



# CITY OF HAGERSTOWN, MARYLAND

Planning & Code Administration Department

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## HAGERSTOWN HISTORIC DISTRICT COMMISSION

### MINUTES

DATE: September 28, 2023 – 4:30 p.m.

LOCATION: Room 407, City Hall

#### Attendance –

Name	In-Person	Remote	Absent
<b>Appointed Voting Members</b>			
Michael Gehr, Chairperson	X		
Leslie Allen, Vice Chairperson	X		
Robert Powell			X
W. Douglas Carroll	X		
Christopher George	X		
Glen Grant			X
Matthew Sherman	X		
<b>Staff and Ex-Officio Members</b>			
S. Bockmiller, Development Review Planner/Zoning Administrator	X		
J. Wu, Planner	X		
M. Revilla, Recording Secretary	X		

#### Preliminary Matters -

**Call to Order and Instructions from the Chair** – Michael Gehr called the meeting to order at 4:37p.m. Attendance of members and staff are reflected in the chart above. The Chair read the standard public instructions regarding order of business into the record.

#### Approval of Minutes –

##### Minutes of September 14, 2023.

Mr. Powell made a motion to adopt the minutes as presented with no changes. Ms. Allen. seconded the motion. The motion passed by a vote of 5-0-0.

#### Consent Agenda –

**HDC 2023-43 – 83 West Washington – Steven Signorello – Relocation of existing sign.**

Kevin Cortts of Strickler Signs provided information regarding the time frame of this project to move the sign.

**HDC 2023-44 – 1 East Franklin Street – City of Hagerstown – Door.**

Motion – Mr. Powell:" Mr. Chairman/Madam Chair, I have reviewed the materials submitted in Case Numbers HDC 2023-43, and HDC-2023-44 and their associated staff reports and recommendations, and I have viewed the properties in question. The staff report recommends approval of this application as it is

consistent with the applicable standards adopted by this Commission, and no one appeared at this hearing with concerns about issues with, or objections to, the applications. Therefore, I move that this Commission adopt the staff evaluation and recommendations in this case as its own and grant Certificates of Appropriateness to the applicants for Case numbers. HDC 2023-43 and HDC-2023-44." Mr. Sherman seconded the motion. The motion passed by a vote of 5-0-0.

Design Review -

None.

Workshops -

None.

New Business -

None.

Old Business -

Discussion of the Design Guidelines was tabled until the next meeting.

Announcements -

Two special meetings were proposed for Monday, October 2, 2023, from 5:15 p.m. until end of discussion and Thursday, October 5, 2023, from 4 pm until 6 pm. per consensus of the Commission members present.

Adjourn -

With no further discussion, Mr. Sherman made a motion to adjourn, and Mr. George seconded the motion, the meeting adjourned at 5:45 P.M.

  
Mary Revilla, Recording Secretary  
approved 1-25-24