



CITY OF HAGERSTOWN, MARYLAND

Planning & Code Administration Department

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PLANNING COMMISSION MEETING MINUTES

Date: Wednesday May 10, 2023
 Time: 7:00 p.m.
 Location: Room 407, City Hall, 1 East Franklin Street
 Attendance:

Name	In-Person	Remote	Absent
Christina Davis, Chairperson			X
James W. Stone, Vice Chairperson	X		
Judy Wheeler			X
Ronald Thomas	X		
Tamara Martinez			X
Sean Flaherty	X		
Matthew Schindler, Ex-Officio	X		
Staff			
K. Maher, Director, PCAD	X		X
S. Bockmiller, Development Review Planner and Zoning Administrator	X		
J. Wu, Planner	X		
M. Revilla, Recording Secretary	X		

Call to Order and Instruction from the Chair –

The Vice Chairperson called the meeting to order at 4:08 p.m.

Approval of Minutes –

None.

Development Review –

None.

Workshops –

Eric Wyand – Consultation regarding retrofitting an existing property for auto sales – 764 Frederick Street.

Mr. Wyand desires to use former auto service station for motor vehicle sales. Observations of the property:

1. The property fronts Frederick Street and Commonwealth Avenue.
2. The two remaining sides abut Potterfield Pool.

3. There are two wide driveway aprons on Frederick Street and one on Commonwealth Avenue.
4. Mr. Wyand plans to install evergreen trees along the property lines abutting the pool.

Eric Wyand addressed the concerns that the Commission and Staff had to include closing the two driveway aprons closest to the intersection and rebuilt with vertical curbing, add sidewalks along Frederick Street, and the landscaping buffer needed a few feet or more behind the sidewalk, defining the inventory display and keeping it away from the sidewalk.

New Business –

Hagerstown Mayor & Council Transportation Priorities 2023 MDOT Consolidated Transportation Plan. Jim Bender presented the priorities that were approved as well as addressed the growing concern with railroad companies neglecting the condition of railroad crossings and their expecting the City to agree to fund the repairs and assume responsibility.

Old Business –

None.

Announcements –

None.

Adjourn –

There be no more topics to discuss, the meeting adjourned at 4:51 p.m.

A handwritten signature in cursive script that reads "Mary Revilla". The signature is written in black ink and is positioned above a horizontal dashed line.

Mary Revilla, Recording Secretary