



CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 28 FOR 2023

To Members of the City Council:

July 21, 2023

JULY 2023

*For additional information and a complete list of City events, please visit our
Calendar of Events on the City's website at <http://www.hagerstownmd.org/calendar.aspx>*

Questions about any of the Downtown Event listed, please email events@downtownhagerstown.org

*Visit Hagerstown Parks & Recreation website and flip through the Spring/Summer 2023 digital Program Guide
<https://www.hagerstownmd.org/145/Parks-Recreation>*

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1  Caribbean Carnival 12 Noon S. Potomac Street Music/Vendors
2 Hagerstown Municipal Band City Park 7 PM 	3	4 City Offices Closed Fireworks at Fairgrounds Park 	5	6 Downtown Happy Hour 4:30 PM to 6:30 PM Potomac Walk – 36 S. Potomac 	7 Outdoor Movie City Park 7 PM to 10 PM 	8
9 Hagerstown Municipal Band City Park 7 PM 	10	11 Mayor & Council Work Session 4 PM	12 Midweek Music & Market University Plaza 5 PM – 8 PM Performance by: <i>Difference Sisters</i> Classic Covers	13 Story Time University Plaza 10:30 AM to Noon	14 Outdoor Movie City Park 7 PM to 10 PM	15
16 Hagerstown Municipal Band City Park 7 PM 	17	18 Mayor & Council Work Session 4 PM	19 Midweek Music & Market University Plaza 5 PM – 8 PM Performance by: <i>The Wild Hymns</i> Gypsy Jazz	20 Story Time University Plaza 10:30 AM to Noon City Farmers Market 25 W. Church Street 3 PM – 6 PM	21	22
23/30 Hagerstown Municipal Band City Park 7 PM Hagerstown Municipal Band City Park 7 PM 	24/31	25 Mayor & Council Work Session 7 PM	26 Midweek Music & Market University Plaza 5 PM – 8 PM Performance by: <i>The Plate Scrapers</i> Progressive Bluegrass	27 Story Time University Plaza 10:30 AM to Noon 	28 IMAGINE Hagerstown University Plaza 5 PM 	29

UPCOMING MEETINGS

To obtain City Department or City Boards and Commissions meeting information, please visit <https://www.hagerstownmd.org/27/Government>.

We encourage you to visit our website at <https://www.hagerstownmd.org> for all City-related updates.

Other inquiries may be made by visiting the City Resident 311 page at <https://www.hagerstownmd.org/841/Services>.

Mayor and City Council

Work Session - Tuesday, July 11 – 4 PM
Work Session - Tuesday, July 18 – 4 PM
Regular Session - Tuesday, July 25 – 7 PM

Board of Traffic & Parking

Thursday, July 13 – 4 PM

Board of Zoning Appeals

Thursday, July 13 – 7 PM

Historic District Commission

Thursday, July 13 – 4:30 PM
Thursday, July 27 – 4:30 PM

Planning Commission

Workshop - Wednesday, July 12 – 4 PM
Regular Meeting - Wednesday, July 26 – 7 PM

COMMUNICATIONS

This Week's Headlines & Media Releases:

- 'Surviving the Hill' Features Continuing Local Battle with Addiction
- Commissioners Vote to Keep County's Investment Funds out of China
- Baltimore Man Pleads in RCI Drone Contraband Conspiracy
- Going to the Washington County Ag Expo & Fair? Check This Out
- Hagerstown Officer Credited with Saving Life of Man on I-70
- Commissioners Want to Have a Think Before Acting on Annexation Request
- Aaron Brooks is all Smiles Giving Back at PAL Wrestling Camp
- Maryland County Buys Cyber Protection. Is That Enough?
- Addicts Share Stories, Aim to Help Others
- Hagerstown Woman Reflects on Her Addiction Recovery
- Comings & Goings: Meritus Medical School gets \$6M Donation
- Hagerstown Man Pleads in Fatal Shooting Case of Waynesboro Man
- Rockville Man was Drunk, Speeding in 2019 Fatal Crash on Dual Highway
- Are You Missing a Stuffed Bear Wearing Tie-Dye? Call the Airport
- Press Release: Urban Works Grand Opening
- Traffic Advisory: E. Lee Street
- Water Dept. Advisory: Orchard Hills Parkway

This Week's Video Projects

- Mayor & City Council Work & Special Sessions
- "Council wRap" Segment
- Various City Drone Footage

Channel 25 Hub City Now Programming:

- Mayor & Council Meeting
- "Council wRap"
- "What's Happening in Hagerstown?" Upcoming Events Video Calendar
- "Visit Hagerstown" Promo
- Greens at Hamilton Run :30 Promo
- Fit Room :30 Promo
- "Mid Week Music & Market" Series :30 Promo
- Potterfield Pool :30 Promo
- "State of the City" Video
- "Council wRap" Promo
- MTA Commuter Connection

City Website:

- www.hagerstownmd.org attracted 10,164 user visits for the week of July 13-19
- The most popular top entrances (the first page users accessed on the website):

1. Home Page	2,323
2. Potterfield Pool Page	829
3. Utility Billing Page	606
4. Online Payment Portal Page	582
5. Police Page	350
6. Meet the Mayor Page	230
7. Skate Park Page	194
8. Parks & Recreation Page	180
9. Outdoor Movies at City Park Page	164
10. Downtown Events Page	157

- Top searches

1. "True"
2. "Online payment portal"
3. "Bid postings"
4. "Utility billing"
5. "Potterfield pool"

COMMUNITY ENGAGEMENT

- Downtown Baseball, LLC announced Flying Boxcars as the name for Hagerstown's new baseball team.
- Mayor Martinez joined Bings and Potts for Storytime in the Plaza Thursday morning.
- It was a hot one, but the July Farmers Market hosted 16 vendors and kids enjoyed a bounce house!
- The Wild Hymns entertained the crowd at MDWK Music and Market.
- Online Merchandise store should launching within the next few weeks!

Upcoming Events this week:

- Wednesday, July 26 – 5:00 PM - MDWK Music & Market featuring The Plate Scrapers
- Thursday, July 27 – 10:30 AM – Storytime in the Plaza featuring Bings and Potts
- Friday, July 28 – 5:00 PM – IMAGINE Hagerstown featuring Kyaira Ware as opener and DuPont Brass as headliner

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

Economic Development activities included:

- Greater Hagerstown Downtown Enhancement Committee meeting
- Property tour with Mayor Martinez of the Updegraff building progress

Community Development

Staff has submitted the FY2024 CDBG Annual Action Plan to HUD for review. Final approval by HUD will allow for release of entitlement grant funding for FY24.

The application period for students wishing to join the Hagerstown Youth Council has closed, and interviews with the prospective candidates are being scheduled over the coming weeks.

Grand Openings & Anniversary Celebrations

Bangkok on Franklin, 4 E. Franklin St., celebrated its grand opening and ribbon cutting on Wed. July 19 at 2pm. Mayor Martinez presented special recognition and presided over ceremony. Owner, Hana Holmes, opened this new restaurant location in January 2023 after 10 years of providing elevated Thai cuisine and hospitality to downtown Hagerstown.

ENGINEERING

1. **SRTS Hagerstown Miscellaneous** – MSHA conducted an ADA field compliance inspection on all accessible ramps install under this project, we are waiting on inspection results/approval.
2. **Wheaton Park Improvements** – contractor paved the parking lot, installed sod, and is completing work on the storm drainage system.
3. **Hagerstown Field House** – staff met with Eastern Sports Management to review the draft Request for Proposal document. The plan is to advertise the project for bids in early August.
4. **Hub City Parking Garage** – the contractor has nearly completed the excavation of five feet of existing soil from the footprint of the parking deck, and will be preparing for the installation of aggregate piers under the foundation footing locations.
5. **Engineering Statistics**

Description	Week of 07/17/23	Calendar Year 2023 TOTALS
Traffic complaints received	3	103
Work Orders completed	3	89
Traffic counts completed	2	24
Construction Projects		

Description	Week of 07/17/23	Calendar Year 2023 TOTALS
Construction Projects advertised for bids	0	5
RFP's Advertised	0	5
Projects under construction	13	--
Projects completed	1	7

FIRE

POLICE DEPARTMENT

PUBLIC WORKS

CHART NO. 1 – GENERAL PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	181	180
	University District Deck	277	275
Number of Student Permits	Central & Rochester Lots	41	41
Number of Patrons Using Decks	A & E Deck	1451	921
	University District Deck	1409	942
Number of Citations Issued	(Includes Warnings)	358	98
Late Payment Notifications		9	7
Peak Occupancy (%)	A & E Deck	63% Sa @ 6PM	46% Th @ Noon
Peak Occupancy (%)	University District Deck	48% We @ 2PM	43% We @ 2PM

CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY

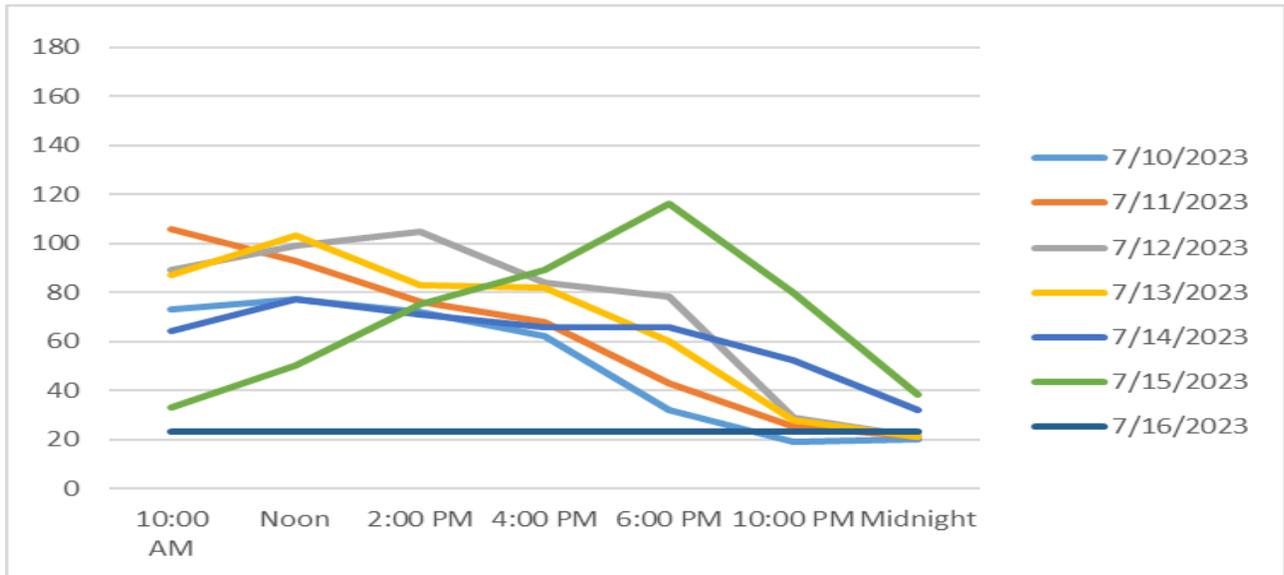
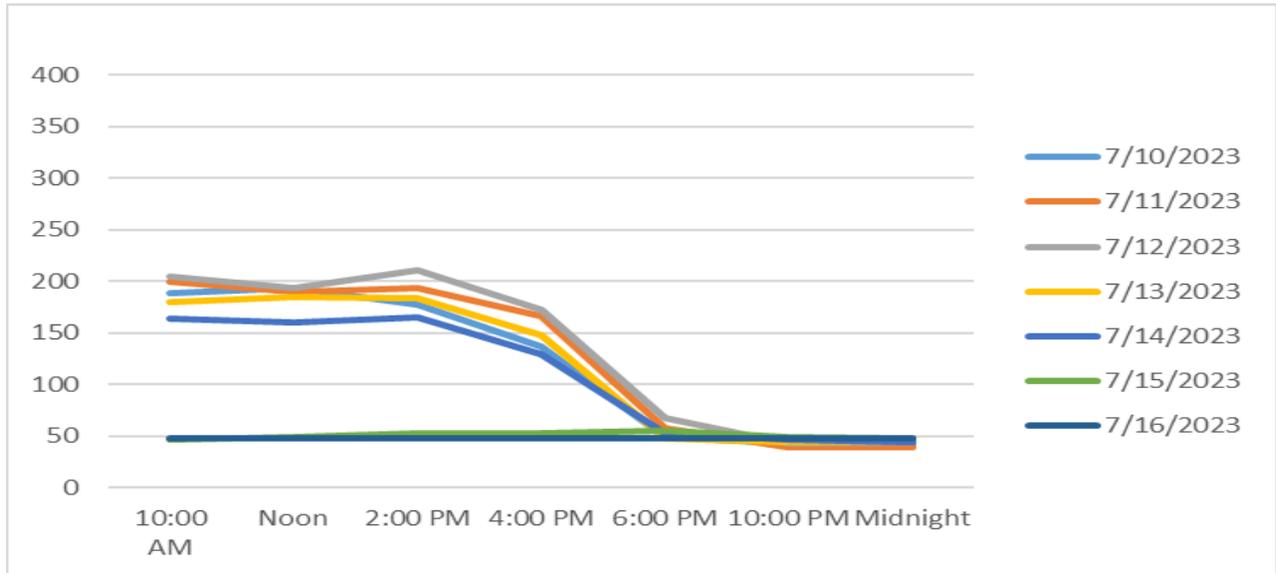


CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY



CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	0	0
Planning & Code	0	0
Fire	1	0
Engineering	0	0
Parks & Recreation	2	2
Public Works	8	5
Police	8	3

Water	4	0
Wastewater	1	0
Light	3	0
Human Resources	0	0
Weekly Totals	27	10
Yearly Total	607	580

PARKS AND RECREATION

Fit Room

See Fit Room report attached with upcoming classes. A private rentals is scheduled for Sunday, July 23rd from 2 p.m. – 7 p.m.

Hager House

Staff is planning for a new Plein Air Art Festival at the Hager House on Saturday, August 12 from 10 a.m. – 4 p.m.

Potterfield Pool

Aqua Fitness programs:

- Aqua Zumba Classes, Mondays 6:30 p.m. – 7:30 p.m. and Saturdays, 10 a.m. – 11 a.m.
- Aqua Yoga, Tuesdays, 6:15 p.m. – 7:15 p.m.

University Plaza

See report attached with upcoming events.

Virtual Classes

- Yoga, Tuesdays, 6-7 p.m.
- Strength Training, Thursdays, 6-7 p.m.
- Dance Fitness, Saturdays, 10-11 a.m.

Golf Course

- The 8th annual Senior Championship is on Friday, July 28 from 8 a.m. – 2 p.m.
- The 11th annual City Championship is on Saturday, July 29 with an 8 a.m. shotgun start.

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Service Calls

7/15 - 546 Salem Avenue – total outage; the customer’s main breaker tripped.
Time Out: 17.5-18.0

- 7/16 - Area of, Oak Street, Cannon Avenue, Eastern Blvd – blinking lights; Substation equipment failure on the Potomac Edison system. Time Out: 11.5-12.8
- 312 Wakefield Road – tree on line; the tree branch was removed from the service conductors. Time Out: 23.8-0.6

- 7/17 - 320 Wakefield Road – total outage; a tree branch pulled the service attachment point from the residence. The service was rerouted and reattached. Time Out: 0.8-2.2

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
5	0	2	0

- Tree trimming was focused in the Wakefield Road area to address the service calls for that area.
- Multiple permit reviews and service upgrades requests have been reviewed and/or completed.
- Engineering staff continued drawing, reviewing, and approving standard construction details for HLD Electric Service, Street Lighting, and Engineering Construction manuals.
- Staff reviewed various distribution transformers for loading criteria and began design adjustments as necessary.
- Engineering staff reviewed HLD substation security camera details and operations.
- Staff completed multiple construction designs for upgrades of HLD facilities across the system.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, July 12, 2023	4.48	0.00
Thursday, July 13, 2023	4.44	0.00
Friday, July 14, 2023	4.36	0.00
Saturday, July 15, 2023	4.08	0.00
Sunday, July 16, 2023	4.11	0.00
Monday, July 17, 2023	4.37	0.15
Tuesday, July 18, 2023	4.39	0.00
Weekly – Avg. Flow/Total Rainfall	4.32	0.15
July - Avg. Flow/Total Rainfall	4.31	1.00

- Replaced circuit board on wet well Miltonics.
- Removed Parkson air lifts, inspected and cleaned screens.

- Troubleshooting of loss of SCADA at BNR and headworks after power outage.
- Replaced faulty valve and actuator on PSA oxygen skid.
- Routine MVP Plant Work orders & Corrective Work Orders.

Wastewater Collection

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# Inspected
CCTV Inspections	15, 27	1075, 293	496.3, 294.3	15, 1
Flushing	2, 3, 11, 15	923, 6350, 100, 889		
Point Repairs		# of Repairs	Reason	L.F. of Repairs
Joints				
Main Line Only	19	1	Collapsed main	26
Lateral Only	51	1	Broken fitting	4

Collection System Maintenance Tasks

- Emergency dig on Saturday at 11040 Eastwood Drive broken lateral coming out of grinder pump.
- Serviced equipment.
- Replaced main, cut out for patch, and assisted with dig on Marion Street.
- Repaired manhole lid #17138 on Nottingham Road.
- Repaired manhole lid # 3308 on Cortland Drive.
- Cleaned tools and restocked Unit 526 with material.
- Flusher crew finished District 2 and started District 3.
- Flushed Salem Avenue and Conrad Court for CCTV.
- Flushed lateral for odor complaint at 610 Northern Avenue.
- Blockage call at 1030 Glenwood Avenue.
- CCTV'd Salem Avenue and Conrad Court.
- Applied seed and straw at 11040 Eastwood Drive.

Wastewater Division – Customer Call Log Summary 2023							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	1	0	2	0	0	3	6
YTD 2023	64	26	7	0	0	195	292

Engineering

- Review of Site Development and City Permit Drawings.
- Gathering information for service inquiries.
- Updating GIS databases completed with water projects.

Lab

WASTEWATER

- Process and regulatory testing were routine for the week.
- Completed weekly QC (pH, Cl, Conductivity) on DI water.
- Completed monthly QC (HPC, TOC, NH3) on DI water.
- Collected NWWIS Program samples for CDC-Biobot COVID monitoring.
- Collected Wastewater-SCAN Program samples for pathogen monitoring.
- Performed Primary composite sampler maintenance.
- Completed May and June Data Quality Management QA/QC.
- Completed annual DMRQA unknown testing for methods: BOD, COD, TSS, NO2, NO3, NH3, OP, TP, TKN.

Environmental Coordinator & Pretreatment

- Completed monthly surcharge statements for Mack and Conagra.
- Issued a NOV to Conagra.
- Requested zero discharge certificates for first half of 2023.
- Collected wet ink signatures for zero discharge certifications.
- Updated June sampling results from Mack into Synexus.
- Scheduled pretreatment sampling events at Phoenix Color and Conagra.
- Requested pretreatment information needed for NPDES permit renewal.

WATER DIVISION

Plant Flows - System Demand (MGD)

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
07/13/23	12.68		12.68
07/14/23	12.39		12.39
07/15/23	11.39		11.39
07/16/23	11.17		11.17
07/17/23	12.18		12.18
07/18/23	11.61		11.61
07/19/23	12.01		12.01
		Average:	11.92

Water Production at R. C. Willson & Pump Station Distribution

- Staff worked on facility maintenance and routine preventative maintenance.
- Staff continued maintenance on Mack Tank.

- Staff performed maintenance on Pump Station #3.

Water Production at Breichner / Edgemont Reservoir

The Edgemont Reservoir pool elevation is currently at 4.00 ft. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, design criteria, and project schedule.

Water Distribution

- Staff performed customer service work and new meter installations as needed.
- Staff continued replacement of residential meters throughout the water service area.
- Staff repaired a leak at Lincoln Heights.

Laboratory

- Process and regulatory testing were routine for the week.
- Collected bacteriological monitoring samples for July.
- Collected distribution monitoring for nitrification samples.
- Tested three (3) new construction water line samples.
- Completed monthly QC pH meter verification.
- Completed monthly QC sterile water check.
- Completed QC new lot TSB.

<u>Engineering</u>	<u>City</u>	<u>County</u>
Site Plans	-	-
Preliminary Plats	-	-
Grading Plan	-	-
Final Plat	1	-
Building Permits	16	2
Development Plan	-	1

- Construction inspection of ongoing projects
- Review of City permit and site plan drawings
- Review of County building permits
- Updating GIS mapping
- Concept design of upcoming capital improvement projects

Respectfully submitted,

Scott A. Nicewarner
City Administrator

EVENT FLYERS & PHOTOS * FIT ROOM SCHEDULE*
UNIVERSITY PLAZA SCHEDULE * ON THE FOLLOWING PAGES

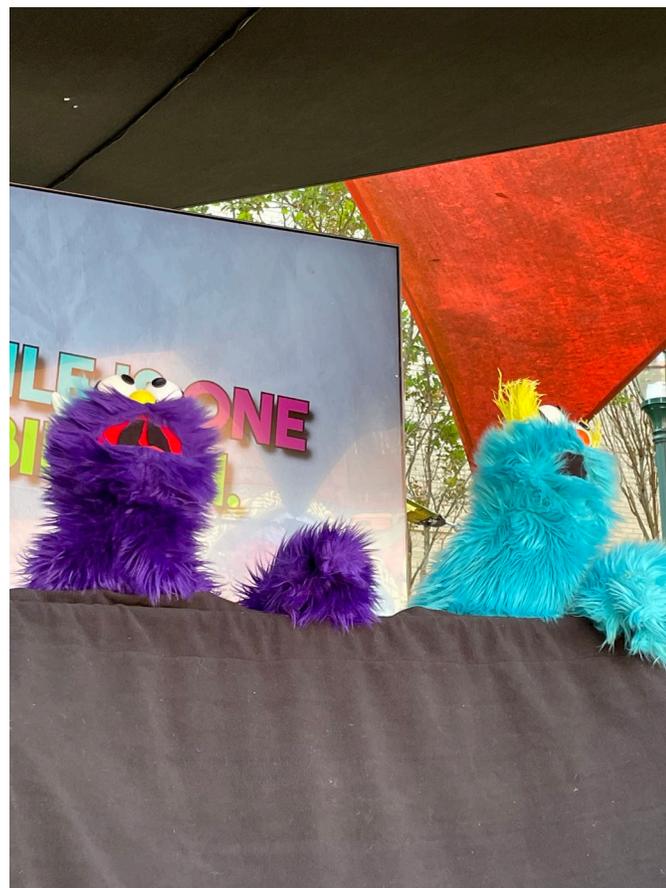


The Wild Hymns entertained the crowd at Midweek Music and Market

July Farmers Market



Bings and Potts for Storytime in the Plaza



Fit Room at Fairgrounds Park at Fairgrounds Park

Monthly Calendar For July 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2 7a-11a Gymnastics for Kids, Preteam #8064 11a-12p Gymnastics for Kids #8046 1p-2p Aerial Stretch #7989	3 7:15p-8:15p Belly Dance #8092	4 8a-8p Police Fireworks	5 8a-8p Police Fireworks	6 8a-8p Police Fireworks	7 3:15p-4:45p Gymnastics for Kids, Intermediate #8058 4:45p-5:45p Gymnastics for Kids #8052 6:30p-7:30p Aerial Stretch #7973	8 12p-5p Tina Hensley Baby Shower
9 7a-11a Gymnastics for Kids, Preteam #8064 11a-12p Gymnastics for Kids #8046	10 5:45p-6:45p Embody Yoga #7954 7:15p-8:15p Belly Dance #8092	11 11a-2:30p CPR and First Aid #7950	12 5:45p-6:45p Embody Yoga #7954	13	14 3:15p-4:45p Gymnastics for Kids, Intermediate #8058 4:45p-5:45p Gymnastics for Kids #8052 6:30p-7:30p Aerial Stretch #7974 7:45p-8:45p Aerial Tricks #8024	15
16 7a-11a Gymnastics for Kids, Preteam #8064 11a-12p Gymnastics for Kids #8046 1p-2p Aerial Stretch #7990	17 7:15p-8:15p Belly Dance #8092	18	19	20	21 3:15p-4:45p Gymnastics for Kids, Intermediate #8058 4:45p-5:45p Gymnastics for Kids #8052 6:30p-7:30p Aerial Stretch #7975	22
23 7a-11a Gymnastics for Kids, Preteam #8064 11a-12p Gymnastics for Kids #8046 3p-7p Bruchey Party #3824	24 7:15p-8:15p Belly Dance #8093	25	26	27 4p-4:30p Princess Ballerina #8031 4:45p-5:15p Ballet & Acro #8033	28 3:15p-4:45p Gymnastics for Kids, Intermediate #8059 4:45p-5:45p Gymnastics for Kids #8053 6:30p-7:30p Aerial Stretch #7976	29 7p-8:30p Candlelit Yoga for Stress #8096
30 7a-11a Gymnastics for Kids, Preteam #8065 11a-12p Gymnastics for Kids #8047	31 7:15p-8:15p Belly Dance #8093					

University Plaza at University Plaza

Monthly Calendar For July 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3 7a-6p Beacon House Summer Camp #3767	4 7a-6p Beacon House Summer Camp #3767	5 7a-6p Beacon House Summer Camp #3767	6 7a-6p Beacon House Summer Camp #3767	7 7a-6p Beacon House Summer Camp #3767	8
9	10 7a-6p Beacon House Summer Camp #3767	11 7a-6p Beacon House Summer Camp #3767	12 8a-9a Beacon House Summer Camp #3767 1p-9p Music and Market	13 8a-9a Beacon House Summer Camp #3767 10a-12:30p Storytime with the Mayor	14 7a-6p Beacon House Summer Camp #3767	15
16	17 7a-6p Beacon House Summer Camp #3767	18 7a-6p Beacon House Summer Camp #3767	19 8a-9a Beacon House Summer Camp #3767 1p-9p Music and Market	20 8a-9a Beacon House Summer Camp #3767 10a-12:30p Storytime with the Mayor	21 7a-6p Beacon House Summer Camp #3767	22
23	24 7a-6p Beacon House Summer Camp #3767	25 7a-6p Beacon House Summer Camp #3767	26 8a-9a Beacon House Summer Camp #3767 1p-9p Music and Market	27 8a-9a Beacon House Summer Camp #3767 10a-12:30p Storytime with the Mayor	28 7a-6p Beacon House Summer Camp #3767 5p-8p Imagine Hagerstown	29
30	31 7a-6p Beacon House Summer Camp #3767					