



CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 45 FOR 2023

To Members of the City Council:

November 17, 2023

NOVEMBER 2023

*For additional information and a complete list of City events, please visit our
Calendar of Events on the City's website at <http://www.hagerstownmd.org/calendar.aspx>*

Questions about any of the Downtown Event listed, please email events@downtownhagerstown.org

*Visit Hagerstown Parks & Recreation website and flip through the Spring/Summer 2023 digital Program Guide
<https://www.hagerstownmd.org/145/Parks-Recreation>*

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7 Mayor & Council Work Session 4 PM	8	9	10 City Offices Closed <i>Veterans Day Observed</i> FREE PARKING CITY PARKING DECKS	11 Veterans Day
12	13	14 Mayor & Council Work Session 4 PM	15	16	17 Photos with the Grouchy Green Neighbor at Maryland Theatre 6:15 PM to 6:50 PM Holly Fest Maryland Theatre 7 PM	18 Handmade Hagerstown S. Potomac Street 2 PM to 6:30 PM Downtown Tree Lighting Public Square 5 PM to 6 PM
19	20	21 Mayor & Council Regular Session 7 PM	22	23 City Offices Closed <i>Thanksgiving Holiday</i> FREE PARKING City Parking DECKS	24 City Offices Closed <i>Thanksgiving Holiday</i> FREE PARKING CITY PARKING DECKS	25 Shop Small Business Saturday FREE PARKING CITY PARKING DECKS
26 FREE PARKING CITY PARKING DECKS	27	28 Mayor & Council No Meeting	29	30		

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UPCOMING MEETINGS

To obtain City Department or City Boards and Commissions meeting information, please visit <https://www.hagerstownmd.org/27/Government>.

We encourage you to visit our website at <https://www.hagerstownmd.org> for all City-related updates.

Other inquiries may be made by visiting the City Resident 311 page at <https://www.hagerstownmd.org/841/Services>.

Mayor and City Council

Work Session – Meeting with Washington County Delegation - Monday, November 6 at 1:30 PM

Work Session - Tuesday, November 7 – 4 PM

Work Session - Tuesday, November 14 – 4 PM

Regular Session - Tuesday, November 21 – 7 PM

NO MEETING - Tuesday, November 27

Board of Traffic & Parking

Thursday, November 9 – 4 PM

Board of Zoning Appeals

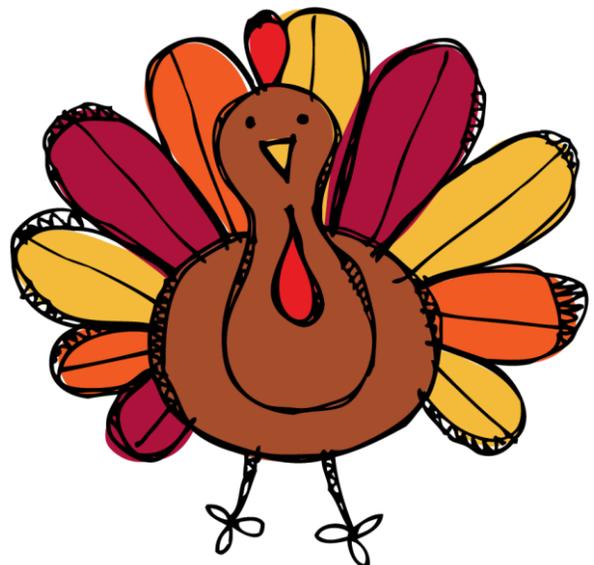
Thursday, November 9 – 7 PM

Historic District Commission

Thursday, November 9 – 4:30 PM

Planning Commission

Wednesday, November 8 – 4 PM



COMMUNICATIONS

This Week's Headlines & Media Releases:

- Section of Burhans Blvd. to be Closed for Hours Monday and Tuesday
- Court Document: Hagerstown Man Smoked 'Dippers' Before Stabbing, Fight
- Washington County Home Prices Fell 3% in October, with Houses Listed at a Median of \$378,395
- Last Defendant Sentenced in 2020 Washington County Jail Riot
- They Might Look Empty, but the Warehouses are Filling Up, County Says
- County Commissioners Dissolve Emergency Services Advisory Council
- James Smith, City's Mr. Miyagi of Martial Arts, Now 9th Degree Black Belt
- Veterans Day Commemorated with Ceremony in Hagerstown
- Comings & Goings: New Stores Coming to Centre at Hagerstown
- Child Welfare, Seniors, Adult Care: DSS Served Thousands in FY23
- Local Woman Pleads to Animal Cruelty Counts Involving Cats that Died
- Maryland Republicans Release Plan to Reverse 'Soft on Crime Policies'
- Hagerstown City Council to Name Perini to Replace Bruchey
- RCI Inmate Accused of Forging Docs to Get Early Release
- Press Release: Recent Fire Triggers HFD Reminders
- Press Release: Perini Selected to Fill Council Vacancy
- Traffic Advisory: Professional Court
- Traffic Advisory REVISED: S. Cannon Avenue

This Week's Video Projects

- Mayor & Council Work Session
- "Council wRap" Segment
- Various City Drone Footage
- "Downtown Holidays" :30 Spot Post-Production
- Fit Room :30 Promo Production
- Water Video Production

Channel 25 Hub City Now Programming:

- Mayor & Council Meeting
- "Council wRap"
- "What's Happening in Hagerstown?" Upcoming Events Video Calendar
- "Downtown Holidays" :30 Spot
- "Visit Hagerstown" Promo
- Greens at Hamilton Run :30 Promo
- Fit Room :30 Promo
- Hagerstown Fire Museum Videos
- PayByPhone Videos
- Western Maryland Consortium Promo Video
- "State of the City" Video
- "Council wRap" Promo
- MTA Commuter Connection

City Website:

- www.hagerstownmd.org attracted 7,238 user visits for the week of November 9-15
- The most popular top entrances (the first page users accessed on the website):

1. Home Page	2,089
2. Online Payment Portal Page	1,573
3. Utility Billing Page	763
4. Jobs Page	381
5. Police Page	314
6. Bids Page	311
7. Search Page	295
8. News Flash Page	128
9. Form Center Page	117
10. Staff Directory Page	100

- Top searches

1. City of Hagerstown
2. Hagerstown
3. Hagerstown Skatepark
4. Hagerstown MD
5. Hagerstown Light Department

COMMUNITY ENGAGEMENT

- 50 businesses/organizations sponsored an ornament for the 2023 Downtown Tree. The tree will go up next week!
- Holly Fest is Friday, November 17th at 7:00 PM at The Maryland Theatre – there will be photos with The Grouchy Green Neighbor beginning at 6:15 PM in the lobby.
- Handmade Hagerstown Holiday Market is Saturday, November 18th from 2:00-6:30 PM on South Potomac Street. Over 30 vendors will be selling their handmade goods along with live music from MSO in Potomac Walk and a bounce house for kids.
- Downtown Tree Lighting is Saturday, November 18th from 5:00-6:00 PM at Public Square. Cannon Coffee will be serving hot chocolate and Santa and Mrs. Claus will be in attendance.
- Downtown Hagerstown Main Street Program is proud to be a Neighborhood Champion for Small Business Saturday which is Saturday, November 25th.

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

Economic Development activities included:

- Monthly Greater Hagerstown Downtown Enhancement Committee meetings
- Water presentation to Greater Hagerstown Committee
- HCC Business Club presentation on economic impact of the new stadium

ENGINEERING

1. **Professional Court Extension** – the contractor placed the final surface pavement on the widened road. It is anticipated that the new traffic signal at Eastern Boulevard will be installed in January, at which time the entire length of the road to Yale Drive will be opened to traffic.
2. **Clara Barton Memorial** – the statue was delivered this week and installed on the granite base. A dedication ceremony will be held once the contractor completes the paver walkways through the site.
3. **Hub City Garage** – a preconstruction meeting for the erection of the deck was held at the contractor’s field office. The crane is scheduled to be delivered to the site on November 27th, with erection of the precast concrete beginning on November 29th.
4. **Engineering Statistics**

Description	Week of 11/13/23	Calendar Year 2023 TOTALS
Traffic complaints received	3	160
Work Orders completed	3	139
Traffic counts completed	0	38
Construction Projects		
Description	Week of 11/13/23	Calendar Year 2023 TOTALS
Construction	0	9
Projects advertised for bids		
RFP’s Advertised	0	5
Projects under construction	13	--
Projects completed	0	7

FIRE

11/8/23 – 11/14/23			
Total Incidents (City only)	53	Mutual Aid to surrounding FDs	8
• Unit Responses	98	• Halfway FD	0
• Fire/Rescue Responses	32	• Maugansville FD	0
• EMS Responses	21	• Funkstown FD	3
Inspections/System Tests/Plans Reviewed	44	• Longmeadow FD	4
Community Events, Smoke Alarm Installs	4	• Other	1

Significant Incidents

No significant incidents this week.

Community Events

11/8/23 - HFD crews conducted an after-the-fire smoke alarm campaign throughout the East Ridge Townhomes following the working house fire on Largo Drive.

POLICE DEPARTMENT

STATS (11/09/23 - 11/15/23)

Calls for Service:	1583	Field Interviews:	16
Arrests/Warrants Served:	15	Moving Violations:	28
Domestic Violence Calls:	18	Safety Repair Orders:	3
DUI Arrests:	1	Warnings:	52
Reports Filed:	105		

October Officer of the Month: Officer Romberger and Officer Main have been selected as Officers of the Month for October. On 10/17/23 at approximately 0312 hours, Officer Romberger was on her final night of field training and was checking parks around the City when she pulled into Mills Park. Officer Romberger confirmed with her FTO (Field Training Officer) that City parks close at sunset. Upon confirmation of this she exited her patrol vehicle and made contact with a male and female sitting on a bench in the dark part of the park.

The male had a warrant and the female was transported home by another officer. The female later called and reported that the male had violently raped her and held her there against her will. The shift detective, Officer Main responded and investigated the case. During his interviews with the victim, she made it abundantly clear that Officer Romberger's interventions saved her life.

The male ended up being swiftly charged with a host of violent crimes. Congratulations to Officer Romberger and Officer Main for their diligent work and taking this violent offender off the street.

PUBLIC WORKS

CHART NO. 1 – GENERAL PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	200	200
	University District Deck	287	285
Number of Student Permits	Central & Rochester Lots	50	50
Number of Patrons Using Decks	A & E Deck	1381	1775
	University District Deck	1254	1396
Number of Citations Issued	(Includes Warnings)	137	254
Peak Occupancy (%)	A & E Deck	84% Sa @ 6 PM	82% Tu @ 2 PM
Peak Occupancy (%)	University District Deck	48% Mo @ 10 AM	69% Th @ 10 AM

CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY

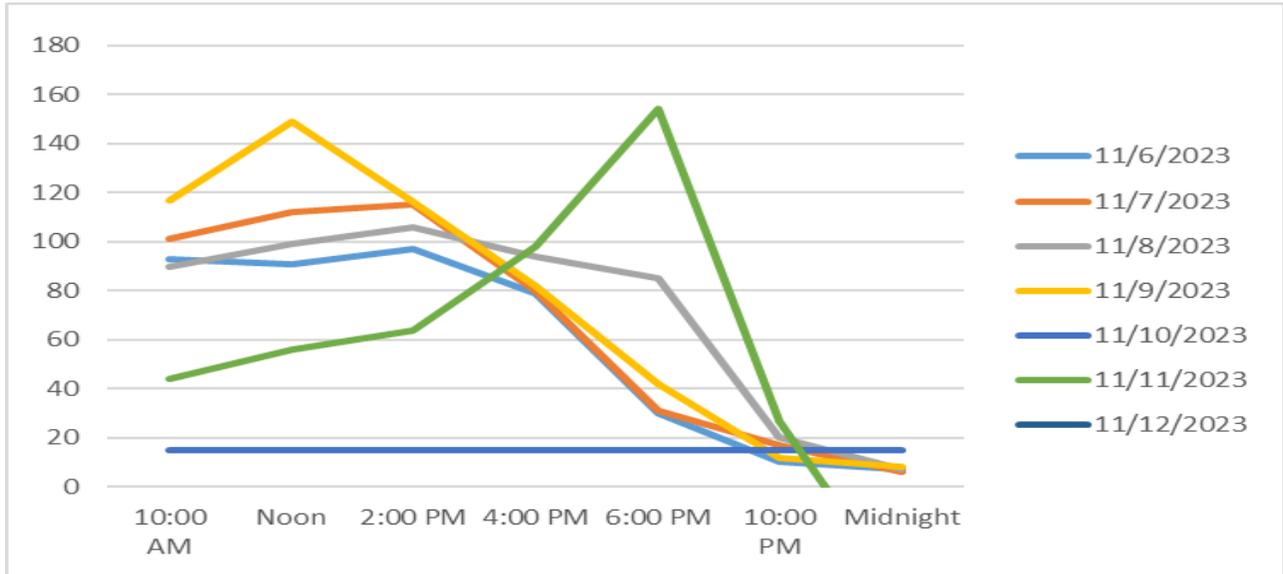
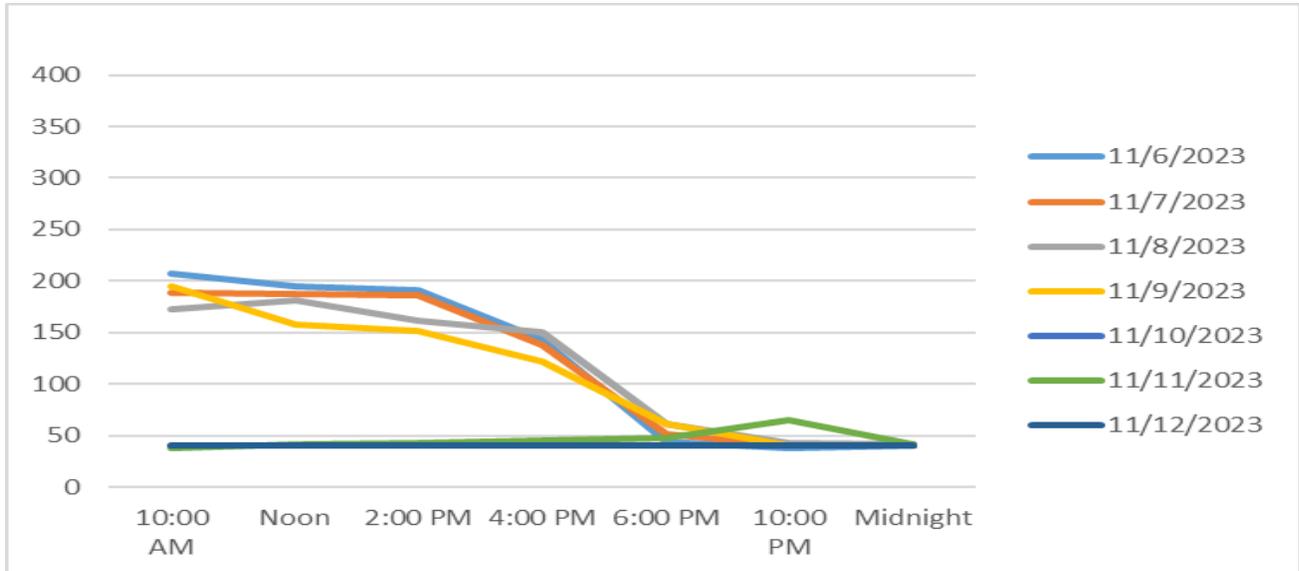


CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY



CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	0	0
Planning & Code	0	0
Fire	1	0
Engineering	0	1
Parks & Recreation	0	2
Public Works	3	4
Police	7	6
Water	1	0
Wastewater	0	0
Light	0	0
Human Resources	0	0
Weekly Totals	12	13
Yearly Total	867	855

PARKS AND RECREATION

Fit Room

See Fit Room report attached with weekly recreation classes. A new program started this week - Crazy Running (photos attached). No private rentals scheduled for this weekend.

Hager House

The site will host a Garden Volunteer Power Hour on Friday, November 17 from 4-5pm.

Outdoor Programs

- Parkour, Wednesdays, Fairgrounds Park Skatepark, 5pm- 6pm, November 1 - 22.

Virtual Classes

- Yoga, Tuesdays, 6-7pm
- Strength Training, Thursdays, 6-7pm
- Dance Fitness, Saturdays, 10-11am

Golf Course

- Our ladies league, in partnership with Prime Time for Women, has concluded for the season (photo attached)

Golf Course	11/8/23-11/14/23	11/8/22-11/14/22
# of Golfers	157	186



UTILITIES DEPARTMENT

ELECTRIC DIVISION

Service Calls

- Fri. 11/10 - 442 North Potomac Street – total outage; Two line fuses operated. Time Out: 12.7-13.2
- Sun. 11/12 - 747 Guilford Avenue – total outage; the problem was found to internal and the customer was advised to contact electrician for needed repairs. Time Out: 0.2-0.6
- Mon. 11/13 - 719 West Washington Street – pole damaged; no damage was found.
Time Out: 18.9-19.6

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
6	1	7	0

- Staff performed multiple permit and site plan reviews as well as responded to service upgrade requests.
- The GIS mapping database was updated and coordinated with the Engineering department to improve accuracy.
- Inventory databases were updated along with construction assembly units to align the work order management data.
- Vehicle repairs have been coordinated because of the bi-annual line operations vehicle testing and inspections.
- Engineering staff continues support of multiple large construction projects occurring in the HLD service territory.
- Staff responded to emergency correction needed at an HLD substation. The battery charger was providing an output that exceeded the DC operating rating. This was performed without interruption.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, Nov 8, 2023	4.54	0.00
Thursday, Nov 9, 2023	4.45	0.08
Friday, Nov 10, 2023	4.52	0.13
Saturday, Nov 11, 2023	4.14	0.00
Sunday, Nov 12, 2023	4.30	0.00
Monday, Nov 13, 2023	4.33	0.00

Tuesday, Nov 14, 2023	4.43	0.00
Weekly – Avg. Flow/Total Rainfall	4.39	0.21
Nov - Avg. Flow/Total Rainfall	4.42	0.21

- Manually operated/controlled equipment while MTD is replacing PLC upgrade.
- Installed new ChemScan and closure on OAB deck.
- Jumped out fifteen (15) OAB mixers in O2 Building MCC.
- Replaced faulty check valves on BD 150 air dryers.
- Routine MVP Plant Work orders & Corrective Work Orders.

Wastewater Collections

Activity	Districts	L. F. main	Feet of lateral	# Inspected
CCTV Inspections	11, 12, 21	86, 32, 76	24, 17.8, 44	1, 1, 1
Flushing	7, 11, 12	5970, 250, 75		
Point Repairs		# of Repairs	Reason	L.F. of Repairs
Lateral Only	12	1	Root ball	23 ft

Collection System Maintenance Tasks

- Construction crew poured concrete for alley mat on Lou Scally Alley
- Pulled concrete forms from Locust Street sidewalk patch
- Took video footage and replaced sewer lateral on 1149 Corbett Street
- Marked tickets for USIC
- CCTV'd 117 Catawba Place and 707 Summit Avenue
- Worked on grinder pumps
- Brush hog done at easement on Marion Street for USIC line locating
- Investigated blockage call on 102 North East Avenue
- Worked on District 7
- Repaired grinder pump on 20109 Teakwood Drive
- Met with Black and Veatch regarding cybersecurity.
- Worked with Pleasants Construction on lining project at Memorial Blvd and Cannon Avenue
- Installed new antenna at Pump Station 25

Wastewater Division – Customer Call Log Summary 2023							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	3	2	1	0	0	4	10
YTD 2023	66	38	11	0	0	248	363

Engineering

- Review of Site Development and City Permit Drawings
- Gathering information for service inquiries
- Updating GIS databases completed with water projects

Lab

WASTEWATER

- Process and regulatory testing were routine for the week
- Completed QC verifications: weekly (pH, Cl, Conductivity) on DI water, monthly autoclave TSB verification
- Collected samples for Biobot COVID study
- Collected Wastewater-SCAN Program samples for pathogen monitoring
- Completed Lachat maintenance
- Completed Composite sampler maintenance

- Environmental Coordinator & Pretreatment

- Submitted 3rd quarter pretreatment compliance reports to MDE
- Updated 3rd quarter MAHL
- MRWA training: Overview of the American Water Infrastructure Act
- Local Limits Review

WATER DIVISION

Plant Flows - System Demand (MGD)

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
11/09/23	11.59		11.59
11/10/23	11.37		11.37
11/11/23	11.11		11.11
11/12/23	11.08		11.08
11/13/23	11.57		11.57
11/14/23	12.14		12.14
11/15/23	12.33		12.33
		Average:	11.60

Water Production at R. C. Willson & Pump Station Distribution

- Staff worked on facility maintenance and routine preventative maintenance.
- Staff ran circuit from generator to server rack.
- Staff removed high service pump and motor and sent motor out for evaluation.

Water Production at Breichner / Edgemont Reservoir

The Edgemont Reservoir pool elevation is currently at 1.41 ft. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, design criteria, and project schedule.

Water Distribution

- Staff performed customer service work and new meter installations as needed.

Laboratory

- Process and regulatory testing were routine for the week.
- Completed QC verification for benchtop microbial surface monitoring.
- Collected bacteriological monitoring samples for November.
- Collected nitrification monitoring samples.

- Collected new water line samples.

<u>Engineering</u>	<u>City</u>	<u>County</u>
Site Plans	1	-
Preliminary Plats	-	-
Grading Plan	-	-
Final Plat	-	-
Building Permits	6	1
Development Plan	-	-

- Construction inspection of ongoing projects
- Review of City permit and site plan drawings
- Review of County building permits
- Updating GIS mapping
- Concept design of upcoming capital improvement projects

Respectfully submitted,



Scott A. Nicewarner
City Administrator

**FIT ROOM SCHEDULE
EVENT FLYERS ON THE FOLLOWING PAGES**

**PHOTOS WITH
THE
GROUCHY GREEN
NEIGHBOR**

**FRIDAY, NOVEMBER 17
6:15-6:50 PM**

THE
MARYLAND
THEATRE
A Stage for Every Age

HOLLY FEST
at The Maryland Theatre

**FRIDAY, NOVEMBER 17
7:00 PM**



handmade hagerstown

Holiday Market

SATURDAY, NOVEMBER 18

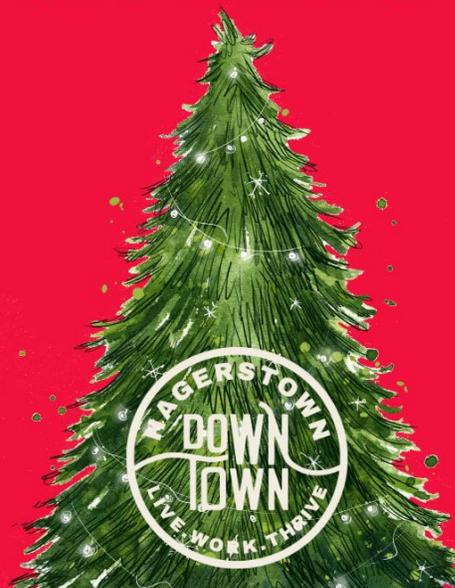
SOUTH POTOMAC STREET | HAGERSTOWN, MD
2:00-6:30PM



DOWNTOWN TREE LIGHTING



- SATURDAY
- NOVEMBER 18th
- 5:00 - 6:00 PM
- PUBLIC SQUARE
- HAGERSTOWN, MD
- See you there!





**MAKE NOV 25
A BIG DAY**

SMALL BUSINESS SATURDAY®

**DOWNTOWN
HAGERSTOWN
LIVE. PLAY. THRIVE.**

Fit Room at Fairgrounds Park at Fairgrounds Park

Monthly Calendar For November 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 8a-12p Directors Meeting	2 4p-4:30p Princess Ballerina #8118 4:35p-5:05p Ballet & Acro #8109	3 4:45p-5:45p Gymnastics for Kids #8121	4 10a-11a Zumba #8154
5 11a-12p Gymnastics for Kids #8138 1p-2p Aerial Stretch #8196	6 7p-8p Belly Dance #8272	7 8a-12p PW Meeting 6p-7p Buti Yoga #8241	8 10a-3p Fedex Reservation 6p-7p Embody Yoga #8239	9	10 4:45p-5:45p Gymnastics for Kids #8121 6p-7p Aerial Tricks #8210 7:15p-8:15p Aerial Stretch #8175	11 10a-11a Zumba #8154 4p-9p Michelle Meta Baby Shower
12 11a-12p Gymnastics for Kids #8138	13 11a-2:30p CPR and First Aid #8112 7p-8p Belly Dance #8273	14 4:30p-5:30p Crazy Running #8268 6p-7p Buti Yoga #8241	15 10a-2p Walking for Wellness 6p-7p Embody Yoga #8239	16 4p-4:30p Princess Ballerina #8118 4:35p-5:05p Ballet & Acro #8109	17 4:45p-5:45p Gymnastics for Kids #8121 6p-7p Aerial Tricks #8211 7:15p-8:15p Aerial Stretch #8176	18 10a-11a Zumba #8154
19 11a-12p Gymnastics for Kids #8138 1p-2p Aerial Stretch #8197	20 7p-8p Belly Dance #8273	21 4:30p-5:30p Crazy Running #8268 6p-7p Buti Yoga #8241	22 6p-7p Embody Yoga #8239	23 4p-4:30p Princess Ballerina #8118 4:35p-5:05p Ballet & Acro #8109	24 3:15p-4:45p Gymnastics for Kids, Intermediate #8129 4:45p-5:45p Gymnastics for Kids #8122	25 10a-11a Zumba #8154
26 11a-12p Gymnastics for Kids #8139	27 7p-8p Belly Dance #8273	28 4:30p-5:30p Crazy Running #8268 6p-7p Buti Yoga #8241 7:15p-8:15p Locomotion #8252	29 6p-7p Embody Yoga #8239	30 4p-4:30p Princess Ballerina #8118 4:35p-5:05p Ballet & Acro #8109		