



CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 3 FOR 2023

January 27, 2022

To Mayor Keller and Members of the City Council:

UPCOMING MEETINGS

To obtain City Department or City Boards and Commissions meeting information, please visit <https://www.hagerstownmd.org/27/Government>. We encourage you visit our website at <https://www.hagerstownmd.org> for all City-related updates. Other inquiries may be made by visiting the City Resident 311 page at <https://www.hagerstownmd.org/841/Services>.

JANUARY 2023

For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at <http://www.hagerstownmd.org/calendar.aspx>

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 HOLIDAY City Offices Closed	3 No M&C Meeting	4	5	6	7
8	9	10 4pm Work Session	11 4pm Hagerstown Planning Commission Meeting	12 4pm Board of Traffic & Parking Meeting 4:30pm Hagerstown Historic District Commission Meeting 7pm Board of Zoning Appeals Meeting	13	14
15	16 HOLIDAY City Offices Closed Free Parking in City Decks 1/16/23	17 4pm Work Session	18	19	20	21
22	23	24 4pm Work Session	25 7pm Hagerstown Planning Commission Meeting	26 4:30pm Hagerstown Historic District Commission Meeting	27	28
29	30	31 7pm Regular Session				

COMMUNICATIONS

This Week's Headlines & Media Releases:

- 'Our Time is Right Now': Wes Moore Becomes Governor, Making History
- Hagerstown Man Dead after being Struck by Train on Hagerstown Overpass
- Gov. Moore's First Budget, Executive Orders: What to Know
- Comings & Goings: River Bottom, Free Range Join; Royal Farms Opens
- What's the Impact of Blueprint for MD's Future Here? What to Know
- Deputies: Altercation Leads to Man being Shot in Leg, Charges

- Salute to Independence at Antietam Gone for Good?
- Third Defendant Pleads in 2022 Hagerstown Home Assault on 95-Year Old
- Maryland Teachers Who Break Up Fights would Gain Protection in House Bill
- Meritus Asks County to Commit Support for New Medical School
- Traffic Advisory: Professional Court
- Traffic Advisory: Five Corners
- Traffic Advisory: Park Lane

This Week's Video Projects

- Mayor & Council Work Session
- Invest Hagerstown Video Production

Channel 25 Hub City Now Programming:

- Mayor & Council Meeting
- "Council WRap"
- Mayor's Press Conference
- "Visit Hagerstown" New :30 Promo
- Cultural Trail Featured Artist Video
- PayByPhone Videos
- First Hose Company of Hagerstown Museum Video Series
- "Council WRap" Promo
- Fit Room :30 Spot
- Hagerstown Greens at Hamilton Run :30 Spot
- MTA Commuter Connection

City Website:

- www.hagerstownmd.org attracted 9,787 user visits for the week of January 19-25
- The most popular top entrances (the first page users accessed on the website):

1. Home Page	2,446
2. Utility Billing Page	707
3. Online Payment Portal Page	584
4. Police Page	317
5. Meet the Mayor Page	249
6. Collection-Schedules-Zones Page	152
7. Hub City 100-Miler Page	150
8. Firefighters Page	121
9. Skate Park Page	110
10. Bids Page	106

- Top searches
 1. "True"
 2. "Police"
 3. "Online payment portal"
 4. "Utility billing"
 5. "How do I"

COMMUNITY ENGAGEMENT

- Discussed with various department about the Adopt-an-Alley initiative
- Attended MML Dinner hosted by the City of Hagerstown at Leiter's Fine Catering (see photo on last page)
- Attended Legislative Reception in Annapolis representing the Main Street and A&E districts (see photo on last page)
- Attended MSAC Coffee with Council to learn how others are using funding from FY23 Arts Relief Grant Program
- Currently have 131 band submissions for 2023 Summer Music Series
- Launched application for [FY24 Event Sponsorships](#)
- Launched [2023 Sponsorship Package](#)
- Working on reaching out to confirm additional vendors for [2023 Historic City Farmers Market](#)

ENGINEERING

1. **Regional Bike and Pedestrian Survey.** Staff met with Metropolitan Planning Organization officials to look at the survey comments and suggestions submitted as part of this survey. Out of this, approximately nine different action items were developed varying from adding speed limit signs to a road diet on Northern Avenue.
2. **Wheaton Park.** Held the preconstruction meeting with the contractor. The project will likely start in mid-February and take four months to complete. The lead time on the splash pad equipment is 16 weeks.
3. **SRTS Frederick at Eastern Signal Replacement:** Contractor is installing underground conduit and pouring concrete foundations for pedestrian and signal poles.
4. **Engineering Statistics**

Description	Week of 01/23/23	Calendar Year 2023 TOTALS
Traffic complaints received	3	11
Work Orders completed	2	10
Traffic counts completed	0	1
Construction Projects		
Description	Week of 01/23/23	Calendar Year 2023 TOTALS
Construction Projects advertised for bids	0	0
RFP's Advertised	3	3
Projects under construction	10	--
Projects completed	0	0

PUBLIC WORKS

CHART NO. 1 – GENERAL PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	219	219
	University District Deck	259	197
Number of Student Permits	Central, Market, Rochester Lots	47	44
Number of Patrons Using	A & E Deck	1586	1853

Decks			
	University District Deck	1186	1388
Number of Citations Issued	(Includes Warnings)	242	341
Late Payment Notifications		2	6
Peak Occupancy (%)	A & E Deck	77% Sa @ 6PM	100% Sa @ 6PM
Peak Occupancy (%)	University District Deck	34% We @ 10AM	45% Tu @2PM

CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY

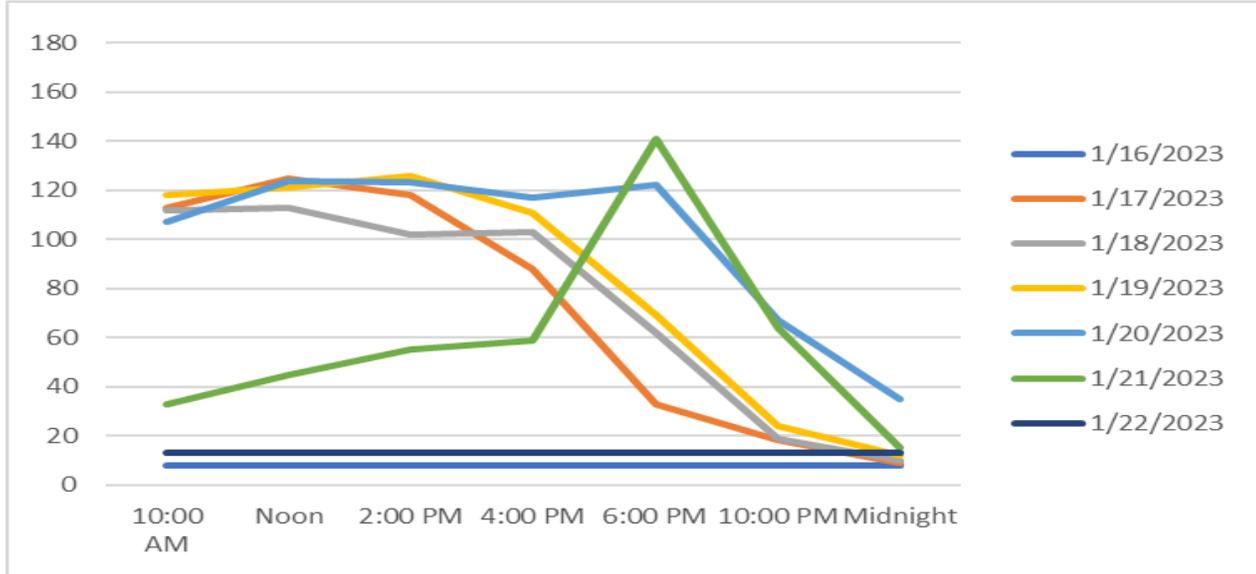
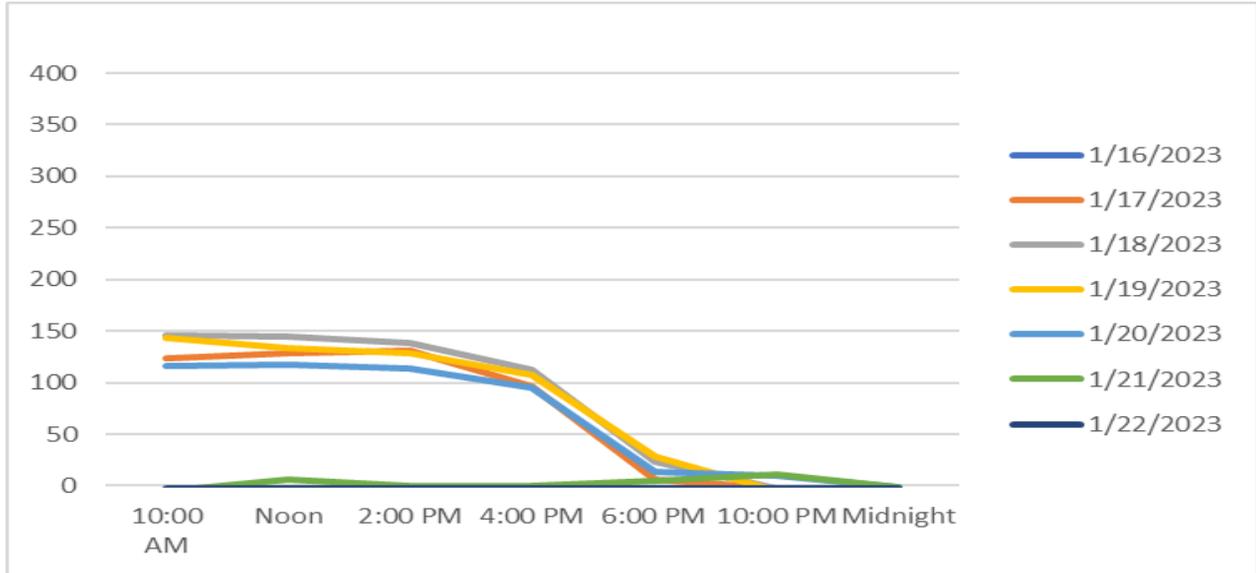


CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY



CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	0	0
Planning & Code	0	0
Fire	0	0
Engineering	0	0
Parks & Recreation	1	1

Public Works	3	4
Police	12	1
Water	5	2
Wastewater	3	3
Light	2	2
Human Resources	0	0
Weekly Totals	26	13
Yearly Total	56	30

AFTER HOURS CALL BACKS

Saturday, January 21, 2023 @ 7:45 AM: Staff received a request for assistance at a water main break site on Pennsylvania Ave. near Maugans Ave. A street sweeper operator was called in to help clean streets of mud.

PARKS AND RECREATION

PARKS AND RECREATION

Recreation

- The 10th Annual Hub City 100 Miler has reached 1,010 registered! Registration closes January 31.
- Staff is receiving instructor proposals for Spring/Summer recreation classes.
- Invitations for food and craft vendors are being sent for 2023 events.

Fit Room

See Fit Room report attached with upcoming classes. No private rentals for remainder of the month.

Hager House

Staff has submitted final edits for summaries of exhibit text and working to finalize artifacts for display in the new visitor center. Staff will be meeting with Historical Society Curator to review current loan agreement that is up for renewal this summer.

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Service Calls

- Sat. 1/21
- 329 Wakefield Road – total outage; a transformer fuse operated. Time Out: 18.0-19.0
 - 406 Londontowne Drive – Miss Utility locate for Columbia Gas. Time Out: 23.0-0.0
- Sun. 1/22
- 1325 Lindsay Lane – damaged meter; the meter was replaced. Time Out: 13.7-15.0
 - 727 South Potomac Street – Miss Utility locate; emergency locate for the Water Dept. Time Out: 22.0-23.0
- Mon. 1/23
- 916 Kuhn Avenue – partial outage; the service connections failed. Time Out: 19.6-20.9
 - 200 Block, Forrest Drive – blinking lights; the connectors were found to be of the improper size. Time Out: 17.8-18.9

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
7	0	5	0

- Multiple permit reviews, service upgrade and underground locate requests have been reviewed and/or completed.
- Staff continued design work on the Kilpatrick Woods residential housing development.
- Engineering staff reviewed and modified specifications for HLD utility line operations vehicles.
- Staff continued review of underground facility locating bids.
- Engineering staff negotiated and obtained rights-of-way for underground HLD facilities for and through the Stadium project area.
- Staff drew oil samples from a power transformer for Dissolved Gas Analysis testing.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, Jan 18, 2023	5.67	0.00
Thursday, Jan 19, 2023	6.12	0.29
Friday, Jan 20, 2023	5.82	0.00
Saturday, Jan 21, 2023	5.46	0.00
Sunday, Jan 22, 2023	6.04	0.33
Monday, Jan 23, 2023	6.66	0.16
Tuesday, Jan 24, 2023	6.37	0.00
Weekly – Avg. Flow/Total Rainfall	6.02	0.78
Jan - Avg. Flow/Total Rainfall	6.18	1.07

- Replaced #1 & #2 scum pumps in ASPS.
- Replaced gauges, pressure switches and wire controls accordingly.
- Troubleshooting of fan(s) on primary pump VFD.
- Replaced VFD on #3 scum pump in ASPA.
- Routine MVP Plant Work orders & Corrective Work Orders.

Wastewater Collection

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# Inspected
CCTV Inspections	14, 15, 22 & 37	445	211	8
Flushing	29	407		
Main & Lateral		1		22

Collection System Maintenance Tasks

- Camera, 321 Frederick Street.
- Camera, 429 Wyoming Avenue.
- Dug 429 Wyoming Avenue from main to the curb.
- Camera, storm drain at Summit and Garlinger avenues.
- Grinder pump at 11103 Parkwood.
- Hydro-excavated 11103 Parkwood for new discharge assembly.
- Flushed storm drains for Public Works.
- Flushed 757 Dual Highway for backup.
- Downloaded flow meters.
- Exercised portable equipment.
- General pump shop work.
- Worked on painting pump station 4 and 7.
- Installed new sewer lateral on 429 Wyoming Avenue.

- General pump shop maintenance and repairs.
- Collected Newgate numbers.

Wastewater Division – Customer Call Log Summary 2023							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	3	0	0	0	0	3	6
YTD 2023	10	3	0	0	0	21	34

Engineering

- Review of Site Development and City Permit Drawings.
- Gathering information for service inquiries.
- Updating GIS databases completed with water projects.

Lab

- Process and regulatory testing were routine for the week.
- Completed weekly QC (pH, Cl, Conductivity) on DI water.
- Completed Re-rating Sample Analysis for Black & Veatch.
- Collected NWWIS Program samples for CDC-Biobot COVID monitoring.
- Collected WastewaterSCAN Program samples for pathogen monitoring.
-

WATER DIVISION

Plant Flows - System Demand (MGD)

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
01/19/23	10.94		10.94
01/20/23	10.90		10.90
01/21/23	10.39		10.39
01/22/23	10.49		10.49
01/23/23	10.64		10.64
01/24/23	10.52		10.52
		Average:	10.65

Water Production at R. C. Willson & Pump Station Distribution

- Staff worked on facility maintenance and routine preventative maintenance.

Water Production at Breichner / Edgemont Reservoir

The Edgemont Reservoir pool elevation is currently at 4.05 ft. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, design criteria and project schedule.

Water Distribution

- Crews performed customer service work and new meter installations as needed.
- Crews continued replacement of residential meters throughout the water service area.
- Repairs were made to water main breaks on S. Potomac Street and Pennsylvania Ave.

Laboratory

- Process and regulatory testing were routine for the week.

Engineering

- Construction inspection of ongoing projects
- Review of City permit and site plan drawings
- Review of County building permits
- Updating GIS mapping
- Concept design of upcoming capital improvement projects

Respectfully submitted,



Scott A. Nicewarner
City Administrator

Monthly Calendar for January 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3 1p-5p Repass, Anitra Harris	4	5 4p-4:30p Princess Ballerina #7843 4:45p-5:15p Ballet & Acro #7840	6 7p-8:15p Aerial Stretch #7812	7 10a-11a Zumba Basic #7938 11:30a-12:30p Aerial Tricks #7876 2p-3:30p GeoCaching in the Parks #7835
8 9:30a-11a Gymnastics for Kids, Intermediate #7856 11a-12p Gymnastics for Kids #7850 1p-5p Daughter's 1st Birthday	9	10	11	12 4p-4:30p Princess Ballerina #7843 4:45p-5:15p Ballet & Acro #7840	13 6p-7p 100 Miler Kick-Off Aerial Fitness #7943 7p-8p 100 Miler Kick-Off Belly Dance #7942	14 10a-11a 100 Miler Kick-Off Zumba #7937 11a-3p Block- 100 Miler Kickoff Event
15 9:30a-11a Gymnastics for Kids, Intermediate #7856 11a-12p Gymnastics for Kids #7850 1p-2:15p Aerial Stretch #7793	16 5:45p-6:45p Embody Yoga #7845 7:15p-8:30p Belly Dance Technique & Choreography #7838	17 11a-2:30p CPR and First Aid #7829	18 5:45p-6:45p Embody Yoga #7845	19 4p-4:30p Princess Ballerina #7843 4:45p-5:15p Ballet & Acro #7840	20 7p-8:15p Aerial Stretch #7814	21 9:30a-10:30a Zumba Basic #7889 10:45a-11:15a Zumba Toning #7892 11:30a-12:30p Aerial Tricks #7877 2:30p-3:30p Gentle Yoga for Beginners #7865
22 9:30a-11a Gymnastics for Kids, Intermediate #7856 11a-12p Gymnastics for Kids #7850 1p-5p Birthday Party	23 7:15p-8:30p Belly Dance Technique & Choreography #7838	24	25	26 4p-4:30p Princess Ballerina #7843 4:45p-5:15p Ballet & Acro #7840	27 7p-8:15p Aerial Stretch #7815	28 9:30a-10:30a Zumba Basic #7889 10:45a-11:15a Zumba Toning #7892 2:30p-3:30p Gentle Yoga for Beginners #7865
29 9:30a-11a Gymnastics for Kids, Intermediate #7856 11a-12p Gymnastics for Kids #7850 1p-2:15p Aerial Stretch #7794	30 5:45p-6:45p Embody Yoga #7845 7:15p-8:30p Belly Dance Technique & Choreography #7838	31				



MML Dinner hosted by the City of Hagerstown at Leiter's Fine Catering

Images from the Day in Annapolis – January 25, 2023



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