



# CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 9 FOR 2024

To Members of the City Council:

March 1, 2024

## MARCH 2024

*For additional information and a complete list of City events, please visit our  
Calendar of Events on the City's website at <http://www.hagerstownmd.org/calendar.aspx>*

*Questions about any of the Downtown Event listed, please email [events@downtownhagerstown.org](mailto:events@downtownhagerstown.org)*

*Visit Hagerstown Parks & Recreation website and flip through the Fall/Winter 2023 digital Program Guide  
<https://www.hagerstownmd.org/145/Parks-Recreation>*

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5 State of the City MD Theatre 7 AM ----- Mayor & Council Work Session 4 PM	8 National Oreo Day 	7	8	9
10	11	12 Mayor & Council Work Session 4 PM	13	14	15	16 St. Patrick's Day Street Festival 
17 Downtown Restaurant Week March 17 - 23 	18	19 Mayor & Council Work Session 4 PM	20 First Day of Spring 	21	22	23
24  ----- 31 Easter	25	26 Mayor & Council Regular Session 7 PM	27	28	29 Good Friday Holiday City Offices Closed <b>FREE PARKING in Downtown Decks Friday through Sunday</b>	30

*For additional information and a complete list of City events, please visit our  
Calendar of Events on the City's website at <http://www.hagerstownmd.org/calendar.aspx>*

## UPCOMING MEETINGS

To obtain City Department or City Boards and Commissions meeting information, please visit <https://www.hagerstownmd.org/27/Government>.

We encourage you to visit our website at <https://www.hagerstownmd.org> for all City-related updates.

Other inquiries may be made by visiting the City Resident 311 page at <https://www.hagerstownmd.org/841/Services>.

### **Mayor and City Council**

State of the City – Tuesday, March 5 – 7 AM  
Work Session - Tuesday, March 5 – 4 PM  
Work Session - Tuesday, March 12 – 4 PM  
Work Session - Tuesday, March 19 – 4 PM  
Regular Session - Tuesday, March 26 – 7 PM

### **Board of Traffic & Parking**

Thursday, March 14 – 4 PM

### **Board of Zoning Appeals**

Thursday, March 14 – 7 PM

### **Historic District Commission**

Thursday, March 14 – 4:30 PM  
Thursday, March 28 – 4 PM

### **Planning Commission**

Wednesday, March 13 – 4 PM  
Wednesday, March 27 – 7 PM

## COMMUNICATIONS

### This Week's Headlines & Media Releases:

- Former MLB Star Darryl Strawberry Returns to MCI, RCI, Talks to Inmates
- Ghost Gun Manufacturer Agrees to Stop Sales to Maryland Residents
- Maryland Taxes Should Increase to Fund Priorities, Bill Backers Say
- 'It's Hard to Believe': Gael Center Hosts Final Boys' Basketball Game
- North High's Black Student Union Hosting Black History Bash Wednesday
- Comings & Goings: Outpatient Mental Health Clinic Opens
- 'Transparent Government' Bill Aims to Improve State's Permit Processes
- City Man Found Guilty on Several Charges in Mall Parking Lot Shooting
- Maryland U. S. Senate Seat Field Shrinks after GOP Contender Backs Hogan
- \$9M Project to Improve U. S. 40 Bridges over I-70 Starts
- Hagerstown Man Sentenced in Sexual Solicitation, Child Porn Case
- Hancock Still Out, Smithsburg in as an Early Voting Center this Year
- Press Release: Aeon Virtual Office Ribbon Cutting
- Traffic Advisory: W. North Avenue
- Yard Waste Advisory: Collection Resumes Next Week

### This Week's Video Projects

- Mayor & City Council Regular Session
- "State of the City" Video Production

### Channel 25 Hub City Now Programming:

- Mayor & Council Meeting
- "Council wRap"
- Water 101 Video
- Black History Month Video
- "Visit Hagerstown" Promo
- Fit Room :30 Promo
- Hagerstown Fire Museum Videos
- "Council wRap" Promo

City Website:

- [www.hagerstownmd.org](http://www.hagerstownmd.org) attracted 7,327 user visits for the week of February 22-28
- The most popular top entrances (the first page users accessed on the website):

1. Home Page	2,037
2. Online Payment Portal Page	1,687
3. Utility Billing Page	1,028
4. Electric Division Page	414
5. Police Page	323
6. Search Page	322
7. Jobs Page	223
8. Parks & Recreation Page	201
9. Bids Postings Page	184
10. Collection Schedules & Zone Maps Page	175

- Top searches

1. City of Hagerstown
2. Hagerstown Light Department
3. Hagerstown MD
4. Hagerstown
5. City of Hagerstown Jobs

**COMMUNITY ENGAGEMENT**

- Taste of Downtown Hagerstown has officially kicked off! Grab a passport from Community Engagement on the second floor of City Hall.
- Don't forget to register for Run Fest at <https://www.mainstreethagerstown.org/stpatricksday-hagerstown> and stay for the after party happening on South Potomac Street!
- Staff toured The Updegraff Building to view the new apartments that are for lease.
- Bands have been selected for MDWK Music and Market and Decades Music Series—all will be announced next week
- FY25 Downtown Event grant will go live next Wednesday, March 6th

## DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

### Community Development

On February 8, 2024, DCED staff, in partnership with the Hagerstown Housing Authority, hosted representatives from HUD for a site visit of the Choice Neighborhoods area. The visit included a brief tour of the city and targeted housing projects, followed by meetings with City non-profit partners. Later in the evening meetings were held for housing residents as well.

### Economic Development

In partnership with Community Engagement, DCED staff will be releasing a “Business Interest Form” via a social media campaign to spur and track interest in available commercial properties.

### Department Representation at Events

Staff from DCED attended the Chamber of Commerce 25<sup>th</sup> Annual Business Awards on February 28.

### Grand Openings & Anniversary Celebrations

Aeon Virtual Office, located at 5 Public Square, Suite 301, celebrated their Grand Opening & Ribbon Cutting ceremony on Monday, February 26.

## ENGINEERING

1. **Hub City Garage** – the last precast concrete panel was set last week. Plumbing and electrical rough-in is proceeding, and concrete toppings on the floors and ramps will begin to be installed on March 11<sup>th</sup>.
2. **Hagerstown Field House** – undercutting and backfill for the building’s foundation system is complete, and concrete footer installation will begin on March 4<sup>th</sup>.
3. **Hatter’s Plaza Parking** – staff met with representatives from the Maryland Theatre, BISFA, and Washington County to discuss the parking situation in the plaza, and to develop plans to better manage it in the future.

4. Engineering Statistics

Description	Week of 02/26/24	Calendar Year 2024 TOTALS
Traffic complaints received	3	29
Work Orders completed	3	26
Traffic counts completed	0	0
<b>Construction Projects</b>		
Description	Week of 02/26/24	Calendar Year 2024 TOTALS
Construction Projects advertised for bids	0	2
RFP's Advertised	1	3
Projects under construction	16	16
Projects completed	1	1

**FIRE**

2/21/24 – 2/27/24			
Total Incidents (City only)	59	Mutual Aid to surrounding FDs	7
• Unit Responses	126	• Halfway FD	0
• Fire/Rescue Responses	39	• Maugansville FD	1
• EMS Responses	20	• Funkstown FD	1
Inspections/System Tests	20	• Longmeadow FD	1
Community Events, Smoke Alarm Installs	0	• Other	4

**POLICE**

STATS (02/22/2024 – 02/28/2024)

Calls for Service:	1829	Field Interviews:	8
Arrests/Warrants Served:	18	Moving Violations:	13
Domestic Violence Calls:	11	Safety Repair Orders:	1
DUI Arrests:	0	Warnings:	29
Reports Filed:	128		

## PUBLIC WORKS

**CHART NO. 1 – GENERAL PARKING SYSTEM DATA**

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	200	214
	University District Deck	299	301
Number of Student Permits	Central & Rochester Lots	63	63
Number of Patrons Using Decks	A & E Deck	1602	1705
	University District Deck	1322	1506
Number of Citations Issued	(Includes Warnings)	214	284
Peak Occupancy (%)	A & E Deck	100 % Th @ Noon	96% Th @ 6PM
Peak Occupancy (%)	University District Deck	63% Tu @ 10AM	46% We @ Noon

**CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY**

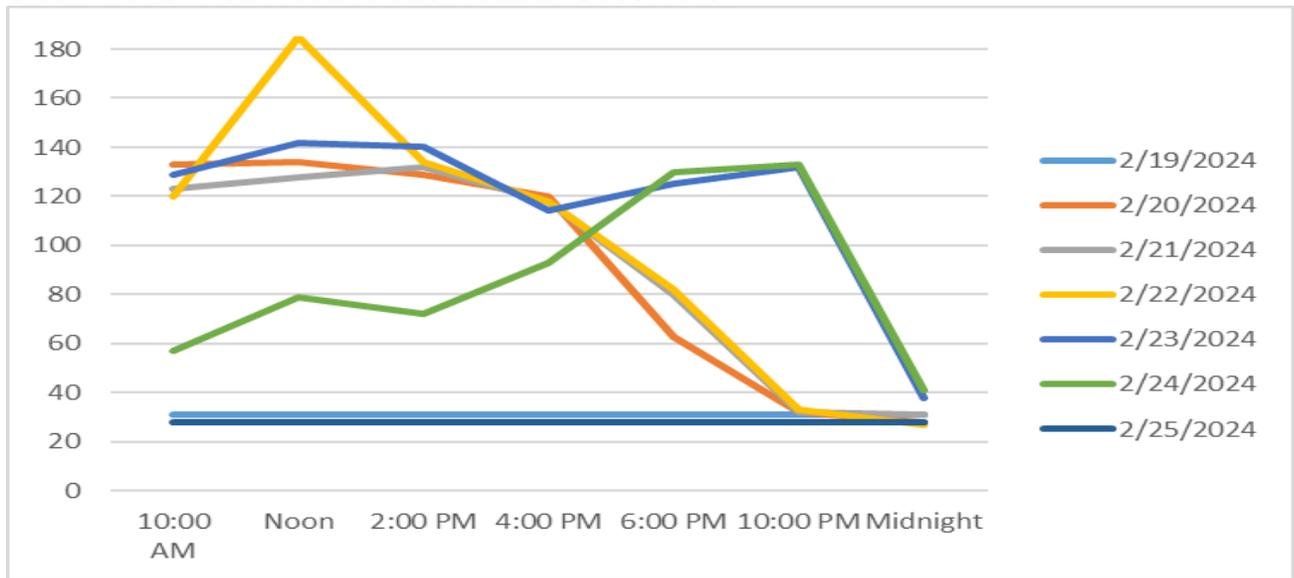
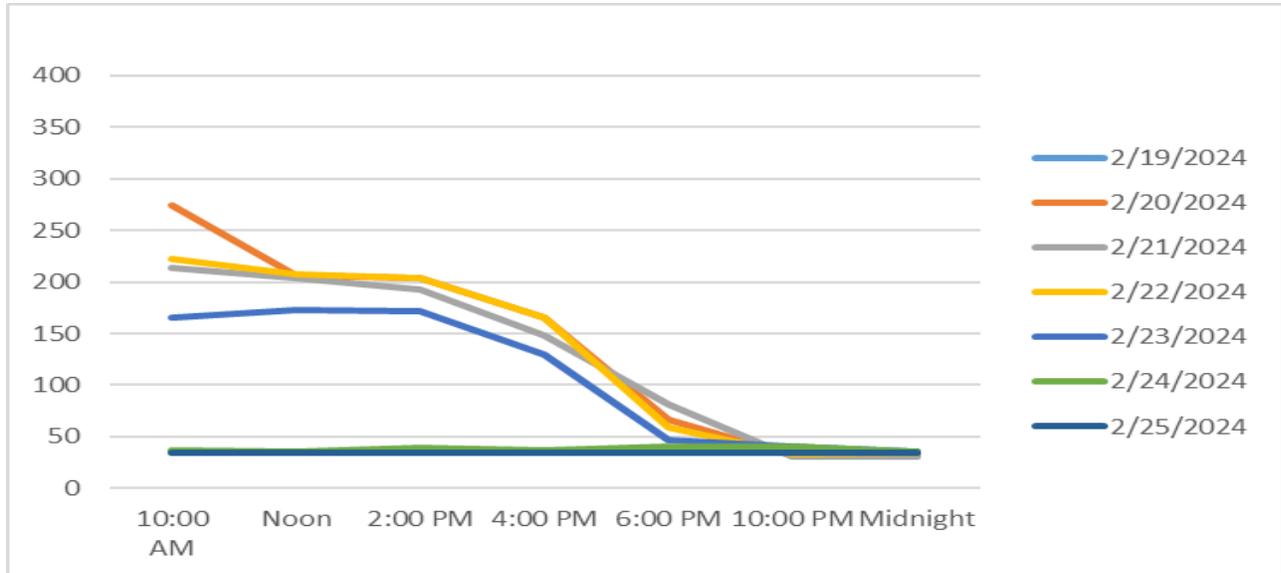


CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY



CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	1	0
Planning & Code	2	0
Fire	0	0
Engineering	0	0
Parks & Recreation	1	4
Public Works	2	4
Police	7	2
Water	3	3
Wastewater	2	2
Light	4	2
Human Resources	0	0
Weekly Totals	22	17
Yearly Total	146	124

**AFTER HOURS CALL BACKS**

Wednesday, February 21, 2024 @ 3:002PM: PW received a report that the concrete block at Bowman Ave. near Frederick St. was dragged into the middle of Bowman Ave. Staff used a backhoe to return barrier back to original placement.

Friday, February 23, 2024 @ 6:00PM: The signal at E. Antietam St. and S. Cleveland Ave. was reported to be in active flash. Staff verified condition; the technician called in diagnosed the cause of the flash condition and placed the signal back into normal operation.

Sunday, February 24, 2024 @ 8:00AM: Report of intersections at Eastern Blvd. at Jefferson Blvd. and at Opal Ct. were in active flash. Staff found no signals in flash upon arrival at 8:12AM. Staff determined that the signal at Eastern and Jefferson is programmed to be in flash from 10 PM to 8 AM.

## **PARKS AND RECREATION**

### **100 Miler Walking Meet-Ups**

See schedule attached for March for walking locations and times.

### **Fit Room**

See Fit Room report attached with weekly recreation classes. No private rentals are scheduled for this weekend. Weekly cleanings are now happening every Monday.

### **Hager House**

The site will host a volunteer garden clean-up on Friday, March 1<sup>st</sup> from 4-5pm.

### **Outdoor Programs**

- Parkour, meets Fridays at 4pm, at Fairgrounds Park
- Geocaching in the Parks, Sunday, March 3 at 2pm at the Fit Room and Fairgrounds Park

### **Potterfield Pool**

New this summer, Potterfield Pool will host food trucks/vendors on weekends, Wednesday evenings, and during holidays and special events. Food vendor applications are being sent out this week to secure vendors for the summer during the following times:

- o Saturdays & Sundays, 11:30am - 5pm
- o Weekday Holidays, 12:30pm - 6pm
- o Dive-In Movie, June 28, 4pm - 9pm
- o Wednesday Evenings, 3pm - 8pm

The setup will be located inside of the pool fencing and customers will be patrons to the pool.

### **Virtual Classes**

- Yoga, Tuesdays, 6-7pm
- Strength Training, Thursdays, 6-7pm
- Dance Fitness, Saturdays, 10-11am

## UTILITIES DEPARTMENT

### ELECTRIC DIVISION

#### Service Calls

- Thur. 2/22 - Jonathan Street – Street light pole #25 struck; vehicle struck light in accident.  
Time Out: 23.2-0.3
- Sun. 2/25 - Bulldog Substation, Feeder No. 1 – line crews found a 600A disconnect switch on the distribution line flashed and burned. Time Out: 17.8-0.0
- 89 West Lee Street – pole damaged; vehicle struck Verizon pole however, no damage was found to HLD facilities. Time Out: 21.5-22.0

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
4	0	39	0

- A Substation class power transformer unit was relocated from Frederick Street Substation to Wesel Substation to make way for delivery of a new power transformer unit from Virginia Transformer.
- Staff continued work on stockroom efficiency planning and reorganization.
- Engineering staff reviewed and completed multiple designs for system upgrades to accommodate residential and commercial electrical load increases.
- Data collection and aggregation continues for developing accounting values for entry into the Work Order Management System. These values will more accurately account for the total assets of the electric utility system.
- The Electric Service Tariff has been reviewed for improvements and updates that better fit modern operations. Any revisions suggested by staff will be proposed to the Commission with the rate filing.
- The annual hearing in the matter of the continuing investigation of the Electric Fuel and Purchased Power Cost Adjustment Charges of the Hagerstown Light Department was held at the Public Service Commission in Baltimore for the first time since 2019. Hearings held in the interim have been held virtually.

**WASTEWATER DIVISION**

**Wastewater Treatment Plant at Frederick Street**

Date	Flow (mgd)	Rainfall (inches)
Wednesday, Feb 21, 2024	6.88	0.00
Thursday, Feb 22, 2024	7.45	0.05
Friday, Feb 23, 2024	7.80	0.10
Saturday, Feb 24, 2024	7.29	0.02
Sunday, Feb 25, 2024	7.20	0.00
Monday, Feb 26, 2024	6.97	0.00
Tuesday, Feb 27, 2024	6.91	0.00
Weekly – Avg. Flow/Total Rainfall	7.21	0.17
Feb - Avg. Flow/Total Rainfall	7.19	1.26

- Located and removed obstruction from check valves and adjusted rotating assembly.
- Continued work on air scrubber. Pulled chemical pump to get quotes for repair.
- Pulled rotating assembly from Primary pumps and adjusted wear plate.
- Replaced defective VFD on #2 Primary waste pump.
- Routine MVP Plant Work orders & Corrective Work Orders.

**Wastewater Collection**

**SSES Weekly Progress**

Activity	Districts	L. F. main	Feet of lateral	# Inspected
CCTV Inspections	4, 6, 11	161.4, 367.5, 53	38.1, 109.2, 134.4	2, 7, 2
Flushing	6, 11, 12	755, 6510, 1810		
Lateral Only	4, 11	1, 1	Roots, Concrete debris	15, 4

**Collection System Maintenance Tasks**

- Lateral repairs at 22 Moller Parkway and 1528 Iris Court
- Repaired cleanout cap on Dewey Avenue
- CCTV crew worked on Calvert Terrace, Park Road and Iris Court.
- Grinder pump repairs at 11001 Plumwood Court and 11244 Eastwood Drive
- Assisted with bypass on Armstrong Avenue for Unger project
- Emergency dig at intersection of Tracey Lane and Dual Highway
- Flushed District 11 and District 12

- Maintained flow from Pump Station 15 for Unger project
- Worked on Pump Station 4 generator

Wastewater Division – Customer Call Log Summary 2024							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Stations	Other	Totals
Weekly	1	2	0	0	0	9	12
<b>YTD 2024</b>	<b>24</b>	<b>8</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>42</b>	<b>75</b>

### Engineering

- Review of Site Development and City Permit Drawings
- Gathering information for service inquiries
- Updating GIS databases completed with water projects

### Lab

#### WASTEWATER

- Process and regulatory testing were routine for the week
- Completed QC verifications: weekly (pH, Cl, Conductivity) on DI water
- Collected samples for Biobot COVID study
- Collected Wastewater-SCAN Program samples for pathogen monitoring
- Collected CDC-NWSS Program samples for pathogen monitoring
- Collected HBP Industrial Pretreatment sample
- Updated BOD SOP

#### Environmental Coordinator & Pretreatment

- Calculated 4th Quarter surcharges for HBP, Phoenix Color, Stoner
- Preparing 2024 Permit Renewals
- Completed permit renewal meeting and annual inspection at Electromet
- Attended NPDES Technical Assistance Webinar: What Does Your Permit Say?

**WATER DIVISION**

**Plant Flows - System Demand (MGD)**

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
02/22/24	11.32		11.32
02/23/24	11.31		11.31
02/24/24	10.88		10.88
02/25/24	11.41		11.41
02/26/24	11.41		11.41
02/27/24	11.67		11.67
02/28/24	11.60		11.60
		<b>Average:</b>	<b>11.37</b>

**Water Production at R. C. Willson & Pump Station Distribution**

- Staff worked on facility maintenance and routine preventative maintenance.
- Staff worked on generator issues at various pump stations.

**Water Production at Breichner / Edgemont Reservoir**

The Edgemont Reservoir pool elevation is currently at 4.21 ft. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, design criteria, and project schedule.

**Water Distribution**

- Staff performed customer service work and new meter installations as needed.
- Staff replaced a hydrant on Maryland Avenue.

**Laboratory**

- Process and regulatory testing were routine for the week.
- Completed QC verifications for benchtop microbial surface monitoring and monthly incubator sterilization.
- Collected bacteriological monitoring samples for February.
- Collected nitrification monitoring samples.
- Received 100% acceptable performance on annual proficiency testing for water lab certification.
- Prepared storage solution buffer for R.C. Willson.

<u>Engineering</u>	<u>City</u>	<u>County</u>
Site Plans	-	-
Preliminary Plats	-	-
Grading Plan	-	-
Final Plat	-	-
Building Permits	25	2
Development Plan	-	3

- Construction inspection of ongoing projects
- Review of City permit and site plan drawings
- Review of County building permits
- Updating GIS mapping
- Concept design of upcoming capital improvement projects

Respectfully submitted,



Scott A. Nicewarner  
City Administrator

**FIT ROOM \* HUB CITY MILER MARCH SCHEDULE \* EVENT INFORMATION  
ON THE FOLLOWING PAGES**

# Fit Room at Fairgrounds Park at Fairgrounds Park

## Monthly Calendar For March 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					<b>1</b> 3:15p-4:45p Sports: Gymnastics for Kids, Intermediate -- 8132 4:45p-5:45p Sports: Gymnastics for Kids -- 8125 6p-7p Aerial Tricks #8224 7:15p-8:15p Aerial Stretch #8189	<b>2</b> 10a-11a Mind & Body: Zumba -- 8157 12p-4p 100 Miler Meeting up 1/2 Way
<b>3</b> 11a-12p Gymnastics for Kids #8142 1p-2p Aerial Stretch #8204 2p-3:30p GeoCaching in the Parks #8153	<b>4</b> 6p-6:45p Pound #8247 7p-8p Belly Dance #8275	<b>5</b> 4:30p-5:30p Crazy Running #8270 6p-7p Buti Yoga #8245	<b>6</b>	<b>7</b> 4p-4:30p Arts & Entertainment: Princess Ballerina -- 8119 4:35p-5:05p Arts & Entertainment: Ballet & Acro -- 8110	<b>8</b> 3:15p-4:45p Sports: Gymnastics for Kids, Intermediate -- 8132 4:45p-5:45p Sports: Gymnastics for Kids -- 8125 6p-7p Aerial Tricks #8225 7:15p-8:15p Aerial Stretch #8190	<b>9</b> 10a-11a Mind & Body: Zumba -- 8157
<b>10</b> 11a-12p Gymnastics for Kids #8142	<b>11</b> 7p-8p Belly Dance #8276	<b>12</b> 4:30p-5:30p Crazy Running #8270 6p-7p Buti Yoga #8245	<b>13</b> 11a-2:30p CPR and First Aid #8116	<b>14</b> 4p-7p CPR Certification #8165	<b>15</b> 3:15p-4:45p Sports: Gymnastics for Kids, Intermediate -- 8132 4:45p-5:45p Sports: Gymnastics for Kids -- 8125 6p-7p Aerial Tricks #8226 7:15p-8:15p Aerial Stretch #8191	<b>16</b> 10a-11a Mind & Body: Zumba -- 8157
<b>17</b> 11a-12p Gymnastics for Kids #8143 1p-2p Aerial Stretch #8205	<b>18</b> 7p-8p Belly Dance #8276	<b>19</b> 4:30p-5:30p Crazy Running #8270 6p-7p Buti Yoga #8245	<b>20</b>	<b>21</b> 6p-7p Aerial Fitness-Powerhouse Studios #8309	<b>22</b> 3:15p-4:45p Gymnastics for Kids, Intermediate #8133 4:45p-5:45p Gymnastics for Kids #8126 6p-7p Aerial Tricks #8227 7:15p-8:15p Aerial Stretch #8192	<b>23</b> 10a-11a Mind & Body: Zumba -- 8157
<b>24</b> 11a-12p Gymnastics for Kids #8143 4p-8p Cheree Ware	<b>25</b> 7p-8p Belly Dance #8276	<b>26</b> 4:30p-5:30p Crazy Running #8270 6p-7p Buti Yoga #8245	<b>27</b>	<b>28</b>	<b>29</b> 3:15p-4:45p Gymnastics for Kids, Intermediate #8133 4:45p-5:45p Gymnastics for Kids #8126 6p-7p Aerial Tricks #8228 7:15p-8:15p Aerial Stretch #8193	<b>30</b> 10a-11a Mind & Body: Zumba -- 8157 2p-7p Katelin - Louise Cabattt

# Fit Room at Fairgrounds Park at Fairgrounds Park

## Monthly Calendar For March 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31						

# Hub City 100 Miler

ONE MILE A DAY FOR 100 DAYS

## MARCH 2024 monthly MEET UP CALENDAR

SUN	MON	TUE	WED	THU	FRI	SAT
25 <i>Week 7</i>	26	27	28	29 <i>Half Way There!</i>	01 Parks & Rec Fairgrounds Park Meet @ Fit Room 11:00-11:30AM	02 Parks & Rec Fairgrounds Park Meet @ Fit Room 9:15-9:45AM
03 <i>Week 8</i>	04 Fit in Boonsboro @ Meritus/Robinwood Green Entrance 4:30-5:15PM	05	06 Walking to Wellness HCC @ ARCC Noon-12:30PM	07	08 Parks & Rec Fairgrounds Park Meet @ Fit Room 11:00-11:30AM	09
10 <i>Week 9</i> Daylight Savings Begins	11 Fit in Boonsboro @ Meritus/Robinwood Green Entrance 4:30-5:15PM	12 Parks & Rec City Park @ Key Street Pavilion 9:30-10:15AM	13 Walking to Wellness HCC @ ARCC Noon-12:30PM	14 Health Dept Fairgrounds Park Meet @ Fit Room Noon-12:30PM	15	16 RUN FEST St. Patrick's Day Run Fest 10AM
17 <i>Happy St. Patrick's Day</i> <i>Week 10</i>	18 Fit in Boonsboro @ Meritus/Robinwood Green Entrance 4:30-5:15PM	19	20 Walking to Wellness HCC @ ARCC Noon-12:30PM	21	22 Parks & Rec Fairgrounds Park Meet @ Fit Room 11:00-11:30AM	23
24/31 <i>Week 11</i>	25 Fit in Boonsboro @ Meritus/Robinwood Green Entrance 4:30-5:15PM	26 Parks & Rec City Park @ Key Street Pavilion 9:30-10:15AM	27 Walking to Wellness HCC @ ARCC Noon-12:30PM	28 Health Dept Fairgrounds Park Meet @ Fit Room Noon-12:30PM	29 Good Friday	30 Parks & Rec Fairgrounds Park Meet @ Fit Room 9:15-9:45AM

Follow us on Facebook  for updates



2024 Hub City 100 Miler  
Accountability Group

**GO FOR BOLD**  
Do, Eat and Believe in a Healthy Washington County



### TEAM LEADERS

-  Renee
-  Jamie
-  Lindsay
-  Linda
-  Norma
-  Chanda



## Taste of Downtown: Dining Passport

Taste of Downtown is an initiative of the Downtown Hagerstown Main Street program that invites you to dine at various downtown restaurants. Did you know that there are 19 restaurants located in the Main Street district? Let's support our small business owners and enjoy each restaurant (at least once) over the next month. Pick up your Dining Passport in City Hall.



# Updegraff Building

