



CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 43 FOR 2023

To Members of the City Council:

November 3, 2023

NOVEMBER 2023

*For additional information and a complete list of City events, please visit our
Calendar of Events on the City's website at <http://www.hagerstownmd.org/calendar.aspx>*

Questions about any of the Downtown Event listed, please email events@downtownhagerstown.org

**Visit Hagerstown Parks & Recreation website and flip through the Spring/Summer 2023 digital Program Guide
<https://www.hagerstownmd.org/145/Parks-Recreation>**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7 Mayor & Council Work Session 4 PM	8	9	10 City Offices Closed <i>Veterans Day Observed</i> FREE PARKING CITY PARKING DECKS	11 Veterans Day
12	13	14 Mayor & Council Work Session 4 PM	15	16	17	18
19	20	21 Mayor & Council Regular Session 7 PM	22	23 City Offices Closed <i>Thanksgiving Holiday</i> FREE PARKING City Parking DECKS 	24 City Offices Closed <i>Thanksgiving Holiday</i> FREE PARKING CITY PARKING DECKS	25 FREE PARKING CITY PARKING DECKS
26 FREE PARKING CITY PARKING DECKS	27	28 Mayor & Council No Meeting	29	30		

*For additional information and a complete list of City events, please visit our
Calendar of Events on the City's website at <http://www.hagerstownmd.org/calendar.aspx>*

UPCOMING MEETINGS

To obtain City Department or City Boards and Commissions meeting information, please visit <https://www.hagerstownmd.org/27/Government>.

We encourage you to visit our website at <https://www.hagerstownmd.org> for all City-related updates.

Other inquiries may be made by visiting the City Resident 311 page at <https://www.hagerstownmd.org/841/Services>.

Mayor and City Council

Work Session – Meeting with Washington County Delegation - Monday, November 6 at 1:30 PM
Work Session - Tuesday, November 7 – 4 PM
Work Session - Tuesday, November 14 – 4 PM
Regular Session - Tuesday, November 21 – 7 PM
NO MEETING - Tuesday, November 27

Board of Traffic & Parking

Thursday, November 9 – 4 PM

Board of Zoning Appeals

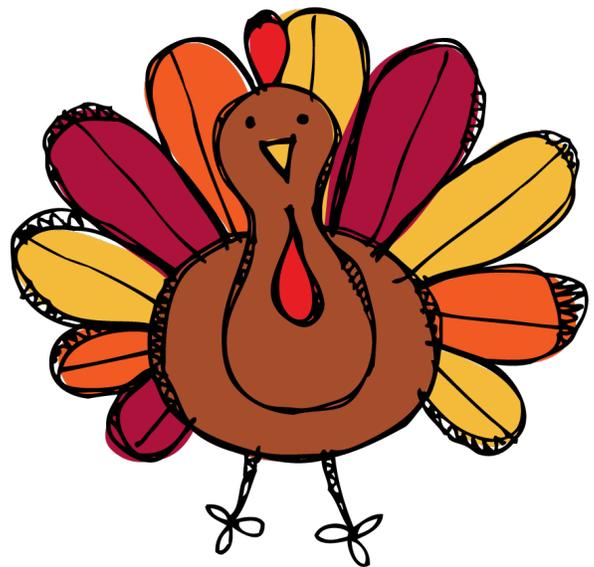
Thursday, November 9 – 7 PM

Historic District Commission

Thursday, November 9 – 4:30 PM

Planning Commission

Wednesday, November 8 – 4 PM



COMMUNICATIONS

This Week's Headlines & Media Releases:

- Judge's Funeral Expected to Cause Traffic Disruptions on Oak Hill Ave.
- Police: No Safety Concern with Police Searches in Williamsport Area
- Suspect in Judge's Murder Found Dead near Pinesburg Area
- Washington County Sheriff: Community can 'Breathe a Little Easier'
- Friends, Colleagues Remember Judge's Love of Family, Law and Community
- Halloween Block Party Draws Crowd Downtown
- Hagerstown Gridiron Classic Trophy Goes South
- Maryland's Service Year Option Program Starts Off with Launch Event
- 96th Alsatia Mummies' Parade
- Most Recent Median Home Sales in Washington County Down at \$255,000
- Comings & Goings: Hagerstown's SGI Marks PA Facility's Anniversary
- Political Notebook: Governor Endorses Alsobrooks for Senate
- Hagerstown Man, 18, Pleads Related to April Shootout in Downtown
- Former South Potomac Street Bank to Become Hemp/CBD Store
- FBI Offers \$10,000 for Man Suspected in July Murder, Attempted Murder
- Maryland Agritourism Boosts Farms for Halloween Season and Beyond
- Hancock Early Voting Site Fails to get State Election Board OK
- Dan Cox Aims to Take Over for Trone in Maryland's 6th District
- Traffic Advisory: S. Potomac St. – Halloween Block Party
- Traffic Advisory: Alsatia Mummies' Parade
- Traffic Advisory: Downsville Road
- Traffic Advisory: S. Mulberry St.
- Traffic Advisory: Summit Ave.
- Traffic Advisory: Hamilton Blvd.
- Street Closure & Construction Notice: S. Cannon Ave.

This Week's Video Projects

- Various City Drone Footage
- Parks & Recreation :30 Spots Production Work

Channel 25 Hub City Now Programming:

- Mayor & Council Meeting
- "Council wRap"
- "What's Happening in Hagerstown?" Upcoming Events Video Calendar
- "Visit Hagerstown" Promo
- Greens at Hamilton Run :30 Promo
- Fit Room :30 Promo
- "State of the City" Video
- "Council wRap" Promo
- MTA Commuter Connection

City Website:

- www.hagerstownmd.org attracted 8,541 user visits for the week of Oct. 26-Nov. 1
- The most popular top entrances (the first page users accessed on the website):

1. Home Page	2,209
2. Online Payment Portal Page	1,516
3. Utility Billing Page	777
4. Calendar Page	604
5. Civic Alerts Page	581
6. Police Page	391
7. Search Page	330
8. Bids Page	317
9. Jobs Page	228
10. Skate Park Page	166

- Top searches

1. City of Hagerstown
2. Hagerstown MD
3. Hagerstown
4. Hagerstown Light Dept.
5. City Skatepark

COMMUNITY ENGAGEMENT

- Met with Main Street Advisory Council to discuss 2024 ideas and strategies
- Prepping for Holly Fest, Handmade Hagerstown Holiday Market, and Downtown Tree Lighting
- HOLLY FEST: Friday, November 17th at 7:00 PM at The Maryland Theatre
- HANDMADE HAGERSTOWN HOLIDAY MARKET: Saturday, November 18th from 2:00-6:30 PM on South Potomac Street
- DOWNTOWN TREE LIGHTING: Saturday, November 18th from 5:00-6:00 PM
- BISFA Musical Theatre department fall production, BARE, opens this weekend. Dates are Nov 3, 4, 10, and 11
- Spoke with Leadership Washington County

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

Community Development:

Staff attended the Department of Housing and Community Development Washington County Tour Day with various local tours and a stakeholder's luncheon and roundtable discussion with DHCD Secretary Jake Day at Fort Ritchie.

ENGINEERING

1. **Hub City Garage** – contractor is continuing to install foundations for the parking deck. A portion of Antietam Street will be closed beginning on November 6th to provide space for the crane that will be used to erect the deck.
2. **Paul Smith Boulevard** – contractor is working on widening South Edgewood Drive near the entrance to the Currwood warehouse, and is preparing to install the new traffic signal at that intersection. The Developer hopes to complete this work and have occupancy of the warehouses by the end of November.
3. **Hagerstown Field House** – staff is working with Eastern Sports Management and Waynesboro Construction to execute the construction contract for the indoor sports facility; work is expected to begin at the site before Thanksgiving.
4. **Engineering Statistics**

Description	Week of 10/30/23	Calendar Year 2023 TOTALS
Traffic complaints received	3	156
Work Orders completed	2	135
Traffic counts completed	1	35
Construction Projects		
Description	Week of 10/30/23	Calendar Year 2023 TOTALS
Construction Projects advertised for bids	0	9
RFP's Advertised	0	5
Projects under construction	13	--
Projects completed	0	7

FIRE

10/25/23 – 10/31/23			
Total Incidents (City only)	57	Mutual Aid to surrounding FDs	5
• Unit Responses	81	• Halfway FD	0
• Fire/Rescue Responses	27	• Maugansville FD	1
• EMS Responses	30	• Funkstown FD	4
Inspections/System Tests	29	• Longmeadow FD	0
Community Events, Smoke Alarm Installs	6	• Other	0

Significant Incidents

10/25/23 – HFD units responded for a reported commercial building fire at the McDonalds on Garland Groh Blvd. Units arrived to find a fryer that had been on fire but was out on arrival. The incident was quickly scaled back with no other hazards.

Community Events

10/26/23 – Station 4 HFD crews presented fire prevention information to Pre-K and Kindergarten students at Salem Ave Elementary School. Students were also given a tour of the fire apparatus.

10/26/23 – HFD Engine 2 handed out candy at the Trick or Treat event at Fairground Park.

10/27/23 – HFD provided both a stand-by crew and command officer for the funeral services of Judge Wilkinson.

10/27/23 – HFD crews participated in the Halloween Block Party in the unit block of S. Potomac St.

PUBLIC WORKS

CHART NO. 1 – GENERAL PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	196	200
	University District Deck	293	284
Number of Student Permits	Central & Rochester Lots	49	48
Number of Patrons Using Decks	A & E Deck	1903	1854
	University District Deck	1312	1655
Number of Citations Issued	(Includes Warnings)	212	228
Peak Occupancy (%)	A & E Deck	99% Sa @ 6 PM	87% Sa @ 6PM
Peak Occupancy (%)	University District Deck	43% We @ 10 AM	51% Mo @ Noon

CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY

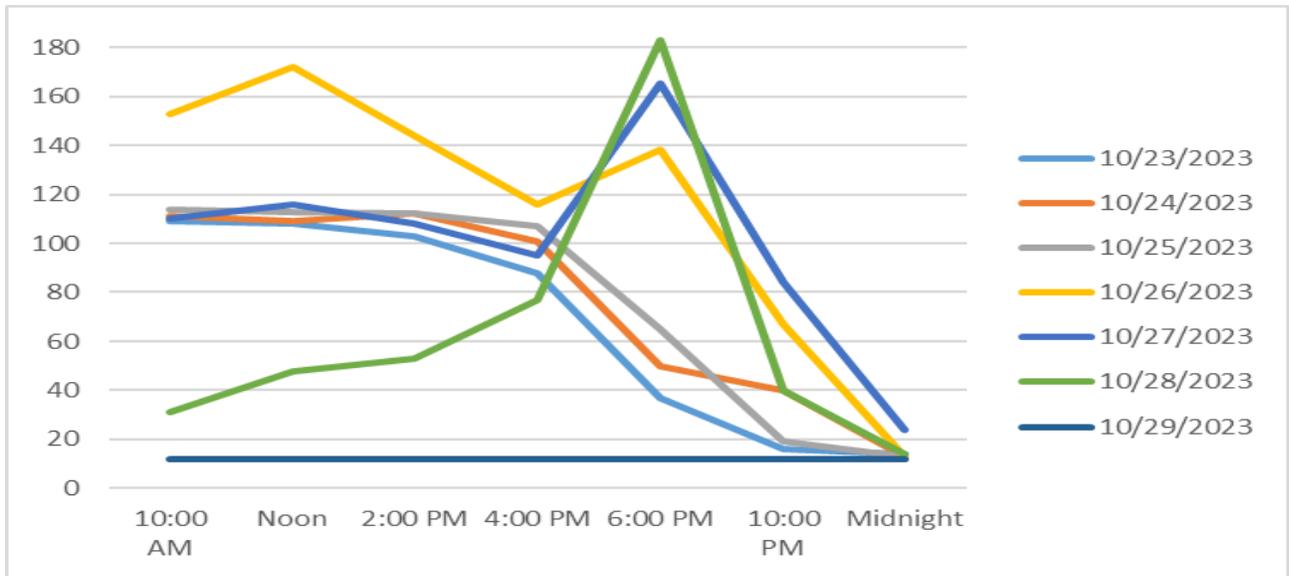
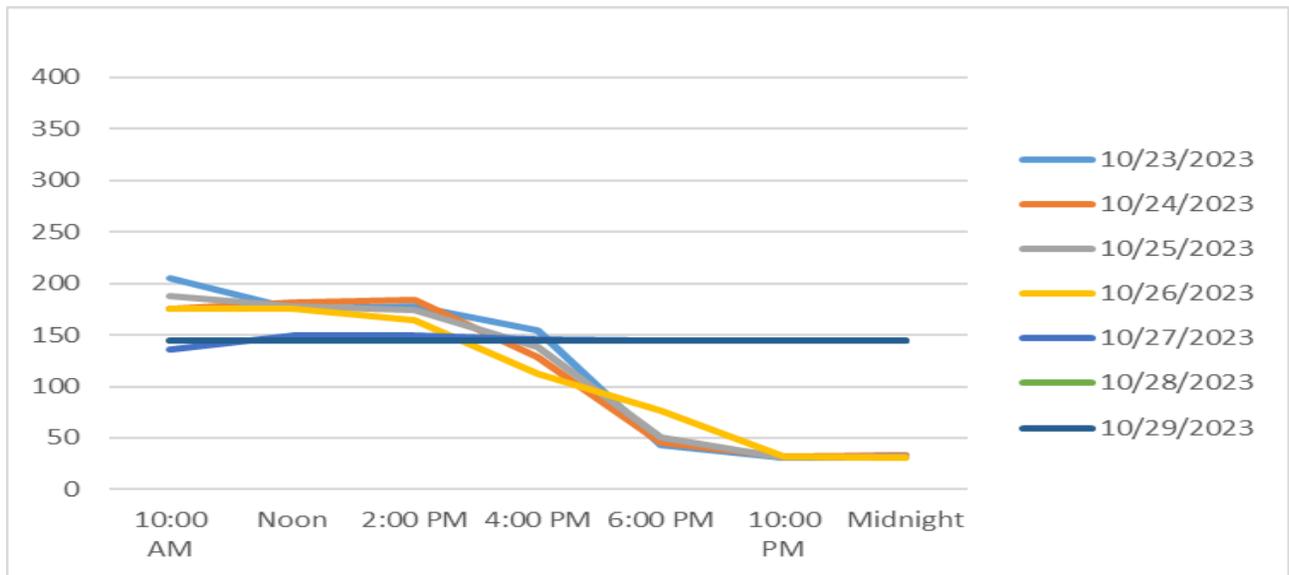


CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY



CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	0	0
Planning & Code	1	2
Fire	0	1
Engineering	0	1
Parks & Recreation	0	0
Public Works	3	1
Police	5	5
Water	2	2

Wastewater	0	2
Light	0	3
Human Resources	0	0
Weekly Totals	11	17
Yearly Total	842	831

AFTER HOUR CALL BACKS

Wednesday, October 25, 2023 @ 10:45 PM: A report was received that the signal at Jefferson Blvd. and Eastern Blvd. is in flash mode. Staff confirmed and advised that this signal is programmed to be on flash from 8 PM to 6 AM.

MUMMERS PARADE

Twelve employees from the Public Works, Parks, and the Water Department along with supervisory staff addressed the cleanup operation after the 96th annual Mummies parade. Staff started cleaning the streets shortly after the final unit in the parade moved forward. The work included using leaf blowers to move the leaves and debris into the street for street sweepers to collect. It also included emptying trash cans, removing any large items left behind and collecting the 140+ barricades used to block streets. The large turnout for the parade did not produce a large quantity of trash, which allowed staff to complete the cleaning of Potomac Street in a shorter amount of time. A big thank you to HPD for their assistance with traffic control during the operation.

PARKS AND RECREATION

Drive Through Trick or Treat at Fairgrounds Park

Over 400 carloads attended this year's event. Candy was given out to 800+ kids. See photos attached.

Fit Room

See Fit Room report attached with weekly recreation classes. There are no private rentals this weekend.

Howl-O-Ween Dog Costume Parade

44 dogs walked the red carpet for this annual event on Saturday, October 28. Twelve dog-friendly vendors participated, and over 150 people came to the Dog Park at Fairgrounds Park. You can view the winners on our event page here: <https://www.hagerstownmd.org/750/Dog-Costume-Parade>

Outdoor Programs

- Parkour, Wednesdays, Fairgrounds Park Skatepark, 5pm- 6pm, November 1 - 22.
- Geocaching, Sunday, November 5 from 2-3pm, Mills Park

Virtual Classes

- Yoga, Tuesdays, 6-7pm
- Strength Training, Thursdays, 6-7pm
- Dance Fitness, Saturdays, 10-11am

Golf Course

- Annual Turkey Cup 9-Hole Tournament this Friday, Nov 3 at Noon. 32 golfers are registered as of 11.1.23.
- Beginning Sunday, November 5, course will go into Winter Hours, open 9am - 5pm (staff on site by 7:00 -7:30am to help monitor frost)

Golf Course	10/25/23–10/31/23	10/25/22-10/31/22
# of Golfers	408	265

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Service Calls

No after hours calls this week.

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
15	0	22	0

- Multiple permit reviews and service upgrades requests have been reviewed and/or completed.
- Line crews responded to and repositioned a pole that struck a sewer lateral following a vehicular accident.
- Electric meter specifications are being finalized for purchase to begin the AMI pilot project that is anticipated to kick-off this spring. Customer awareness packets are in development to be provided to the public prior to implementation.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, Oct 25, 2023	4.67	0.00
Thursday, Oct 26, 2023	4.61	0.00
Friday, Oct 27, 2023	4.46	0.00
Saturday, Oct 28, 2023	4.34	0.00
Sunday, Oct 29, 2023	4.47	0.03
Monday, Oct 30, 2023	4.49	0.03
Tuesday, Oct 31, 2023	4.53	0.00
Weekly – Avg. Flow/Total Rainfall	4.51	0.06
Oct - Avg. Flow/Total Rainfall	4.62	1.09

- Finalized repairs on Pista Grit #2. Performed start-up and put online.
- Located underground wires shorting out to In-plant pump #1. Troubleshoot of false motor alarms.
- Tested and replace dfaulty UV bulbs.
- Rebuilt defective pneumatic actuators on PSA Oxygen Skid.
- Routine MVP Plant Work orders & Corrective Work Orders.

Wastewater Collection

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# Inspected
CCTV Inspections	30	639	111.5	5
Flushing	6, 21	8415, 500		
Point Repairs		# of Repairs	Reason	L.F. of Repairs
Joints				
Main Line Only	7	1	Telephone pole	38"

Collection System Maintenance Tasks

- CCTV crew worked at JFK Drive and Huntington Court for GIS
- CCTV'd Locust Street between East Avenue and Randolph Avenue for telephone in sewer main
- Flusher crew worked on District 7
- Flushed Maryland Avenue
- Hydro-excavated Locust Street sewer main
- Construction crew helped with building grinder pumps.
- Filled pump station generators with fuel and plug-in block heaters.
- Replaced sewer main on Locust Street
- Marked tickets for USIC
- Pump crew worked on Phase 3 lining project
- Held meeting about Pump Station 33

Wastewater Division – Customer Call Log Summary 2023							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	1	0	0	0	0	10	11
YTD 2023	61	34	10	0	0	241	346

Engineering

- Review of Site Development and City Permit Drawings
- Gathering information for service inquiries
- Updating GIS databases completed with water projects

Lab

- WASTEWATER
- Process and regulatory testing were routine for the week
- Completed QC verifications: weekly (pH, Cl, Conductivity) on DI water, monthly UV lamp inspection, monthly balance check, monthly Quanti-tray seal test, monthly pH meter calibrations, monthly incubator sterilization
- Collected samples for Biobot COVID study
- Collected Wastewater-SCAN Program samples for pathogen monitoring
- Completed Effluent composite sampler maintenance and cleaning

- Environmental Coordinator & Pretreatment
- Updated Synexus with Mack and Conagra September results
- Completed Mack and Conagra September Surcharges
- Processing 3rd Quarter MDE Reporting

WATER DIVISION

Plant Flows - System Demand (MGD)

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
10/26/23	12.03		12.03
10/27/23	11.85		11.85
10/28/23	11.61		11.61
10/29/23	11.41		11.41
10/30/23	11.78		11.78
10/31/23	11.49		11.49
11/01/23	11.33		11.33
		Average:	11.64

Water Production at R. C. Willson & Pump Station Distribution

- Staff worked on facility maintenance and routine preventative maintenance.

Water Production at Breichner / Edgemont Reservoir

The Edgemont Reservoir pool elevation is currently at 1.51 ft. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, design criteria, and project schedule.

Water Distribution

- Staff performed customer service work and new meter installations as needed.
- Staff replaced a fire hydrant on Frederick Street.

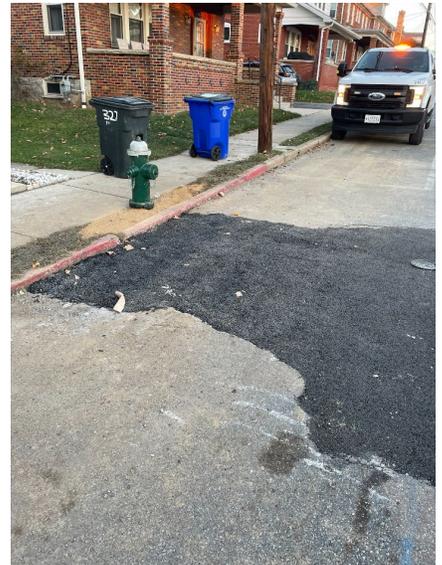
Laboratory

- Process and regulatory testing were routine for the week.
- Completed QC verifications for benchtop microbial surface monitoring and monthly air quality monitoring.
- Collected bacteriological monitoring samples for November.
- Collected nitrification monitoring samples.
- Collected two (2) new water line samples.

<u>Engineering</u>	<u>City</u>	<u>County</u>
Site Plans	-	-
Preliminary Plats	-	-
Grading Plan	-	-
Final Plat	-	-
Building Permits	4	2
Development Plan	-	-

- Construction inspection of ongoing projects
- Review of City permit and site plan drawings
- Review of County building permits
- Updating GIS mapping
- Concept design of upcoming capital improvement projects

Water Distribution replaced a hydrant on Frederick Street that was damaged due to a vehicular accident. See photos below. Great job!

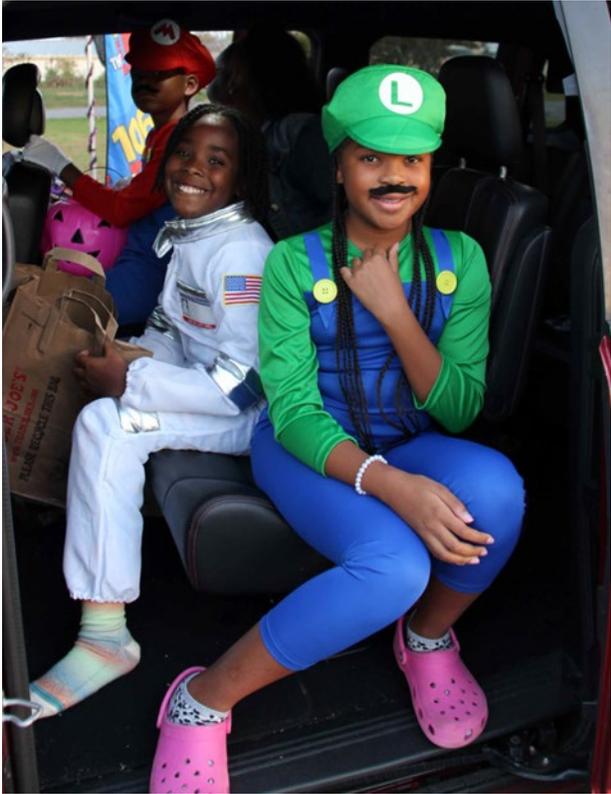


Respectfully submitted,

Scott A. Nicewarner
City Administrator

FIT ROOM SCHEDULE
EVENT PICTURES ON THE FOLLOWING PAGES

Drive-Thru Trick-or-Treat at Fairgrounds Park



Celebrate the holidays in



HOLLY FEST

THE MARYLAND THEATRE



**HANDMADE HAGERSTOWN
HOLIDAY MARKET**

DOWNTOWN TREE LIGHTING

SOUTH POTOMAC STREET

Fit Room at Fairgrounds Park at Fairgrounds Park

Monthly Calendar For November 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 8a-12p Directors Meeting 6p-7p Embody Yoga #7955	2 4p-4:30p Princess Ballerina #8118 4:35p-5:05p Ballet & Acro #8109	3 4:45p-5:45p Gymnastics for Kids #8121 6p-7p Aerial Tricks #8209 7:15p-8:15p Aerial Stretch #8174	4 10a-11a Zumba #8154
5 11a-12p Gymnastics for Kids #8138 1p-2p Aerial Stretch #8196	6 6p-6:45p Pound #8246 7p-8p Belly Dance #8272	7 8a-12p PW Meeting 6p-7p Buti Yoga #8241 7:15p-8:15p Locomotion #8251	8 11a-4p Fedex Reservation 5:45p-6:45p Embody Yoga #8239	9 4p-4:30p Princess Ballerina #8118 4:35p-5:05p Ballet & Acro #8109	10 4:45p-5:45p Gymnastics for Kids #8121 6p-7p Aerial Tricks #8210 7:15p-8:15p Aerial Stretch #8175	11 9a-9:45a Pound #8246 10a-11a Zumba #8154 11:30a-12:30p Slow Flow Yoga #8145
12 11a-12p Gymnastics for Kids #8138	13 11a-2:30p CPR and First Aid #8112 6p-6:45p Pound #8246 7p-8p Belly Dance #8273	14 4:30p-5:30p Crazy Running #8268 6p-7p Buti Yoga #8241 7:15p-8:15p Locomotion #8251	15 10a-2p Walking for Wellness 5:45p-6:45p Embody Yoga #8239	16 4p-4:30p Princess Ballerina #8118 4:35p-5:05p Ballet & Acro #8109	17 4:45p-5:45p Gymnastics for Kids #8121 6p-7p Aerial Tricks #8211 7:15p-8:15p Aerial Stretch #8176	18 9a-9:45a Pound #8246 10a-11a Zumba #8154 11:30a-12:30p Slow Flow Yoga #8145 1p-8p Camille Easterday
19 11a-12p Gymnastics for Kids #8138 1p-2p Aerial Stretch #8197	20 6p-6:45p Pound #8246 7p-8p Belly Dance #8273	21 4:30p-5:30p Crazy Running #8268 6p-7p Buti Yoga #8241 7:15p-8:15p Locomotion #8251	22 5:45p-6:45p Embody Yoga #8239	23	24 3:15p-4:45p Gymnastics for Kids, Intermediate #8129 4:45p-5:45p Gymnastics for Kids #8122	25 9a-9:45a Pound #8246 10a-11a Zumba #8154 11:30a-12:30p Slow Flow Yoga #8145
26 11a-12p Gymnastics for Kids #8139	27 6p-6:45p Pound #8246 7p-8p Belly Dance #8273	28 4:30p-5:30p Crazy Running #8268 6p-7p Buti Yoga #8241 7:15p-8:15p Locomotion #8252	29 5:45p-6:45p Embody Yoga #8239	30 4p-4:30p Princess Ballerina #8118 4:35p-5:05p Ballet & Acro #8109		