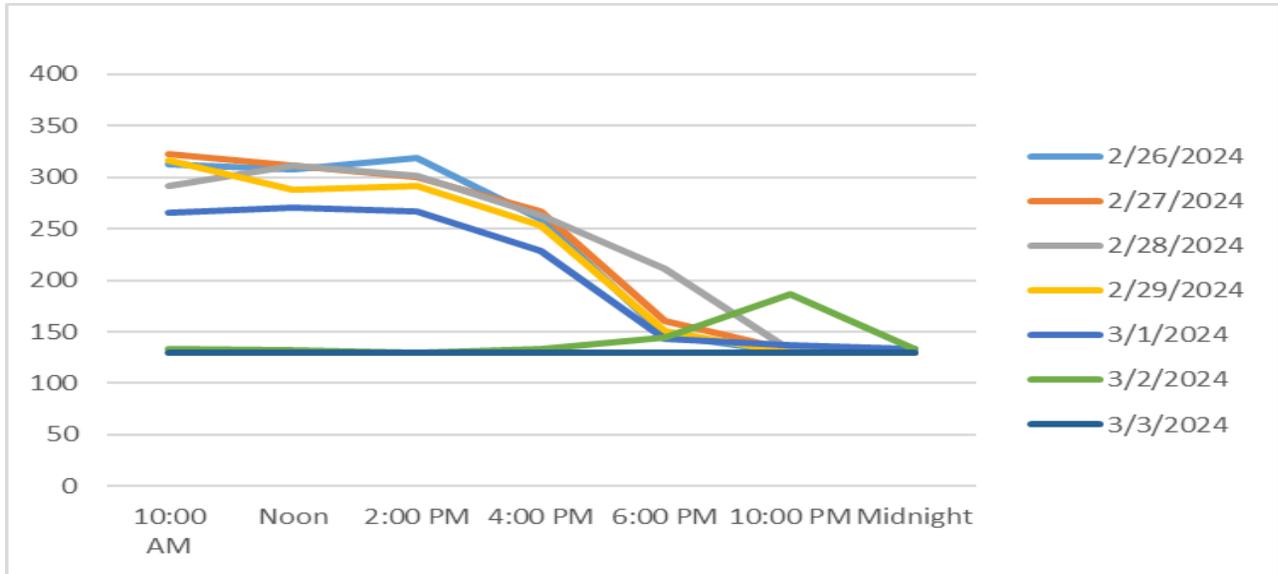


CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY



CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	0	0
Planning & Code	0	0
Fire	2	1
Engineering	0	1
Parks & Recreation	5	2
Public Works	7	4
Police	3	6
Water	1	3
Wastewater	0	2
Light	1	2
Human Resources	0	0
Weekly Totals	19	21
Yearly Total	186	167

STREET SWEEPING DATA

Month for 2024	Number of Miles of Streets Swept
January	518
February	1075
Total Miles Swept for 2024	1593

BULK TRASH COLLECTIONS

Month for 2024	Number of Collections
January	28
February	26
Total Bulk Trash Collections for 2024	54

PROPERTY ABATEMENTS COMPLETED

Month for 2024	Number of Property Abatements
January	12
February	14
Total Abatements by PW for 2024	26

PARKS AND RECREATION

2024 Spring/Summer Planning

Staff is finalizing programming and events for the spring/summer season covering April – September. Our new program and events guide will be available by mid-March.

Fit Room

See Fit Room report attached with weekly recreation classes. No private rentals are scheduled for this weekend.

Hager House

Staff is planning for opening weekend with German Easter tours beginning Friday, March 29.

Outdoor Programs

Parkour, meets Fridays at 4pm, at Fairgrounds Park

Potterfield Pool

Staff is looking into the option of securing food vending machines for the 2024 summer season.

Skatepark

Spohn Ranch is on site Wednesday, March 6 to Friday, March 8 to finish fixing any repair work that is a part of the one-year warranty.

Virtual Classes

- Yoga, Tuesdays, 6-7pm
- Strength Training, Thursdays, 6-7pm
- Dance Fitness, Saturdays, 10-11am

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Service Calls

Sun. 3/3 - Potomac Towers on Baltimore Street – pole damaged; vehicle struck utility pole in accident. No damage was found to HLD facilities. Time Out: 11.0-11.5

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
0	0	50	0

- Engineering staff continued to coordinate delivery of new substation power transformers for Frederick St substation.
- Staff created tables of data from the GIS model to develop CPR values for use in the Work Order Management System that will provide proper retirement and recovery dollars for items installed, removed, and retired from the electric delivery infrastructure.
- Engineering staff performed multiple site visits for residential service upgrades and commercial projects requiring line rebuilds and additional transformer installations.
- Warehouse organization and modernization continues.
- Staff reviewed quotes and specifications for the refurbishment of substation voltage regulators.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, Feb 28, 2024	7.15	0.02
Thursday, Feb 29, 2024	6.90	0.00
Friday, March 1, 2024	6.74	0.00
Saturday, March 2, 2024	8.52	0.35
Sunday, March 3, 2024	8.10	0.00
Monday, March 4, 2024	5.18	0.14
Tuesday, March 5, 2024	8.27	0.14
Weekly – Avg. Flow/Total Rainfall	7.12	0.83
Feb – Avg. Flow/Total Rainfall	7.17	1.28
March – Avg. Flow/Total Rainfall	7.36	0.49

- Installed four (4) new flow meters in ASPS building
- Installed new controls and pull wire for ABB to calibrate
- Worked with MTD to replace PLC's 2 and 2-1
- Replaced gear reducer and motor on #2 Bar Screen press.
- Isolated #1 Bar Screen and worked with Collections to pump down. Accessed channel and determined which parts failed.
- Routine MVP Plant Work orders & Corrective Work Orders.

Collection System Maintenance Tasks

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# Inspected
Point Repairs		# of Repairs	Reason	L.F. of Repairs
Main Line Only		1	Roots	4

Collection System Maintenance Tasks

- Replaced sewer main at 22 Moller Parkway and 1042 Terrace
- Construction crew assisted in the pump shop on grinder pumps, cleaned tools and service truck
- Flushing crew worked on District 11
- Cleaned pump station 9
- Flushed for CTV on Chestnut and Park Avenue
- CCTV worked on 2025 overlay streets and downloaded CCTV report to NASA

Wastewater Division – Customer Call Log Summary 2024							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Stations	Other	Totals
Weekly	2	1	0	0	0	5	8
YTD 2024	26	9	1	0	0	47	83

Engineering

- Review of Site Development and City Permit Drawings
- Gathering information for service inquiries
- Updating GIS databases completed with water projects

Lab

WASTEWATER

- Process and regulatory testing were routine for the week
- Completed QC verifications: weekly (pH, Cl, Conductivity) on DI water, monthly UV check, spec-checks, balance checks, Quanti-Tray seal test, pH meter verification, incubator sterilization, monthly DI TOC, HPC, and Ammonia, quarterly maintenance on water bath
- Collected samples for Biobot COVID study
- Collected Wastewater-SCAN Program samples for pathogen monitoring
- Collected CDC-NWSS Program samples for pathogen monitoring
- Collected 1st Quarter self-monitoring metals samples

- Completed filter-in composite sampler maintenance
- Replaced DI water mixed bed tanks and Carbon tanks
- HVAC Lo-Ambient upgrade and periodic system maintenance and cleaning completed
- Assembled Indoor Air Quality filtration device to assist with laboratory air quality

Environmental Coordinator & Pretreatment

- Completed Electromet 2024 annual inspection report
- Reviewed Conagra January Sampling Results
- Reviewed Berwick February Sampling Results
- Power BI 90% meeting & Feedback session
- Submitted Monthly Water Reports to MDE

WATER DIVISION

Plant Flows - System Demand (MGD)

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
02/29/24	11.00		11.00
03/01/24	11.65		11.65
03/02/24	10.74		10.74
03/03/24	11.45		11.45
03/04/24	11.33		11.33
03/05/24	11.53		11.53
03/06/24	11.50		11.50
		Average:	11.31

Water Production at R. C. Willson & Pump Station Distribution

- Staff worked on facility maintenance and routine preventative maintenance.
- Staff worked on generator issues at pump stations.

Water Production at Breichner / Edgemont Reservoir

The Edgemont Reservoir pool elevation is currently at 5.32 ft. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, design criteria, and project schedule.

Water Distribution

- Staff performed customer service work and new meter installations as needed.
- Staff repaired main break on Bowman Avenue.
- Staff repaired leaks on Corbett Street, Spruce Street, Bivens Lane, and Salem Avenue.
- Staff performed maintenance work on Henson Hortonsphere and Showalter Hortonsphere.

Laboratory

- Process and regulatory testing were routine for the week.
- Completed QC verifications for benchtop microbial surface monitoring, monthly air quality monitoring, UV lamp check, spec-checks, quanti-tray seal test, pH meter verification, incubator sterilization, and quarterly DI water check at R.C. Willson (HPC, TOC, Ammonia).
- Collected bacteriological monitoring samples for March.
- Collected nitrification monitoring samples.
- Collected monthly TOC monitoring samples at R.C. Willson.
- Collected two (2) lagoon discharge samples and annual IOC (nitrate and fluoride) samples.

- Prepared TISAB buffer for R.C. Willson.

<u>Engineering</u>	<u>City</u>	<u>County</u>
Site Plans	-	-
Preliminary Plats	-	-
Grading Plan	-	-
Final Plat	-	-
Building Permits	10	5
Development Plan	-	-

- Construction inspection of ongoing projects
- Review of City permit and site plan drawings
- Review of County building permits
- Updating GIS mapping
- Concept design of upcoming capital improvement projects

Respectfully submitted,



Scott A. Nicewarner
City Administrator

FIT ROOM SCHEDULE ON THE FOLLOWING PAGE

Fit Room at Fairgrounds Park at Fairgrounds Park

Monthly Calendar For March 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 3:15p-4:45p Sports: Gymnastics for Kids, Intermediate -- 8132 4:45p-5:45p Sports: Gymnastics for Kids -- 8125 6p-7p Aerial Tricks #8224 7:15p-8:15p Aerial Stretch #8189	2 10a-11a Mind & Body: Zumba -- 8157
3 11a-12p Gymnastics for Kids #8142 1p-2p Aerial Stretch #8204 2p-3:30p GeoCaching in the Parks #8153	4 6p-6:45p Pound #8247 7p-8p Belly Dance #8275	5 6p-7p Buti Yoga #8245	6	7 4p-4:30p Arts & Entertainment: Princess Ballerina -- 8119 4:35p-5:05p Arts & Entertainment: Ballet & Acro -- 8110	8 3:15p-4:45p Sports: Gymnastics for Kids, Intermediate -- 8132 4:45p-5:45p Sports: Gymnastics for Kids -- 8125 6p-7p Aerial Tricks #8225 7:15p-8:15p Aerial Stretch #8190	9 10a-11a Mind & Body: Zumba -- 8157
10 11a-12p Gymnastics for Kids #8142	11 7p-8p Belly Dance #8276	12 6p-7p Buti Yoga #8245	13 11a-2:30p CPR and First Aid #8116	14 4p-7p CPR Certification #8165	15 3:15p-4:45p Sports: Gymnastics for Kids, Intermediate -- 8132 4:45p-5:45p Sports: Gymnastics for Kids -- 8125 6p-7p Aerial Tricks #8226 7:15p-8:15p Aerial Stretch #8191	16 10a-11a Mind & Body: Zumba -- 8157
17 11a-12p Gymnastics for Kids #8143 1p-2p Aerial Stretch #8205	18 7p-8p Belly Dance #8276	19 6p-7p Buti Yoga #8245	20	21 6p-7p Aerial Fitness-Powerhouse Studios #8309	22 3:15p-4:45p Gymnastics for Kids, Intermediate #8133 4:45p-5:45p Gymnastics for Kids #8126 6p-7p Aerial Tricks #8227 7:15p-8:15p Aerial Stretch #8192	23 10a-11a Mind & Body: Zumba -- 8157
24 11a-12p Gymnastics for Kids #8143 4p-8p Cheree Ware	25 7p-8p Belly Dance #8276	26 6p-7p Buti Yoga #8245	27	28	29 3:15p-4:45p Gymnastics for Kids, Intermediate #8133 4:45p-5:45p Gymnastics for Kids #8126 6p-7p Aerial Tricks #8228 7:15p-8:15p Aerial Stretch #8193	30 10a-11a Mind & Body: Zumba -- 8157 2p-7p Katelin - Louise Cabattt

Fit Room at Fairgrounds Park at Fairgrounds Park

Monthly Calendar For March 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31						