



CITY OF HAGERSTOWN, MARYLAND

Planning & Code Administration Department

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HISTORIC DISTRICT MEETING MINUTES

DATE : January 26, 2023 – 4:30 p.m.

LOCATION: Council Chambers, 2nd Floor, City Hall

Attendance –

Name	In-Person	Remote	Absent
Appointed Voting Members			
Michael Gehr, Chairperson	X		
Leslie Allen, Vice Chairperson	X		
Robert Powell	X		
W. Douglas Carroll	X		
Christopher George	X		
Glen Grant		X	
Matthew Sherman	X		
Staff and Ex-Officio Members			
S. Bockmiller, Development Review Planner/Zoning Administrator	X		
M. Revilla, Recording Secretary	X		
Paula Reed, Architectural Consultant	X		

Preliminary Matters -

Call to Order and Instructions from the Chair – Michael Gehr called the meeting to order at 4:37p.m. Attendance of members and staff are reflected in the chart above. The Chair read the standard public instructions regarding order of business into the record.

Approval of Minutes –

Minutes of January 12, 2022. There was no discussion regarding the minutes.

Mr. Powell made a motion to **adopt** the minutes as presented. **Mr. Carroll** seconded the motion. The motion **passed** by a vote of **7-0-0**.

Consent Agenda –

None.

Design Review-

None.

Workshops-

None.

New Business-

The Commission conducted a refresher training on various issues. Dr. Reed provided comment on design guidelines as well as other information regarding historic properties.

Mr. Bockmiller reviewed several topics from the HDC Member's Manual to include landmarks, bylaws, the Land Management Code, design guidelines, motion types and their verbiage, tax credits, easements, and various other topics.

The chair asked for addition of photos of the Hagerstown properties that are recorded on the National Register of Historic Places.

Old Business-

None.

Announcements-

Introduction of the new Planner, Joanna Wu, who started with the City on January 17.

Adjourn -

With no further discussion, the chair asked for a motion to adjourn. **Mr. Powell** made a motion to adjourn and **Ms. Allen** seconded the motion. By a vote of **7-0-0** the meeting adjourned at **6:00 P.M.**



Mary Revilla, Recording Secretary