



City of Hagerstown, Maryland
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MINUTES - HAGERSTOWN HISTORIC DISTRICT COMMISSION

Date: August 26, 2021
Time: 4:30 p.m.
Location: City Council Chambers, Second Floor, City Hall, 1 East Franklin Street
Attendance:

Name	In-Person	Remote	Absent
Michael Gehr, Chairperson	X		
Leslie Allen, Vice Chairperson	X		
Robert Powell			X
W. Douglas Carroll	X		
Christopher George		X	
Matthew Chilton			X
Vacancy	-	-	-
Staff and Ex-Officio Members:			
S. Bockmiller, Development Review Planner and Zoning Administrator	X		
A. Haight, Recording Secretary			X

Preliminary Matters:

- 1. Call to Order and Instructions from the Chair** - The Chairperson called the meeting to order at 4:45 p.m. Attendance of members and staff are reflected in the chart above. The Chair read the standard instructions to applicants regarding order of business into the record.
- 2. Approval of Minutes** – None.

Application Review:

- 1. Consent Agenda** – The Commission agreed to the following cases being approved on consent motion:
 HDC 2021-29 41 South Potomac Street – Danielle Cassagnol – Sign.
 HDC 2021-30 4 South Potomac Street – Lindy Castillo – Brick replacement and grant.

Action: (Carroll/Allen): Mr. Chairman, I have reviewed the materials submitted in Cases No. HDC 2021-29 and HDC 2021-30 and its associated staff reports and recommendations, and I have viewed the properties in question. The staff reports recommend approval of this application as consistent with the applicable standards adopted by this Commission, and no one has appeared at this hearing with concerns about, issues with, or objections to these applications. Therefore, I move that this Commission adopt the staff evaluations and recommendations in these cases as its own and grant a Certificate of Appropriateness to the applicants for Cases No. HDC 2021-28 and HDC 2021-30. There being no further discussion, the motion was **approved** by a vote of 4-0.

2. Reviews -

HDC 2021-23 – 247 South Potomac Street – Gideon Properties/Daniel Wolfe – New Door.

The applicant failed to appear at this hearing.

Staff Note: This case was postponed from the previous meeting the next meeting on September 9th and appears on the docket with no action at this meeting.

HDC 2021-27 – 2 East North Avenue – Aimee Grahe, T/A Hub City Healing – Sign.

The staff report, which is in the meeting file, was presented by Mr. Bockmiller. The applicant, Aimee Grahe, answered questions about current signage on the property and adjoining buildings. Ms. Grahe asked about painting the side entrance door an antique red. Mr. Chairman clarified that the Commission does not have purview over this issue. Ms. Allen raised concerns about the sign location as the previous sign was placed close to the intersection. Ms. Grahe expressed that her sign will be placed right off the ramp of the building.

Action: (Carroll/Allen): Mr. Chairman, I have inspected the project plans and the property in question, and if constructed in accordance with these plans, the project is compatible with the character of the district for the reasons that the sign is less than 10-feet tall and will be the second sign on this property and is generally in harmony with the Architectural Design Guidelines for the Residential Historic Districts and the character of the adjoining properties. Therefore, I move that the HDC **grant** a Certificate of Appropriateness to the Applicant for Case No. HDC-2022-27. There was no further discussion, and the motion was **approved** by a vote of 4-0.

HDC 2021-31 – 801 Hamilton Boulevard – Steven Skene – pool, deck and fencing.

The staff report, which is in the meeting file, was presented by Mr. Bockmiller. The applicant, Steven Skene, noted that the pool will be 54-inches in height and explained that his yard is atypical as there are no better alternatives for the pool location. Mr. Carroll asked staff about building setback requirements for clarification. This property has a 25-foot setback but had previously received a variance from the Board of Zoning Appeals.

Action: (Carroll/Allen): Mr. Chairman, I have inspected the project plans and the property in question, and if constructed in accordance with these plans, the project is compatible with the character of the district for the reasons that the setback requirement and the applicant’s agreement to improve the landscaping screening for the pool is generally in harmony with the Architectural Design Guidelines for the Residential Historic Districts and the character of the adjoining properties. Therefore, I move that the HDC **grant** a Certificate of Appropriateness to the Applicant for Case No. HDC-2022-31. There was no further discussion, and the motion was **approved** by a vote of 4-0.

3. **Consultations and Workshops** – None.

4. **New Business:**

The Rules and Procedures regarding remote meetings were discussed. Applicants and members will still be able to join the meeting remotely, but it is encouraged to attend in-person.

Action: (Carroll/Allen) Mr. Chairman, I move to adopt the changes to the Historic District Commission Rules and Procedures. With there being no further discussion, the motion was **approved** by a vote of 4-0.

5. **Old Business** – None.

6. **Announcements** – None.

Adjournment:

(Carroll/Allen) There being no further business, the meeting was adjourned at 5:34 pm.


for Amy Haught, Recording Secretary
approved 8-24-23