



# CITY OF HAGERSTOWN, MARYLAND

Planning & Code Administration Department

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## HAGERSTOWN HISTORIC DISTRICT COMMISSION

### MINUTES

DATE: November 9, 2023 – 4:30 p.m.

LOCATION: Room 407, City Hall Building

#### Attendance –

Name	In-Person	Remote	Absent
<b>Appointed Voting Members</b>			
Michael Gehr, Chairperson	X		
Leslie Allen, Vice Chairperson	X		
Robert Powell			X
W. Douglas Carroll			X
Christopher George	X (late)		
Glen Grant	X		
Matthew Sherman		X	
<b>Staff and Ex-Officio Members</b>			
S. Bockmiller, Development Review Planner/Zoning Administrator	X		
J. Wu, Planner	X		
M. Revilla, Recording Secretary	X		

#### Preliminary Matters -

##### Call to Order and Instructions from the Chair –

Michael Gehr called the meeting to order at 4:45 p.m. Attendance of members and staff are reflected in the chart above. The Chair read the standard public instructions regarding order of business into the record.

#### Approval of Minutes –

Approval of Minutes for meeting of July 22, 2021, September 8, 2022, and October 26, 2023.

**Motion** - Ms. Allen made a motion to adopt the minutes of July 22, 2021, and September 8, 2022, as presented with no changes. Mr. Grant seconded the motion. The motion passed by a vote of 4-0-0.

Mr. George joined the meeting.

**Motion** - Ms. Allen made a motion to adopt the minutes of October 26, 2023. Mr. George seconded. The motion passed with a vote of 5-0-0.

**Consent Agenda –**

HDC 2023-49 – 25 Broadway – Steve Owens – Dumpster Enclosure.

Mr. George:" Mr.Chairman I have reviewed the materials submitted in Case No. HDC 2023-49, and its associated staff report and recommendations, and I have viewed the property in question. The staff report recommends approval of this application as consistent with the applicable standards adopted by this Commission, and no one appeared at this hearing with concerns about issues with, or objections to this application. Therefore, I move that this Commission adopt the staff evaluation and recommendations in this case as its own and grant a Certificate of Appropriateness to the applicant for Case No. HDC 2023-49." Mr. Grant seconded the motion. The motion passed by a vote of 5-0-0.

**Design Review-**

HDC 2023-50 – 1008 Hamilton Boulevard – Kimberly Leonard – Front Door.

The applicant shared photos of the door that she ordered. The Commission provided comments on the type of door that is acceptable according to the Design Guidelines and Standards. The door the applicant ordered is inconsistent with the Design Guidelines. The Commission's general view is that they were less concerned with materials than with design being consistent with the existing door (Prairie-style).

**Motion** – Ms. Allen moved to table the application until the next meeting on December 14, 2023. Mr. Grant seconded. The motion passed with a vote of 5-0-0.

Mr. Sherman left the meeting.

**Workshops -**

None.

**New Business –**

None.

**Old Business -**

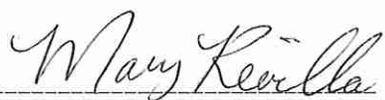
Continued discussion of the draft of the Design Guidelines update, reviewing pages 79-101.

Announcements -

Mr. Bockmiller mentioned the condition of the Donahue House, Middlekauff House (Pennsylvania Avenue), Governor Hamilton's Mansion, and the Updegraff Building. He also said the high mast poles are up at the stadium.

Adjourn -

With no further discussion, Ms. Allen made a motion to adjourn, and Mr. Grant seconded the motion. The meeting was adjourned at 6:33 P.M.

  
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Mary Revilla, Recording Secretary  
*approved 1-11-24*