



CITY OF HAGERSTOWN, MARYLAND

Planning & Code Administration Department

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HAGERSTOWN HISTORIC DISTRICT COMMISSION

MINUTES

DATE: May 25, 2023 – 4:30 p.m.

LOCATION: Room 407, City Hall

Attendance –

Name	In-Person	Remote	Absent
Appointed Voting Members			
Michael Gehr, Chairperson	X		
Leslie Allen, Vice Chairperson			X
Robert Powell	X		
W. Douglas Carroll	X		
Christopher George	X		
Glen Grant	X		
Matthew Sherman			X
Staff and Ex-Officio Members			
S. Bockmiller, Development Review Planner/Zoning Administrator	X		
Mary Revilla, Recording Secretary	X		

Preliminary Matters -

Call to Order and Instructions from the Chair –

Mr. Gehr called the meeting to order at 4:37p.m. Attendance of members and staff are reflected in the chart above. The Chair read the standard public instructions regarding order of business into the record.

Approval of Minutes –

None.

Consent Agenda –

HDC 2023-20 – 136 Jonathan Street – My Last LLC – Removal of exterior wall.

The Commission had a concern regarding the wording in the application for this case and felt it needed more discussion regarding the time frame when the stucco would be replaced.

Mr. Carroll made a motion to move HDC 2023-20 from consent agenda to design review. Mr. Powell seconded. The motion passed with a vote of 4-1-0. Mr. George voted against.

HDC 2023-21 – 7 East Washington Street – Christopher Tom – Remove storefront and restore original historic facade.

Mr. Carroll: "Mr. Chairman, I have inspected the project plans and the property in question, and if constructed in accordance with these plans the project is compatible with the character of the districts for the reasons that the materials are generally in harmony with the architectural guidelines for the Downtown Historic District and the character of the adjoining properties, Therefore, I move that the HDC grant a Certificate of Appropriateness to the applicant in case number HDC 2023-21." Mr. Powell seconded the motion. The motion passed by a vote of 5-0-0.

Design Review-

HDC 2023-20 – 136 Jonathan Street – My Last LLC – Removal of exterior wall.

The applicant proposes to reconstruct the collapsing side wall of an existing one-story non-contributing building. The wall will be finished in stucco. Given that this is a non-contributing building, only certain criteria applies as listed on pages 31-33 in the Design Guidelines.

Ashley Munro, a partner of Church Street Distillery, explained the improvements to include stucco and the timeframe of September 2023 for the project to be completed.

Mr. Powell: "Mr. Chairman, I have inspected the project plans and the property in question, and if constructed in accordance with these modified plans compatible with the characteristics for the reasons that the exterior stucco be applied to the repair wall by the end of calendar year 2023 everything is generally in harmony with the architectural design guidelines for the Downtown Historic District and the character of the adjoining properties. Therefore, I move that the HDC grant a Certificate of Appropriateness to the applicant in case number HDC 2023-20." Mr. Carroll seconded the motion. The motion passed by a vote of 5-0-0.

HDC 2023-19 – 112 North Potomac Street – Diana Morgan – Signage and lettering.

Applicant is proposing to install a wood projecting sign on an existing bracket and window lettering.

Staff recommended approval of just the sign and withdraw of the lettering as no materials were provided by the applicant.

Mr. George:" Mr. Chairman, I have inspected the project plans and the property in question and if constructed in accordance with these plans and is compatible with the character of the district for the reasons that the setback, materials and architectural detailing are generally in harmony with the Architectural Design Guidelines for the Downtown Historic District and the adjoining properties, therefore I move that the HDC grant a Certificate of Appropriateness to the applicant for case number HDC 2023-19." Mr. Powell seconded the motion. The motion passed by a vote of 5-0-0.

Workshops -

None.

New Business -

None.

2023 Preservation Awards – discussion and selection of recipients.

Mr. Powell moved that the HDC award to the following:

The Thomas Building
The City duplex property on South Prospect Street
The Alexander House
Cannon Coffee
Penny Mart
The Gatehouse at Fairgrounds Park
498 North Potomac Street, subject to inspection of the windows¹

Mr. Carroll seconded. The motion passed with a vote of 5-0-0.

Announcements -

The Chair informed the Commission of a potential project of demolition to the Barnwood Books on South Potomac Street may be on the horizon.

Adjourn -

With no further discussion, the Chair asked for a motion to adjourn. Mr. Carroll made a motion to adjourn and Mr. George seconded the motion. The meeting adjourned at 6:00 P.M.



Mary Revilla, Recording Secretary

¹ After inspected by staff, the Commission removed this project from the list of awards.