



CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 2 FOR 2023

January 19, 2022

To Mayor Keller and Members of the City Council:

UPCOMING MEETINGS

To obtain City Department or City Boards and Commissions meeting information, please visit <https://www.hagerstownmd.org/27/Government>. We encourage you visit our website at <https://www.hagerstownmd.org> for all City-related updates. Other inquiries may be made by visiting the City Resident 311 page at <https://www.hagerstownmd.org/841/Services>.

<h2 style="margin: 0;">JANUARY 2023</h2> <p style="margin: 0; font-size: small;">For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at http://www.hagerstownmd.org/calendar.aspx</p>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 HOLIDAY City Offices Closed	3 No M&C Meeting	4	5	6	7
8	9	10 4pm Work Session	11 4pm Hagerstown Planning Commission Meeting	12 4pm Board of Traffic & Parking Meeting 4:30pm Hagerstown Historic District Commission Meeting 7pm Board of Zoning Appeals Meeting	13	14
15	16 HOLIDAY City Offices Closed Free Parking in City Decks 1/16/23	17 4pm Work Session	18	19	20	21
22	23	24 4pm Work Session	25 7pm Hagerstown Planning Commission Meeting	26 4:30pm Hagerstown Historic District Commission Meeting	27	28
29	30	31 7pm Regular Session				

COMMUNICATIONS

This Week's Headlines & Media Releases:

- 'Variety of Factors' Sends Number of Meritus Patients Rising
- New Mobile Health Program, Expanded Services get Nod from County Officials
- Speak Up: A New Source for Youth News in Hagerstown
- Political Notebook: Corderman, Valentine get Minority Leadership Jobs
- Celebrating MLK Day, Wes Moore Promotes Service ahead of Inauguration
- Hagerstown Pastor Sees Good Coming to Partially Collapsed Building
- Moore Picks Hagerstown, Salisbury Mayors for Administration
- Mayor Emily Keller Steps Down to Take Job with New Governor
- Press Release: Keller to Resign as Mayor to Take State Cabinet Position
- Traffic Advisory: Mitchell Avenue
- Traffic Advisory: Mitchell Avenue - Friday
- Trash & Recycling Advisory: MLK Day

This Week's Video Projects

- Mayor & Council Work & Special Sessions
- "Council WRap" Segment
- Mayor's Press Conference

Channel 25 Hub City Now Programming:

- Mayor & Council Meeting
- "Council WRap"
- Mayor's Press Conference
- "Visit Hagerstown" New :30 Promo
- Cultural Trail Featured Artist Video
- PayByPhone Videos
- First Hose Company of Hagerstown Museum Video Series
- "Council WRap" Promo
- Fit Room :30 Spot
- Hagerstown Greens at Hamilton Run :30 Spot
- MTA Commuter Connection

City Website:

- www.hagerstownmd.org attracted 10,117 user visits for the week of January 12-18
- The most popular top entrances (the first page users accessed on the website):

1. Home Page	2,447
2. Utility Billing Page	784
3. Hub City 100-Miler Page	491
4. Online Payment Portal Page	471
5. Collection-Schedules-Zones Page	415
6. Police Page	294
7. Skate Park Page	276
8. Meet The Mayor Page	241
9. Trash & Recycling Page	157
10. Firefighters Page	124

- Top searches

1. "True"
2. "Online payment portal"
3. "Police"
4. "Utility billing"
5. "Parks & recreation"

COMMUNITY ENGAGEMENT

- Launched Heart of Art Grant Program for artists
- Held Main Street Advisory Council meeting to go over 2023 goals and objectives
- Met with BISFA to discuss upcoming spring musical, SpongeBob Musical

ENGINEERING

1. **Hamilton Run Restoation Grant.** We received news that in partnership with the Washington County Soil Conservation District, we received a \$450,000 State grant to restore Hamilton Run near Northern Avenue. The City’s match will be to replace the culvert at the American Legion driveway footbridge in Mills Park and box culvert extension at The Terrace.
2. **Totes.** We received bids for providing trash totes, first in the downtown and later this year Citywide. The low bid was submitted by our current vendor, Rehrig Pacific.
3. **Leadership Washington County.** Last Friday, Rodney presented “Public Art in Hagerstown” to the current class.
4. **Engineering Statistics**

Description	Week of 01/16/23	Calendar Year 2023 TOTALS
Traffic complaints received	2	8
Work Orders completed	3	8
Traffic counts completed	0	1
Construction Projects		
Description	Week of 01/16/23	Calendar Year 2023 TOTALS
Construction Projects advertised for bids	0	0
RFP’s Advertised	3	3
Projects under construction	10	--
Projects completed	0	0

POLICE DEPARTMENT

PUBLIC WORKS

CHART NO. 1 – GENERAL PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	219	219
	University District Deck	197	197
Number of Student Permits	Central, Market, Rochester Lots	44	42
Number of Patrons Using Decks	A & E Deck	1853	1350

	University District Deck	1388	882
Number of Citations Issued	(Includes Warnings)	341	216
Late Payment Notifications		6	11
Peak Occupancy (%)	A & E Deck	100% Sa @ 6PM	N/A*
Peak Occupancy (%)	University District Deck	45% Tu @2PM	N/A*

CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY

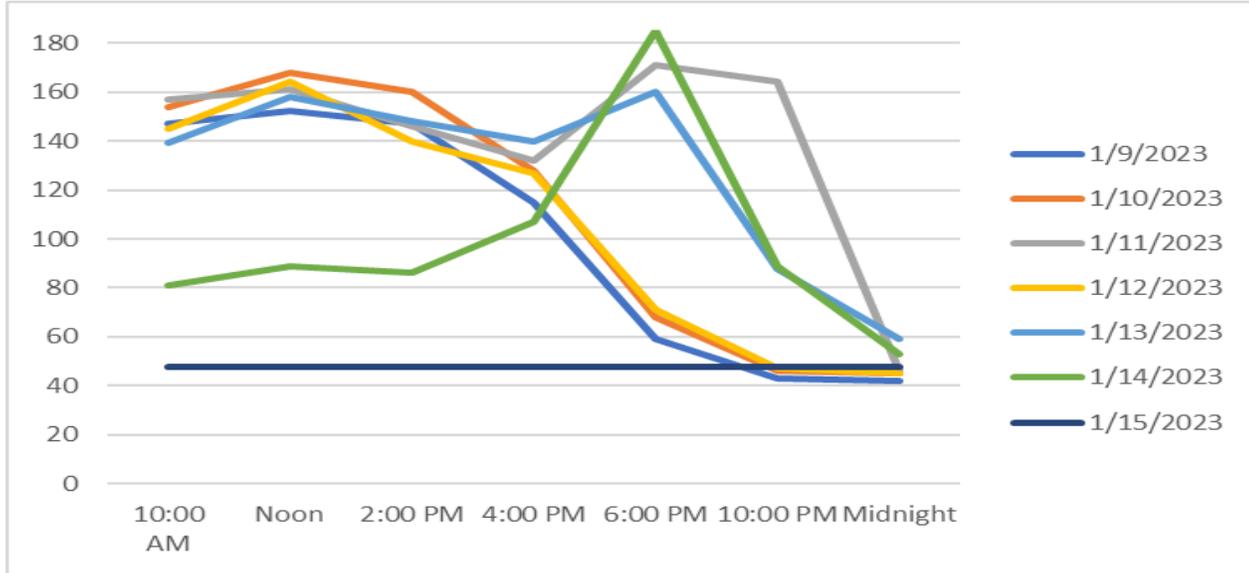
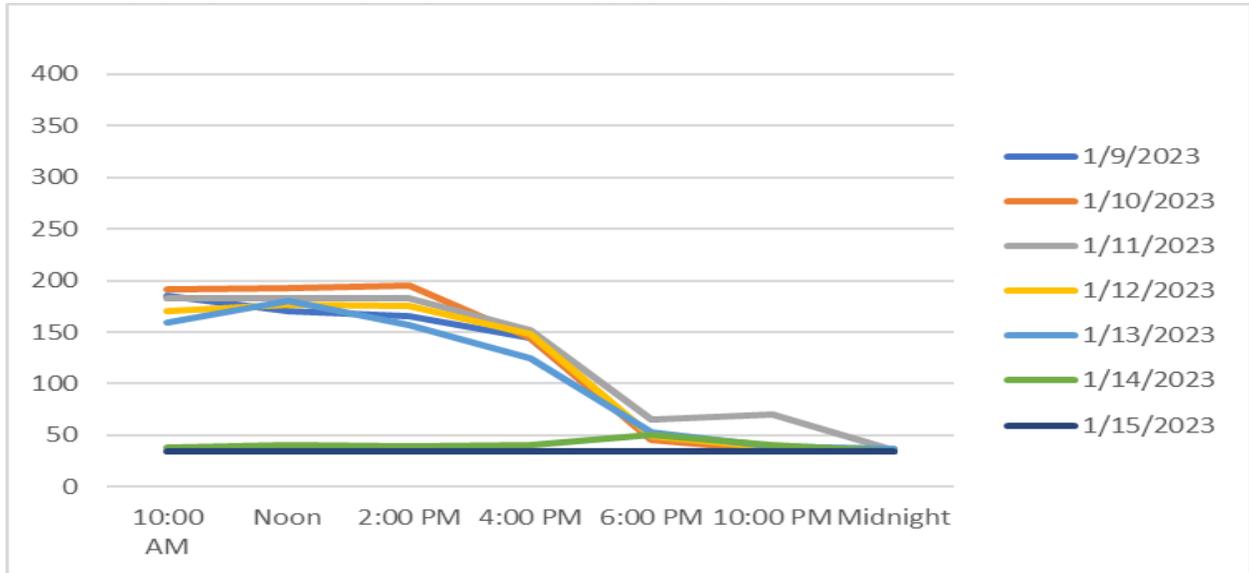


CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY



CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	0	0
Planning & Code	0	0
Fire	0	1
Engineering	0	1
Parks & Recreation	1	0
Public Works	4	2

Police	1	8
Water	2	3
Wastewater	3	1
Light	2	1
Human Resources	0	0
Weekly Totals	13	17
Yearly Total	30	17

AFTER HOURS CALL BACKS

Saturday, January 14, 2023 @ 6:35 PM: Staff received a request for assistance at 512 W. Washington St., next to Engine 4, for a collapsed building. Sign staff was called in to place barrels and road closure signs for traffic control at the site.

PARKS AND RECREATION

Recreation

The 10th Annual Hub City 100 Miler is close to reaching its goal of 1,000 participants registered! 988 participants have registered as of January 18 and registration remains open until January 31.

Fit Room

See Fit Room report attached with upcoming classes and private rentals in January 2023.

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Service Calls

- Sat. 1/14
- 512 Washington Square – the meter was pulled and service disconnect following building collapse. Time Out: 18.5-20.1
 - 1002 Woodland Way – partial outage; line crews made repairs to damaged pole and conductor. Time Out: 14.3-16.3

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
4	0	6	1

- Multiple permit reviews, service upgrade and underground locate requests have been reviewed and/or completed.
- Staff met with Maryland Stadium Authority and Contract teams for utility electric details as we move toward temporary service and existing facility relocation construction.
- Staff reviewed pole attachment and other communication work that is taking place in the HLD territory.
- Engineering staff reviewed multiple bids for materials and services for the HLD.
- Staff continued work on HLD line construction vehicle specifications ahead of replacement schedule.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, Jan 11, 2023	5.97	0.00
Thursday, Jan 12, 2023	5.98	0.03
Friday, Jan 13, 2023	6.10	0.06
Saturday, Jan 14, 2023	5.72	0.00
Sunday, Jan 15, 2023	5.61	0.00
Monday, Jan 16, 2023	5.81	0.00
Tuesday, Jan 17, 2023	5.86	0.08
Weekly – Avg. Flow/Total Rainfall	5.86	0.17
Jan - Avg. Flow/Total Rainfall	6.24	0.29

- Replaced WAS pump in ASPS.
- Replaced faulty motors and blowers on Pista Grit(s).
- Troubleshooting and replacement of faulty wiring in garage.
- Routine MVP Plant Work orders & Corrective Work Orders.

Wastewater Collection

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# Inspected
CCTV Inspections	11, 14, 15 & 21	1,128	330	11
Flushing	29	4,456		

Collection System Maintenance Tasks

- Camera, 935 Guilford Avenue for roots.
- Camera, 1315 and 1321 Marshall Street, problem on property owner's side.
- Camera, 181 Edgewood Drive.
- Jetted 181 Edgewood Drive lateral for camera work. Needs lining for 25 feet of cast.
- Chlorinated PS #26.
- Cleaned shop.
- Troubleshooting of electrical issues at pump stations.
- Root cut Guilford Avenue.
- Cleaned grit chamber at headworks for WWTP.
- Cleaned PS #8 wet well.
- Cleaned PS #21 wet well.
- 858 Virginia Avenue, replaced apron, curb, sidewalk, and installed lamppost.
- Installed new float at PS #8.
- Worked on grinder pumps in shop.
- Collected Newgate numbers.

Wastewater Division – Customer Call Log Summary 2023

Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	1	3	0	0	0	5	9
YTD 2023	7	3	0	0	0	18	28

Engineering

- Review of Site Development and City Permit Drawings.
- Gathering information for service inquiries.
- Updating GIS databases completed with water projects.

Lab

- Process and regulatory testing were routine for the week.
- Completed weekly QC (pH, Cl, Conductivity) on DI water.
- Collected monthly DI water samples for TOC, NH3.
- Completed monthly DI water samples QC testing (HPC).
- Completed monthly QC analytical balance verifications.
- Completed lot QC verifications on new BOD bottles.
- Exchanged DI water mixed-bed tanks with Culligan.
- Completed Re-rating Sample Analysis for Black & Veatch.
- Collected NWWWS Program samples for CDC-Biobot COVID monitoring.
- Collected WastewaterSCAN Program samples for pathogen monitoring.

PRE-TREATMENT

- Completed 2022 MAHL Calculations.
- Completed Conagra annual inspection report.
- Reviewing and drafting permit renewals for HBP and Phoenix Color.
- Communication with County regarding Project Insite application.

WATER DIVISION

Plant Flows - System Demand (MGD)

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
01/12/23	10.94		10.94
01/13/23	10.90		10.90
01/14/23	10.62		10.62
01/15/23	10.83		10.83
01/16/23	11.87		11.87
01/17/23	11.19		11.19
01/18/23	11.16		11.16
		Average:	11.07

Water Production at R. C. Willson & Pump Station Distribution

- Staff worked on facility maintenance and routine preventative maintenance.

Water Production at Breichner / Edgemont Reservoir

The Edgemont Reservoir pool elevation is currently at 2.45 ft. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, design criteria and project schedule.

Water Distribution

- Crews performed customer service work and new meter installations as needed.
- Crews continued replacement of residential meters throughout the water service area.
- Crews installed a 12 x 12 tap on Huyett Lane.

Laboratory

- Process and regulatory testing were routine for the week.
- Collected composite sample from lagoon discharge.
- Collected samples for bacteriological monitoring for January.
- Completed lot QC verifications on new HPC plates.
- Sent out quote requests for DBP testing for 2023.

Engineering

	<u>City</u>	<u>County</u>
Site Plans	-	-
Preliminary Plats	-	-
Grading Plan	-	-
Final Plat	-	-
Building Permits	-	-
Development Plan	-	-

- Construction inspection of ongoing projects
- Review of City permit and site plan drawings
- Review of County building permits
- Updating GIS mapping
- Concept design of upcoming capital improvement projects

Respectfully submitted,



Scott A. Nicewarner
City Administrator

Monthly Calendar for January 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3 1p-5p Repass, Anitra Harris	4	5 4p-4:30p Princess Ballerina #7843 4:45p-5:15p Ballet & Acro #7840	6 7p-8:15p Aerial Stretch #7812	7 10a-11a Zumba Basic #7938 11:30a-12:30p Aerial Tricks #7876 2p-3:30p GeoCaching in the Parks #7835
8 9:30a-11a Gymnastics for Kids, Intermediate #7856 11a-12p Gymnastics for Kids #7850 1p-5p Daughter's 1st Birthday	9	10	11	12 4p-4:30p Princess Ballerina #7843 4:45p-5:15p Ballet & Acro #7840	13 6p-7p 100 Miler Kick-Off Aerial Fitness #7943 7p-8p 100 Miler Kick-Off Belly Dance #7942	14 10a-11a 100 Miler Kick-Off Zumba #7937 11a-3p Block- 100 Miler Kickoff Event
15 9:30a-11a Gymnastics for Kids, Intermediate #7856 11a-12p Gymnastics for Kids #7850 1p-2:15p Aerial Stretch #7793	16 5:45p-6:45p Embody Yoga #7845 7:15p-8:30p Belly Dance Technique & Choreography #7838	17 11a-2:30p CPR and First Aid #7829	18 5:45p-6:45p Embody Yoga #7845	19 4p-4:30p Princess Ballerina #7843 4:45p-5:15p Ballet & Acro #7840	20 7p-8:15p Aerial Stretch #7814	21 9:30a-10:30a Zumba Basic #7889 10:45a-11:15a Zumba Toning #7892 11:30a-12:30p Aerial Tricks #7877 2:30p-3:30p Gentle Yoga for Beginners #7865
22 9:30a-11a Gymnastics for Kids, Intermediate #7856 11a-12p Gymnastics for Kids #7850 1p-5p Birthday Party	23 7:15p-8:30p Belly Dance Technique & Choreography #7838	24	25	26 4p-4:30p Princess Ballerina #7843 4:45p-5:15p Ballet & Acro #7840	27 7p-8:15p Aerial Stretch #7815	28 9:30a-10:30a Zumba Basic #7889 10:45a-11:15a Zumba Toning #7892 2:30p-3:30p Gentle Yoga for Beginners #7865
29 9:30a-11a Gymnastics for Kids, Intermediate #7856 11a-12p Gymnastics for Kids #7850 1p-2:15p Aerial Stretch #7794	30 5:45p-6:45p Embody Yoga #7845 7:15p-8:30p Belly Dance Technique & Choreography #7838	31				

