



City of Hagerstown, Maryland
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MINUTES - HAGERSTOWN HISTORIC DISTRICT COMMISSION

Date: February 24, 2022
Time: 4:30 p.m.
Location: City Council Chambers, Second Floor, City Hall, 1 East Franklin Street
Attendance:

Name	In-Person	Remote	Absent
Michael Gehr, Chairperson	X		
Leslie Allen, Vice Chairperson			X
Robert Powell	X		
W. Douglas Carroll		X	
Christopher George		X	
Matthew Chilton		X	
Vacancy	-	-	-
Staff and Ex-Officio Members:			
S. Bockmiller, Development Review Planner and Zoning Administrator	X		
A. Haight, Recording Secretary	X		

Preliminary Matters:

- Call to Order and Instructions from the Chair** - The Chairperson called the meeting to order at 4:37 p.m. Attendance of members and staff are reflected in the chart above. The Chair read the standard instructions to applicants regarding order of business into the record.
- Approval of Minutes** – None.

Consent Agenda – The Commission agreed to the following cases being approved on consent motion:

HDC 2022-09 101 South Prospect Street – St. John’s Episcopal Church – Metal gate on building alcove.

Action: (Carroll/Powell) Mr. Chairman, I have reviewed the materials submitted in the Case No. HDC 2022-09 and the associated staff report and recommendation and I have viewed the property in question. The staff report recommends approval of this application as consistent with the applicable standards adopted by this Commission, and no one has appeared at this hearing with concerns about, issues with, or objections to this application. Therefore, I move that this Commission adopt the staff evaluation and recommendation in this case as its own and grant Certificate of Appropriateness to the applicant for Case No. HDC 2022-09. There being no further discussion, the motion was **approved** by a vote of 5-0.

Design Review –

HDC 2022-01 – 603 Oak Hill Avenue – V.R. & B.I. Groh Charitable Trust/Brendan Fitzsimmons – Fence. The staff report, which is in the meeting file, was presented by Mr. Bockmiller. Clifford Adkins, the property manager, represented the applicant. Mr. Adkins answered questions regarding street visibility in the intersection with the proposed fence.

Action: (Powell/George) Mr. Chairman, I have inspected the project plans and the property in question, and if constructed in accordance with these plans, the project is compatible with the character of the district with the reasons that the height, setback, and materials, noted on the drawing, and architectural detailing are generally in

harmony with the residential historic district and the character of the adjoining property. Therefore, I move that the HDC grant a Certificate of Appropriateness to the Applicant for Case No. HDC 2022-01. There being no further discussion, the motion was **approved 5-0**.

HDC 2022-03 – 831 Oak Hill Avenue – Justina and Andrea Aragon – Repair of Front Porch.

The staff report, which is in the meeting file, was presented by Mr. Bockmiller. The applicant, Andrea Aragon, answered clarifying questions. The downspout and gutter will be removed from the porch. The Commission also asked questions regarding the porch roof materials.

Action: (George/Carroll) Mr. Chairman, I have inspected the project plans and the property in question, and if constructed in accordance with these plans, the project is compatible with the character of the district with the reasons the materials, architectural detailing, roof, and general form proportion are in generally in harmony with the architectural design guidelines for the residential historic district and the character of the adjoining property. Therefore, I move that the HDC grant a Certificate of Appropriateness to the Applicant for Case No. HDC 2022-03. There being no further discussion, the motion was **approved 5-0**.

Workshop – None.

New Business –

On a Saturday in May, there will be a dedication of the new extension of the Cultural Trail from W Washington Street to Hatter’s Plaza.

Mr. George brought to the Commission’s attention that there is no marker indicating where Jacob Wheaton resided on Bethel Street.

Old Business –

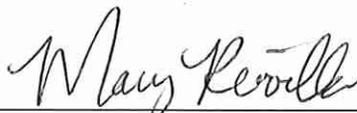
Staff will start working on updating the design guidelines shortly.

Announcements –

None.

Adjournment:

(Powell/Carroll) There being no further business, the meeting was adjourned at 5:05 p.m.


for Amy Haight, Recording Secretary
Approved 8-24-23