



CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 4 FOR 2023

February 3, 2023

To Members of the City Council:

UPCOMING MEETINGS

To obtain City Department or City Boards and Commissions meeting information, please visit <https://www.hagerstownmd.org/27/Government>. We encourage you to visit our website at <https://www.hagerstownmd.org> for all City-related updates. Other inquiries may be made by visiting the City Resident 311 page at <https://www.hagerstownmd.org/841/Services>.

<h2 style="margin: 0;">FEBRUARY 2023</h2> <p style="margin: 0; font-size: small;">For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at http://www.hagerstownmd.org/calendar.aspx</p>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7 4pm Work Session	8 7pm Hagerstown Planning Commission Meeting	9 4pm Board of Traffic & Parking Meeting 4:30pm Hagerstown Historic District Commission Meeting 7pm Board of Zoning Appeals Meeting	10	11
12	13	14 9 to 3 Catherine Pfeilsticker – Deferred Comp Plan Rep. 4pm Work Session	15	16	17	18
19	20 HOLIDAY City Offices Closed Free Parking in City Decks	21 4 pm Work Session	22	23 4:30pm Hagerstown Historic District Commission Meeting	24	25
26	27	28 7pm Regular Session				

COMMUNICATIONS

This Week's Headlines & Media Releases:

- Meritus Med School Money Missing in Moore's Budget Proposal
- Judge Declares Mistrial in 2020 Murder Case
- Valedictorian, Salutatorian Debate Floods BOE with Emails
- Comings & Goings: Ammunition Manufacturer, Restaurants Mark Openings
- Boys & Girls Clubs in Salisbury, Hagerstown Get Boost to Expand
- Political Notebook: Wivell to Chair Western Maryland Delegation
- Charges Upgraded to Murder in Downtown Hagerstown Stabbing Case
- Gun Control Bills on Maryland Fast Track after Supreme Court Ruling
- With Marijuana on Verge of MD Legalization, What Could Be Next?
- 'Keep That Fire': Colleagues Give Keller Advice on Last Night as Mayor
- Washington County Officials, Groups Planning for Frigid Weekend
- Gov. Wes Moore Pitches Service Year for High School Graduates
- Traffic Advisory: Summer Street
- Traffic Advisory: Frederick Street

This Week's Video Projects

- Mayor & Council Regular Session
- Drone Footage of the MUSEF Site Work Progress
- Preliminary Work on "State of the City" Video

Channel 25 Hub City Now Programming:

- Mayor & Council Meeting
- "Council WRap"
- New Logo Reveal Video
- Invest Hagerstown Video
- "Building City Park Lake" Video Series
- First Hose Company of Hagerstown Museum Video Series
- "Council WRap" Promo
- Fit Room :30 Spot
- MTA Commuter Connection

City Website:

- www.hagerstownmd.org attracted 8,355 user visits for the week of Jan. 26 – Feb. 1
- The most popular top entrances (the first page users accessed on the website):

1. Home Page	2,353
2. Utility Billing Page	708
3. Online Payment Portal Page	581
4. Police Page	339
5. Firefighters Page	138
6. Meet the Mayor Page	115
7. Skate Park Page	115
8. Maryland State Retirement Page	98
9. Parks & Recreation Page	92
10. Bids Page	84
- Top searches
 1. "True"
 2. "Online payment portal"
 3. "Police"
 4. "How to use Invoice Cloud"
 5. "Government"

COMMUNITY ENGAGEMENT

- Launched Arts & Entertainment Survey: <https://www.surveymonkey.com/r/ae-hagerstown>
- Heart of Art Grant Application remains open: <https://www.imaginehagerstown.org/heartofartgrant>
- Held a Marketing and Branding Work group meeting for A&E District
- Held a Professional Development and Grants Work group meeting for A&E District

ENGINEERING

1. **Parking Deck.** Wrapped up the question and answer phase of bidding and issued two extensive addendums. The bid opening is postponed until Friday, February 10th. Staff met with several property owners regarding the traffic control proposed for construction. West Antietam Street will be closed for around a year to facilitate construction.
2. **Public Arts in Park Circle Triangle.** Only two proposals were submitted in response to the call for the “Storyed Playscape” so we extended the deadline three weeks and directly contacted five (5) artists who may be interested.
3. **Field House.** Continued working on grant funding applications and finalizing the developers agreement.
4. **Engineering Statistics**

Description	Week of 01/30/23	Calendar Year 2023 TOTALS
Traffic complaints received	2	13
Work Orders completed	2	12
Traffic counts completed	0	1
Construction Projects		
Description	Week of 01/30/23	Calendar Year 2023 TOTALS
Construction Projects advertised for bids	0	0
RFP's Advertised	3	3
Projects under construction	10	--
Projects completed	0	0

FIRE

Week of 1/22/23 – 1/28/23			
Total Incidents (City only)	52	Mutual Aid to surrounding FDs	12
• Unit Responses	120	• Halfway FD	4
• Fire/Rescue Responses	35	• Maugansville FD	4
• EMS Responses	17	• Funkstown FD	3
Inspections/System Tests	26	• Longmeadow FD	1
Community Events, Smoke Alarm Installs	0	• Other	0

1/23/23 - HFD units responded to the 1300 block of Salem Ave for a carbon monoxide alarm. Crews confirmed carbon monoxide readings were present and secured all possible sources. There were no injuries reported.

1/24/23 - HFD responded to the 200 block of Church St for a pedestrian struck by a vehicle with injuries.

1/27/23 - HFD units responded for a small fire in a window sill at the Broad Axe, 28 W Franklin St. Fire was quickly extinguished without further extension into the building.

1/29/23 - HFD responded to Dual Hwy at Edgewood Drive for a vehicle accident with injuries involving a motorcycle and passenger car.

PLANNING & CODE ADMINISTRATION

POLICE DEPARTMENT

PUBLIC WORKS

PUBLIC WORKS

CHART NO. 1 – GENERAL PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	220	219
	University District Deck	259	259
Number of Student Permits	Central & Rochester Lots	47	47
Number of Patrons Using Decks	A & E Deck	1567	1586
	University District Deck	1378	1186
Number of Citations Issued	(Includes Warnings)	331	242
Late Payment Notifications		1	2
Peak Occupancy (%)	A & E Deck	100% Sa @ 6PM	77% Sa @ 6PM
Peak Occupancy (%)	University District Deck	40% Mo @ Noon	34% We @ 10AM

CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY

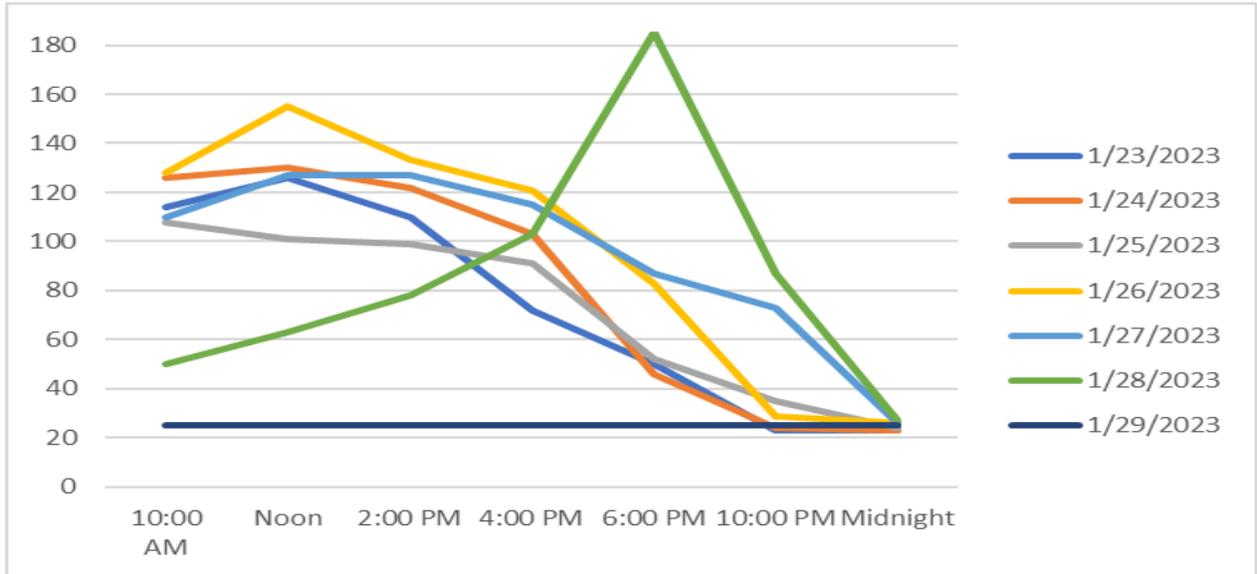
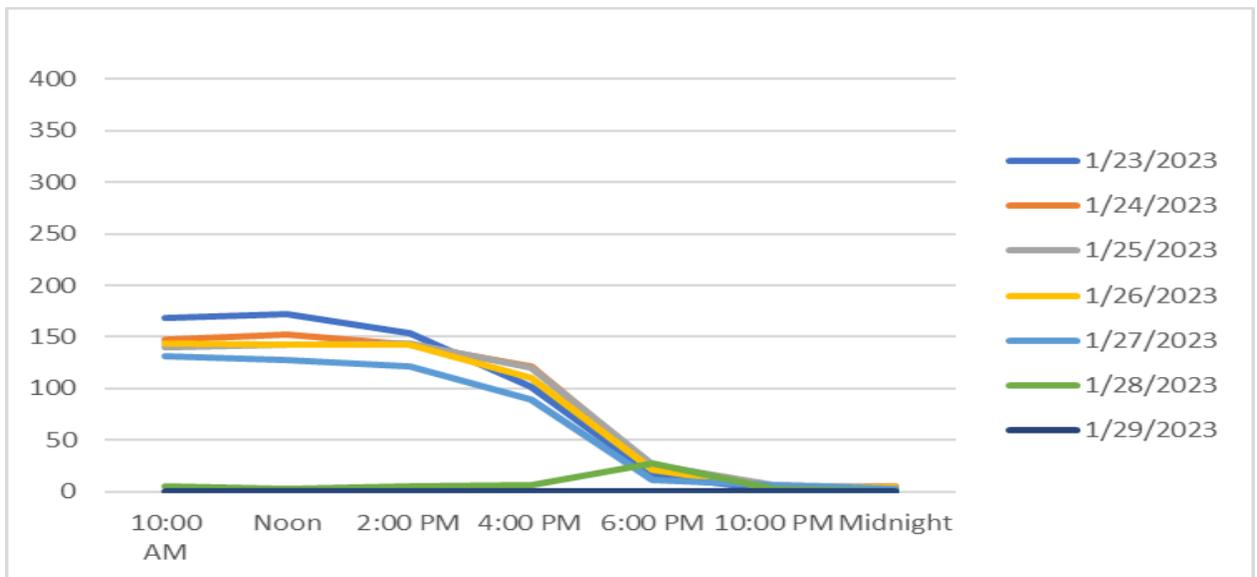


CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY



CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	0	0
Planning & Code	0	0
Fire	1	0
Engineering	0	0
Parks & Recreation	0	1
Public Works	7	3
Police	6	12
Water	5	5
Wastewater	0	3
Light	5	2
Human Resources	0	0
Weekly Totals	24	26
Yearly Total	80	56

AFTER HOURS CALL BACKS

Tuesday, January 24, 2023 @ 9 PM: Dispatch notified of wooden utility pole struck by tractor trailer. Staff went to investigate and found some wood debris on sidewalk but pole appeared in good shape. HLD staff came to site as well and took over. No issue for Public Works to address.

Wednesday, January 25, 2023 @ 7:07 PM: Dispatch notified of signal not cycling at Wesel Blvd. and Sister City Way. Staff observed signal at this intersection as well as the intersection of Wesel Blvd. and Rhine Way for a length of time and could not find any issue. The signals were responsive to vehicle traffic and working normally.

PARKS AND RECREATION

Wheaton Park Band Shell

Work continues to move forward with the reconstruction of the floor for the Wheaton Park band shell. The entire floor (framing, flooring and trim) had to be rebuilt due to rot and previously unknown fire damage that had occurred at some point. The octagon shaped structure is a bit time consuming to piece together as each stick of wood involves a custom cut. The structure will be ready for use by the spring.

Recreation

- Registration for the 10th Annual Hub City 100 Miler has closed. Final participant count is 1,016.
- Staff continues to receive instructor proposals for spring/summer recreation classes. Staff will begin developing the spring/summer guide that goes to print mid-March. The guide features events and programming happening in our parks and facilities from April – September 2023.
- We have secured Fun Events to operate our 2023 City Park Outdoor Movie Series, Friday evenings this summer – June 9 & 16; July 7 & 14. Movie selections will be made by March.

Fit Room

See Fit Room report attached with upcoming classes. A private rental is scheduled for Saturday, February 4 from 4 p.m.-9 p.m.

Hager House

Staff met with the Historical Society Curator to review our current loan agreement and updated inventory for their collection. This 5-year loan agreement outlines the 599 items on loan from the Historical Society on display and in storage at the Hager House. Plans to renew the agreement for another 5-years is underway.

Golf Course Stats

Staff is researching other local/regional courses to compare golf pricing with a goal to determine if a fee increase should be considered for 2023. Staff is also evaluating concession product sales and rates from 2022 to determine pricing for 2023.

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Service Calls

- Thur. 1/26 - 321 Frederick Street - Miss Utility locate; emergency locate for the Water department All HLD facilities were found to be clear. Time out: 6.9-7.0
- Thur. 2/2 - Corner, Jonathan Street and Franklin Street – pole damaged; vehicle struck street light pole in accident. Line crews removed damaged pole and secured the area until replacement was completed the following business day. Time Out: 0.0-2.5

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
16	0	30	0

- Multiple permit reviews, service upgrade and underground locate requests have been reviewed and/or completed.
- Staff continued design work on the Kilpatrick Woods residential housing development.
- Engineering staff reviewed multiple site plans and offered comments and changes.
- Staff obtained rights-of-way for new underground electric facilities.
- Engineering staff reviewed dissolved gas analysis results for HLD oil filled equipment.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, Jan 25, 2023	6.44	0.16
Thursday, Jan 26, 2023	6.54	0.00
Friday, Jan 27, 2023	6.20	0.00
Saturday, Jan 28, 2023	5.88	0.00
Sunday, Jan 29, 2023	5.82	0.00
Monday, Jan 30, 2023	6.00	0.00
Tuesday, Jan 31, 2023	5.96	0.00
Weekly – Avg. Flow/Total Rainfall	6.12	0.16
Jan - Avg. Flow/Total Rainfall	6.17	1.23

- Finished up replacing Penn Valley double disc pumps in ASPS building.
- Continued working on wiring new pump controls on WAS and scum pumps.
- Replaced faulty solenoid valve and performed troubleshooting of controls on cooling tower.
- Replaced leak sensor on ferric pump.
- Routine MVP Plant Work orders & Corrective Work Orders.

Wastewater Collection
SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# Inspected
CCTV Inspections	10, 17 & 21	973	25	2
Flushing	29	5,474		

Collection System Maintenance Tasks

- Hydro-excavated to repair sewer line at 727 South Potomac Street
- Flushed sewer main at 527 South Potomac Street.
- Grinder pump replacement at 20109 Teakwood Drive.
- Met with BF Joy about doing camera work around the Burhan Blvd. area.
- Sewer odor call at 11373 Robinwood Drive.
- CCTV'd and found blockage on Kenwood Drive.
- Worked on 2024 Overlay with camera unit.
- Painted PS #4 & #7 plumbing.
- Sawcut 429 Wyoming Street.
- Dug 321 Frederick Street.
- Cleaned PS #8 wet well.
- Worked on grinder pumps.
- Collected Newgate numbers.

Wastewater Division – Customer Call Log Summary 2023							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	4	2	1	0	0	10	17
YTD 2023	14	5	1	0	0	31	51

Engineering

- Review of Site Development and City Permit Drawings.
- Gathering information for service inquiries.
- Updating GIS databases completed with water projects.

Lab

- Process and regulatory testing were routine for the week.
- Completed weekly QC (pH, Cl, Conductivity) on DI water.
- Collected monthly DI water samples for TOC, NH3.
- Collected annual samples for Whole Effluent Toxicity Testing and Biomonitoring.
- Completed monthly and annual QA/QC analytical balance verifications.
- Submitted Re-rating Sample Report to Black & Veatch.
- Completed monthly QC for equipment temperature logs.
- Collected NWS Program samples for CDC-Biobot COVID monitoring.
- Collected WastewaterSCAN Program samples for pathogen monitoring.

PRE-TREATMENT

- Completed Synexus data entry review.
- Updated Mack and Conagra's December Self-Monitoring results in Synexus.
- Completed Mack and Conagra surcharge reports.
- Prepared Quarterly MDE reports.
- Updated Synexus permit parameters and limits.
- Completed Phoenix Color's permit renewal draft.
- Collected more information in regards to Program Insite application.
- Discussed with County information pertaining to industries within joint service area and onboarding process.

WATER DIVISION

Plant Flows - System Demand (MGD)

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
01/26/23	10.51		10.51
01/27/23	10.47		10.47
01/28/23	10.23		10.23
01/29/23	10.39		10.39
01/30/23	10.62		10.62
01/31/23	10.57		10.57
02/01/23	10.57		10.57
		Average:	10.48

Water Production at R. C. Willson & Pump Station Distribution

- Staff worked on facility maintenance and routine preventative maintenance.

Water Production at Breichner / Edgemont Reservoir

The Edgemont Reservoir pool elevation is currently at 3.71 ft. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, design criteria and project schedule.

Water Distribution

- Crews performed customer service work and new meter installations as needed.
- Crews continued replacement of residential meters throughout the water service area.
- Crews repaired a main break on East First Street.

Laboratory

- Process and regulatory testing were routine for the week.
- Completed bacteriological monitoring report for January.
- Completed chlorine report for January.
- Collected bacteriological monitoring samples for February.
- Collected monthly TOC removal samples at RCW.
- Completed monthly QC for Quanti-Tray Seal Test.
- Completed monthly QA/QC analytical balance verifications.
- Collected one (1) line test sample.
- Attended AWWA / MDE webinar on PFAS in Drinking Water Regulatory update.
- Addressed one (1) customer concern via telephone call.
- Completed 2023 THM/HAA5 testing contract.

Engineering

	<u>City</u>	<u>County</u>
Site Plans	1	3
Preliminary Plats	-	-
Grading Plan	-	-
Final Plat	-	1
Building Permits	11	3
Development Plan	-	-

- Construction inspection of ongoing projects
- Review of City permit and site plan drawings
- Review of County building permits
- Updating GIS mapping
- Concept design of upcoming capital improvement projects

Respectfully submitted,



Scott A. Nicewarner
City Administrator

Fit Room at Fairgrounds Park at Fairgrounds Park

Monthly Calendar For February 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 5:45p-6:45p Embody Yoga #7845	2 4p-4:30p Princess Ballerina #7843 4:45p-5:15p Ballet & Acro #7840	3 7p-8:15p Aerial Stretch #7816	4 9:30a-10:30a Zumba Basic #7889 10:45a-11:15a Zumba Toning #7892 2p-3:30p GeoCaching in the Parks #7836 2:30p-3:30p Gentle Yoga for Beginners #7865 4p-9p Kytres Birthday Party
5 9:30a-11a Gymnastics for Kids, Intermediate #7857 11a-12p Gymnastics for Kids #7851	6 5:45p-6:45p Embody Yoga #7845 7:15p-8:30p Belly Dance Technique & Choreography #7838	7	8 5:45p-6:45p Embody Yoga #7845	9 4p-4:30p Princess Ballerina #7843 4:45p-5:15p Ballet & Acro #7840	10 7p-8:15p Aerial Stretch #7817	11 9:30a-10:30a Zumba Basic #7889 10:45a-11:15a Zumba Toning #7892 11:30a-12:30p Aerial Tricks #7878 2:30p-3:30p Gentle Yoga for Beginners #7865
12 9:30a-11a Gymnastics for Kids, Intermediate #7857 11a-12p Gymnastics for Kids #7851 1p-2:15p Aerial Stretch #7795	13 5:45p-6:45p Embody Yoga #7845 7:15p-8:30p Belly Dance Technique & Choreography #7838	14	15 11a-2:30p CPR and First Aid #7830	16	17 7p-8:15p Aerial Stretch #7818	18 9:30a-10:30a Zumba Basic #7889 10:45a-11:15a Zumba Toning #7892 11:30a-12:30p Aerial Tricks #7879 2:30p-3:30p Gentle Yoga for Beginners #7865 4p-8p 50th Birthday Party
19 9:30a-11a Gymnastics for Kids, Intermediate #7857 11a-12p Gymnastics for Kids #7851 1p-2:15p Aerial Stretch #7796 4p-8p Gabriella's 1st Birthday	20 5:45p-6:45p Embody Yoga #7845 7:15p-8:30p Belly Dance Technique & Choreography #7838	21	22 5:45p-6:45p Embody Yoga #7845	23 4p-4:30p Princess Ballerina #7844 4:45p-5:15p Ballet & Acro #7841	24 7p-8:15p Aerial Stretch #7819	25 9:30a-10:30a Zumba Basic #7889 10:45a-11:15a Zumba Toning #7892 2:30p-3:30p Gentle Yoga for Beginners #7866
26 9:30a-11a Gymnastics for Kids, Intermediate #7857 11a-12p Gymnastics for Kids #7851	27 5:45p-6:45p Embody Yoga #7845 7:15p-8:30p Belly Dance Technique & Choreography #7838	28				