



# CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 4 FOR 2024

To Members of the City Council:

January 26, 2024

## JANUARY 2024

*For additional information and a complete list of City events, please visit our  
Calendar of Events on the City's website at <http://www.hagerstownmd.org/calendar.aspx>*

***Questions about any of the Downtown Event listed, please email [events@downtownhagerstown.org](mailto:events@downtownhagerstown.org)***

***Visit Hagerstown Parks & Recreation website and flip through the Fall/Winter 2023 digital Program Guide  
<https://www.hagerstownmd.org/145/Parks-Recreation>***

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2 Mayor & Council No Meeting	3	4	5	6
7	8	9 Mayor & Council Work Session 4 PM	10	11	12 Hub City 100 Miller Challenge Kick-Off Fit Room – Fairgrounds Park at 5 PM	13
14	15 Martin Luther King Holiday City Offices Closed	16 Mayor & Council Work Session 4 PM	17	18	19	20
21	22	23 Mayor & Council Day in Annapolis No Meeting	24	25	26	27
28	29	30 Mayor & Council 7 PM	31	February 1	February 2 	February 3

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## UPCOMING MEETINGS

To obtain City Department or City Boards and Commissions meeting information, please visit <https://www.hagerstownmd.org/27/Government>.

We encourage you to visit our website at <https://www.hagerstownmd.org> for all City-related updates.

Other inquiries may be made by visiting the City Resident 311 page at <https://www.hagerstownmd.org/841/Services>.

### **Mayor and City Council**

NO MEETING - Tuesday, January 2  
Work Session - Tuesday, January 9 – 5 PM  
Work Session - Tuesday, January 16 – 4 PM  
Day in Annapolis – Tuesday, January 23  
Regular Session - Tuesday, January 30 – 7 PM

### **Board of Traffic & Parking**

Thursday, January 11 – 4 PM

### **Board of Zoning Appeals**

Thursday, January 11 – 7 PM

### **Historic District Commission**

Thursday, January 11 – 4:30 PM  
Thursday, January 25 – 4 PM

### **Planning Commission**

Wednesday, January 10 – 4 PM  
Wednesday, January 31 – 7 PM

## COMMUNICATIONS

### This Week's Headlines & Media Releases:

- Gov. Moore, Sec. Day Say Addressing 'Housing Crisis' will Move Economy
- Moore-Miller Administration Hits One Year Mark. What's the Road Ahead?
- MSP Seeks Leads to Connect Deceased Convicted Murderer with Cold Cases
- \$63.1 Billion Maryland Budget Proposal Boosts Childcare, Education
- Musicians Needed for Summer Music Series
- Meritus Health Announces Ribbon Cutting for Second Pharmacy
- Local Candidates Sparse as Filing Deadline Approaches
- Work is Wrapping on New Land-Use Plan, but You Can Still Chime in
- Rehabbing Historic Homes is Expensive. Washington County is Looking to Help
- Washington County Comes to Capital for Annual 'Day in Annapolis'
- Rivals North & South Split Hoops Doubleheader
- Twin Brothers Sentenced in Assault Related to Hagerstown Man's Death
- South Hagerstown Names Juwuane Sandridge Head Football Coach

### This Week's Video Projects

- Mayor & City Council Work Session
- Preliminary production work on "State of the City" video

### Channel 25 Hub City Now Programming:

- Mayor & Council Meeting
- "Council wRap"
- Hub City 100 Miler Promo
- "Visit Hagerstown" Promo
- Fit Room :30 Promo
- Hagerstown Fire Museum Videos
- "Council wRap" Promo

### City Website:

- [www.hagerstownmd.org](http://www.hagerstownmd.org) attracted 6,267 user visits for the week of January 18-25
- The most popular top entrances (the first page users accessed on the website):

1. Home Page	1,819
2. Online Payment Portal Page	1,486
3. Utility Billing Page	794
4. Police Page	283
5. Search Page	283
6. Bids Page	238
7. Jobs Page	205
8. Aerial Fitness Page	180
9. Parks & Recreation Page	153
10. Collection Schedules & Zone Maps Page	142

- Top searches
  1. Hagerstown MD
  2. Online Payment Portal
  3. Utility Billing
  4. Bid Postings
  5. Search – Hagerstown, MD

## COMMUNITY ENGAGEMENT

### *Heart of the Art Grant –*

Applications due by January 31<sup>st</sup> – Recipients receive \$100 per event attended for a maximum of \$1,000  
Click here to apply: <https://www.hagerstownaande.org/heartofartgrant>

### *Galentine's Flower Tour –*

**Saturday, February 10<sup>th</sup> – Build a bouquet, Explore Downtown shops and enjoy a drink at Alpine Plant Bar!**

### *St. Patrick's Day Run Fest –*

**Saturday, March 16<sup>th</sup> – Clover Kids Run @ 9 AM and One-Mile Run/Walk @ 10 AM**

### *Restaurant Week – March 17<sup>th</sup> through March 23<sup>rd</sup>*

**Enjoy the *Taste of Downtown* at your favorite Downtown restaurants!**

For more information on Downtown Events visit <http://www.downtownhagerstown.org/>

## DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

### **Economic Development**

Economic Development staff met with Tim Foltz and toured the Foltz Manufacturing & Supply Co. at 63 E. Antietam Street. Staff learned more about the history of the business and goals and challenges.

### **Community Development**

On Thursday, January 18, staff joined representatives from the Hagerstown Housing Authority and WRT (consultants for the Choice Neighborhoods planning grant implementation) for a walkabout of the downtown and Main Street areas of the City. This activity was for WRT to get a feel for Hagerstown to begin working on a marketing/branding strategy for the Choice Neighborhoods project.

Staff attended the Washington County Day in Annapolis on Tuesday, January 23.

# ENGINEERING

1. **Hub City Garage** – erection of the deck continues, with approximately 65% of the precast concrete elements having been set.
2. **Greens at Hamilton Run Stream Restoration** – the contractor is making progress on creating the new stream channel across the fairway of Hole No. 2; construction has been slowed by weather conditions.
3. **Hagerstown Field House** – contractor is continuing to undercut and backfill at the proposed footer locations. Portions of the pre-engineered metal buildings have been delivered to the site.
4. **Engineering Statistics**

Description	Week of 01/22/24	Calendar Year 2024 TOTALS
Traffic complaints received	5	12
Work Orders completed	5	12
Traffic counts completed	0	0
<b>Construction Projects</b>		
Description	Week of 01/22/24	Calendar Year 2024 TOTALS
Construction Projects advertised for bids	0	1
RFP's Advertised	0	0
Projects under construction	16	16
Projects completed	1	1

# FIRE

Total Incidents (City only)	64	Mutual Aid to surrounding FDs	13
• Unit Responses	106	• Halfway FD	4
• Fire/Rescue Responses	31	• Maugansville FD	0
• EMS Responses	33	• Funkstown FD	2
Inspections/System Tests	20	• Longmeadow FD	3
Community Events, Smoke Alarm Installs	1	• Other	4

# POLICE DEPARTMENT

*STATS (01/18/2024 – 01/24/2024)*

Calls for Service:	1839	Field Interviews:	4
Arrests/Warrants Served:	15	Moving Violations:	3
Domestic Violence Calls:	12	Safety Repair Orders:	2
DUI Arrests:	0	Warnings:	44
Reports Filed:	66		

**Point In Time Count:** The Hagerstown Police Department collaborated with local community organizations this week to conduct the annual Point in Time count. The Point In Time Count is a count of sheltered and unsheltered people experiencing homelessness on a single night in January. By working together, the police and community organizations ensured that the count was thorough and accurate. These partnerships also enable us to gain a better understanding of the homeless population in Hagerstown and the resources needed to support them. It's a commendable effort to address homelessness and improve the community's well-being.

**Citizens Police Academy:** HPD is hosting a ten week Citizens Police Academy in February. More information is available at this link:

[HPD - Citizens Police Academy Application](#)

## Media Release

**Homicide Investigation:** On 1/26/24 at about 9:50am Officers of the Hagerstown Police Department responded to the area of the 1200 block of Marshall St for a report of shots fired. On arrival officers located a male deceased from an apparent gunshot wound. Criminal Investigation Detectives as well as forensic personnel are on scene. At this time, we believe this was likely a targeted incident and not random. This is an active investigation and further information will be released as it becomes available, including the identity of the deceased and any suspect information.

# PUBLIC WORKS

**CHART NO. 1 – GENERAL PARKING SYSTEM DATA**

		Current Week	Previous Week
<b>Number of Permit Holders</b>	A & E Deck	206	209
	University District Deck	300	284
<b>Number of Student Permits</b>	Central & Rochester Lots	60	58
<b>Number of Patrons Using Decks</b>	A & E Deck	997	1682
	University District Deck	1031	1476
<b>Number of Citations Issued</b>	(Includes Warnings)	94	314

Peak Occupancy (%)	A & E Deck	85% Th @ Noon	100% Sa @ 6PM
Peak Occupancy (%)	University District Deck	50% Tu @ 10AM	51% We @ 2PM

CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY

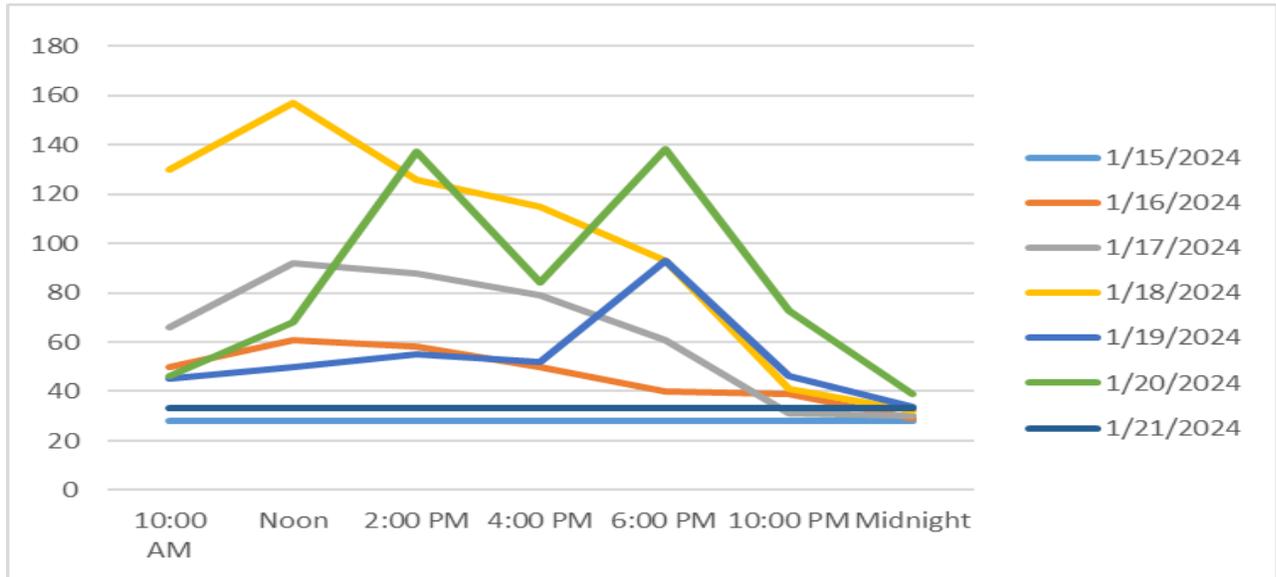
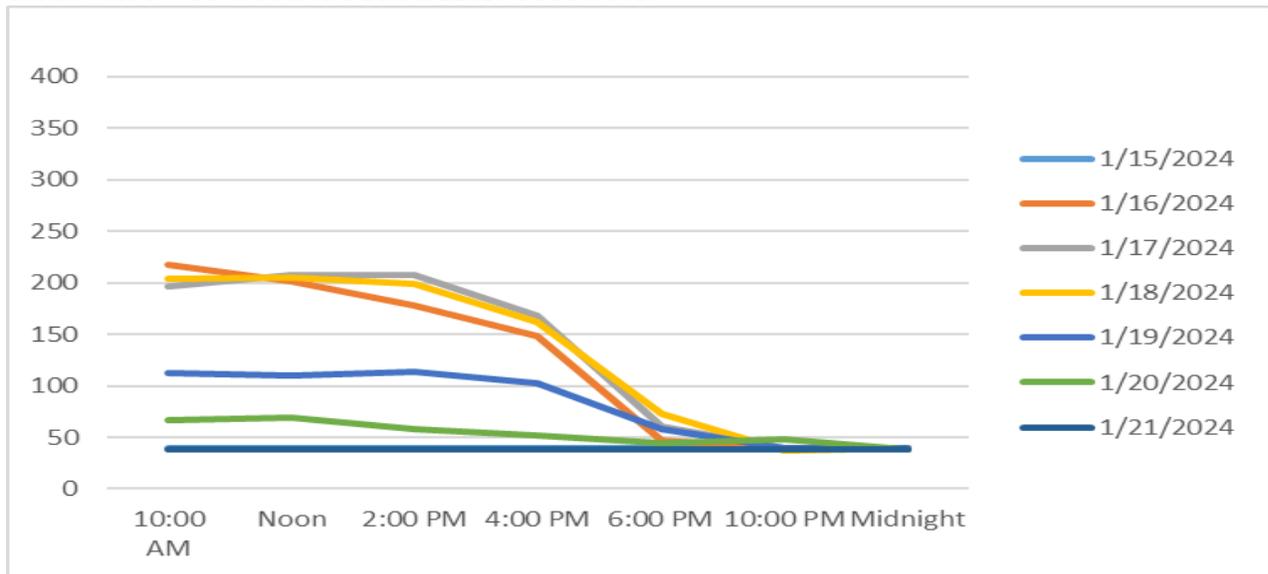


CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY



## CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	0	0
Planning & Code	1	0
Fire	0	0
Engineering	0	0
Parks & Recreation	0	1
Public Works	6	5
Police	2	3
Water	0	3
Wastewater	0	1
Light	2	0
Human Resources	0	0
Weekly Totals	11	13
Yearly Total	35	24

### HUB CITY GARAGE

Work continues to progress on the erection of the precast concrete for the Hub City Garage. The structure has now reached Antietam Street. The windows in the photo are in the center of the garage where the drive ramps are located. The end of the ramps is also visible in this photo along with the office wall at the bottom structure.



### AFTER HOURS CALL BACKS

Saturday, January 20, 2024 @ 1 PM: Report of intersection in active flash at Eastern Blvd. and Professional Blvd. Supervisor verified flash condition and called signal technician to address the issue. Staff reset intersection to alleviate potential issues with traffic due to heavy volume at that time. Signal tech responded and was able to make necessary repairs.

Sunday, January 21, 2024 @ 10 AM: Dispatch called and reported that water was running in the street from an unknown location causing icy conditions in the roadway at 324 E Franklin St. Staff determined the water was coming from a manhole on the former KFC property. Water was running along the curb line causing minimum icing. Staff contacted Water dept. on-call personnel about the issue.

Sunday, January 21, 2024 @ 11:15 AM: Dispatch received a report from a citizen about a blocked sidewalk at 846 W. Washington St. Staff investigated and found the walkway was not shoveled by the property owner and the adjoining properties snow removal had placed a small pile of snow at the end of the parking lot adjacent to 846 W Washington Street. Staff advised dispatch that all areas are on private property and need addressed by representatives of the respective properties.

Sunday, January 21, 2024 @ 2:55PM: Dispatch called and reported two large piles of salt in roadway near the golf course. Reports of damage to vehicles have been received as a result of traversing over the referenced piles of salt. Dispatcher was unclear of an exact location. Staff investigated and found both piles to be about 12 inches in height and spanned the entire travel lane. Staff contacted MDOT and reported the issue and they were responding to remove the obstructions in the roadway.

## **PARKS AND RECREATION**

### **Fit Room**

See Fit Room report attached with weekly recreation classes. A private rental is scheduled for this Saturday, January 27.

### **Hub City 100 Miler**

1,045 participants have registered so far for the challenge. Registration closes on January 31.

### **Potterfied Pool**

Staff is researching possible vending machine opportunities for the 2024 pool season.

### **Outdoor Classes**

- Parkour, meets Fridays at 4pm, at Fairgrounds Park, meeting outside PAL offices, 520 Cannon Avenue

### **Virtual Classes**

- Yoga, Tuesdays, 6-7pm
- Strength Training, Thursdays, 6-7pm
- Dance Fitness, Saturdays, 10-11am

## **UTILITIES DEPARTMENT**

### **ELECTRIC DIVISION**

#### **Service Calls**

- Thur. 1/18 - 823-825 Virginia Avenue – total outage; no issue found on arrival. Time Out: 19.2-20.2
- Sat. 1/20 - 340 Jonathan Street – HFD requested power disconnection to deenergize the panel and prevent hazard due to a leak from frozen pipes. Time Out: 9.0-10.0
- Sun. 1/21 - 1101 Maryland Avenue – pole damaged; vehicle struck street light pole in accident, light did not belong to HLD. Time Out: 0.0-1.0
- Tues. 1/23 - 36 Elizabeth Street – total outage; line crews replaced 50KVA. Time Out: 1.9-7.0
- Rear, 117 East Franklin Street – line crews replaced damaged triplex service. Time Out: 6.0-11.0
  - 519 May Street – tree on line; limbs removed from the service conductors. Time Out: 21.6-23.7

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
16	2	13	0

- Substation inspections, permit reviews, and service upgrade requests have been performed.
- Engineering staff evaluated overload conditions following emergency line repairs.
- Reorganization of the stockroom continues.
- An update to the mapping and analysis software was completed.
- Staff met with representatives to vet new software that could streamline internal processes with respect to third party pole attachments.

**WASTEWATER DIVISION**

**Wastewater Treatment Plant at Frederick Street**

Date	Flow (mgd)	Rainfall (inches)
Wednesday, Jan 17, 2024	7.23	0.00
Thursday, Jan 18, 2024	6.97	0.00
Friday, Jan 19, 2024	6.67	0.05
Saturday, Jan 20, 2024	6.49	0.00
Sunday, Jan 21, 2024	6.47	0.00
Monday, Jan 22, 2024	6.45	0.00
Tuesday, Jan 23, 2024	6.33	0.00
Weekly – Avg. Flow/Total Rainfall	6.66	0.05
Jan - Avg. Flow/Total Rainfall	6.99	2.33

- Installed wireless analog signal thrower on Final #1
- Snow removal
- Prepped pie and fittings in ASPS for 10" flow meter replacement
- Replaced broken pipe, solenoid valve and heat tape on cooling tower
- Routine MVP Plant Work orders & Corrective Work Orders

## Wastewater Collection

### SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# Inspected
CCTV Inspections	4, 7, 22, SD	161, 496, 54.5, 281	19, 394.8, 28.7	1, 16, 2
Flushing	Cleaned stations 4, 10, 22	275, 2535, 261		
Lateral Only	21	1	Roots	2

### Collection System Maintenance Tasks

- Cleaned Pump Station 3, 10, 18, 23 and 28
- Grinder pump changeout at 20011 Cherry Hill Circle
- Replaced manhole lid on Cypress Street
- Repaired used grinder pumps for inventory
- Located lines for USIC
- Flushed Potomac Street, Cypress Street and District 10
- Hydro-dug lateral for repair on 536 Chestnut Street
- Construction crew repaired manhole lids on Nottingham Road and Washington Avenue
- Repaired lateral at 536 Chestnut Street
- Filled generators at stations and cleaned equipment
- CCTV crew worked on lateral locates on Washington Street
- Lateral checks at 12 Cypress Street and 515 Surrey Avenue
- Took footage of storm drain off Potomac Street for Public Works

Wastewater Division – Customer Call Log Summary 2024							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	3	2	0	0	0	6	11
YTD 2024	6	4	0	0	0	13	23

### Engineering

- Review of Site Development and City Permit Drawings
- Gathering information for service inquiries
- Updating GIS databases completed with water projects

## Lab

### WASTEWATER

- Process and regulatory testing were routine for the week
- Completed QC verifications: weekly (pH, Cl, Conductivity) on DI water, monthly autoclave verification-bioindicator ampule
- Collected samples for Biobot COVID study
- Collected Wastewater-SCAN Program samples for pathogen monitoring
- Collected CDC-NWSS Program samples for pathogen monitoring
- Completed raw sampler maintenance
- Prepared Quarterly COD standards
- Completed Quarterly MDLs for nutrient analyzer
- Inventory of laboratory equipment in progress

### Environmental Coordinator & Pretreatment

- Completed Mack December Reporting in Synexus
- Preparing 2024 Permit Renewals
- File system reorganization
- Attended web meeting for pretreatment software

## WATER DIVISION

### Plant Flows - System Demand (MGD)

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
01/18/24	11.69		11.69
01/19/24	11.27		11.27
01/20/24	10.92		10.92
01/21/24	11.94		11.94
01/22/24	12.11		12.11
01/23/24	12.43		12.43
01/24/24	12.09		12.09
		<b>Average:</b>	<b>11.78</b>

### Water Production at R. C. Willson & Pump Station Distribution

- Staff worked on facility maintenance and routine preventative maintenance.
- Staff repaired a de-icer and replaced a CL2 analyzer.

### Water Production at Breichner / Edgemont Reservoir

The Edgemont Reservoir pool elevation is currently at 4.77 ft. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, design criteria, and project schedule.

### Water Distribution

- Staff performed customer service work and new meter installations as needed.
- Staff repaired main breaks on Oak Ridge Drive, Eutaw Place, and Pangborn Blvd.

**Laboratory**

- Process and regulatory testing were routine for the week.
- Completed QC verifications for benchtop microbial surface monitoring, monthly balance check, monthly quanti-tray check, and monthly pH meter verifications.
- Collected bacteriological monitoring samples for January.
- Collected nitrification monitoring samples and collected lagoon discharge sample.
- Prepared and QC'd sterile water, prepared TSA plates, and prepared storage solution for RCW.
- Attended water sampler certification course.
- Acid-washed field testing bottles and completed LCRR survey.

**Engineering**

	<u>City</u>	<u>County</u>
Site Plans	-	5
Preliminary Plats	-	-
Grading Plan	-	-
Final Plat	-	-
Building Permits	-	-
Development Plan	-	-

- Construction inspection of ongoing projects
- Review of City permit and site plan drawings
- Review of County building permits
- Updating GIS mapping
- Concept design of upcoming capital improvement projects

Respectfully submitted,



Scott A. Nicewarner  
City Administrator

**FIT ROOM SCHEDULE and EVENT LOGOS  
ON THE FOLLOWING PAGES**



## GRANT OPPORTUNITY

This grant program was created to bridge the gap of connecting artists with customers, to lift the burden of paying a vendor fee to attend an event, and to ensure the artists will receive payment after each market.

*Grant recipients will receive \$100 for each event attended, for a maximum of up to 10 events totaling \$1,000.*

**Deadline: January 31, 2024**

Learn more and apply at [hagerstownaande.org](http://hagerstownaande.org)





A festive poster for Saint Patrick's Day. The background is dark green with a pattern of clover leaves. At the top left is a green leprechaun hat. At the top right are green and yellow fireworks. The text is centered and reads: "DOWNTOWN HAGERSTOWN" in yellow, "SAINT PATRICK'S DAY" in white gothic script, "STREET FESTIVAL" in white sans-serif with two yellow shamrocks on either side, and "RUN FEST ✦ MUSIC ✦ BEER" in white sans-serif at the bottom.

DOWNTOWN  
**HAGERSTOWN**

**SAINT PATRICK'S DAY**

STREET FESTIVAL

RUN FEST ✦ MUSIC ✦ BEER



A poster for Restaurant Week. The background is light grey with a pattern of small food icons like mushrooms, bread, and fruit. At the top center is a black circular logo with three white forks and the text "TASTE OF DOWNTOWN HAGERSTOWN". Below the logo, on the left, are black silhouettes of a knife, fork, and spoon with a yellow ribbon around them. To the right of the silhouettes, the text "Restaurant Week" is written in a large, yellow, cursive font. At the bottom center, the dates "MARCH 17 - 23" are written in a black sans-serif font.

TASTE OF  
DOWNTOWN  
HAGERSTOWN

Restaurant Week

MARCH 17 - 23

# Fit Room at Fairgrounds Park at Fairgrounds Park

## Monthly Calendar For January 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	<b>1</b>	<b>2</b> 6p-7p Buti Yoga #8243	<b>3</b>	<b>4</b> 4p-4:30p Princess Ballerina #8119 4:35p-5:05p Ballet & Acro #8110	<b>5</b> 4:45p-5:45p Gymnastics for Kids #8123 6p-7p Aerial Tricks #8217 7:15p-8:15p Aerial Stretch #8182	<b>6</b> 10a-11a Zumba #8155
<b>7</b> 11a-12p Gymnastics for Kids #8140 1p-2p Aerial Stretch #8200 2p-3:30p GeoCaching in the Parks #8151	<b>8</b> 7p-8p Belly Dance #8274	<b>9</b> 6p-7p Buti Yoga #8243	<b>10</b> 6p-7p Embody Yoga Make up 11.1.23 #7955	<b>11</b> 4p-4:30p Princess Ballerina #8119 4:35p-5:05p Ballet & Acro #8110	<b>12</b> 2p-6p 100 Miler Kickoff 6p-6:45p 100 Miler Kick-Off Aerial Fitness - 2024 #8294 7p-7:45p 100 Miler Kick-Off Belly Dance - 2024 #8295	<b>13</b> 9a-9:15a 100 Miler Kick-Off Pound Class 1 - 2024 #8297 9:20a-9:35a 100 Miler Kick-Off Pound Class 2 - 2024 #8298 9:40a-9:55a 100 Miler Kick-Off Pound Class 3 - 2024 #8299 10a-10:55a 100 Miler Kick-Off Zumba - 2024 #8296 11a-11:55a 100 Miler Kick-Off Buti Yoga - 2024 #8300
<b>14</b> 11a-12p Gymnastics for Kids #8140	<b>15</b> 6p-6:45p Pound #8247 7p-8p Belly Dance #8274	<b>16</b> 4p-7p CPR Certification #8164	<b>17</b>	<b>18</b> 4p-4:30p Princess Ballerina #8119 4:35p-5:05p Ballet & Acro #8110	<b>19</b> 4:45p-5:45p Gymnastics for Kids #8123 6p-7p Aerial Tricks #8218	<b>20</b> 9a-9:45a Pound #8247 10a-11a Zumba #8156 1p-5p Thompson Baby Shower
<b>21</b> 11a-12p Gymnastics for Kids #8141 1p-2p Aerial Stretch #8201	<b>22</b> 6p-6:45p Pound #8247 7p-8p Belly Dance #8274	<b>23</b> 4:30p-5:30p Crazy Running #8269 6p-7p Buti Yoga #8243	<b>24</b>	<b>25</b> 4p-4:30p Princess Ballerina #8119 4:35p-5:05p Ballet & Acro #8110	<b>26</b> 3:15p-4:45p Gymnastics for Kids, Intermediate #8131 4:45p-5:45p Gymnastics for Kids #8124 6p-7p Aerial Tricks #8219 7:15p-8:15p Aerial Stretch #8184	<b>27</b> 9a-9:45a Pound #8247 10a-11a Zumba #8156 1p-7p Heather Walling Baby Shower

# Fit Room at Fairgrounds Park at Fairgrounds Park

## *Monthly Calendar For January 2024*

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>28</b> 11a-12p Gymnastics for Kids #8141 1:15p-2:15p Aerial Stretch #8183	<b>29</b> 6p-6:45p Pound #8247 7p-8p Belly Dance #8274	<b>30</b> 4:30p-5:30p Crazy Running #8269 6p-7p Buti Yoga #8243	<b>31</b>			