



CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 5 FOR 2024

To Members of the City Council:

February 2, 2024

FEBRUARY 2024

*For additional information and a complete list of City events, please visit our
Calendar of Events on the City's website at <http://www.hagerstownmd.org/calendar.aspx>*

Questions about any of the Downtown Event listed, please email events@downtownhagerstown.org

*Visit Hagerstown Parks & Recreation website and flip through the Fall/Winter 2023 digital Program Guide
<https://www.hagerstownmd.org/145/Parks-Recreation>*

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2 	3
4	5	6 Mayor & Council Work Session 4 PM	7	8	9	10
11	12	13 Mayor & Council Work Session 4 PM	14 	15	16	17
18	19 President's Day City Offices Closed Free Parking Downtown Decks	20 Mayor & Council Work Session 4 PM	21	22	23	24
25	26	27 Mayor & Council Regular Session 7 PM	28	29	March 1	March 2

*For additional information and a complete list of City events, please visit our
Calendar of Events on the City's website at <http://www.hagerstownmd.org/calendar.aspx>*

UPCOMING MEETINGS

To obtain City Department or City Boards and Commissions meeting information, please visit <https://www.hagerstownmd.org/27/Government>.

We encourage you to visit our website at <https://www.hagerstownmd.org> for all City-related updates.

Other inquiries may be made by visiting the City Resident 311 page at <https://www.hagerstownmd.org/841/Services>.

Mayor and City Council

- Work Session - Tuesday, February 6 – 4 PM
- Work Session - Tuesday, February 13 – 4 PM
- Work Session - Tuesday, February 20 – 4 PM
- Regular Session - Tuesday, February 27 – 7 PM

Board of Traffic & Parking

- Thursday, February 8 – 4 PM

Board of Zoning Appeals

- Thursday, February 8 – 7 PM

Historic District Commission

- Thursday, February 8 – 4:30 PM
- Thursday, February 22 – 4 PM

Planning Commission

- Wednesday, February 14 – 4 PM
- Wednesday, February 28 – 7 PM

COMMUNICATIONS

This Week's Headlines & Media Releases:

- 28% of Students in Washington, Wicomico Counties 'Chronically Absent'
- Hagerstown Teen Charged after Loaded Gun Found in Backpack at School
- HPD Investigating Homicide, Man Found Block from Campus
- Bay Bridge, I-81 Updates Considered as MD Weighs Transit Priorities
- Unemployment Claims in Maryland Declined Last Week
- Teen Found with Gun in School Held without Bond
- 23 Vehicles in Chesapeake Bay Bridge Crash, 13 Injured
- More Candidates File in Primary Races: Political Notebook
- Chromebook Distribution Event Jan. 31 for Eligible Washington Co. Families
- Former Hagerstown Man Sentenced for Assault; Victim Later Died
- Homicide Victim in Hagerstown's West End Identified
- Governor Appoints Kirk Downey to Circuit Court Bench
- 'There's a Problem': Lawmakers Weigh How to Fill Legislative Vacancies

This Week's Video Projects

- Mayor & City Council Regular Session
- Preliminary production work on "State of the City" video

Channel 25 Hub City Now Programming:

- Mayor & Council Meeting
- "Council wRap"
- Hub City 100 Miler Promo
- "Visit Hagerstown" Promo
- Fit Room :30 Promo
- Hagerstown Fire Museum Videos
- "Council wRap" Promo

City Website:

- www.hagerstownmd.org attracted 6,677 user visits for the week of January 25-31
- The most popular top entrances (the first page users accessed on the website):

1. Home Page	1,948
2. Online Payment Portal Page	1,524
3. Utility Billing Page	773
4. Police Page	460
5. Search Page	280
6. Jobs Page	248
7. Bids Page	224
8. Parks & Recreation Page	167
9. Aerial Fitness Page	152
10. Skate Park Page	69

- Top searches
- 1. City of Hagerstown
- 2. Hagerstown Light Department
- 3. Hagerstown MD
- 4. Hagerstown
- 5. Hagerstown Police Department

COMMUNITY ENGAGEMENT

St. Patrick's Day Run Fest –

Saturday, March 16th – Clover Kids Run @ 9 AM and One-Mile Run/Walk @ 10 AM

Restaurant Week – March 17th through March 23rd

Enjoy the *Taste of Downtown* at your favorite Downtown restaurants!

For more information on Downtown Events visit <http://www.downtownhagerstown.org/>

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

Economic Development

On Tues. Jan. 30, DCED staff and other City & Community officials toured Kilpatrick Woods, the new housing development in the west end of Hagerstown. On this site, 239 manufactured homes are being installed.

Community Development

On January 27th, Hagerstown Youth Council members participated in the Youth Leading Now- Global Youth Inclusion Summit. The Hagerstown Youth Council presented on the topic Catalyst for Change: Building Tomorrow's Local Leaders, sharing their experiences in community engagement and participation to give youth and teens a voice! Other speakers included former U.S. Ambassador Richard Jones and Mexican Congresswoman Cynthia López Castro.

Department Representation at Events

On Thurs. Jan. 25, DCED team staff meeting wrapped up with a site development tour at Washington County Museum of Fine Arts. The Fine Arts Museum recently purchased the old Bock Oil site in Hagerstown City Park and plans to renovate and repurpose it as an educational center and event space.

ENGINEERING

1. **Hub City Garage** – erection of the pre-cast panels is at approximately 80%, and the contractor projects that the erection should be complete by February 15th. At that point, other subcontractors can begin fit-out of the structure.
2. **Hagerstown Field House** – excavation of the foundation footer areas is approximately 60% complete, and the contractor is beginning to place structural fill material for the building pad. One of the two pre-engineered metal buildings has been delivered to the site, with the second building scheduled for delivery within the next two weeks.

3. **Paul Smith Blvd./Lois Harrison Blvd.** – the contractor is completing punch list items, and it is expected that the roadways will be ready to open to traffic by March 1st.
4. **Engineering Statistics**

Description	Week of 01/29/24	Calendar Year 2024 TOTALS
Traffic complaints received	5	17
Work Orders completed	5	17
Traffic counts completed	0	0
Construction Projects		
Description	Week of 01/29/24	Calendar Year 2024 TOTALS
Construction Projects advertised for bids	0	1
RFP's Advertised	0	0
Projects under construction	16	16
Projects completed	1	1

FIRE

Total Incidents (City only)	54	Mutual Aid to surrounding FDs	10
• Unit Responses	96	• Halfway FD	0
• Fire/Rescue Responses	28	• Maugansville FD	0
• EMS Responses	26	• Funkstown FD	4
Inspections/System Tests	12	• Longmeadow FD	3
Community Events, Smoke Alarm Installs	0	• Other	3

Significant Incidents

No significant incidents this week

POLICE

STATS (01/25/2024 – 01/31/2024)

Calls for Service:	1614	Field Interviews:	10
Arrests/Warrants Served:	15	Moving Violations:	3
Domestic Violence Calls:	15	Safety Repair Orders:	1
DUI Arrests:	0	Warnings:	46
Reports Filed:	96		

Citizens Police Academy: HPD is hosting a ten-week Citizens Police Academy in February. The academy is 10 sessions long, beginning February 22 and ending May 4th. All participants must be 18 years of age or older and current residents of the City of Hagerstown, MD. During the CPA, participants will get hands-on instruction in patrol tactics, de-escalation techniques, and the use of police technologies. Participants will also learn about specialized units (Special Response Team, K-9 Unit, Criminal Investigations, etc.), law and enforcement, how to handle calls, and much more. After applying, selected candidates will be contacted via e-mail for an in-person interview. More information is available at this link: [HPD - Citizens Police Academy Application](#)

Media Release:

On 1/26/24 at about 9:50am Officers of the Hagerstown Police Department responded to the area of the 1200 block of Marshall St for a report of shots fired. On arrival officers located a male deceased from an apparent gunshot wound. Criminal Investigation Detectives as well as forensic personnel are on scene. At this time, we believe this was likely a targeted incident and not random. This is an active investigation and further information will be released as it becomes available, including the identity of the deceased and any suspect information.

UPDATE: The victim has been identified as Kevin Shepherd age 38 of Hagerstown. This remains an active investigation. There is no threat to the general public. Further details will be released when appropriate.
Homicide Investigation:

Criminal Investigators are seeking home surveillance video from residents that live inside the circle area in the map below. There may be pertinent information related to the homicide that occurred on Friday, January 26th. Investigators are seeking video footage from 9:30 am to 10:00 am of that day. You can remain anonymous if you choose. If you would like to submit home surveillance footage, please use this link:

<https://hagerstownpdm.d.evidence.com/.../public/homicide> or scan the QR code on the HPD Facebook page.



PUBLIC WORKS

CHART NO. 1 – GENERAL PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	208	206
	University District Deck	292	300
Number of Student Permits	Central & Rochester Lots	57	60
Number of Patrons Using Decks	A & E Deck	1703	997
	University District Deck	1516	1031
Number of Citations Issued	(Includes Warnings)	286	94
Peak Occupancy (%)	A & E Deck	99% Fr @ 6PM	85% Th @ Noon
Peak Occupancy (%)	University District Deck	54% Tu @ 10AM	50% Tu @ 10AM

CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY

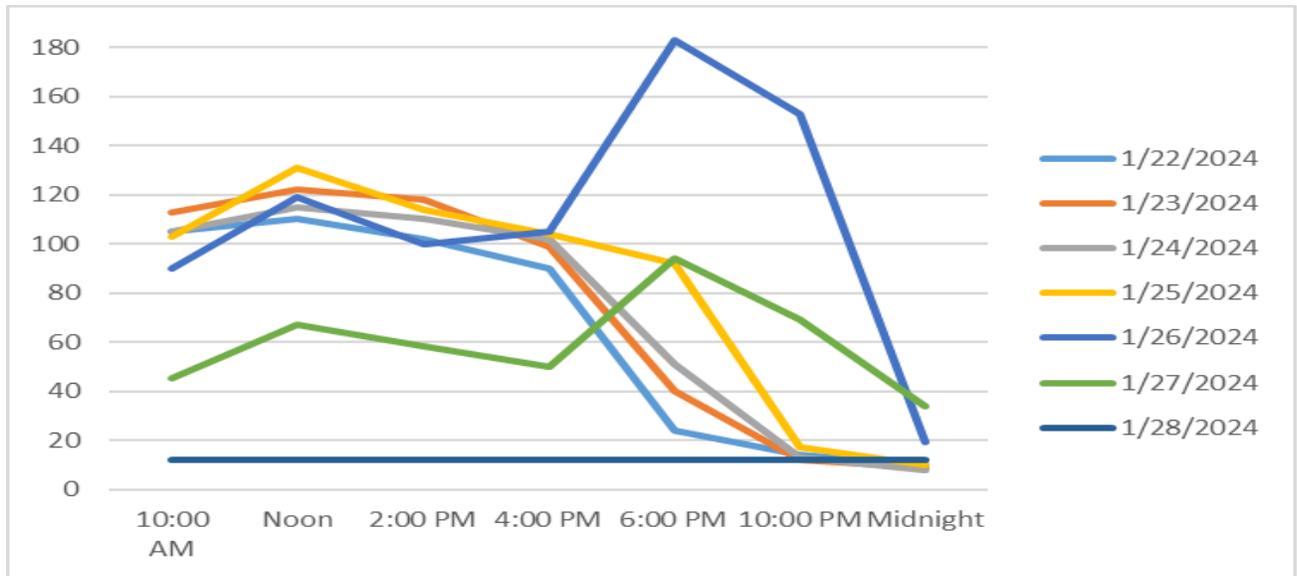
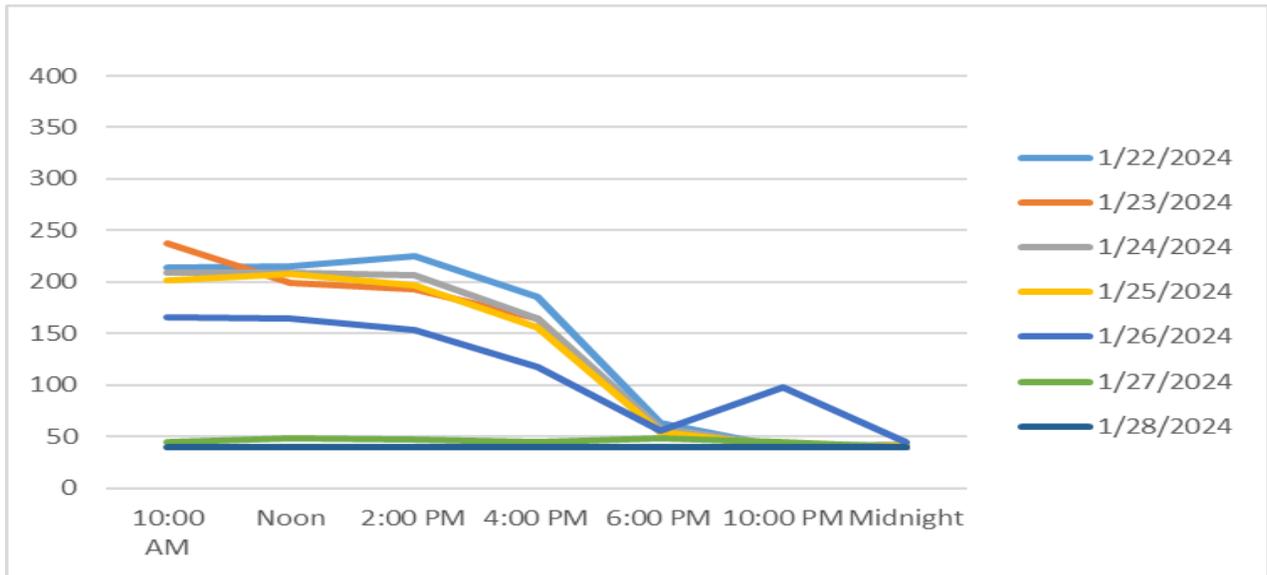


CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY



CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	0	0
Planning & Code	0	1
Fire	0	0
Engineering	0	0
Parks & Recreation	0	0
Public Works	9	6
Police	8	2
Water	4	0
Wastewater	1	0
Light	0	2
Human Resources	0	0
Weekly Totals	22	11
Yearly Total	57	35

AFTER HOURS CALL BACKS

Monday, January 22, 2024 @ 12:20 AM: Supervisor was contacted by a HPD patrol officer reporting a "Traffic Signal Light" was knocked down at Maryland Ave. and Downsville Rd. with bare wires exposed. Staff determined that the light knocked down was a parking lot light located on private property and the responsibility of the property owner. Cones were placed around the pole to prevent shopping center traffic from striking the pole.

PARKS AND RECREATION

2024 City Park Outdoor Movie Series

With the help of securing a Presenting Sponsor for the Series, Maryland Physicians care, we are showing an additional movie this summer for a total of 5 movies, adding a new August date. A Facebook campaign will be running soon to ask the public what movies they would like to see in summer 2024.

Fit Room

See Fit Room report attached with weekly recreation classes. Two private rentals are scheduled for February.

Hub City 100 Miler

Today is the last day to register for the 2024 Hub City 100 Miler.

Potterfied Pool

Staff is attending Certified Pool Operator recertification training at the YMCA this week. Staff is receiving several inquiries for food trucks at the pool this summer.

Outdoor Classes

- Parkour meets Fridays at 4pm, at Fairgrounds Park, meeting outside PAL offices, 520 Cannon Avenue.

Virtual Classes

- Yoga, Tuesdays, 6-7pm
- Strength Training, Thursdays, 6-7pm
- Dance Fitness, Saturdays, 10-11am

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Service Calls

Mon. 1/29 - 915 Rose Hill Avenue – total outage; The Customer’s main breaker tripped.
Time Out: 17.7-18.7

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
15	0	14	0

- Engineering staff performed multiple permit reviews and responded to service upgrade requests.
- Mapping updates and corrections to the customer base within the GIS environment were performed.
- The bids were reviewed for substation voltage regulators.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, Jan 24, 2024	6.52	0.00
Thursday, Jan 25, 2024	6.70	0.07
Friday, Jan 26, 2024	6.66	0.05
Saturday, Jan 27, 2024	6.37	0.01
Sunday, Jan 28, 2024	10.42	1.01
Monday, Jan 29, 2024	9.37	0.00
Tuesday, Jan 30, 2024	8.47	0.00
Weekly – Avg. Flow/Total Rainfall	7.79	2.31
Jan - Avg. Flow/Total Rainfall	7.17	3.47

- Isolated DAFT and removed grit from hopper.
- Disassembled underflow pump and piping and removed obstruction.
- Worked with BMC to install new 10" flow meters.
- Routine MVP Plant Work orders & Corrective Work Orders.

Wastewater Collection

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# Inspected
CCTV Inspections	1, 2, 4	92, 378, 491	16.3, 143.3, 237.5	2, 6, 10
Flushing	1, 2, 4, 8, 9, 10, 11, 12, 13, 15, 19	19, 151, 290, 235, 500, 8102, 175, 300, 500, 728, 710		
Point Repairs		# of Repairs	Reason	L.F. of Repairs
Main Line Only	8	1	Collapsed line	16'
Lateral Only	8	1	Roots	10'
Manholes	17	1	Bad frame	

Collection System Maintenance Tasks

- Pump crew set up bypass pump at Pump Station 4 for Muffin Monster repair
- Removed Muffin Monster motor and switched out coupling
- Walk-through at Pump Station 14
- Cleaned Pump Station 14 and downloaded PLC program to setup SCADA
- Flusher crew worked on Districts 10, 13 and 19 and trouble spots
- CCTV crew worked on storm drain at Memorial Blvd and Summit Avenue
- Worked on 2025 overlays
- Construction crew worked on sewer main and lateral repair on Park Place
- Manhole repairs on West Washington Street and Potomac Street

Wastewater Division – Customer Call Log Summary 2024							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	1	1	1	0	0	5	8
YTD 2024	7	5	1	0	0	18	31

Engineering

- Review of Site Development and City Permit Drawings
- Gathering information for service inquiries
- Updating GIS databases completed with water projects

Lab

WASTEWATER

- Process and regulatory testing were routine for the week
- Completed QC verifications: weekly (pH, Cl, Conductivity) on DI water
- Collected samples for Biobot COVID study
- Collected Wastewater-SCAN Program samples for pathogen monitoring
- Collected CDC-NWSS Program samples for pathogen monitoring
- Completed Effluent sampler maintenance
- Collected Quarterly full-scale Toxic Chemical Testing
- Collected Annual Biomonitoring samples for Whole Effluent Toxicity Testing
- Inventory of laboratory equipment in progress

Environmental Coordinator & Pretreatment

- Completed Conagra December Reporting in Synexus
- Preparing 2024 Permit Renewals
- Preparing 4th Quarter MDE Compliance Report

Attended Pretreatment software demo with Swiftcomply

WATER DIVISION

Plant Flows - System Demand (MGD)

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
01/25/24	11.78		11.78
01/26/24	12.60		12.60
01/27/24	11.43		11.43
01/28/24	11.64		11.64
01/29/24	12.04		12.04
01/30/24	11.93		11.93
01/31/24	11.57		11.57
		Average:	11.86

Water Production at R. C. Willson & Pump Station Distribution

- Staff worked on facility maintenance and routine preventative maintenance.
- Staff repaired plumbing at operators' work station and repaired faulty equipment at pump station #3.

Water Production at Breichner / Edgemont Reservoir

The Edgemont Reservoir pool elevation is currently at 5.17 ft. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, design criteria, and project schedule.

Water Distribution

- Staff performed customer service work and new meter installations as needed.
- Staff repaired main break at the intersection of Vermont Avenue and Salem Avenue.
- Staff repaired main breaks on Fountain Head Road, West Church Street, and Bowman Avenue.
- Staff repaired a service line leak on Corbett Street and repaired a water leak on Spruce Street.

Laboratory

- Process and regulatory testing were routine for the week.
- Completed QC verifications for benchtop microbial surface monitoring and monthly incubator sterilization.
- Collected bacteriological monitoring samples for February.
- Collected monthly TOC samples from R.C. Willson.
- Collected nitrification monitoring samples and collected lagoon discharge sample.
- Prepared EDTA Titrant for R.C. Willson and collected quotes for 2024 DBP testing.
- Handled one (1) customer concern on water quality.
- Attended webinar "New Lead And Copper Rule – Long Term Rules".

Engineering

- Construction inspection of ongoing projects
- Review of City permit and site plan drawings
- Review of County building permits
- Updating GIS mapping
- Concept design of upcoming capital improvement projects

Respectfully submitted,



Scott A. Nicewarner
City Administrator

FIT ROOM SCHEDULE ON THE FOLLOWING PAGE

Fit Room at Fairgrounds Park at Fairgrounds Park

Monthly Calendar For February 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 10a-3p Fedex Hiring Event 4p-4:30p Princess Ballerina #8119 4:35p-5:05p Ballet & Acro #8110	2 4:45p-5:45p Gymnastics for Kids #8124 6p-7p Aerial Tricks #8220 7:15p-8:15p Aerial Stretch #8185	3 9a-9:45a Pound #8247 10a-11a Zumba #8156
4 11a-12p Gymnastics for Kids #8141 1p-2p Aerial Stretch #8202 2p-3:30p GeoCaching in the Parks #8152	5 6p-6:45p Pound #8247 7p-8p Belly Dance #8275	6 6p-7p Buti Yoga #8244	7	8 4p-4:30p Princess Ballerina #8119 4:35p-5:05p Ballet & Acro #8110	9 4:45p-5:45p Gymnastics for Kids #8124 6p-7p Aerial Tricks #8221 7:15p-8:15p Aerial Stretch #8186	10 9a-9:45a Pound #8247 10a-11a Zumba #8156 1p-7p Keoni Pannell Baby Shower
11 11a-12p Gymnastics for Kids #8141	12 6p-6:45p Pound #8247 7p-8p Belly Dance #8275	13 6p-7p Buti Yoga #8244	14	15 4p-4:30p Princess Ballerina #8119 4:35p-5:05p Ballet & Acro #8110	16 4:45p-5:45p Gymnastics for Kids #8124 6p-7p Aerial Tricks #8222 7:15p-8:15p Aerial Stretch #8187	17 9a-9:45a Pound #8247 10a-11a Zumba #8156 1p-6p Jeliany Alvarado Party
18 11a-12p Gymnastics for Kids #8142 1p-2p Aerial Stretch #8203	19 6p-6:45p Pound #8247	20 11a-2:30p CPR and First Aid #8115 6p-7p Buti Yoga #8244	21	22 4p-4:30p Princess Ballerina #8119 4:35p-5:05p Ballet & Acro #8110	23 3:15p-4:45p Gymnastics for Kids, Intermediate #8132 4:45p-5:45p Gymnastics for Kids #8125 6p-7p Aerial Tricks #8223 7:15p-8:15p Aerial Stretch #8188	24 9a-9:45a Pound #8247 10a-11a Zumba #8157
25 11a-12p Gymnastics for Kids #8142	26 7p-8p Belly Dance #8275	27 6p-7p Buti Yoga #8244	28	29 4p-4:30p Princess Ballerina #8119 4:35p-5:05p Ballet & Acro #8110		