



# CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 2 FOR 2024

To Members of the City Council:

January 12, 2024

## JANUARY 2024

*For additional information and a complete list of City events, please visit our  
Calendar of Events on the City's website at <http://www.hagerstownmd.org/calendar.aspx>*

***Questions about any of the Downtown Event listed, please email [events@downtownhagerstown.org](mailto:events@downtownhagerstown.org)***

***Visit Hagerstown Parks & Recreation website and flip through the Fall/Winter 2023 digital Program Guide  
<https://www.hagerstownmd.org/145/Parks-Recreation>***

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2 Mayor & Council No Meeting	3	4	5	6
7	8	9 Mayor & Council Work Session 4 PM	10	11	12 Hub City 100 Miller Challenge Kick-Off Fit Room – Fairgrounds Park at 5 PM	13
14	15	16 Mayor & Council Work Session 4 PM	17	18	19	20
21	22	23 Mayor & Council No Meeting	24	25	26	27
28	29	30 Mayor & Council 7 PM	31	February 1	February 2	February 3

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## UPCOMING MEETINGS

To obtain City Department or City Boards and Commissions meeting information, please visit <https://www.hagerstownmd.org/27/Government>.

We encourage you to visit our website at <https://www.hagerstownmd.org> for all City-related updates.

Other inquiries may be made by visiting the City Resident 311 page at <https://www.hagerstownmd.org/841/Services>.

### **Mayor and City Council**

NO MEETING - Tuesday, January 2  
Work Session - Tuesday, January 9 – 5 PM  
Work Session - Tuesday, January 16 – 4 PM  
Regular Session - Tuesday, January 30 – 7 PM

### **Board of Traffic & Parking**

Thursday, January 11 – 4 PM

### **Board of Zoning Appeals**

Thursday, January 11 – 7 PM

### **Historic District Commission**

Thursday, January 11 – 4:30 PM  
Thursday, January 25 – 4 PM

### **Planning Commission**

Wednesday, January 10 – 4 PM  
Wednesday, January 31 – 7 PM

## COMMUNICATIONS

### This Week's Headlines & Media Releases:

- 
- Health System Urges Vigilance as Viral Illnesses Surge
- Ready for Some Snow? Here's What to Remember if You Live in Hagerstown
- Rough Weather Leads Schools to Cancel Weekend Events
- First Babies of 2024 Arrive at Hospitals near Hagerstown, Chambersburg
- Snow Blankets Hagerstown in Big Storm
- Recruitment, Retention Big Focus for New Hagerstown Fire Chief
- Professional Group names Washington County Worker Inspector of Year
- It's an Election Year – Find Our Who's Running in Maryland
- As Gas Tax Revenue Dwindles, Are Fee Increases for MD Cars on the Way?
- City Seeks CDBG Citizen Advisory Committee Members
- FBI in North Carolina Capture Hagerstown Murder Suspect
- Orioles Top Prospect Jackson Holliday, others Coming to Hagerstown
- Blood Donors Urged to Give Now as Red Cross has Emergency Shortage
- KFC on Dual Highway Closes
- Multiple Roads Closed in Washington County Due to Storm Impact
- General Assembly Opens in Annapolis
- Press Release: Snow Removal Refresher
- Press Release: Register Now for the Hub City 100 Miler
- Trash & Recycling Advisory: MLK Day
- Traffic Advisory: Cannon Avenue
- Traffic Advisory: Lee Street

### This Week's Video Projects

- Mayor & City Council Special & Work Sessions
- "Council wRap" Segment
- New Fit Room :30 Promo Script Work

### Channel 25 Hub City Now Programming:

- Mayor & Council Meeting
- "Council wRap"
- "What's Happening in Hagerstown?" Upcoming Events Video Calendar
- "Visit Hagerstown" Promo
- Fit Room :30 Promo
- Hagerstown Fire Museum Videos
- PayByPhone Videos
- Western Maryland Consortium Promo Video
- "State of the City" Video
- "Council wRap" Promo
- MTA Commuter Connection

**City Website:**

- [www.hagerstownmd.org](http://www.hagerstownmd.org) attracted 7,727 user visits for the week of January 4-10
- The most popular top entrances (the first page users accessed on the website):

1. Home Page	2,024
2. Online Payment Portal Page	1,513
3. Utility Billing Page	771
4. Hub City 100-Miler Page	444
5. Bids Page	293
6. Police Page	283
7. Search Page	282
8. Jobs Page	255
9. Collection Schedules & Zone Maps Page	249
10. Aerial Fitness Page	212

- Top searches

1. City of Hagerstown
2. Hagerstown MD
3. Hagerstown Light Department
4. City of Hagerstown Bill Pay
5. City of Hagerstown Jobs

**COMMUNITY ENGAGEMENT**

- Leah Carroll joined Community Engagement as the Events and Programs Assistant. Stop by City Hall to say hello!

**ENGINEERING**

1. **SRTS Hagerstown Miscellaneous** - Received ADA compliance letter from SHA, project is now 100% complete.
2. **Professional Boulevard** – a ribbon cutting ceremony was held on January 9<sup>th</sup>, and the street is now open between Eastern Boulevard and Yale Drive. Street lights still need to be installed, and the traffic signal timing on Eastern Boulevard needs to be coordinated with the new traffic movements.
3. **32 North Potomac Street** – contractor is working on interior fit-out, and has installed the storefront windows for the offices along Potomac Street.

4. **Engineering Statistics**

Description	Week of 01/08/24	Calendar Year 2024 TOTALS
Traffic complaints received	7	7
Work Orders completed	8	7
Traffic counts completed	0	0
Construction Projects		
Description	Week of 01/08/24	Calendar Year 2024 TOTALS
Construction Projects advertised for bids	1	1
RFP's Advertised	0	0
Projects under construction	16	16
Projects completed	1	1

<b>FIRE</b>
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1/3/24 – 1/9/24			
Total Incidents (City only)	72	Mutual Aid to surrounding FDs	8
• Unit Responses	144	• Halfway FD	0
• Fire/Rescue Responses	50	• Maugansville FD	1
• EMS Responses	22	• Funkstown FD	2
Inspections/System Tests/Plans Reviewed	16	• Longmeadow FD	0
Community Events, Smoke Alarm Installs	1	• Other	5

**Significant Incidents**

1/4/24 – HFD units responded to Rochester Place for a reported apartment fire. Units investigated to find a burnt up electrical outlet with no extension into the walls.

1/6/24 – HFD units responded to the 600 block of Jefferson St for a reported shed fire. Engine 3 arrived to find a commercial building with smoke showing and requested the assignment be upgraded to a full structure fire assignment. Battalion Chief 3 requested the working fire assignment and crews made a quick knock on the fire, holding it to a single corner of the building. The fire marshals office was on the scene investigating.

## POLICE DEPARTMENT

### *STATS (12/28/2023 – 01/03/2024)*

Calls for Service:	1421	Field Interviews:	2
Arrests/Warrants Served:	16	Moving Violations:	7
Domestic Violence Calls:	15	Safety Repair Orders:	1
DUI Arrests:	1	Warnings:	41
Reports Filed:	116		

### *STATS (01/04/2024 – 01/10/2024)*

Calls for Service:	1553	Field Interviews:	9
Arrests/Warrants Served:	25	Moving Violations:	27
Domestic Violence Calls:	13	Safety Repair Orders:	5
DUI Arrests:	2	Warnings:	50
Reports Filed:	98		

In 2023 Officers of the Hagerstown Police Department served over 40 search warrants, recovered 16 stolen vehicles, seized 45 illegal guns and over \$41,000 in suspected drug proceeds. Excellent work by our officers. Media Release: On December 16, 2023, murder suspect Brian Christopher Francis (age 41) was apprehended by Agents of the FBI Charlotte Field Office, with the support and assistance of the Morrisville, NC Police Department. Francis was apprehended without incident and was detained at the Wake County Detention Center. He was extradited back to Maryland on 12/27/23. Francis was wanted on numerous charges including 1st & 2nd degree murder and attempted murder of two individuals in a July shooting on Brinker Dr. His apprehension was a joint effort amongst the following partner agencies: FBI Baltimore, Frederick Resident Agency, the United States Marshals Service Capital Area Regional Fugitive Task Force, Hagerstown PD CIU and CSU, and Washington County Sheriff's Office Narcotics Task Force.

Community Outreach: Over the holidays the department participated in several community events. HPD & HFD worked together to host local children for the annual Shop with A Hero event. HPD assisted Community Action Council to deliver Christmas dinners to local residents. HPD also coordinated the annual Christmas with Santa event at headquarters. Be sure to check out the pictures with Santa on our Facebook page. We appreciate all the local community partners and hope everyone had a peaceful holiday season.

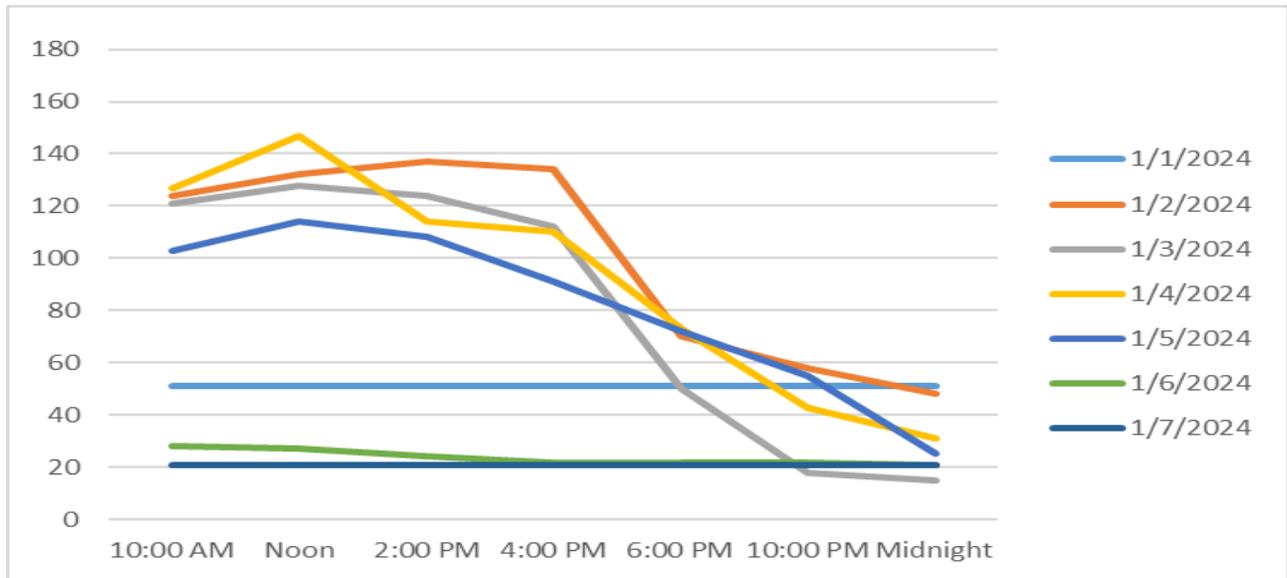
Officer of the Month: Ofc. Huff has been selected as December Officer of the Month. On December 16, 2023, Officer Huff responded to assist with a robbery reported in the 100 blk of N Prospect St. Officer Huff collaborated with Alpha Shift members to track the suspects back to 311 Jonathan St using the cameras. Officer Huff made contact at that address, identifying the suspects and causing two (2) unrelated arrest warrants to be served. Officer Huff developed probable cause for a search warrant and obtained a warrant for the residence. The search warrant yielded two (2) loaded firearms one of which was a Glock with a full auto switch. In addition, on December 17, 2023 as he was finishing the paperwork for the above incident, Officer Huff became aware of a home invasion at 38 S Locust St where two (2) juvenile females were pistol whipped. Officer Huff again quickly accessed the city camera system locating vital information that led to the arrest of both subjects after foot chases, the recovery of a stolen firearm, and a homicide warrant. Officer Huff worked continuously for over 20 hours on these two cases and recovered at least three (3) guns, CDS and at least five (5) arrests. Congratulations of Ofc. Huff and his well-deserved selection.

# PUBLIC WORKS

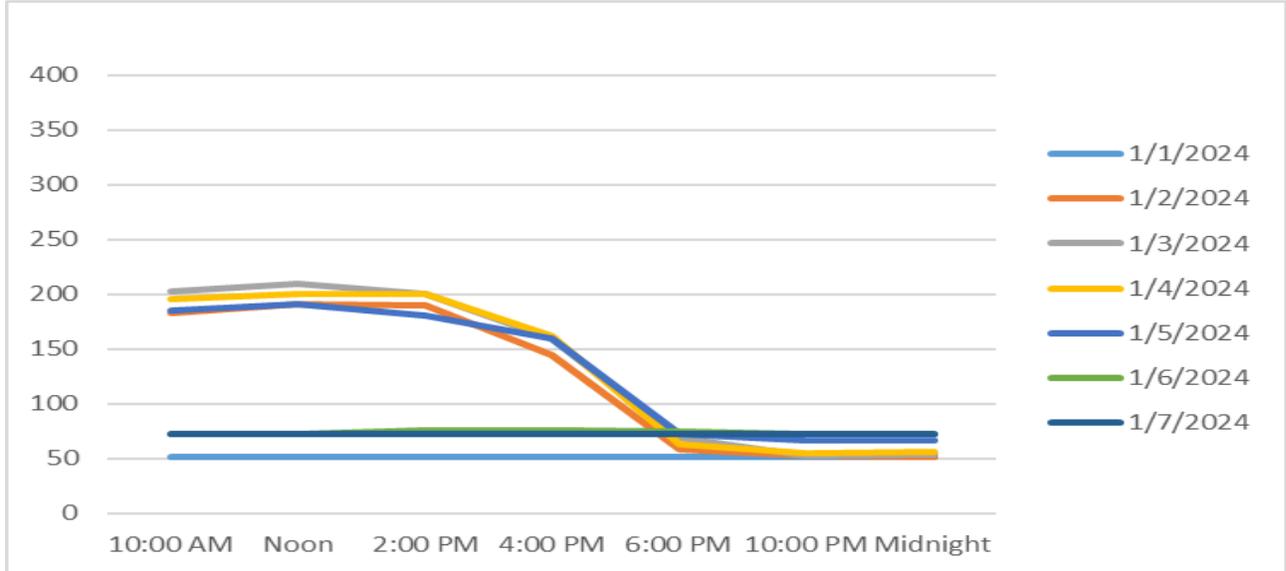
**CHART NO. 1 – GENERAL PARKING SYSTEM DATA**

		Current Week	Previous Week
<b>Number of Permit Holders</b>	A & E Deck	202	210
	University District Deck	281	279
<b>Number of Student Permits</b>	Central & Rochester Lots	52	51
<b>Number of Patrons Using Decks</b>	A & E Deck	1056	582
	University District Deck	1000	616
<b>Number of Citations Issued</b>	(Includes Warnings)	312	165
<b>Peak Occupancy (%)</b>	A & E Deck	80% Th @ Noon	35% We @ Noon
<b>Peak Occupancy (%)</b>	University District Deck	47% We @ 10AM	30% Th @ Noon

**CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY**



**CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY**



**CENTRAL MAINTENANCE GARAGE REPAIR DATA**

	Current Week	Previous Week
DCED	0	0
Planning & Code	0	0
Fire	0	1
Engineering	0	0
Parks & Recreation	1	0
Public Works	0	3
Police	7	4
Water	0	1
Wastewater	0	0
Light	3	1
Human Resources	0	0
Weekly Totals	11	10
Yearly Total	11	973

**AFTER HOURS CALL BACKS**

Friday, January 5, 2024 @ 1:35AM: Dispatch called to report a pedestrian pole knocked down by hit and run vehicle accident at 639 Washington Ave. and Winter St. The pole was lying partially in a yard and on the sidewalk. The technician removed the pole and brought it to the shop.

Saturday, January 6, 2024 @ 4:19PM: After Hours Call Center notified Supervisor of people being unable to exit University District deck with their vehicle. The technician found a broken gate arm and so the gate could not operate. Vehicle was assisted in exiting and a new flange was installed to make gate operational.

Saturday, January 6, 2024 @ 7:19PM: Dispatch reported a tree blocking the entrance to an apartment complex at 1736 Edgewood Hill Circle. Staff verified tree is on private property and reported back to 911.

## PARKS AND RECREATION

### 2024 Hub City 100 Miler

The Hub City 100 Miler Kick Off is this Friday, January 12. From 3:30-5:30pm, visit health and wellness vendors in the Fit Room. At 5pm, we walk our first official mile together around Fairgrounds Park. Free fitness classes on Friday evening and Saturday for 100 Milers. 867 participants have registered so far. Registration stays open until January 31. More information can be found here: [www.hagerstownmd.org/hubcity100](http://www.hagerstownmd.org/hubcity100)

### Fit Room

See Fit Room report attached with weekly recreation classes. No private rentals are scheduled for this weekend as 100 Miler activities are happening.

### Outdoor Classes

- Parkour, meets Fridays at 4pm, at Fairgrounds Park, meeting outside PAL offices, 520 Cannon Avenue

### Virtual Classes

- Yoga, Tuesdays, 6-7pm
- Strength Training, Thursdays, 6-7pm
- Dance Fitness, Saturdays, 10-11am

## UTILITIES DEPARTMENT

### ELECTRIC DIVISION

### Service Calls

- Tues. 1/9
- 9 Cypress Street – partial outage; a loose connection in the meter socket was found. Time Out: 16.6-17.3
  - 134 North Mulberry Street – wires down; strong winds blew roof debris onto the conductors. Time Out: 20.6-21.2
  - 419 McDowell Avenue – lines down; wire was found to fiber optic. Time Out: 23.5-0.0

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
14	0	8	0

- Staff performed multiple permit reviews and responded to service upgrade requests, right-of-way, and electrical service agreement documents for multiple commercial projects.
- Engineering staff reviewed specification drawings for HLD's distribution construction manual in preparation for publishing and provision to HLD line operations crews.
- Staff continued to perform organization and operations improvements in the stockroom.

**WASTEWATER DIVISION**

**Wastewater Treatment Plant at Frederick Street**

**Plant Flows - System Demand (MGD)**

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
01/04/24	11.86		11.86
01/05/24	11.11		11.11
01/06/24	10.56		10.56
01/07/24	11.16		11.16
01/08/24	11.61		11.61
01/09/24	11.15		11.15
01/10/24	10.57		10.57
		<b>Average:</b>	<b>11.15</b>

**Water Production at R. C. Willson & Pump Station Distribution**

- Staff worked on facility maintenance and routine preventative maintenance.
- Staff replaced a pump at pump station #3 (Orchard Hills Parkway).

**Water Production at Breichner / Edgemont Reservoir**

The Edgemont Reservoir pool elevation is currently at 20.2 ft. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, design criteria, and project schedule.

**Water Distribution**

- Staff performed customer service work and new meter installations as needed.
- Staff repaired a main break on Jefferson Blvd.

**Laboratory**

- Process and regulatory testing were routine for the week.
- Completed QC verification for benchtop microbial surface monitoring.
- Collected bacteriological monitoring samples for January.
- Collected nitrification monitoring samples.
- Collected two (2) lagoon discharge samples.
- Collected one (1) water line test.

**Engineering**

	<u>City</u>	<u>County</u>
Site Plans	-	-
Preliminary Plats	2	-
Grading Plan	-	-
Final Plat	-	-
Building Permits	9	3
Development Plan	-	-

- Construction inspection of ongoing projects
- Review of City permit and site plan drawings
- Review of County building permits
- Updating GIS mapping
- Concept design of upcoming capital improvement projects

Respectfully submitted,



Scott A. Nicewarner  
City Administrator

**FIT ROOM SCHEDULE ON THE FOLLOWING PAGES**

# Fit Room at Fairgrounds Park at Fairgrounds Park

## Monthly Calendar For January 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	<b>1</b>	<b>2</b> 6p-7p Buti Yoga #8243	<b>3</b>	<b>4</b> 4p-4:30p Princess Ballerina #8119 4:35p-5:05p Ballet & Acro #8110	<b>5</b> 4:45p-5:45p Gymnastics for Kids #8123 6p-7p Aerial Tricks #8217 7:15p-8:15p Aerial Stretch #8182	<b>6</b> 10a-11a Zumba #8155
<b>7</b> 11a-12p Gymnastics for Kids #8140 1p-2p Aerial Stretch #8200 2p-3:30p GeoCaching in the Parks #8151	<b>8</b> 7p-8p Belly Dance #8274	<b>9</b> 6p-7p Buti Yoga #8243	<b>10</b> 6p-7p Embody Yoga Make up 11.1.23 #7955	<b>11</b> 4p-4:30p Princess Ballerina #8119 4:35p-5:05p Ballet & Acro #8110	<b>12</b> 2p-6p 100 Miler Kickoff 6p-6:45p 100 Miler Kick-Off Aerial Fitness - 2024 #8294 7p-7:45p 100 Miler Kick-Off Belly Dance - 2024 #8295	<b>13</b> 9a-9:15a 100 Miler Kick-Off Pound Class 1 - 2024 #8297 9:20a-9:35a 100 Miler Kick-Off Pound Class 2 - 2024 #8298 9:40a-9:55a 100 Miler Kick-Off Pound Class 3 - 2024 #8299 10a-10:55a 100 Miler Kick-Off Zumba - 2024 #8296 11a-11:55a 100 Miler Kick-Off Buti Yoga - 2024 #8300
<b>14</b> 11a-12p Gymnastics for Kids #8140	<b>15</b> 6p-6:45p Pound #8247 7p-8p Belly Dance #8274	<b>16</b> 4p-7p CPR Certification #8164	<b>17</b> 11a-2:30p CPR and First Aid #8114	<b>18</b> 4p-4:30p Princess Ballerina #8119 4:35p-5:05p Ballet & Acro #8110 6p-7p Eating to Live Well #8248	<b>19</b> 4:45p-5:45p Gymnastics for Kids #8123 6p-7p Aerial Tricks #8218 7:15p-8:15p Aerial Stretch #8183	<b>20</b> 9a-9:45a Pound #8247 10a-11a Zumba #8156 1p-5p Thompson Baby Shower
<b>21</b> 11a-12p Gymnastics for Kids #8141 1p-2p Aerial Stretch #8201	<b>22</b> 6p-6:45p Pound #8247 7p-8p Belly Dance #8274	<b>23</b> 4:30p-5:30p Crazy Running #8269 6p-7p Buti Yoga #8243	<b>24</b>	<b>25</b> 4p-4:30p Princess Ballerina #8119 4:35p-5:05p Ballet & Acro #8110 6p-7p Eating to Live Well #8248	<b>26</b> 3:15p-4:45p Gymnastics for Kids, Intermediate #8131 4:45p-5:45p Gymnastics for Kids #8124 6p-7p Aerial Tricks #8219 7:15p-8:15p Aerial Stretch #8184	<b>27</b> 9a-9:45a Pound #8247 10a-11a Zumba #8156 1p-7p Heather Walling Baby Shower

# Fit Room at Fairgrounds Park at Fairgrounds Park

## Monthly Calendar For January 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>28</b> 11a-12p Gymnastics for Kids #8141	<b>29</b> 6p-6:45p Pound #8247 7p-8p Belly Dance #8274	<b>30</b> 4:30p-5:30p Crazy Running #8269 6p-7p Buti Yoga #8243	<b>31</b>			