



CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 5 FOR 2023

February 10, 2023

To Members of the City Council:

UPCOMING MEETINGS

To obtain City Department or City Boards and Commissions meeting information, please visit <https://www.hagerstownmd.org/27/Government>. We encourage you to visit our website at <https://www.hagerstownmd.org> for all City-related updates. Other inquiries may be made by visiting the City Resident 311 page at <https://www.hagerstownmd.org/841/Services>.

<h2 style="margin: 0;">FEBRUARY 2023</h2> <p style="margin: 0; font-size: small;">For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at http://www.hagerstownmd.org/calendar.aspx</p>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7 4pm Work Session	8 7pm Hagerstown Planning Commission Meeting	9 4pm Board of Traffic & Parking Meeting 4:30pm Hagerstown Historic District Commission Meeting 7pm Board of Zoning Appeals Meeting	10	11
12	13	14 9 to 3 Catherine Pfeilsticker – Deferred Comp Plan Rep. 4pm Work Session	15	16	17	18
19	20 HOLIDAY City Offices Closed Free Parking in City Decks	21 4 pm Work Session	22	23 4:30pm Hagerstown Historic District Commission Meeting	24	25
26	27	28 7pm Regular Session				

COMMUNICATIONS

This Week's Headlines & Media Releases:

- Ethics Complaint Against Former Mayor Keller to Be Withdrawn
- Hagerstown Shelter to Reopen after Being Closed for About Three Months
- 'Childcare Deserts' a Key Problem as Maryland Launches School Plan
- Hagerstown Woman Accused in 3 Bank Robberies in Pennsylvania
- Abused Hagerstown-Area Puppy Continues to Recover Following Amputation Surgery
- Comings & Goings: Southern-Style Chicken & Biscuit Store Coming Soon
- How Much Did Conceal Carry Permit Applications Increase in 2022?
- Hagerstown Man Found Dead Sunday with Apparent Gunshot Wounds
- Dual Highway Hotel Condemned for Fire Violations
- Will Hagerstown, Salisbury Enterprise Zones that Fuel Growth End?
- Meritus Health, Horizon Goodwill Open 'Health Hub'
- Collaboration, Infrastructure Among County's Priorities
- Former WCPS Teacher's Aide Sentenced in Assault Involving Students
- Martinez Mayorship Means Another First for Hagerstown
- Another Person Dies after Struck by Train in Hagerstown
- Press Release: APM Inn and Suites Condemned
- Press Release: Martinez Appointed New Mayor
- Press Release: Martinez Appointed New Mayor REVISED

This Week's Video Projects

- Mayor & Council Special & Work Sessions
- "Council WRap" Segment
- "State of the City" Video Interview Shoots

Channel 25 Hub City Now Programming:

- Mayor & Council Meeting
- "Council WRap"
- Black History Month Video
- New Logo Reveal Video
- Invest Hagerstown Video
- "Building City Park Lake" Video Series
- First Hose Company of Hagerstown Museum Video Series
- "Council WRap" Promo
- Fit Room :30 Spot
- MTA Commuter Connection

City Website:

- www.hagerstownmd.org attracted 8,959 user visits for the week of February 2-8
- The most popular top entrances (the first page users accessed on the website):

1. Home Page	2,543
2. Utility Billing Page	844
3. Online Payment Portal Page	639
4. Police Page	376
5. Meet the Mayor Page	241
6. Firefighters Page	147
7. Meet the City Council Page	120
8. Bids Page	118
9. Parks & Recreation Page	116
10. Skate Park Page	113

- Top searches

1. "True"
2. "Online payment portal"
3. "Police"
4. "Building permits"
5. "Utility billing"

COMMUNITY ENGAGEMENT

- Participated in a virtual Public Art Roundup with MSAC and presented the Park Circle Triangle - Storied Playscape Call for Artists
- Closed application for Call for bands. 159 applications were submitted.
- Entertainment Work Group from A&E Management Board met to select bands for summer music series. Stay tuned for their selections!
- Attend Bester Elementary event with Hagerstown Light Department. The City provided sponsorship for this event.
- Met with Origin Design Co. for possible rebrand of A&E logo
- Met with BISFA staff to discuss upcoming spring musical and how to engage Main Street businesses

ENGINEERING

1. **Annual Paving Program.** Finalized the streets and sent the lists to Craig Paving. They indicated they will start paving the 21 streets and patching 15 others beginning in mid-March.
2. **32 North Potomac Street.** Fence installed in parking lot Friday and construction will commence next week.
3. **Community Garden.** For the first time in the garden’s nine year history, all 26 gardeners are returning from the prior year and 10 people are on the waiting list. Spring meeting is March 11th.
4. **Skatepark.** Worked out a plan to place sod around the skatepark where the hundreds of footprints obliterated the grass seed.
5. **Engineering Statistics**

Description	Week of 02/06/23	Calendar Year 2023 TOTALS
Traffic complaints received	5	18
Work Orders completed	5	17
Traffic counts completed	0	1
Construction Projects		
Description	Week of 02/06/23	Calendar Year 2023 TOTALS
Construction Projects advertised for bids	0	0
RFP's Advertised	3	3
Projects under construction	10	--
Projects completed	0	0

FIRE

Week of 1/29/23 – 2/4/23			
Total Incidents (City only)	67	Mutual Aid to surrounding FDs	9
• Unit Responses	141	• Halfway FD	1
• Fire/Rescue Responses	46	• Maugansville FD	2
• EMS Responses	21	• Funkstown FD	2
Inspections/System Tests	18	• Longmeadow FD	1
Community Events, Smoke Alarm Installs	1	• Other	3

2/1/23 – Truck 3 responded to 431 Dual Hwy for a person trapped in a stalled elevator. Truck 3 crew made access to the elevator car and were able to extricate trapped victim. No injuries reported.

2/2/23 – Multiple HFD units responded to W Wilson Blvd/Chesnut St for a pedestrian struck by a vehicle. Injuries were reported.

2/3/23 – Multiple HFD units responded to assist Funkstown Co. 10 with a natural gas line struck by a vehicle next to a hotel. Hotel was evacuated due to elevated gas readings inside. Gas line was secured and building was ventilated. No injuries reported.

2/4/23 – Multiple HFD units responded to Berner Ave for an electrical hazard in a residence. Crews investigated to find a faulty receptacle in the kitchen.

PLANNING & CODE ADMINISTRATION

Historic District Commission:

HDC 2023- 03 – 140 North Potomac Street, Teonce Conway- Signage.

HDC 2023-04- 100 West Franklin Street, Andrea Jenkins – Fence.

HDC 2023-05- 16 East Washington Street, Jermaine Fontanelle – Signage.

HDC 2023-06 – 245 North Potomac Street, Jamil Farrukh – Minor Site Plan.

Board Of Zoning Appeals:

Z- 2023-01 – 500 Indiana Avenue –Donald Kicklighter- Variance.

Z - 2023-02 – 32 Summit Avenue – Ares Investment Group LLC. – Variance.

Zoning Certificates:

1216 Star Drive- In Home Childcare, Shell’s Shining Stars.

16 East Washington Street- Tattoo Parlor, One Touch Unlimited

140 North Potomac Street- Barber Shop, Clippers Deluxe

Planning Commission:

S- 2023-03- 47-49 West Washington Street, First Order.

S- 2021-10- South side of Marshall Street, Fox 7 Associates.

SA-2022-05- 245 North Potomac Street, Fox & Associates.

S- 2023-02- 706 Beaver Creek Road, Frederick, Seibert & Associates.

POLICE DEPARTMENT

Calls for Service:	1694	Field Interviews:	7
Arrests/Warrants Served:	30	Moving Violations:	22
Domestic Violence Calls:	28	Safety Repair Orders:	0
DUI Arrests:	1	Warnings:	51
Reports Filed:	120		

Media Releases:

Homicide Investigation - On Sunday, February 5, 2023, at around 4:24 PM, officers from the Hagerstown Police Department responded to the 400 block of N. Locust St. for a report of a suspicious vehicle. Upon arrival, officers located the vehicle and discovered a deceased male suffering from apparent gunshot wounds. The victim was identified as Anthony Leon Latimer, a 42 year old Hagerstown resident. This is believed to be an isolated incident. No further information is being released as this is an active and ongoing investigation. Updates will be provided as appropriate. Anyone with information is asked to contact Det. Vogel at 301-790-3700 ext. 241 or dvogel@hagerstownpd.org

Community Outreach: On Monday, HPD's Community Liaison worked with other community agencies to find housing accommodations for more than 100 individuals residing in 67 rooms as a result of the condemnation of APM Inn and Suites. The property located at 431 Dual Highway was condemned due to health and life safety issues by the City's Fire Marshal's Office and the Planning & Code Administration Department until corrections and repairs are made. Individuals in six of the rooms had been placed in permanent housing as of Monday afternoon.

Neighborhoods 1st:

- February is Neighborhoods 1st month. N1st group leaders were presented with a proclamation at the Mayor & Council Work Session on Tuesday to mark the 26th anniversary of the program.
- The first N1st event of the year will be held at the Washington County Free Library on Wednesday, February 22 at 5:30 p.m. The topic will be Community Clean-up Workshop. During this workshop, members of the City of Hagerstown and Washington County Health Department will share best practices to use when organizing and implementing community clean-ups in your neighborhoods--just in time for spring cleaning! You do not need to be a member of a Neighborhoods 1st group to attend. Pre-registration is required by filling out the form at this link: <https://app.smartsheet.com/.../d3e430c603174d41b8dee9f85d...>

PUBLIC WORKS

PUBLIC WORKS

CHART NO. 1 – GENERAL PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	226	220
	University District Deck	259	259
Number of Student Permits	Central & Rochester Lots	41	47
Number of Patrons Using Decks	A & E Deck	1744	1567
	University District Deck	1465	1378

Number of Citations Issued	(Includes Warnings)	285	331
Late Payment Notifications		5	1
Peak Occupancy (%)	A & E Deck	84% Sa @ 6PM	100% Sa @ 6PM
Peak Occupancy (%)	University District Deck	40% We @ Noon	40% Mo @ Noon

CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY

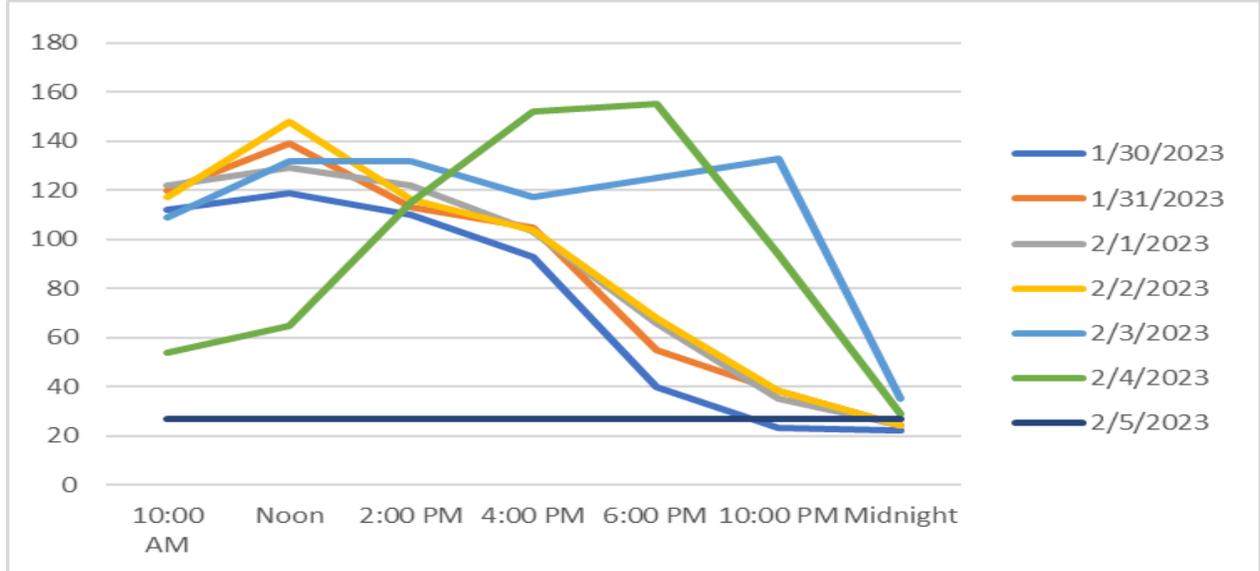
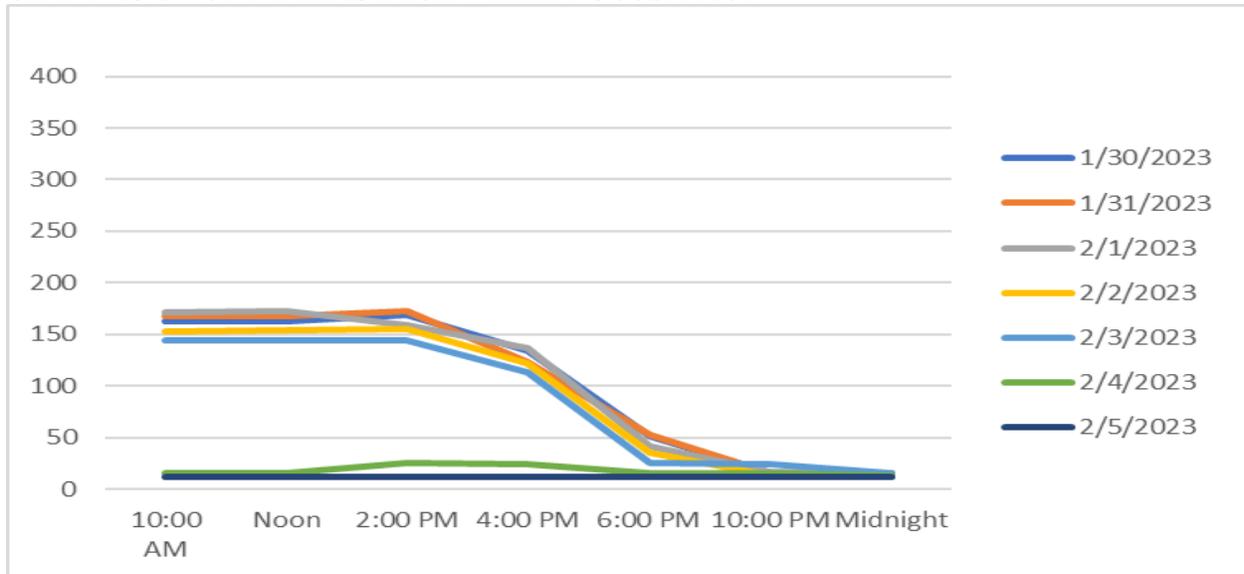


CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY



CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	1	0
Planning & Code	1	0
Fire	2	1
Engineering	0	0
Parks & Recreation	2	0
Public Works	0	7
Police	1	6
Water	1	5
Wastewater	0	0
Light	0	5
Human Resources	0	2
Weekly Totals	8	24
Yearly Total	88	80

STREET SWEEPING DATA

Month for 2023	Number of Miles of Streets Swept
January	687
Total Miles Swept for 2023	687

BULK TRASH COLLECTIONS

Month for 2023	Number of Collections
January	25
Total Bulk Trash Collections for 2023	25

PROPERTY ABATEMENTS COMPLETED

Month for 2023	Number of Property Abatements
January	14
Total Abatements by PW for 2023	14

AFTER HOURS CALL BACKS

Friday, February 3, 2023 @ 4:48 PM: Reports of stop sign leaning into roadways at McDowell Ave. and Salem Ave. The sign stub was bent allowing the sign to fall over. Staff installed a new sign stub in the ground and replaced sign.

PARKS AND RECREATION

Fit Room

See Fit Room report attached with upcoming classes. No private rentals this weekend.

Golf Course

The unseasonably warm temperatures bring golfers out to enjoy their pastime in much higher numbers than usual at the same time of year.

Golf Course	02/2/23-2/7/23	02/2/22-2/7/22
# of Golfers	105	8

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Service Calls

- Thur. 2/2 - Corner of Jonathan and Franklin– street light damaged in vehicle accident. Line crew removed damaged light until replacement was completed the following business day. Time Out: 0.0-2.3

- Fri. 2/3 - End of Fairview Road – pole damaged; lineworker found a broken street light pole. The sight was secured and debris removed until replacement was completed the next business day. Time Out: 18.2-19.5

- Sat. 2/4 - 6 Cypress Street – lines down; lines were found to belong to Verizon. Time Out: 7.5-8.2

- Mon. 2/6 - 1358 Salem Avenue – total outage; a fuse had operated. Time Out: 19.7-20.5

- Wed. 2/8 - 323-327 Frederick Street – Miss Utility locate; emergency locate for Wastewater Department. All HLD facilities were found to be clear. Time Out: 6.6-6.8

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
3	0	28	0

- Multiple permit reviews, service upgrade and underground locate requests have been reviewed and/or completed.

- Staff completed conduit design work on the Kilpatrick Woods residential housing development.

- Engineering staff reviewed multiple site plans and permit applications and offered comments and changes.

- Staff attended training for updates to the National Electric Safety Code (NESC) 2023.

- HLD staff assisted with the Bester Elementary School Egg Drop to assist the students with dropping their parachute protected eggs.

WASTEWATER DIVISION

Date	Flow (mgd)	Rainfall (inches)
Wednesday, Feb 1, 2023	5.72	0.00
Thursday, Feb 2, 2023	5.74	0.00
Friday, Feb 3, 2023	5.59	0.00
Saturday, Feb 4, 2023	5.38	0.00
Sunday, Feb 5, 2023	5.36	0.00
Monday, Feb 6, 2023	6.29	0.00
Tuesday, Feb 7, 2023	4.56	0.00
Weekly – Avg. Flow/Total Rainfall	5.52	0.00
Feb - Avg. Flow/Total Rainfall	6.05	0.00

- Finalized control wiring on Penn Valley double disc pumps in ASPS building.
- Troubleshooting of PDPS controls, replaced faulty relay.
- Repaired leak on in-plant pump seal water piping and replaced faulty gauges.
- Replaced faulty motor starter and thermal elements on BNR mixer.
- Routine MVP Plant Work orders & Corrective Work Orders.

Wastewater Collection

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# Inspected
CCTV Inspections	1, 17, 26 & 33	1679	827	35
Flushing	1, 17 & 26	2006		49

Collection System Maintenance Tasks

- Flushed trouble spots.
- Performed a smoke test at the Lyles Center.
- Hydro-excavated with construction crew on 950 Kenwood Drive.
- Hydro-excavated with construction crew on 668 Westwood Avenue.
- Cleaned up tools and PM equipment.
- Filled generators and checked stations.
- Investigated VFD failure at PS #26.
- Cleaned check valve at PS #6.
- Worked on grinder pumps in shop.
- Replaced grinder pump at 20112 Teakwood Drive.
- Replaced grinder pump at 20315 Parkwood Drive.
- Replaced grinder pump at 11019 Parkwood Drive.
- Met with Advanced Rehab for quote on refurbishing the wet well at PS #8.
- Collected Newgate numbers.

Wastewater Division – Customer Call Log Summary 2023							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	2	2	0	0	0	9	13
YTD 2023	16	7	1	0	0	40	64

Engineering

- Review of Site Development and City Permit Drawings.
- Gathering information for service inquiries.
- Updating GIS databases completed with water projects.

Lab

WASTEWATER

- Process and regulatory testing were routine for the week.
- Completed weekly QC (pH, Cl, Conductivity) on DI water.
- Collected NWWWS Program samples for CDC-Biobot COVID monitoring.
- Collected WastewaterSCAN Program samples for pathogen monitoring.
- Completed 1st Quarter autoclave timing QC.
- Completed Raw composite sampler maintenance.
- Technician completed MDL study for TSS.
- Completed 1st Quarter MDL study for Lachat FIA.

PRE-TREATMENT

- Sent out 4th Quarter Pretreatment reports.
- Arranged meeting and tour at New Heights Industrial Park; discussions on potential pretreatment industries at facility (Program Insite and First Breach Industries)
- Reconciliation of 2022 Quarterly Reports.
- Collected Industrial Pretreatment sample from Berwick.
- Arranged sampling event at HBP.
- Sent permits application renewal drafts to HBP and Phoenix Color for review.

WATER DIVISION

Plant Flows - System Demand (MGD)

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
02/02/23	10.41		10.41
02/03/23	10.31		10.31
02/04/23	10.12		10.12
02/05/23	10.52		10.52
02/06/23	10.77		10.77
02/07/23	10.60		10.60
02/08/23	11.22		11.22
		Average:	10.23

Water Production at R. C. Willson & Pump Station Distribution

- Staff worked on facility maintenance and routine preventative maintenance.

Water Production at Breichner / Edgemont Reservoir

The Edgemont Reservoir pool elevation is currently at 2.97 ft. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, design criteria and project schedule.

Water Distribution

- Crews performed customer service work and new meter installations as needed.
- Crews continued replacement of residential meters throughout the water service area.
- Crews repaired a main break on East First Street.

Laboratory

- Process and regulatory testing were routine for the week.
- Collected samples for bacteriological monitoring for February.
- Collected two (2) line test samples.
- Collected 1st quarter THM / HAA5 samples.
- Collected composite sample from lagoon discharge.
- Completed annual PT study.
- Submitted monthly water reports to MDE.

Engineering

	<u>City</u>	<u>County</u>
Site Plans	2	3
Preliminary Plats	-	-
Grading Plan	-	-
Final Plat	-	-
Building Permits	6	2
Development Plan	-	-

- Construction inspection of ongoing projects
- Review of City permit and site plan drawings
- Review of County building permits
- Updating GIS mapping
- Concept design of upcoming capital improvement projects

Respectfully submitted,



Scott A. Nicewarner
City Administrator

Fit Room at Fairgrounds Park at Fairgrounds Park

Monthly Calendar For February 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 5:45p-6:45p Embody Yoga #7845	2 4p-4:30p Princess Ballerina #7843 4:45p-5:15p Ballet & Acro #7840	3 7p-8:15p Aerial Stretch #7816	4 9:30a-10:30a Zumba Basic #7889 10:45a-11:15a Zumba Toning #7892 2p-3:30p GeoCaching in the Parks #7836 2:30p-3:30p Gentle Yoga for Beginners #7865 4p-9p Kytres Birthday Party
5 9:30a-11a Gymnastics for Kids, Intermediate #7857 11a-12p Gymnastics for Kids #7851	6 5:45p-6:45p Embody Yoga #7845 7:15p-8:30p Belly Dance Technique & Choreography #7838	7	8 5:45p-6:45p Embody Yoga #7845	9 4p-4:30p Princess Ballerina #7843 4:45p-5:15p Ballet & Acro #7840	10 7p-8:15p Aerial Stretch #7817	11 9:30a-10:30a Zumba Basic #7889 10:45a-11:15a Zumba Toning #7892 11:30a-12:30p Aerial Tricks #7878 2:30p-3:30p Gentle Yoga for Beginners #7865
12 9:30a-11a Gymnastics for Kids, Intermediate #7857 11a-12p Gymnastics for Kids #7851 1p-2:15p Aerial Stretch #7795	13 5:45p-6:45p Embody Yoga #7845 7:15p-8:30p Belly Dance Technique & Choreography #7838	14	15 11a-2:30p CPR and First Aid #7830	16	17 7p-8:15p Aerial Stretch #7818	18 9:30a-10:30a Zumba Basic #7889 10:45a-11:15a Zumba Toning #7892 11:30a-12:30p Aerial Tricks #7879 2:30p-3:30p Gentle Yoga for Beginners #7865 4p-8p 50th Birthday Party
19 9:30a-11a Gymnastics for Kids, Intermediate #7857 11a-12p Gymnastics for Kids #7851 1p-2:15p Aerial Stretch #7796 4p-8p Gabriela's 1st Birthday	20 5:45p-6:45p Embody Yoga #7845 7:15p-8:30p Belly Dance Technique & Choreography #7838	21	22 5:45p-6:45p Embody Yoga #7845	23 4p-4:30p Princess Ballerina #7844 4:45p-5:15p Ballet & Acro #7841	24 7p-8:15p Aerial Stretch #7819	25 9:30a-10:30a Zumba Basic #7889 10:45a-11:15a Zumba Toning #7892 2:30p-3:30p Gentle Yoga for Beginners #7866
26 9:30a-11a Gymnastics for Kids, Intermediate #7857 11a-12p Gymnastics for Kids #7851	27 5:45p-6:45p Embody Yoga #7845 7:15p-8:30p Belly Dance Technique & Choreography #7838	28				