



# CITY OF HAGERSTOWN, MARYLAND

Planning & Code Administration Department

One East Franklin Street • Hagerstown, MD 21740

E-mail: [planning@hagerstownmd.org](mailto:planning@hagerstownmd.org)

Telephone: 301-739-8577, ext. 138 • Website: [www.hagerstownmd.org](http://www.hagerstownmd.org)

## HAGERSTOWN HISTORIC DISTRICT COMMISSION

### MINUTES

DATE: September 14, 2023 – 4:30 p.m.

LOCATION: Council Chambers City Hall

Attendance –

Name	In-Person	Remote	Absent
<b>Appointed Voting Members</b>			
Michael Gehr, Chairperson	X		
Leslie Allen, Vice Chairperson	X		
Robert Powell			X
W. Douglas Carroll	X		
Christopher George	X		
Glen Grant	X		
Matthew Sherman	X		
<b>Staff and Ex-Officio Members</b>			
S. Bockmiller, Development Review Planner/Zoning Administrator	X		
J. Wu, Planner	X		
M. Revilla, Recording Secretary	X		
P. Reed, Architectural Consultant			X

Preliminary Matters -

Call to Order and Instructions from the Chair –

Michael Gehr called the meeting to order at 4:37 P.M. Attendance of members and staff are reflected in the chart above. The Chair read the standard public instructions regarding order of business into the record.

Approval of Minutes –

Approval of Meeting Minutes of September 23, 2021, March 24, 2022, July 14, 2022, July 28, 2022, August 24, 2023, and Special Meeting Minutes of August 28, 2023.

Motion –

Mr. Carroll moved to approve the minutes of August 24, 2023, and Special Meeting Minutes of August 28, 2023, as presented and Ms. Allen seconded. The motion passed with a vote of 5-0-0.

Motion –

Mr. Carroll made a motion to adopt the first four sets of minutes as presented with no changes. Mr. Sherman seconded the motion. The motion passed by a vote of 5-0-0.

**Consent Agenda –**

HDC-2023 – 41 - 823 The Terrace – Landon Sagi – Windows Replacement.

**Motion -**

Mr. Carroll: "Mr. Chairman, I have reviewed the property in question and the materials submitted in case HDC 2023-41, and the associated staff report and recommendation. The staff report recommends approval and is consistent with applicable standards that warrant approval, and no one has appeared at this hearing with concerns about, issues with, or objections to these applications, Therefore, I move that the Commission adopt the staff evaluation and recommendation in this case as its own and grant a Certificate of Appropriateness to the applicant for case HDC 2023-41. Mr. Sherman seconded the motion. The motion passed by a vote of 5-0-0.

**Design Review-**

HDC – 2023 – 42 – 50 Summit Avenue – Mahesh Kumar – Stucco & Exterior Façade Repair.

The applicant proposes to repair 5<sup>th</sup> floor corbels, 6<sup>th</sup> floor ledge, and outline trim, and caulk windows as needed (not requiring review if done in-kind with no change). The applicant proposes to "scrape loose stucco and renew the building with matching stucco layer. The applicant proposes to replace all steps on the Antietam Street side of the building with new poured concrete steps with adjustments made to comply with current building code requirements. The applicant also proposes to install a copper sheeting roof over each door canopy.

Mr. Kumar stated after some guidance of the options, he would like to amend his application to show no sign, lamps, or steps.

**Motion –**

Mr. Carroll: "Mr. Chairman, I have inspected the project plans and the property in question, and if constructed in accordance with these plans, the project is compatible with the character of the district for the reasons that the proposed stucco is consistent with the existing material of the building and will be helpful in preserving the building in the future and therefore is generally in harmony with the Architectural Guidelines of the Downtown Historic District and in character of the adjoining properties. Therefore, I move that the HDC grant a Certificate of Appropriateness to the applicant in case HDC 2023 – 42." Mr. Sherman seconded. The motion passed with a vote of 5-0-0.

**Workshops-**

None.

New Business-

Meeting Availability Discussion-After a brief discussion, it was determined that changing the meeting time until later or leaving it the same was best for the Commission members at this time due to work schedules and commitments. The start time will remain the same.

Old Business -

Continued review of draft update of the Design Guidelines-The Commission Reviewed pages 55-59.

Announcements-

None.

Adjourn -

With no further discussion, Mr. Carroll made a motion to adjourn, and Mr. Sherman seconded the motion.The meeting adjourned at 6:00 P.M.

  
\_\_\_\_\_  
Mary Revilla, Recording Secretary  
Approved 9-28-23