



# CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 9 FOR 2023

March 10, 2023

To Members of the City Council:

## UPCOMING MEETINGS

To obtain City Department or City Boards and Commissions meeting information, please visit <https://www.hagerstownmd.org/27/Government>. We encourage you to visit our website at <https://www.hagerstownmd.org> for all City-related updates. Other inquiries may be made by visiting the City Resident 311 page at <https://www.hagerstownmd.org/841/Services>.

<h3 style="margin: 0;">MARCH 2023</h3> <p style="margin: 0;"><i>For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at <a href="http://www.hagerstownmd.org/calendar.aspx">http://www.hagerstownmd.org/calendar.aspx</a></i></p>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7 4pm Work Session	8 4pm Hagerstown Planning Commission Meeting	9 4pm Board of Traffic & Parking Meeting  4:30pm Hagerstown Historic District Commission Meeting  7pm Board of Zoning Appeals Meeting	10	11
12	13	14 9 to 3 Catherine Pfeilsticker – Deferred Comp Plan Rep.  4pm Work Session	15	16	17	18
19	20	21 4 pm Work Session	22	23 4:30pm Hagerstown Historic District Commission Meeting	24	25
26	27	28 7pm Regular Session	29 7pm Hagerstown Planning Commission Meeting	30	31	

## COMMUNICATIONS

### **This Week's Headlines & Media Releases:**

- Eighteen People Apply for Open Hagerstown Council Seat
- Juvenile, Gun Crimes and Violent Offenders Targets of MD GOP Bills
- Bill Controlling Dirt Bikes, ATVs on Public Roads Hit Potholes
- Former MD Gov. Larry Hogan Won't Take on Trump for 2024 GOP Nomination
- Commissioners Get a Peek at \$281 Million Budget Proposal for FY 2024
- Comings & Goings: Volvo's Got a New Facility Coming Soon
- Maryland Seeks to Alter Trend of Opioid Deaths under Special Secretary
- Washington County Democrats Group to Host New Mayor
- Maryland Public School Enrollment Climbs Back Up after Pandemic Drop
- State Drops Sexual Assault Charges against Hagerstown-area Man
- Twin Brother Turns Himself in to Police in Hagerstown Fatal Stabbing
- What's on the Horizon at the Airport? New Strategic Plan to Map it Out
- February Dust Layer Attributed to 'Perfect Storm' of Substances
- Press Release: 18 Applicants to be Considered for Vacant Council Seat
- Press Release: Pavement Preservation Program Underway
- Press Release: HFD's Hopkins Accepted into FSEDI
- Press Release: Field of Councilmember Candidates Trimmed, Set for Interviews
- Traffic Advisory: W. Memorial Blvd.

### **This Week's Video Projects**

- Mayor & Council Work Session
- "Council WRap" Segment
- "State of the City" Video Post Production Work
- "State of the City" Presentation recording
- Preliminary work for creating a Spanish version of the "State of the City" Video

### **Channel 25 Hub City Now Programming:**

- Mayor & Council Meeting
- "Council WRap"
- New Logo Reveal Video
- Invest Hagerstown Video
- "Building City Park Lake" Video Series
- First Hose Company of Hagerstown Museum Video Series
- "Council WRap" Promo
- Fit Room :30 Spot
- MTA Commuter Connection

### **City Website:**

- [www.hagerstownmd.org](http://www.hagerstownmd.org) attracted 9,803 user visits for the week of March 2-8
- The most popular top entrances (the first page users accessed on the website):

1. Home Page	2,787
2. Utility Billing Page	839
3. Online Payment Portal Page	658
4. Police Page	297
5. Bids Page	177
6. Parks & Recreation Page	176
7. Skate Park Page	165
8. Jobs Page	129
9. Meet the Mayor Page	111
10. Electric Division Page	98

- Top searches
  1. "True"
  2. "Utility billing"
  3. "Online payment portal"
  4. "Parks & recreation"
  5. "Police"

**COMMUNITY ENGAGEMENT**

- Working on creating a business spotlight opportunity for Main Street businesses
- Created a [non-profit vendor form](#) if organizations would like to join in downtown events

**ENGINEERING**

1. **Trash Totes.** Trash totes will be delivered to downtown Zone 'F' on Thursday, March 16<sup>th</sup>.
2. **State Highway.** Met with SHA and a few projects in the works include:
  - New "Welcome to Hagerstown" signs with new logo will be installed soon.
  - "Smart Traffic Sysnal System" for Route 40 in the downtown will be installed this fall
  - Numerous projects on I70 and I81 are in the works.
3. **Clara Barton.** Met with artist Toby Mendez and groundbreaking for the sculpture is tentatively planned for September.
4. **Community Garden.** Spring meeting of the gardeners is Saturday at the downtown library.
5. **Engineering Statistics**

Description	Week of 03/06/23	Calendar Year 2023 TOTALS
Traffic complaints received	1	31
Work Orders completed	0	28
Traffic counts completed	1	2
<b>Construction Projects</b>		
Description	Week of 03/06/23	Calendar Year 2023 TOTALS
Construction Projects advertised for bids	0	0
RFP's Advertised	3	3
Projects under construction	10	--
Projects completed	0	0

## FIRE

Week of 2/26/23 – 3/4/23			
Total Incidents (City only)	61	Mutual Aid to surrounding FDs	7
• Unit Responses	135	• Halfway FD	1
• Fire/Rescue Responses	41	• Maugansville FD	0
• EMS Responses	20	• Funkstown FD	3
Inspections/System Tests	30	• Longmeadow FD	0
Community Events, Smoke Alarm Installs	0	• Other	3

2/27/23 – HFD units responded to the 500 block of Maryland Ave for a vehicle accident with a person confined in the vehicle. Crews utilized tools to extricate single patient and turned patient over to EMS for transport to hospital.

3/1/23 – HFD units responded to the 200 block of W Howard St for a flower pot on fire on a porch. Fire was quickly extinguished with minor damage to the structure.

3/4/23 – HFD units responded to National Pike at Garland Groh Blvd for a multi-vehicle accident with multiple patients and one person entrapped. HFD units worked to extricate entrapped victim and provide EMS to others before transport to the hospital.

## PLANNING & CODE ADMINISTRATION

## POLICE DEPARTMENT

### **STATS:**

Calls for Service:	1577	Field Interviews:	4
Arrests/Warrants Served:	23	Moving Violations:	15
Domestic Violence Calls:	21	Safety Repair Orders:	2
DUI Arrests:	1	Warnings:	77
Reports Filed:	104		

### **REPORTS:**

**PRESS RELEASES:**



**Media Release  
UPDATE**

Joshua Kohutiak has turned himself in. He is currently being held at the Washington Co Detention Center.

**Original Release**

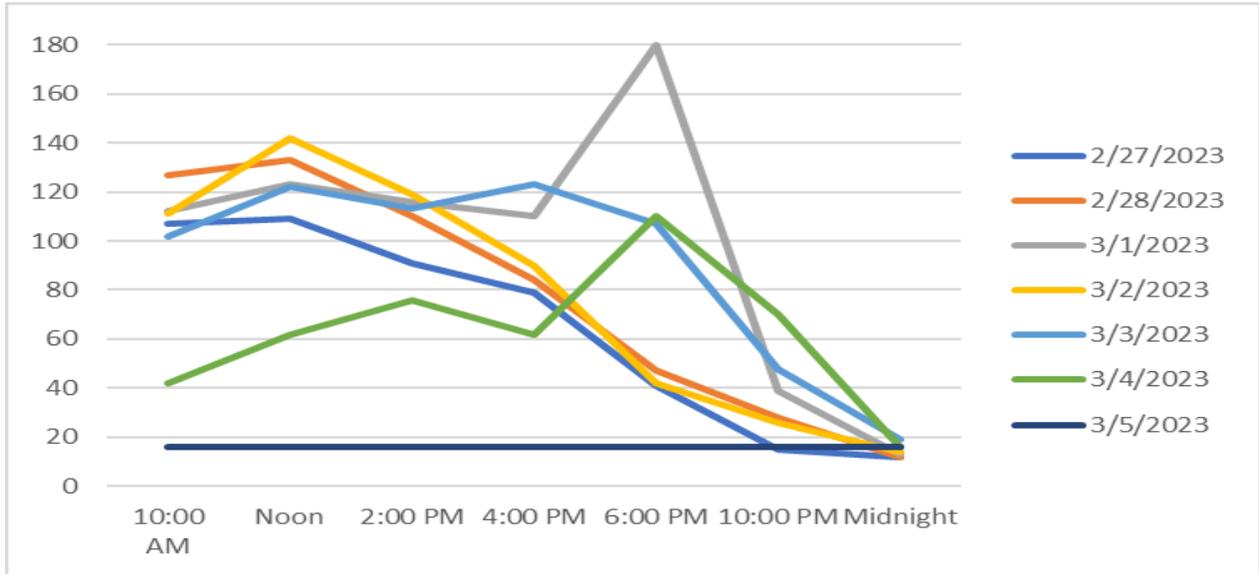
Joshua Kohutiak, age 21, currently has an active warrant for a stabbing incident that occurred on 11/26/22 in the 100 block of E. Antietam St. Kohutiak's twin brother, Jacob has been arrested on the same charges involving this incident. The brothers and the victim were known to one another. Joshua is believed to be homeless and is known to use his bicycle for transportation. Anyone with information on his whereabouts is asked to call Det. Vogel at 301-791-2598. If Kohutiak is seen, the public is asked to call 911.

**PUBLIC WORKS**

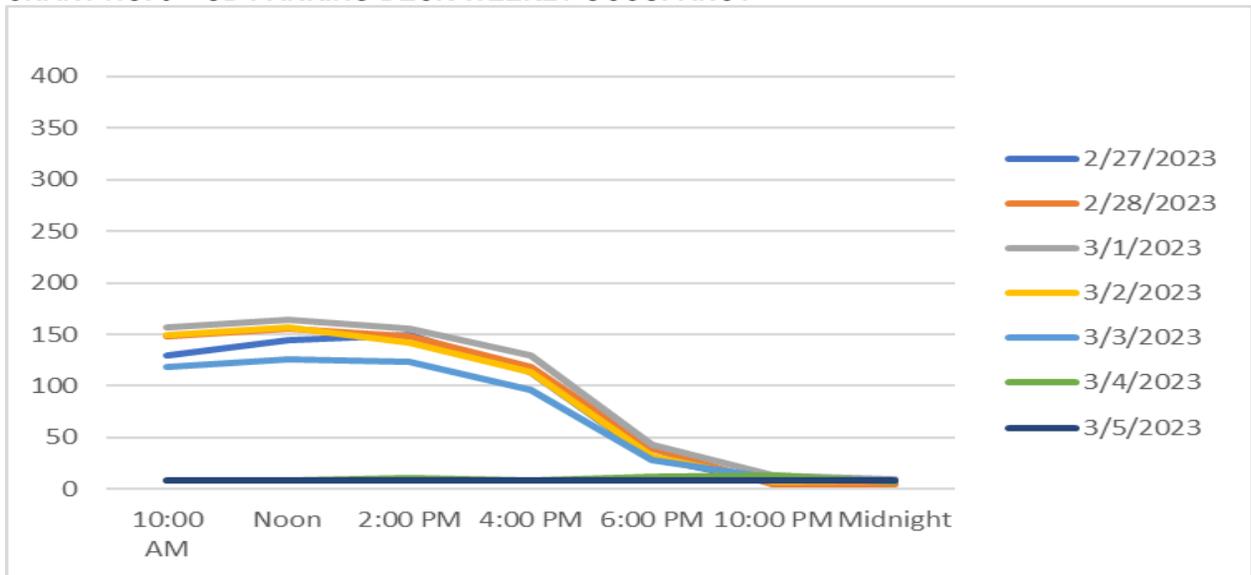
**CHART NO. 1 – GENERAL PARKING SYSTEM DATA**

		<b>Current Week</b>	<b>Previous Week</b>
<b>Number of Permit Holders</b>	A & E Deck	236	236
	University District Deck	257	256
<b>Number of Student Permits</b>	Central & Rochester Lots	50	51
<b>Number of Patrons Using Decks</b>	A & E Deck	1765	1559
	University District Deck	1390	1132
<b>Number of Citations Issued</b>	(Includes Warnings)	274	274
<b>Late Payment Notifications</b>		7	13
<b>Peak Occupancy (%)</b>	A & E Deck	98% We @ 6PM	90% Sa @ 6PM
<b>Peak Occupancy (%)</b>	University District Deck	38% We @ Noon	39% Tu @ 10AM

**CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY**



**CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY**



**CENTRAL MAINTENANCE GARAGE REPAIR DATA**

	Current Week	Previous Week
DCED	0	0
Planning & Code	1	1
Fire	0	0
Engineering	1	0
Parks & Recreation	3	6
Public Works	5	2
Police	9	6
Water	1	6
Wastewater	2	2

Light	2	2
Human Resources	0	0
Weekly Totals	24	25
Yearly Total	193	169

#### STREET SWEEPING DATA

Month for 2023	Number of Miles of Streets Swept
January	687
February	597
<b>Total Miles Swept for 2023</b>	<b>1284</b>

#### BULK TRASH COLLECTIONS

Month for 2023	Number of Collections
January	25
February	19
<b>Total Bulk Trash Collections for 2023</b>	<b>44</b>

#### PROPERTY ABATEMENTS COMPLETED

Month for 2023	Number of Property Abatements
January	14
February	13
<b>Total Abatements by PW for 2023</b>	<b>27</b>

#### AFTER HOURS CALL BACKS

Friday, March 3, 2023 @ 3:15 PM: Report of urinal handle leaking in 3<sup>rd</sup> floor men's room at City Hall. Staff was called in to make repairs.

Saturday, March 4, 2023 @ 4:30AM: HLD scheduled a planned service outage and requested Public Works staff provide back up power. The outage was for intersections at Nottingham Rd. at Washington St, Franklin St. and at Salem Ave.

#### PARKS AND RECREATION

##### Fit Room

See Fit Room report attached with upcoming classes. Private rental on Sunday afternoon.

##### Hub City 100 Miler

T-shirts have arrived and are being sorted and delivered to sponsor businesses this week. Shirts will be available to the public next week and can be picked up at the golf course.

##### Golf Course

Staff is planning for a new golf tournament on April 5 called Master the Greens, see flyer attached. The tournament happens the same week as the National Masters Tournament.

## UTILITIES DEPARTMENT

### ELECTRIC DIVISION

**Service Calls**

- Fri. 3/3 - light pole #10, Brinker Drive – street light damaged in vehicle accident. The damaged pole was removed until replacement was completed the following business day.  
Time Out: 16.0-17.0
- Sat. 3/4 - Central Avenue and Salem Avenue – scheduled overtime for line crews to move existing HLD facilities for HPD fiber optic cable installation. Time Out: 4.5-8.5  
- Area of, Haven Road – line crew removed tree branch from triplex service to correct problem and restore power. Time Out: 20.5-22.0
- Mon. 3/6 - 831 Mulberry Avenue – total outage; a tree branch was removed from the service.  
Time Out: 19.6-20.5

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
4	0	33	0

- Multiple permit reviews, service upgrade, and underground locate requests have been reviewed and/or completed.
- Engineering staff continued coordination work with the MSA and Turner Construction at the Stadium project site.
- Staff continued design and coordination for the Kilpatrick Woods Development.
- Staff held meetings with USIC to formulate a plan for turnover of underground locating responsibilities in the near future.
- Engineering and Administrative staff continued review of bid documents for the HLD Automated Metering Infrastructure project.
- Administrative and Engineering staff gathered information for HLD's wholesale purchase power contract's upcoming renewal requirements.
- Engineering staff performed routine substation inspections.

### WASTEWATER DIVISION

**Wastewater Treatment Plant at Frederick Street**

Date	Flow (mgd)	Rainfall (inches)
Wednesday, Mar 1, 2023	5.63	0.00
Thursday, Mar 2, 2023	5.50	0.30
Friday, Mar 3, 2023	6.40	0.74
Saturday, Mar 4, 2023	7.51	0.00
Sunday, Mar 5, 2023	6.84	0.00
Monday, Mar 6, 2023	6.49	0.00
Tuesday, Mar 7, 2023	6.35	0.00

Weekly – Avg. Flow/Total Rainfall	6.39	1.04
Mar - Avg. Flow/Total Rainfall	6.39	1.04

- Worked with Sherwood Logan to perform start-up on newly installed Waste and Scum pumps in ASPS building.
- Replaced outdoor wall pack lights on Digester building.
- Cleaned UV bulbs and replaced as needed.
- Routine MVP Plant Work orders & Corrective Work Orders.

**Wastewater Collection**

**SSES Weekly Progress**

Activity	Districts	L. F. main	Feet of lateral	# Inspected
CCTV Inspections	37	1329	455	17
Flushing	31	5456		
Point Repairs		# of Repairs	Reason	L.F. of Repairs
Joints		1	Y was broken	2
Main Line Only				
Lateral Only		2	Deteriorated Cast Pipe	20

**Collection System Maintenance Tasks**

- Excavated lateral at McPherson Street and had it lined by Bob Jones.
- Broken Y at main; installed a new lateral at 316 South Potomac Street.
- Helped Parks Department CCTV and flush laterals at City Park.
- CCTV'd 1019 West Washington Street and 316 South Potomac Street and overlaid street.
- Grinder pump repairs and installation at Eastwood Drive and Mahogany Circle.
- Collected Newgate numbers.
- Checked generators.
- Changed PLC at PS #23
- Flushing in District 31.

Wastewater Division – Customer Call Log Summary 2023							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	2	2	0	0	0	7	11
<b>YTD 2023</b>	<b>22</b>	<b>10</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>66</b>	<b>99</b>

**Engineering**

- Review of Site Development and City Permit Drawings.
- Gathering information for service inquiries.
- Updating GIS databases completed with water projects.

**Lab**

**WASTEWATER**

- Process and regulatory testing were routine for the week.

- Completed weekly QC (pH, Cl, Conductivity) on DI water.
- Collected NWWWS Program samples for CDC-Biobot COVID monitoring.
- Collected WastewaterSCAN Program samples for pathogen monitoring.
- Attended RFP review process with Black & Veatch.
- Attended the Wastewater Surveillance Utility Needs Workshop at the A. James Clark School of Engineering in College Park, MD; program sustainability meeting with WEF, CDC, EPA.

**PRETREATMENT**

- Attended USDA FOG training.
- Submitted 1st, 2nd, and 3rd quarter Pretreatment Reports to MDE.
- Submitted February water reports (DBP and Bacti) to MDE.
- Attended Local Limits meeting with B&V.
- Attended Local Limits data and documentation to B&V.

**WATER DIVISION**

**Plant Flows - System Demand (MGD)**

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
03/02/23	10.25		10.25
03/03/23	9.93		9.93
03/04/23	9.78		9.78
03/05/23	10.31		10.31
03/06/23	10.51		10.51
03/07/23	10.76		10.76
03/08/23	9.31		9.31
		<b>Average:</b>	<b>10.12</b>

**Water Production at R. C. Willson & Pump Station Distribution**

- Staff worked on facility maintenance and routine preventative maintenance.
- Staff performed fitness tests on Hellane and Rock Willow tanks.

**Water Production at Breichner / Edgemont Reservoir**

The Edgemont Reservoir pool elevation is currently at 4.72 ft. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, design criteria and project schedule.

**Water Distribution**

- Staff performed customer service work and new meter installations as needed.
- Staff continued replacement of residential meters throughout the water service area.
- Staff repaired a main break at the intersection of Salem Avenue and High Street.

**Laboratory**

- Process and regulatory testing were routine for the week.
- Collected samples for bacteriological monitoring for March.
- Collected monthly TOC removal samples at R.C. Willson.
- Completed monthly QA / QC analytical balance verifications.
- Collected composite sample from lagoon discharge.
- Completed bacteriological monitoring report for February.
- Completed 1<sup>st</sup> quarter report for disinfection by-products (TTHM / HAA5).
- Addressed customer inquiry regarding water quality.

**Engineering**

	<u>City</u>	<u>County</u>
Site Plans	2	2
Preliminary Plats	-	-
Grading Plan	-	-
Final Plat	-	-
Building Permits	13	2
Development Plan	-	-

- Construction inspection of ongoing projects
- Review of City permit and site plan drawings
- Review of County building permits
- Updating GIS mapping
- Concept design of upcoming capital improvement projects

Respectfully submitted,



Scott A. Nicewarner  
City Administrator

**FIT ROOM SCHEDULE · FLYERS · PICTURES ON NEXT PAGE**

# Fit Room at Fairgrounds Park at Fairgrounds Park

## Monthly Calendar For March 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			<b>1</b>	<b>2</b> 4p-4:30p Princess Ballerina #7844 4:45p-5:15p Ballet & Acro #7841	<b>3</b> 7p-8:15p Aerial Stretch #7820	<b>4</b> 9:30a-10:30a Zumba Basic #7890 10:45a-11:15a Zumba Toning #7893 11:30a-12:30p Aerial Tricks #7860 2p-3:30p GeoCaching In the Parks #7837 2:30p-3:30p Gentle Yoga for Beginners #7866
<b>5</b> 9:30a-11a Gymnastics for Kids, Intermediate #7858 11a-12p Gymnastics for Kids #7852 1p-2:15p Aerial Stretch #7797	<b>6</b> 5:45p-6:45p Embody Yoga #7845 7:15p-8:30p Belly Dance Technique & Choreography #7838	<b>7</b>	<b>8</b> 11a-2:30p CPR and First Aid #7831 5:45p-6:45p Embody Yoga #7845	<b>9</b> 4p-4:30p Princess Ballerina #7844 4:45p-5:15p Ballet & Acro #7841	<b>10</b> 7p-8:15p Aerial Stretch #7821	<b>11</b> 9:30a-10:30a Zumba Basic #7890 10:45a-11:15a Zumba Toning #7893 2:30p-3:30p Gentle Yoga for Beginners #7866
<b>12</b> 9:30a-11a Gymnastics for Kids, Intermediate #7858 11a-12p Gymnastics for Kids #7852 1p-5p 1st Birthday Party	<b>13</b> 5:45p-6:45p Mind & Body: Embody Yoga – 7953 7:15p-8:30p Belly Dance Technique & Choreography #7994	<b>14</b>	<b>15</b> 5:45p-6:45p Mind & Body: Embody Yoga – 7953	<b>16</b> 4p-4:30p Princess Ballerina #7844 4:45p-5:15p Ballet & Acro #7841	<b>17</b> 7p-8:15p Aerial Stretch #7822	<b>18</b> 9:30a-10:30a Zumba Basic #7890 10:45a-11:15a Zumba Toning #7893 11:30a-12:30p Aerial Tricks #7881 2:30p-3:30p Gentle Yoga for Beginners #7866
<b>19</b> 9:30a-11a Gymnastics for Kids, Intermediate #7858 11a-12p Gymnastics for Kids #7852 1p-2:15p Aerial Stretch #7798	<b>20</b> 5:45p-6:45p Mind & Body: Embody Yoga – 7953 7:15p-8:30p Belly Dance Technique & Choreography #7994	<b>21</b>	<b>22</b> 5:45p-6:45p Mind & Body: Embody Yoga – 7953	<b>23</b> 4p-4:30p Princess Ballerina #7844 4:45p-5:15p Ballet & Acro #7841	<b>24</b> 7p-8:15p Aerial Stretch #7823	<b>25</b> 9:30a-10:30a Zumba Basic #7890 10:45a-11:15a Zumba Toning #7893 2:30p-3:30p Gentle Yoga for Beginners #7866 4p-5p Friends of DBHM Celebration of Women's History Month
<b>26</b> 9:30a-11a Gymnastics for Kids, Intermediate #7858 11a-12p Gymnastics for Kids #7852 2p-8p Story's 1st Birthday Party	<b>27</b> 5:45p-6:45p Mind & Body: Embody Yoga – 7953 7:15p-8:30p Belly Dance Technique & Choreography #7994	<b>28</b>	<b>29</b> 5:45p-6:45p Mind & Body: Embody Yoga – 7953	<b>30</b> 4p-4:30p Princess Ballerina #7844 4:45p-5:15p Ballet & Acro #7841	<b>31</b> 7p-8:15p Aerial Stretch #7824	

# MASTER *The* Greens AT HAMILTON RUN

**Wednesday, April 5, 2023**  
***The Greens at Hamilton Run***

**Format:** Individual Stroke Play, 9-Hole Par 3 Tournament

**Entry Fee:** \$30, Individual  
\$25, Senior (62+)  
\$20, Member  
• Includes green fees, cart, food and prizes.  
**Entry deadline: Wednesday, March 29**

**Details:** 1:00PM Shotgun  
12:00PM Registration Check-in and Lunch  
Field will be flighted based on age.

Name: \_\_\_\_\_ Handicap: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Cash/Check payable to: City of Hagerstown  
Drop-off entries or mail to: Greens at Hamilton Run  
2 South Cleveland Avenue  
Hagerstown, MD 21740  
301-733-8630  
[www.hagerstowngreens.com](http://www.hagerstowngreens.com)

---

For questions about the tournament call 301-733-8630.  
For Sponsorship questions contact 301-739-8577 x 180 or [ariley@hagerstownmd.org](mailto:ariley@hagerstownmd.org)

