



# CITY OF HAGERSTOWN, MARYLAND

Planning & Code Administration Department

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## HAGERSTOWN HISTORIC DISTRICT COMMISSION

### MINUTES

DATE: October 26, 2023 – 4:30 p.m.

LOCATION: Room 407, City Hall Building

#### Attendance –

Name	In-Person	Remote	Absent
<b>Appointed Voting Members</b>			
Michael Gehr, Chairperson	X		
Leslie Allen, Vice Chairperson	X		
Robert Powell			X
W. Douglas Carroll	X		
Christopher George	X		
Glen Grant	X		
Matthew Sherman			X
<b>Staff and Ex-Officio Members</b>			
S. Bockmiller, Development Review Planner/Zoning Administrator	X		
J. Wu, Planner	X		
M. Revilla, Recording Secretary	X		

#### Preliminary Matters -

Call to Order and Instructions from the Chair – Michael Gehr called the meeting to order at 4:07p.m. Attendance of members and staff is reflected in the chart above. The Chair read the standard public instructions regarding order of business into the record.

#### Approval of Minutes –

##### Minutes of June 16, 2022 and June 23, 2022.

Ms. Allen made a motion to adopt the minutes as presented with no changes. Mr. Carroll seconded. The motion passed by a vote of 4-0-0.

**Motion** - Ms. Allen made a motion to move HDC 2023-48 from Design Review to Consent Agenda. Mr. Grant seconded. The motion passed with a vote of 3-0-0.

Mr. Carroll recused himself from the meeting.

#### Consent Agenda –

HDC 2023 -46 – 711 Oak Hill Avenue – Fred Hartley - Replacement of the Landing and Posts.

HDC 2023 -47 – 1 North Potomac Street – Melissa Noel -Grant approval for replacing the Logo on Awning.

HDC 2023 - 48 – 105-107 North Potomac Street – William Carroll – Grant approval for windows, doors, and other work.

Melissa Noel and Fred Hartley were in attendance to hear the decision regarding their applications.

**Motion** - Ms. Allen: "Mr. Chairman, I have inspected the project plans and the property in question, and if constructed in accordance with these plans, the project is compatible with the character of the district at the basic woodwork and design will stay the same the new windows as proposed are consistent with the substitution materials in our Historic District Guidelines, therefore it is also in harmony with the architectural design guidelines for Residential Historic Districts and the character of the adjoining properties. Therefore, I move that the HDC grant a certificate of appropriateness to the applicant in case number HDC 2023-46, HDC 2023-47, and HDC 2023-48." Mr. Grant seconded the motion. The motion passed by a vote of 3-0-0.

Mr. Carroll rejoined the meeting.

Mr. George joined the meeting.

Design Review-

HDC 2023 - 45 - 154 – 156 Prospect Street – Braden Myers – Pillars & Door replacement, and painting.

Braden Myers proposed to leave the pillars-stained wood verses wrapping them as were previously done and had questions about an acceptable paint color for the door. The Commission explained that the paint color is not determined by the Historic District Commission.

**Motion** - Mr. Carroll: "Mr. Chairman, I have inspected the project plans and the property in question, and if constructed in accordance with these plans, the project is compatible with the character of the district at the basic woodwork and design will stay the same the new windows as proposed are consistent with the substitution materials in our Historic District Guidelines, therefore it is also in harmony with the architectural design guidelines for Residential Historic Districts and the character of the adjoining properties. Therefore, I move that the HDC grant a certificate of appropriateness to the applicant in case number HDC 2023-34." Ms. Allen seconded the motion. The motion passed with a vote of 5-0-0.

Mr. Carroll left the meeting.

Workshops -

None.

New Business -

Mr. Bockmiller mentioned the poor condition of the old Mercantile Building to include broken windows.

Old Business -

Continued discussion of Design Guideline comments pages 63-79.

Announcements -

None.

Adjourn -

With no further discussion, Ms. Allen made a motion to adjourn, and Mr. George seconded the motion, the meeting adjourned at 6:31 P.M.

*Mary Revilla*

Mary Revilla, Recording Secretary

*Approved 11-9-23*