



# CITY OF HAGERSTOWN, MARYLAND

## Planning & Code Administration Department

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### PLANNING COMMISSION MEETING MINUTES

**Date:** January 25 2023  
**Time:** 7:00 P.M.  
**Location:** City Council Chambers, Room 407, 1 East Franklin Street  
**Attendance:**

Name	In-Person	Remote	Absent
Douglas S. Wright, Chairperson	X		
James W. Stone, Vice Chairperson	X		
Judy Wheeler	X		
Ronald Thomas	X		
Christina Davis	X		
Tamara Martinez	X		
Shelly McIntire, Ex-Officio			X
Staff			
K. Maher, Director, PCAD	X		
S. Bockmiller, Development Review Planner and Zoning Administrator	X		
J. Wu, Planner	X		
M. Revilla, Recording Secretary	X		

#### Call to Order and Instructions from the Chair -

The Chair called the meeting to order at 7:08 P.M.

#### Approval of Minutes -

Minutes of January 11, 2023 – Ms. Davis moved to approve the minutes. Ms. Wheeler seconded the motion, which passed by a vote of 5-0-1. Mr. Stone abstained.

#### Development Review -

S-2022-17 – Western Hagerstown, LLC, 520 Western Maryland Parkway, approval of a subdivision plat (T. Frederick, FSA)

Mr. Bockmiller informed that this is a plat for relocation of an interior property line between two existing lots. Recently the Commission had reviewed a site plan for a new warehouse on the lot fronting Western Maryland Parkway he explained.

Trevor Frederick provided details regarding the access to the rear lot as well as the subdivision between the two existing parking lots.

**Motion –**

**Mr. Stone** made a motion to **approve** with one correction that the plan is corrected to state that it is a final plat and not a simplified plat. **Mr. Thomas** seconded the motion. The motion **passed** by a vote of **6-0-0**.

**SA-2022-05** – Fosters on the Point, 1437 Salem Avenue – Minor site plan (N. Morin, Bushey Freight, (Morin Architects).

Mr. Bockmiller stated that this plan is for the approval of a patio area that will be built to later accommodate enclosure but is not part of the current site plan. The property is long established and has many non-conformities to current design standards. Therefore, the applicant is seeking approval of an alternate landscaping plan per schedule A of the site plan application. Staff is in support of this approach. It would be impossible for this site to conform to all current design expectations. Landscaping will be added along Woodpoint Avenue and the property line to the south. A trash enclosure will be added behind the building.

Norm Morin explained the design layout of the plan as well as details regarding new ADA accessible entrance from the rear of the building as well as bathrooms meeting ADA standards.

**Motion-**

**Mr. Stone** moved to **approve** subject to minor comments from the engineer and landscaping as shown on the site plan. **MS. Davis** seconded the motion. The motion **passed** with a vote of **6-0-0**.

**ZS-2018-06**– Antraquip, 758 Bowman Avenue, Renewal of a site plan (B. Swailes, Triad)

Mr. Bockmiller said the applicant for this project is seeking re- approval /extension of the site plan approved in 2018. Nothing has changed in the Cty's Ordinances that impacts this design. Staff recommends approval.

Brendan Bishop provided a few details about the proposed start date of the work.

**Motion-**

**Ms. Wheeler** moved to **approve** with no conditions and **Ms. Davis** seconded.

**Workshops –**

None.

**New Business –**

None.

**Old Business –**

None.

Announcements -

None.

Adjourn -

With no further discussion, the meeting adjourned at 7: 28 P.M.

A handwritten signature in cursive script, appearing to read "Mary Revilla", written in black ink. The signature is positioned above a horizontal dashed line.

Mary Revilla, Recording Secretary