



# CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 44 FOR 2023

To Members of the City Council:

November 9, 2023

## NOVEMBER 2023

*For additional information and a complete list of City events, please visit our  
Calendar of Events on the City's website at <http://www.hagerstownmd.org/calendar.aspx>*

*Questions about any of the Downtown Event listed, please email [events@downtownhagerstown.org](mailto:events@downtownhagerstown.org)*

*Visit Hagerstown Parks & Recreation website and flip through the Spring/Summer 2023 digital Program Guide  
<https://www.hagerstownmd.org/145/Parks-Recreation>*

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7 <b>Mayor &amp; Council</b> Work Session 4 PM	8	9	10 City Offices Closed <i>Veterans Day Observed</i> <b>FREE PARKING CITY PARKING DECKS</b>	11 Veterans Day 
12	13	14 <b>Mayor &amp; Council</b> Work Session 4 PM	15	16	17 Photos with the Grouchy Green Neighbor at Maryland Theatre 6:15 PM to 6:50 PM  <b>Holly Fest</b> Maryland Theatre 7 PM	18 Handmade Hagerstown S. Potomac Street 2 PM to 6:30 PM  <b>Downtown Tree Lighting</b> Public Square 5 PM to 6 PM 
19	20	21 <b>Mayor &amp; Council</b> Regular Session 7 PM	22	23 City Offices Closed <i>Thanksgiving Holiday</i>  <b>FREE PARKING City Parking DECKS</b>	24 City Offices Closed <i>Thanksgiving Holiday</i>  <b>FREE PARKING CITY PARKING DECKS</b>	25 Shop Small Business Saturday  <b>FREE PARKING CITY PARKING DECKS</b>
26 <b>FREE PARKING CITY PARKING DECKS</b>	27	28 <b>Mayor &amp; Council</b> No Meeting	29	30		

*For additional information and a complete list of City events, please visit our  
Calendar of Events on the City's website at <http://www.hagerstownmd.org/calendar.aspx>*

## UPCOMING MEETINGS

To obtain City Department or City Boards and Commissions meeting information, please visit <https://www.hagerstownmd.org/27/Government>.

We encourage you to visit our website at <https://www.hagerstownmd.org> for all City-related updates.

Other inquiries may be made by visiting the City Resident 311 page at <https://www.hagerstownmd.org/841/Services>.

### **Mayor and City Council**

Work Session – Meeting with Washington County Delegation - Monday, November 6 at 1:30 PM

Work Session - Tuesday, November 7 – 4 PM

Work Session - Tuesday, November 14 – 4 PM

Regular Session - Tuesday, November 21 – 7 PM

NO MEETING - Tuesday, November 27

### **Board of Traffic & Parking**

Thursday, November 9 – 4 PM

### **Board of Zoning Appeals**

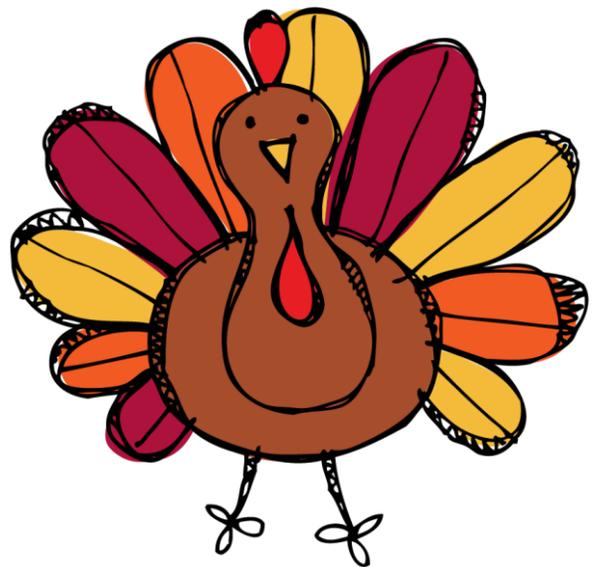
Thursday, November 9 – 7 PM

### **Historic District Commission**

Thursday, November 9 – 4:30 PM

### **Planning Commission**

Wednesday, November 8 – 4 PM



## COMMUNICATIONS

### This Week's Headlines & Media Releases:

- Washington County Legislators to Hold Public Forum Monday
- Renovations to Hagerstown's Engine 202 Expected to Begin This Spring
- What Hagerstown Street Will Close for Parking Garage Construction?
- McCleary Hill, Ritchie Revival Featured during State Official's Tour
- 'Opening Salvo': Maryland Democratic U. S. Senate Candidates Face Off
- Comings & Goings: Eye Doctor Practice Leases Space Not Far from Meritus
- Hagerstown Man Charged in Sunday Stabbing
- Are Eastern, Western Parts of Maryland Seeing State's Economic Momentum?
- Inflation on Your Mind? It's on the Minds of Local Officials, Too
- As Washington County Grows, So Does Concern for Water, Sewer Systems
- Washington County Toys for Tots Still Looking for Toys, Volunteers
- Press Release: Mayor & Councilmembers to Lay Wreaths for Veterans Day
- Traffic Advisory: Antietam Street
- Traffic Advisory: Burhans Blvd.
- Traffic Advisory: Walnut St.
- Trash, Recycling & Yard Waste Advisory: Veterans Day

### This Week's Video Projects

- Mayor & Council Work & Special Sessions
- "Council wRap" Segment
- Various City Drone Footage
- City Park Lights & Music :30 Spot Post-Production
- "What's Happening in Hagerstown?" Upcoming Events Video Calendar Production

### Channel 25 Hub City Now Programming:

- Mayor & Council Meeting
- "Council wRap"
- "What's Happening in Hagerstown?" Upcoming Events Video Calendar
- "Visit Hagerstown" Promo
- Greens at Hamilton Run :30 Promo
- Fit Room :30 Promo
- "State of the City" Video
- "Council wRap" Promo
- MTA Commuter Connection

**City Website:**

- [www.hagerstownmd.org](http://www.hagerstownmd.org) attracted 7,269 user visits for the week of November 2-8
- The most popular top entrances (the first page users accessed on the website):

1. Home Page	2,106
2. Online Payment Portal Page	1,672
3. Utility Billing Page	817
4. Jobs Page	381
5. Police Page	342
6. Jobs Page	317
7. Search Page	292
8. Staff Directory Page	131
9. Form Center Page	130
10. Skate Park Page	106

- Top searches

1. City of Hagerstown
2. Hagerstown
3. Hagerstown MD
4. Hagerstown Light Dept.
5. City of Hagerstown Bill Pay

## COMMUNITY ENGAGEMENT

- Event planning for 2024 is underway! Keep an eye out for an updated event application and list of 2024 events.
- Met with staff from DHCD to discuss changes to the new round of Project Restore
- Attended the City's presentation to the Washington County Delegation
- Participated in Maryland State Arts Council stakeholder input discussion.
- 50 businesses/organizations sponsored an ornament for the 2023 Downtown Tree. The tree will go up next week!
- Holly Fest is Friday, November 17<sup>th</sup> at 7:00 PM at The Maryland Theatre – there will be photos with The Grouchy Green Neighbor beginning at 6:15 PM in the lobby.
- Handmade Hagerstown Holiday Market is Saturday, November 18<sup>th</sup> from 2:00-6:30 PM on South Potomac Street. Over 30 vendors will be selling their handmade goods along with live music from MSO in Potomac Walk and a bounce house for kids.
- Downtown Tree Lighting is Saturday, November 18<sup>th</sup> from 5:00-6:00 PM at Public Square. Cannon Coffee will be serving hot chocolate and Santa and Mrs. Claus will be in attendance.
- Downtown Hagerstown Main Street Program is proud to be a Neighborhood Champion for Small Business Saturday which is Saturday, November 25<sup>th</sup>.

## DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

### Economic Development activities:

Staff attended the 21<sup>st</sup> Annual Economic Summit hosted by Washington County Chamber of Commerce. Anirban Basu presented about the state of the economy from the international level and details about impacts to Washington County business.

## ENGINEERING

1. **Paul Smith Boulevard** – contractor has completed installation of the base pavement layer, curbs, and sidewalks, and will complete the stormwater management facilities and place the final pavement layer in early December.
2. **MKS Business Park SWM Retrofit** – contractor has completed the excavation to enlarge the storage volume in the pond, and is preparing to work on the new concrete weir wall outlet structure.
3. **Clara Barton Memorial** – the artist has informed the City that the statue will be delivered and placed on its granite base on November 15<sup>th</sup>.
4. **Engineering Statistics**

Description	Week of 11/06/23	Calendar Year 2023 TOTALS
Traffic complaints received	1	157
Work Orders completed	1	136
Traffic counts completed	3	38
<b>Construction Projects</b>		
Description	Week of 11/06/23	Calendar Year 2023 TOTALS
Construction Projects advertised for bids	0	9
RFP's Advertised	0	5
Projects under construction	13	--
Projects completed	0	7

## FIRE

11/1/23 – 11/7/23			
Total Incidents (City only)	64	Mutual Aid to surrounding FDs	8
• Unit Responses	143	• Halfway FD	1
• Fire/Rescue Responses	51	• Maugansville FD	2
• EMS Responses	13	• Funkstown FD	2
Inspections/System Tests	18	• Longmeadow FD	1
Community Events, Smoke Alarm Installs	3	• Other	2

## Significant Incidents

11/1/23 – HFD units responded for a fire alarm in an apartment building in the unit block of E Washington St. Crews arrived to find an activated sprinkler head resulting from a cooking fire. The fire was successfully extinguished by the sprinkler system with only minor extension into the cabinets.

11/5/23 – HFD units responded for a reported house fire in the 700 block of Largo Drive. Crews arrived to find fire showing from a middle of the row townhouse. Crews stretched lines and were able to knock the fire down, holding most damage to the middle unit. Multiple residents were injured in the fire.

11/7/23 – HFD units responded to Walnut Towers for a reported apartment fire. Crews arrived on the 8<sup>th</sup> floor to find heavy smoke, however the fire was already extinguished. Crews ventilated the floor to remove smoke condition and ensured no injuries of residents.

## Community Events

11/4/23 – Engine 1 participated in a Fall Fest Event at the St. Johns Lutheran Church. Crews handed out fire safety materials and interacted with members of the community.

# POLICE DEPARTMENT

## STATS (11/02/23 - 11/08/23)

Calls for Service:	1583	Field Interviews:	5
Arrests/Warrants Served:	18	Moving Violations:	13
Domestic Violence Calls:	24	Safety Repair Orders:	5
DUI Arrests:	3	Warnings:	49
Reports Filed:	122		

Since September 1st, HPD has handled 40,466 calls for service and made 355 arrests. Our officers do great work and we are thankful for their continuous efforts.

**Media Release:** On November 5, 2023 at approximately 6:20 pm, Officers of the Hagerstown Police Department responded to the unit block of N. Mulberry St for a report of a stabbing. Officers entered an apartment building where they located a 34-year-old female suffering from multiple stab wounds. She was transported to Meritus Medical Center with life threatening injuries. She is expected to survive.

The suspect exited the apartment onto N. Mulberry St where he began damaging a vehicle. The owner of the vehicle confronted the suspect and they became involved in a physical altercation. Officers arrested 41-year-old Brandon Lamont Howard of Hagerstown. Howard sustained injuries during the second physical altercation and was also transported to Meritus Medical Center. Howard is charged with the following: 2<sup>nd</sup> Degree Attempted Murder; 1<sup>st</sup> & 2<sup>nd</sup> Degree Assault; Reckless Endangerment.

**Leadership Washington County:** HPD participated in Leadership Washington County Government Day. The members of LWC Class 37 received an overview of the department and new technology. They had an opportunity for up close demonstrations and hands on learning with the various drones and experienced virtual reality training. Pictures from Leadership Washington County Government Day follow.

*Leadership Washington County Government Day*



## PUBLIC WORKS

**CHART NO. 1 – GENERAL PARKING SYSTEM DATA**

		Current Week	Previous Week
<b>Number of Permit Holders</b>	A & E Deck	200	196
	University District Deck	285	293
<b>Number of Student Permits</b>	Central & Rochester Lots	50	49
<b>Number of Patrons Using Decks</b>	A & E Deck	1775	1903
	University District Deck	1396	1312
<b>Number of Citations Issued</b>	(Includes Warnings)	254	212
<b>Peak Occupancy (%)</b>	A & E Deck	82% Tu @ 2 PM	99% Sa @ 6 PM
<b>Peak Occupancy (%)</b>	University District Deck	69% Th @ 10 AM	43% We @ 10 AM

**CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY**

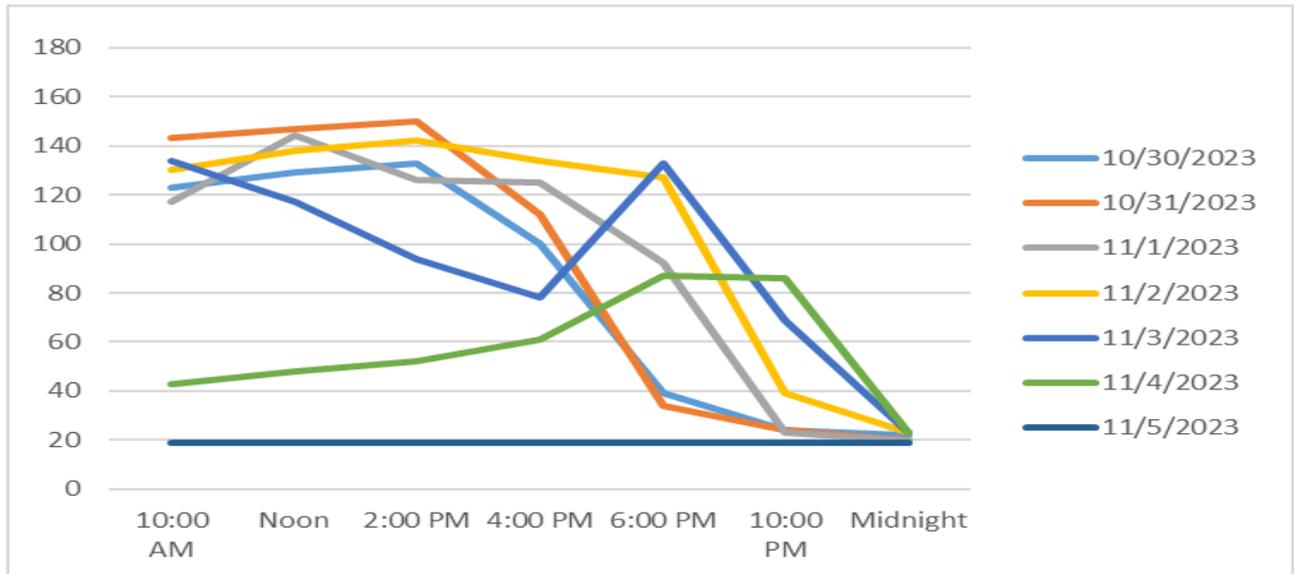
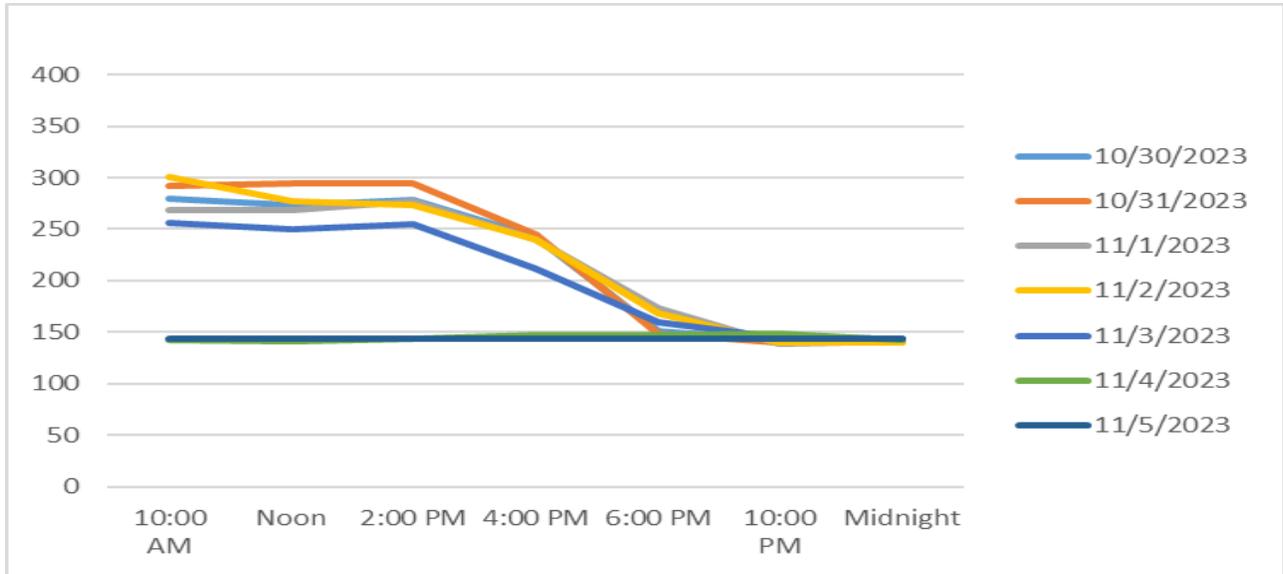


CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY



CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	0	1
Planning & Code	0	0
Fire	0	0
Engineering	1	0
Parks & Recreation	2	0
Public Works	4	3
Police	6	5
Water	0	2
Wastewater	0	0
Light	0	0
Human Resources	0	0
Weekly Totals	13	11
Yearly Total	855	842

STREET SWEEPING DATA

Month for 2023	Number of Miles of Streets Swept
January	687
February	597
March	890
April	848
May	835
June	1090
July	1073
August	903
September	762
October	892
Total Miles Swept for 2023	8577

## BULK TRASH COLLECTIONS

Month for 2023	Number of Collections
January	25
February	19
March	32
April	52
May	35
June	36
July	27
August	36
September	37
October	27
Total Bulk Trash Collections for 2023	326

## PROPERTY ABATEMENTS COMPLETED

Month for 2023	Number of Property Abatements
January	14
February	13
March	21
April	27
May	58
June	43
July	46
August	45
September	41
October	20
Total Abatements by PW for 2023	328

## AFTER HOUR CALL BACKS

Monday, October 30, 2023 @ 3:00 PM: Dispatch reported spilled gravel in the street at Burhans/Wilson/Virginia intersection. Staff investigated and found a large quantity of gravel in the road that required a backhoe to remove. A street sweeper was used to clear the smaller debris.

## PARKS AND RECREATION

### Fit Room

See Fit Room report attached with weekly recreation classes. There is a private rental Saturday, November 11.

### Outdoor Programs

- Parkour, Wednesdays, Fairgrounds Park Skatepark, 5pm- 6pm, November 1 - 22.

### Virtual Classes

- Yoga, Tuesdays, 6-7pm
- Strength Training, Thursdays, 6-7pm
- Dance Fitness, Saturdays, 10-11am

**Golf Course**

- See photos attached from the annual Turkey Cup 9-Hole Tournament held on Friday, Nov 3.
- As of Sunday, November 5, course is on Winter Hours, open 9am - 5pm (Rec clubhouse staff on site by 7:00 -7:30am to help monitor frost)

Golf Course	11/1/23–11/7/23	11/1/22-11/7/22
# of Golfers	254	332



**UTILITIES DEPARTMENT**

**ELECTRIC DIVISION**

**Service Calls**

- Sun. 11/5 - Area's of, Howard Street and Guilford Avenue – total outage; a 40T line fuse operated. Time Out: 10.4-11.2
- 719 Largo Drive – house fire; disconnected service and removed meter at the request of Hagerstown Fire department. Time Out: 22.8-23.2

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
4	0	4	1

- Multiple permit reviews and service upgrade requests have been reviewed.
- The application has been submitted to the US Department of Energy for Cybersecurity funding to help protect HLD's systems from attack.
- Inventory databases and material descriptions have been updated in preparation for a work order management system.
- Multiple vehicle repairs have been coordinated along with the bi-annual line operations vehicle testing and inspections.
- Engineering staff continued support of multiple large construction projects occurring in the service territory.

**WASTEWATER DIVISION**

**Wastewater Treatment Plant at Frederick Street**

Date	Flow (mgd)	Rainfall (inches)
Wednesday, Nov 1, 2023	4.53	0.00
Thursday, Nov 2, 2023	4.50	0.00
Friday, Nov 3, 2023	4.36	0.00
Saturday, Nov 4, 2023	4.28	0.00
Sunday, Nov 5, 2023	4.58	0.00
Monday, Nov 6, 2023	4.43	0.00
Tuesday, Nov 7, 2023	4.44	0.00
Weekly – Avg. Flow/Total Rainfall	4.45	0.00
Nov - Avg. Flow/Total Rainfall	4.45	0.00

- Performed troubleshooting and located short in underground wiring from MCC in O2 building to OAB deck
- Reconfigured OAB mixer wiring and controls
- Replaced faulty solenoid valve and piping on cooling tower
- Replaced faulty transducer on thickener well level controller
- Routine MVP Plant Work orders & Corrective Work Orders

**Wastewater Collection**

SSS Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# Inspected
CCTV Inspections	17	155	30	1
Flushing	7, 10, 17	6753, 225, 155		

**Collection System Maintenance Tasks**

- Flusher crew worked on District 7
- Flushed lines and CCTV'd at 956 Lanvale Street
- Flushed 825 Commonwealth Avenue
- Cleaned storm drain for Parks Dept. at Pangborn Park
- Construction crew formed sidewalk on Locust Street
- Helped detour on Franklin Street for flusher crew
- Cut out flow meter bracket on Cannon Avenue
- Marked tickets for USIC
- Worked on grinder pumps for the pump shop

Wastewater Division – Customer Call Log Summary 2023							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	2	2	0	0	0	3	7
YTD 2023	63	36	10	0	0	244	353

**Engineering**

- Review of Site Development and City Permit Drawings
- Gathering information for service inquiries
- Updating GIS databases completed with water projects

**Lab**

**WASTEWATER**

- Process and regulatory testing were routine for the week
- Completed QC verifications: weekly (pH, Cl, Conductivity) on DI water, monthly DI water system checks (HPC, TOC, Ammonia), quarterly autoclave timing verification
- Collected samples for Biobot COVID study
- Collected Wastewater-SCAN Program samples for pathogen monitoring
- Collected 4<sup>th</sup> Quarter Self-monitoring Metals and Toxic Chemical samples

**Environmental Coordinator & Pretreatment**

- Completed annual inspection at Conagra
- Completed 3rd Quarter MDE Reporting
- Completed SNC notification to Berwick for 3<sup>rd</sup> Quarter

**WATER DIVISION**

**Plant Flows - System Demand (MGD)**

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
11/02/23	11.67		11.67
11/03/23	12.01		12.01
11/04/23	11.20		11.20
11/05/23	11.88		11.88
11/06/23	11.67		11.67
11/07/23	12.04		12.04
11/08/23	N/A		N/A
		<b>Average:</b>	<b>11.75</b>

### Water Production at R. C. Willson & Pump Station Distribution

- Staff worked on facility maintenance and routine preventative maintenance.

### Water Production at Breichner / Edgemont Reservoir

The Edgemont Reservoir pool elevation is currently at 1.48 ft. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, design criteria, and project schedule.

### Water Distribution

- Staff performed customer service work and new meter installations as needed.

### Laboratory

- Process and regulatory testing were routine for the week.
- Completed QC verifications for benchtop microbial surface monitoring and monthly pH meter calibrations.
- Collected bacteriological monitoring samples for November.
- Collected nitrification monitoring samples.
- Collected monthly TOC monitoring samples at R.C. Willson.
- Collected 4<sup>th</sup> quarter disinfection by-products samples.
- Collected five (5) new water line samples at Route 40, Meritus, Stadium, and Elmwood.

### Engineering

- Construction inspection of ongoing projects
- Review of City permit and site plan drawings
- Review of County building permits
- Updating GIS mapping
- Concept design of upcoming capital improvement projects

Respectfully submitted,



Scott A. Nicewarner  
City Administrator

**FIT ROOM SCHEDULE  
EVENT FLYERS ON THE FOLLOWING PAGES**

**PHOTOS WITH  
THE  
GROUCHY GREEN  
NEIGHBOR**

**FRIDAY, NOVEMBER 17  
6:15-6:50 PM**

THE  
MARYLAND  
THEATRE  
*A Stage for Every Age*

**HOLLY FEST**  
*at The Maryland Theatre*

**FRIDAY, NOVEMBER 17  
7:00 PM**



# handmade hagerstown

*Holiday Market*

**SATURDAY, NOVEMBER 18**

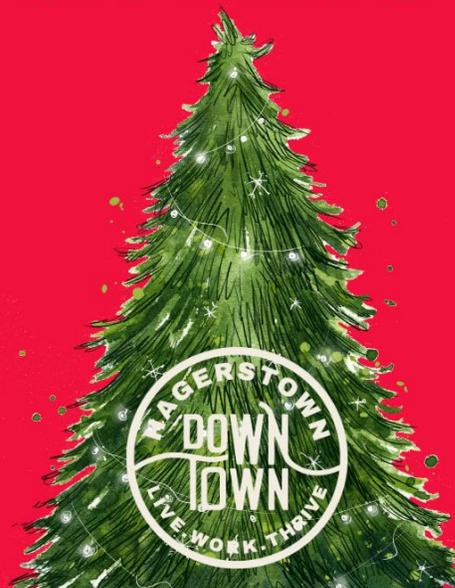
SOUTH POTOMAC STREET | HAGERSTOWN, MD  
**2:00-6:30PM**



# DOWNTOWN TREE LIGHTING



- SATURDAY
- NOVEMBER 18th
- 5:00 - 6:00 PM
- PUBLIC SQUARE
- HAGERSTOWN, MD
- See you there!





# MAKE NOV 25 A BIG DAY

SMALL BUSINESS SATURDAY®

DOWNTOWN  
**HAGERSTOWN**  
LIVE. PLAY. THRIVE.

# Fit Room at Fairgrounds Park at Fairgrounds Park

## Monthly Calendar For November 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			<b>1</b> 8a-12p Directors Meeting 6p-7p Embody Yoga #7955	<b>2</b> 4p-4:30p Princess Ballerina #8118 4:35p-5:05p Ballet & Acro #8109	<b>3</b> 4:45p-5:45p Gymnastics for Kids #8121	<b>4</b> 10a-11a Zumba #8154
<b>5</b> 11a-12p Gymnastics for Kids #8138 1p-2p Aerial Stretch #8196	<b>6</b> 6p-6:45p Pound #8246 7p-8p Belly Dance #8272	<b>7</b> 8a-12p PW Meeting 6p-7p Buti Yoga #8241	<b>8</b> 10a-3p Fedex Reservation 5:45p-6:45p Embody Yoga #8239	<b>9</b> 4p-4:30p Princess Ballerina #8118 4:35p-5:05p Ballet & Acro #8109	<b>10</b> 4:45p-5:45p Gymnastics for Kids #8121 6p-7p Aerial Tricks #8210 7:15p-8:15p Aerial Stretch #8175	<b>11</b> 9a-9:45a Pound #8246 10a-11a Zumba #8154 11:30a-12:30p Slow Flow Yoga #8145 4p-9p Michelle Meta Baby Shower
<b>12</b> 11a-12p Gymnastics for Kids #8138	<b>13</b> 11a-2:30p CPR and First Aid #8112 6p-6:45p Pound #8246 7p-8p Belly Dance #8273	<b>14</b> 4:30p-5:30p Crazy Running #8268 6p-7p Buti Yoga #8241	<b>15</b> 10a-2p Walking for Wellness 5:45p-6:45p Embody Yoga #8239	<b>16</b> 4p-4:30p Princess Ballerina #8118 4:35p-5:05p Ballet & Acro #8109	<b>17</b> 4:45p-5:45p Gymnastics for Kids #8121 6p-7p Aerial Tricks #8211 7:15p-8:15p Aerial Stretch #8176	<b>18</b> 9a-9:45a Pound #8246 10a-11a Zumba #8154 11:30a-12:30p Slow Flow Yoga #8145 1p-8p Camille Easterday
<b>19</b> 11a-12p Gymnastics for Kids #8138 1p-2p Aerial Stretch #8197	<b>20</b> 6p-6:45p Pound #8246 7p-8p Belly Dance #8273	<b>21</b> 4:30p-5:30p Crazy Running #8268 6p-7p Buti Yoga #8241	<b>22</b> 5:45p-6:45p Embody Yoga #8239	<b>23</b>	<b>24</b> 3:15p-4:45p Gymnastics for Kids, Intermediate #8129 4:45p-5:45p Gymnastics for Kids #8122	<b>25</b> 9a-9:45a Pound #8246 10a-11a Zumba #8154 11:30a-12:30p Slow Flow Yoga #8145
<b>26</b> 11a-12p Gymnastics for Kids #8139	<b>27</b> 6p-6:45p Pound #8246 7p-8p Belly Dance #8273	<b>28</b> 4:30p-5:30p Crazy Running #8268 6p-7p Buti Yoga #8241 7:15p-8:15p Locomotion #8252	<b>29</b> 5:45p-6:45p Embody Yoga #8239	<b>30</b> 4p-4:30p Princess Ballerina #8118 4:35p-5:05p Ballet & Acro #8109		