



CITY OF HAGERSTOWN, MARYLAND

Planning & Code Administration Department

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PLANNING COMMISSION MEETING MINUTES

Date: Wednesday August 9, 2023
Time: 7:00 p.m.
Location: Room 407, City Hall, 1 East Franklin Street
Attendance:

Name	In-Person	Remote	Absent
Christina Davis, Chairperson	X		
James W. Stone, Vice Chairperson	X		
Judy Wheeler	X		
Ronald Thomas			X
Tamara Martinez	X		
Sean Flaherty	X		
Matthew Schindler, Ex-Officio			X
Staff			
K. Maher, Director, PCAD	X		
S. Bockmiller, Development Review Planner and Zoning Administrator	X		
J. Wu, Planner	X		
M. Revilla, Recording Secretary	X		

Call to Order and Instruction from the Chair –

The Chair called the meeting to order at 4:07 p.m.

Approval of Minutes –

Minutes of July 12, 2023, and July 26, 2023.

Motion- Mr. Stone moved to approve the minutes of July 12, 2023, subject to two corrections. Mr. Thomas seconded. The motion passed by a vote of 3-0-2. Ms. Martinez and Mr. Flaherty abstained.

Motion- Ms. Wheeler moved to approve the minutes of July 26, 2023, with no changes. Ms. Martinez seconded. The motion passed by a vote of 4-0-1. Mr. Flaherty abstained.

Development Review –

None.

Workshops –

None.

New Business –

None.

Old Business –

ZT- 2023-02 – Eleven Amendment Proposals to the Land Management Code regarding various subjects.

Staff recommends adding to amendment proposal number 2023-06 page 5 item B, the sentence that states "This provision does not apply to units added after the original construction of the building" as clarification.

Joseph Jefferson, a resident of Hagerstown, submitted comments regarding recreational structures, playsets and other items stored in the front and back yards of houses.

After some discussion, the Commission decided to revisit the discussion regarding proposed text amendments made by Mr. Jefferson at a later date.

Motion- Mr. Stone moved to forward the amendment proposals to the Mayor and City Council with the one sentence added, suggested by Mr. Bockmiller. Ms. Wheeler seconded. The motion passed by a vote of 5-0-0.

ZM - 2021-01 – 4 Cypress Street – Everett Eklund – Amendment of a previously adopted Local Conversion District Overlay to change uses and permit an addition on the front of the building.

After a brief discussion, the Commission was in agreement that amendment to the previous adopted Local Conversion District Overlay was a good idea.

Motion- Mr. Flaherty moved to recommend approval to Mayor & Council. Ms. Martinez seconded. The motion passed with a vote of 5-0-0.

Announcements –

Ms. Davis provided information for the Smart Growth Public Forum in Ocean City. Ms. Maher advised of the meeting she will be a facilitator at in the Maryland Municipal League regarding cannabis. Also, she stated the County Comprehensive Plan has been released. Ms. Davis announced she will be absent for the next three meetings. Ms. Martinez and Mr. Flaherty will be absent for the next meeting on August 30th.

Adjourn –

Ms. Martinez moved to adjourn, and Ms. Wheeler seconded. The meeting adjourned at 4:32 p.m.



Mary Revilla, Recording Secretary

Approved 9-13-23