



CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 29 FOR 2023

To Members of the City Council:

July 28, 2023

JULY 2023

*For additional information and a complete list of City events, please visit our
Calendar of Events on the City's website at <http://www.hagerstownmd.org/calendar.aspx>*

Questions about any of the Downtown Event listed, please email events@downtownhagerstown.org

**Visit Hagerstown Parks & Recreation website and flip through the Spring/Summer 2023 digital Program Guide
<https://www.hagerstownmd.org/145/Parks-Recreation>**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1  Caribbean Carnival 12 Noon S. Potomac Street Music/Vendors
2 Hagerstown Municipal Band City Park 7 PM 	3	4 City Offices Closed Fireworks at Fairgrounds Park 	5	6 Downtown Happy Hour 4:30 PM to 6:30 PM Potomac Walk – 36 S. Potomac 	7 Outdoor Movie City Park 7 PM to 10 PM 	8
9 Hagerstown Municipal Band City Park 7 PM 	10	11 Mayor & Council Work Session 4 PM	12 Midweek Music & Market University Plaza 5 PM – 8 PM Performance by: <i>Difference Sisters</i> Classic Covers	13 Story Time University Plaza 10:30 AM to Noon	14 Outdoor Movie City Park 7 PM to 10 PM	15
16 Hagerstown Municipal Band City Park 7 PM 	17	18 Mayor & Council Work Session 4 PM	19 Midweek Music & Market University Plaza 5 PM – 8 PM Performance by: <i>The Wild Hymns</i> Gypsy Jazz	20 Story Time University Plaza 10:30 AM to Noon City Farmers Market 25 W. Church Street 3 PM – 6 PM	21	22
23/30 Hagerstown Municipal Band City Park 7 PM Hagerstown Municipal Band City Park 7 PM 	24/31	25 Mayor & Council Work Session 7 PM	26 Midweek Music & Market University Plaza 5 PM – 8 PM Performance by: <i>The Plate Scrapers</i> Progressive Bluegrass	27 Story Time University Plaza 10:30 AM to Noon 	28 IMAGINE Hagerstown University Plaza 5 PM 	29

UPCOMING MEETINGS

To obtain City Department or City Boards and Commissions meeting information, please visit <https://www.hagerstownmd.org/27/Government>.

We encourage you to visit our website at <https://www.hagerstownmd.org> for all City-related updates.

Other inquiries may be made by visiting the City Resident 311 page at <https://www.hagerstownmd.org/841/Services>.

Mayor and City Council

Work Session - Tuesday, July 11 – 4 PM
Work Session - Tuesday, July 18 – 4 PM
Regular Session - Tuesday, July 25 – 7 PM

Board of Traffic & Parking

Thursday, July 13 – 4 PM

Board of Zoning Appeals

Thursday, July 13 – 7 PM

Historic District Commission

Thursday, July 13 – 4:30 PM
Thursday, July 27 – 4:30 PM

Planning Commission

Workshop - Wednesday, July 12 – 4 PM
Regular Meeting - Wednesday, July 26 – 7 PM

COMMUNICATIONS

This Week's Headlines & Media Releases:

- Go Flying Boxcars! Hagerstown's Baseball Team Name is Decided
- Visit Hagerstown Offers Live Cam of Stadium Construction
- Political Notebook: Race for 6th District has another GOP Candidate
- WCPS Employee Groups get Raises
- Comings & Goings: Hospice CEO to Depart for Job in Denver
- Person Found with Two Gunshot Wounds Sunday on North Mulberry Street
- Temps in Hagerstown, Chambersburg could Hit 98; How to Stay Safe
- Male Shot Monday Afternoon in Hagerstown's West End
- County Makes Comprehensive Plan Available for Public Comment
- Maryland Hemp Growers Sue State Because of New Cannabis Law
- West Virginia State Troopers Sued over Death of City Man on I-81
- Airport Officials Want to Tweak Name, But Commissioners are Wary
- Press Release: Bangkok on Franklin Grand Opening
- Traffic Advisory: The Terrace

This Week's Video Projects

- Mayor & City Council Regular Session
- Various City Drone Footage
- Pop-Ups Foundry Vintage Market Footage
- "What's Happening in Hagerstown?" Upcoming Events Video Calendar Production
- ARPA Nonprofit Funding Application Video Production

Channel 25 Hub City Now Programming:

- Mayor & Council Meeting
- "Council wRap"
- "What's Happening in Hagerstown?" Upcoming Events Video Calendar
- "Visit Hagerstown" Promo
- Greens at Hamilton Run :30 Promo
- Fit Room :30 Promo
- "Mid Week Music & Market" Series :30 Promo
- Potterfield Pool :30 Promo
- "State of the City" Video
- "Council wRap" Promo
- MTA Commuter Connection

City Website:

- www.hagerstownmd.org attracted 9,662 user visits for the week of July 2-26
- The most popular top entrances (the first page users accessed on the website):

1. Home Page	2,423
2. Potterfield Pool Page	694
3. Online Payment Portal Page	648
4. Utility Billing Page	559
5. Police Page	243
6. Skate Park Page	232
7. Bids Page	213
8. Parks & Recreation Page	168
9. Jobs Page	154
10. Downtown Events Page	153
- Top searches
 1. "True"
 2. "Online payment portal"
 3. "Bid postings"
 4. "Utility billing"
 5. "Potterfield pool"

COMMUNITY ENGAGEMENT

- We had a great turnout for both MDWK Music and Market featuring The Plate Scrapers and for the final Storytime in the Plaza.
- The final IMAGINE Hagerstown will be TONIGHT from 5-8PM in University Plaza.
- Next week at MDWK Music and Market will feature the band Skatt-Daddy who play Motown and blues. Music starts at 6:30 PM in University Plaza.

ENGINEERING

1. **Morningside Heights** – contractor has begun work on the installation of the storm drainage improvements in this neighborhood, and is on schedule for completion.
2. **Secretary of the Environment** – City staff and members of our legislative delegation met with Secretary McIlwaine to discuss various environmental issues, and to give her feedback on MDE's responsiveness to our concerns.
3. **Hub City Garage** – contractor has completed the removal of five feet of existing soil within the parking deck's footprint, and had backfilled the area with structural fill material. The contractor is now working on relocating existing power conduits in preparation for installation of the foundation system for the deck.

4. **West Irvin Sidewalks** – contractor is working to complete the sidewalk installation on the north side of West Irvin Avenue between Woodland Way and Belview Avenue.
5. **Engineering Statistics**

Description	Week of 07/24/23	Calendar Year 2023 TOTALS
Traffic complaints received	9	112
Work Orders completed	9	98
Traffic counts completed	0	24
Construction Projects		
Description	Week of 07/24/23	Calendar Year 2023 TOTALS
Construction Projects advertised for bids	0	5
RFP's Advertised	0	5
Projects under construction	13	--
Projects completed	1	7

FIRE

FIRE DEPARTMENT			
Week of 7/16/23 – 7/22/23			
Total Incidents (City only)	83	Mutual Aid to surrounding FDs	7
• Unit Responses	150	• Halfway FD	3
• Fire/Rescue Responses	59	• Maugansville FD	0
• EMS Responses	24	• Funkstown FD	4
Inspections/System Tests	31	• Longmeadow FD	0
Community Events, Smoke Alarm Installs	1	• Other	0

Significant Incidents

No significant incidents to report

POLICE DEPARTMENT

STATS (07/20/23 - 07/27/23)

Calls for Service:	1960	Field Interviews:	10
Arrests/Warrants Served:	33	Moving Violations:	19
Domestic Violence Calls:	17	Safety Repair Orders:	2
DUI Arrests:	0	Warnings:	33
Reports Filed:	148		

Welcome New Officer: Officer Stephanie Atha was recently sworn in by Mayor Martinez at City Hall in front of friends and family. Ofc. Atha is field training with Charlie platoon. HPD welcomes Ofc. Atha to the team and hopes you have a safe and successful career!



Community Engagement: HPD staff attended the annual North End Neighborhoods 1st block party on Thursday. Officers Williamson and Zupan and their partners Bentley and Belle provided a K9 demonstration.



PUBLIC WORKS

CHART NO. 1 – GENERAL PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	181	181
	University District Deck	283	277
Number of Student Permits	Central & Rochester Lots	41	41
Number of Patrons Using Decks	A & E Deck	561	1451
	University District Deck	268	1409
Number of Citations Issued	(Includes Warnings)	193	358
Late Payment Notifications		12	9
Peak Occupancy (%)	A & E Deck	N/A*	63% Sa @ 6PM
Peak Occupancy (%)	University District Deck	N/A*	48% We @ 2PM

*Data not available due to technical issues

CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	0	0
Planning & Code	2	0
Fire	0	1
Engineering	0	0
Parks & Recreation	1	2
Public Works	1	8
Police	7	8
Water	1	4
Wastewater	2	1
Light	1	3
Human Resources	0	0
Weekly Totals	15	27
Yearly Total	622	607

PARKS AND RECREATION

Fit Room

See Fit Room report attached with upcoming classes.

Hager House

Staff is planning for a new Plein Air Art Festival at the Hager House on Saturday, August 12 from 10 a.m. – 4 p.m.

Potterfield Pool

Aqua Fitness programs:

- Aqua Zumba Classes, Mondays 6:30 p.m. – 7:30 p.m. and Saturdays, 10 a.m. – 11 a.m.
- Aqua Yoga, Tuesdays, 6:15 p.m. – 7:15 p.m.

University Plaza

See report attached with upcoming events. Three City Events this week.

- Mid-Week Music and Market Wednesday, July 26 from 1 p.m.-9 p.m.
- Storytime with the Mayor Thursday, July 27 from 10 a.m.-12:30 p.m.
- Imagine Hagerstown Friday, July 28 from 5 p.m.-8 p.m.

Virtual Classes

- Yoga, Tuesdays, 6-7 p.m.
- Strength Training, Thursdays, 6-7 p.m.
- Dance Fitness, Saturdays, 10-11 a.m.

Golf Course

- The 8th annual Senior Championship is on Friday, July 28 from 8 a.m. – 2 p.m.
- The 11th annual City Championship is on Saturday, July 29 with an 8 a.m. shotgun start.

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Service Calls

- Fri. 7/21 - Area of, Carroll Heights – total outage; large tree pulled several services down during thunderstorms. Time Out: 1.3-7.0
- Sun. 7/23 - 210 North Locust Street – vehicle struck utility pole in accident. Time Out: 19.0-0.2
- Mon. 7/24 - 700 Block Maryland Avenue – total outage; transformer fuses operated. Time Out: 20.0-21.6

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
7	0	5	0

- Multiple permit reviews and service upgrades requests have been reviewed and/or completed.
- Engineering staff continued drawing, reviewing, and approving standard construction details for HLD Electric Service, Street Lighting, and Engineering Construction manuals.
- Staff reviewed various distribution transformers for loading criteria and began design adjustments as necessary.
- Engineering staff reviewed HLD substation security camera details and operations.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, July 19, 2023	4.46	0.14
Thursday, July 20, 2023	4.54	0.00
Friday, July 21, 2023	4.97	0.53
Saturday, July 22, 2023	4.30	0.00
Sunday, July 23, 2023	4.31	0.00
Monday, July 24, 2023	4.40	0.00
Tuesday, July 25, 2023	4.33	0.00
Weekly – Avg. Flow/Total Rainfall	4.47	0.67
July - Avg. Flow/Total Rainfall	4.36	1.67

- Removed Parkson air lifts, inspect and clean screens.
- Troubleshooting of data conversion switch in PLC 2.
- Troubleshooting of vibration alarm on #1 in-plant pump.
- Routine MVP Plant Work orders & Corrective Work Orders.

Wastewater Collection

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# Inspected
Flushing	3, 4	5414, 3744		

Collection System Maintenance Tasks

- Removed CCTV truck camera, took to Raush for repair, downloaded file from POSM to NAS, cleaned CCTV truck.
- Flushed Districts 3 & 4.
- Flushed 17501 Shale Drive due to odor complaint.
- Corrected issue with grinder pump at 20305 Parkwood Court.
- Blockage call at 1089 Marshall Street.
- Blacktopped 1046 The Terrace, 64 Devonshire Road, and 649 Marion Street.
- Fixed manhole lids #34010 and #34005 on Sunbrook.
- Worked on I/O for PS 30.
- Fixed contactor on Muffin Monster at PS 18.
- Fixed check valve 1&2 failure at PS 6.
- Grinder pump at 20305 Parkwood Ct.
- Helped locate lines for USIC.

Wastewater Division – Customer Call Log Summary 2023							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	1	1	2	0	0	15	19
YTD 2023	65	27	9	0	0	210	311

Engineering

- Review of Site Development and City Permit Drawings.
- Gathering information for service inquiries.
- Updating GIS databases completed with water projects.

Lab

- Process and regulatory testing were routine for the week.
- Completed weekly QC (pH, Cl, Conductivity) on DI water.
- Collected NWWWS Program samples for CDC-Biobot COVID monitoring.
- Collected Wastewater-SCAN Program samples for pathogen monitoring.
- Performed Primary composite sampler maintenance.
- Completed annual DMRQA unknown testing for methods: pH, MPN bacteriological testing.
- Completed quarterly autoclave timing QC checks.
- Exchanged mixed bed tanks and carbon tanks for DI water system.
- Prepared written protocols for quarterly TSS MDLs and quarterly re-drying testing verifications.
- Attended video presentation by EPA on Preliminary Wastewater Treatment.

WATER DIVISION

Plant Flows - System Demand (MGD)

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
07/20/23	12.33		12.33
07/21/23	11.81		11.81
07/22/23	11.28		11.28
07/23/23	11.62		11.62
07/24/23	12.44		12.44
07/25/23	12.45		12.45
07/26/23	13.04		13.04
		Average:	12.14

Water Production at R. C. Willson & Pump Station Distribution

- Staff worked on facility maintenance and routine preventative maintenance.
- Staff continued maintenance on Mack Tank and Pump Station #3.

Water Production at Breichner / Edgemont Reservoir

The Edgemont Reservoir pool elevation is currently at 1.80 ft. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, design criteria, and project schedule.

Water Distribution

- Staff performed customer service work and new meter installations as needed.
- Staff continued replacement of residential meters throughout the water service area.
- Staff completed new fire hydrant installation and testing at fire training center and placed in service.
- Staff repaired fire hydrant on Wesel Blvd.

Laboratory

- Process and regulatory testing were routine for the week.
- Collected bacteriological monitoring samples for July.
- Collected distribution monitoring for nitrification samples.
- Tested two water line samples.
- Completed QC on new lot of bacteriological media.
- Collected quotes for TCLP testing renewal.
- Submitted and received new Lab ID# from EPA.
- Submitted water lab annual renewal forms to MDE.

<u>Engineering</u>	<u>City</u>	<u>County</u>
Site Plans	-	1
Preliminary Plats	-	-
Grading Plan	-	-
Final Plat	1	-
Building Permits	2	2
Development Plan	-	-

- Construction inspection of ongoing projects
- Review of City permit and site plan drawings
- Review of County building permits
- Updating GIS mapping
- Concept design of upcoming capital improvement projects

Respectfully submitted,



Scott A. Nicewarner
City Administrator

EVENT FLYERS & PHOTOS * FIT ROOM SCHEDULE*
UNIVERSITY PLAZA SCHEDULE * ON THE FOLLOWING PAGES



MidWeek Music and Market in University Plaza ~ Featuring The Plate Scrapers



Storytime in the Plaza featuring Bings and Potts

Fit Room at Fairgrounds Park at Fairgrounds Park

Monthly Calendar For July 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2 7a-11a Gymnastics for Kids, Preteam #8064 11a-12p Gymnastics for Kids #8046 1p-2p Aerial Stretch #7989	3 7:15p-8:15p Belly Dance #8092	4 8a-8p Police Fireworks	5 8a-8p Police Fireworks	6 8a-8p Police Fireworks	7 3:15p-4:45p Gymnastics for Kids, Intermediate #8058 4:45p-5:45p Gymnastics for Kids #8052 6:30p-7:30p Aerial Stretch #7973	8 12p-5p Tina Hensley Baby Shower
9 7a-11a Gymnastics for Kids, Preteam #8064 11a-12p Gymnastics for Kids #8046	10 5:45p-6:45p Embody Yoga #7954 7:15p-8:15p Belly Dance #8092	11 11a-2:30p CPR and First Aid #7950	12 5:45p-6:45p Embody Yoga #7954	13	14 3:15p-4:45p Gymnastics for Kids, Intermediate #8058 4:45p-5:45p Gymnastics for Kids #8052 6:30p-7:30p Aerial Stretch #7974 7:45p-8:45p Aerial Tricks #8024	15
16 7a-11a Gymnastics for Kids, Preteam #8064 11a-12p Gymnastics for Kids #8046 1p-2p Aerial Stretch #7990	17 7:15p-8:15p Belly Dance #8092	18	19	20	21 3:15p-4:45p Gymnastics for Kids, Intermediate #8058 4:45p-5:45p Gymnastics for Kids #8052 6:30p-7:30p Aerial Stretch #7975	22
23 7a-11a Gymnastics for Kids, Preteam #8064 11a-12p Gymnastics for Kids #8046 2p-7p Bruchey Party #3824	24 7:15p-8:15p Belly Dance #8093	25	26	27 4p-4:30p Princess Ballerina #8031 4:45p-5:15p Ballet & Acro #8033	28 3:15p-4:45p Gymnastics for Kids, Intermediate #8059 4:45p-5:45p Gymnastics for Kids #8053 6:30p-7:30p Aerial Stretch #7976	29 7p-8:30p Candlelit Yoga for Stress #8096
30 7a-11a Gymnastics for Kids, Preteam #8065 11a-12p Gymnastics for Kids #8047	31 7:15p-8:15p Belly Dance #8093					

University Plaza at University Plaza

Monthly Calendar For July 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3 7a-6p Beacon House Summer Camp #3767	4 7a-6p Beacon House Summer Camp #3767	5 7a-6p Beacon House Summer Camp #3767	6 7a-6p Beacon House Summer Camp #3767	7 7a-6p Beacon House Summer Camp #3767	8
9	10 7a-6p Beacon House Summer Camp #3767	11 7a-6p Beacon House Summer Camp #3767	12 8a-9a Beacon House Summer Camp #3767 1p-9p Music and Market	13 8a-9a Beacon House Summer Camp #3767 10a-12:30p Storytime with the Mayor	14 7a-6p Beacon House Summer Camp #3767	15
16	17 7a-6p Beacon House Summer Camp #3767	18 7a-6p Beacon House Summer Camp #3767	19 8a-9a Beacon House Summer Camp #3767 1p-9p Music and Market	20 8a-9a Beacon House Summer Camp #3767 10a-12:30p Storytime with the Mayor	21 7a-6p Beacon House Summer Camp #3767	22
23	24 7a-6p Beacon House Summer Camp #3767	25 7a-6p Beacon House Summer Camp #3767	26 8a-9a Beacon House Summer Camp #3767 1p-9p Music and Market	27 8a-9a Beacon House Summer Camp #3767 10a-12:30p Storytime with the Mayor	28 7a-6p Beacon House Summer Camp #3767 5p-8p Imagine Hagerstown	29
30	31 7a-6p Beacon House Summer Camp #3767					