



# CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 1 FOR 2023

January 13, 2022

To Mayor Keller and Members of the City Council:

## UPCOMING MEETINGS

To obtain City Department or City Boards and Commissions meeting information, please visit <https://www.hagerstownmd.org/27/Government>. We encourage you visit our website at <https://www.hagerstownmd.org> for all City-related updates. Other inquiries may be made by visiting the City Resident 311 page at <https://www.hagerstownmd.org/841/Services>.

## JANUARY 2023

*For additional information and a complete list of City events, please visit our  
Calendar of Events on the City's website at <http://www.hagerstownmd.org/calendar.aspx>*

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 <b>HOLIDAY City Offices Closed</b>	3 No M&C Meeting	4	5	6	7
8	9	10 4pm Work Session	11 4pm Hagerstown Planning Commission Meeting	12 4pm Board of Traffic & Parking Meeting  4:30pm Hagerstown Historic District Commission Meeting  7pm Board of Zoning Appeals Meeting	13	14
15	16 <b>HOLIDAY City Offices Closed</b>  <b>Free Parking in City Decks 1/16/23</b>	17 4pm Work Session	18	19	20	21
22	23	24 7pm Regular Session	25 7pm Hagerstown Planning Commission Meeting	26 4:30pm Hagerstown Historic District Commission Meeting	27	28
29	30					

## COMMUNICATIONS

### This Week's Headlines & Media Releases:

- Hagerstown Loses Longtime Public Servant, Official, and Health Advocate
- Hagerstown 7-Eleven Fire Ruled Accidental
- Comings & Goings: Children in Need Gets New Executive Director
- Local Unemployment Still Low, But What's Ahead?
- Accused Driver Pleads in Hagerstown Shooting Death of Waynesboro Man
- Will Maryland Lawmakers Shake Up State Spending with Their New Power?
- Water Main Repairs to Affect Customers in Halfway on Wednesday
- MSP Officer Faces FBI Charges in Leaking Local Drug Case Info
- Gov. Larry Hogan Heralds Unity in Farewell Speech
- Hagerstown Unveils Civil War Park Idea
- Press Release: 2023 Community Garden Applications
- Water Service Advisory: Wednesday Repair Work
- Water Service Advisory: Helpful Suggestions Pre & Post Repair for Affected Customers
- Water Service Advisory: Repair Work Complete, Service Being Restored

### This Week's Video Projects

- Mayor & Council Work Session
- "Council WRap" Segment

### Channel 25 Hub City Now Programming:

- Mayor & Council Meeting
- "Council WRap"
- "Visit Hagerstown" New :30 Promo
- Cultural Trail Featured Artist Video
- PayByPhone Videos
- First Hose Company of Hagerstown Museum Video Series
- "Council WRap" Promo
- Fit Room :30 Spot
- Hagerstown Greens at Hamilton Run :30 Spot
- MTA Commuter Connection

### City Website:

- [www.hagerstownmd.org](http://www.hagerstownmd.org) attracted 9,485 user visits for the week of January 5-11
- The most popular top entrances (the first page users accessed on the website):

1. Home Page	2,271
2. Utility Billing Page	877
3. Online Payment Portal Page	554
4. Hub City 100-Miler Page	496
5. Police Page	306
6. Bids Page	140
7. Firefighters Page	132
8. Collection-Schedules-Zones Page	131
9. Parks & Recreation Page	123
10. Jobs Page	107

- Top searches

1. "True"
2. "Online payment portal"
3. "Police"
4. "Utility billing"
5. "How to use Invoice Cloud"

## COMMUNITY ENGAGEMENT

1. Met with Arts & Entertainment Management Board and established 4 works groups: Entertainment, Marketing & Branding, Professional Development & Grants, and Public Art & Design. There are currently 36 interested members. We hope to have a main board established by May 2023.
2. Released the 2023 Call for Bands for MDWK Music & Market, which is a new summer music series occurring every Wednesday in July and August.
3. Released [2023 Sponsor Package](#).
4. In the process of updating the [Downtown Hagerstown](#) and [IMAGINE Hagerstown](#) websites for all upcoming events and activities.

**MDWK**  
MUSIC | MARKET

**WIND DOWN**  
DOWNTOWN HAGERSTOWN

**CALL FOR BANDS**

SUMMER MUSIC SERIES

**HAGERSTOWN** arts & entertainment district

## ENGINEERING

1. **Parking Deck.** Held a prebid meeting with about 25 contractors/fabricators in attendance. Bids are due February 7<sup>th</sup>.
2. **32 North Potomac Renovations:** Contract was awarded to Boulevard Contractors Corp.; anticipate that work on the project will start by the end of January.
3. **Field House.** Continue to work with Eastern Sports Management on the lease and developers agreement. Hope to report to Council later this month.
4. **Totes.** Bids are due next week for supplying totes for Zone 'F' and Citywide later this year using ARPA funds. This is to prepare for the next collection contract that will require automation of collections.
5. **West Hillcrest Stormwater Retrofit.** Contractor is nearing completion, completing cleanup and punch list items. Final paving will be completed this spring.
6. **Safe Routes to School Hagerstown Miscellaneous:** Contractor continues to install curb, sidewalk and ADA-complaint ramps
7. **Engineering Statistics**

Description	Week of 01/02/23 & Week of 01/09/23	Calendar Year 2023 TOTALS
Traffic complaints received	6	6
Work Orders completed	5	5
Traffic counts completed	1	1
<b>Construction Projects</b>		
Description	Week of 01/02/23 & Week of 01/09/23	Calendar Year 2023 TOTALS
Construction Projects advertised for bids	0	0
RFP's Advertised	3	3
Projects under construction	10	--
Projects completed	0	0

## POLICE DEPARTMENT

Calls for Service:	1415	Field Interviews:	9
Arrests/Warrants Served:	23	Moving Violations:	13
Domestic Violence Calls:	16	Safety Repair Orders:	
DUI Arrests:	0	Warnings:	70
Reports Filed:	137		

**Media Release:**

**December Officer of the Month:** Ofc. Williamson has been selected as the Officer of the Month for December. On December 23, 2022 at approximately 0356 hours, Officer Williamson responded to 431 Dual Highway, Hagerstown Family Diner, for a reported burglary. During the burglary, a safe containing roughly \$17,000 was stolen, along with the cash register and a television. Officer Williamson conducted a thorough investigation and identified the possible suspect. His investigation included conducting interviews with employees and reviewing surveillance footage. He recognized the suspect through previous encounters. On December 25, 2022 at approximately 0621 hours, Officer Williamson was proactively patrolling and looking for the suspect of the burglary. It is noted that this was the coldest day of the year (wind chill in the minus teens). Officer Williamson observed the suspect pushing a blue City of Hagerstown recycle bin. Officer Williamson stopped the suspect and took him into custody, read him his Miranda Rights and questioned the suspect who admitted to the burglary. The recycle bin contained the safe, which was unopened. The contents of the safe were inventoried and were returned to the owner. In addition to recovering the property, Ofc. Williamson also recovered meth and cocaine from the suspect. The Hagerstown Police Department is appreciative of the dedication and hard work that Ofc. Williamson put in to this investigation. Due to his diligence, a felony case was solved and property was returned to the business. We are proud to have Ofc. Williamson as part of our team.

There were multiple other nominations each displaying the outstanding work that our officers do. Each of the officers will be given a challenge coin as a token of our appreciation. Congratulations to each of them and congratulations to Ofc. Williamson on his selection which was voted on by HPD supervisors.

<b>PUBLIC WORKS</b>
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**GENERAL PARKING SYSTEM DATA**

		Current Week	Previous Week
<b>Number of Permit Holders</b>	A & E Deck	219	220
	University District Deck	197	197
<b>Number of Student Permits</b>	Central, Market, Rochester Lots	42	42
	<b>Number of Patrons Using Decks</b>	A & E Deck	1350
	University District Deck	882	418
<b>Number of Citations Issued</b>	(Includes Warnings)	216	223
<b>Late Payment Notifications</b>		11	21
<b>Peak Occupancy (%)</b>	A & E Deck	N/A*	39% Tu, Th @ Noon
<b>Peak Occupancy (%)</b>	University District Deck	N/A*	23% We @ 10AM

\*No data available due to system being off-line for most of the week.

**CENTRAL MAINTENANCE GARAGE REPAIR DATA**

	Current Week	Previous Week
<b>DCED</b>	0	0
<b>Planning &amp; Code</b>	0	0
<b>Fire</b>	1	0
<b>Engineering</b>	1	0
<b>Parks &amp; Recreation</b>	0	0
<b>Public Works</b>	2	3
<b>Police</b>	8	4
<b>Water</b>	3	1
<b>Wastewater</b>	1	0
<b>Light</b>	1	1
<b>Human Resources</b>	0	0
<b>Weekly Totals</b>	17	9
<b>Yearly Total</b>	17	939

**STREET SWEEPING DATA**

<b>Month for 2022</b>	<b>Number of Miles of Streets Swept</b>
January	170
February	486
March	797
April	828
May	842
June	854
July	669
August	1021
September	834
October	944
November	915
December	588
<b>Total Miles Swept for 2022</b>	<b>8948</b>

**BULK TRASH COLLECTIONS**

<b>Month for 2022</b>	<b>Number of Collections</b>
January	23
February	25
March	28
April	53
May	38
June	33
July	36
August	36
September	45
October	26
November	23
December	31
<b>Total Bulk Trash Collections for 2022</b>	<b>397</b>

**PROPERTY ABATEMENTS COMPLETED**

<b>Month for 2022</b>	<b>Number of Property Abatements</b>
January	6
February	5
March	4
April	6
May	57
June	57
July	36
August	40
September	29
October	15
November	30
December	15
<b>Total Abatements by PW for 2022</b>	<b>300</b>

**AFTER HOURS CALL BACKS**

Saturday, January 7, 2023 @ 1:15 PM: Dispatch reported round bale in street at W. Memorial Blvd. at railroad bridge. A bale of corn silage had fallen off a vehicle and busted open. Staff was called in to clean debris up. The farmer who lost the bale returned to assist.

## PARKS AND RECREATION

### **PARKS AND RECREATION**

#### **Christmas in City Park**

A traffic counter was placed on Key Street to determine the number of vehicles touring City Park for the Christmas lights. An amazing 20,248 vehicles were counted presumably to look at the fantastic display of lights and see the lit Christmas trees on the lake with coordinate music. Parks staff did an incredible job once again with the trees, lights and decorations.

#### **Recreation**

Join us Friday, January 13, for the 10<sup>th</sup> Annual Hub City 100 Miler kick-off beginning at 4 p.m. in the Fit Room with health and wellness vendors, and our first official mile walk around Fairgrounds Park at 5 p.m. As of January 11, 758 participants have registered.

#### **Fit Room**

See Fit Room report attached with upcoming classes and private rentals in January 2023.

# Hub City 100 Miler

ONE MILE A DAY FOR 100 DAYS



NEW YEAR'S  
RESOLUTION:  
MOVE MORE &  
GET FIT!

DO YOU HAVE A  
COMPANY WELLNESS  
PROGRAM? SPONSOR  
YOUR EMPLOYEES FOR  
THE 100 MILER!

BEGINS  
FRIDAY,  
JANUARY 13,  
2023

WIN AWESOME  
WEEKLY & GRAND  
PRIZES!

## THE GOAL:

### MOVE YOUR BODY 1 MILE A DAY FOR 100 DAYS!

Walk, jog, pedal, shovel...it all counts. Throughout the 100 days, weekly emails offer motivational tips, recipes and ideas to reach your daily miles. Connect with others, move more and have FUN!

**CHALLENGE RUNS JANUARY 13 - APRIL 22, 2023**

Registration Opens 11.15.22



<b>ENTRY:</b>	<b>\$10</b>	<b>\$20</b>	<b>\$25</b>	<b>\$25</b>
(ALL AGES):	INDIVIDUAL	W/T-SHIRT	W/LONG SLEEVE SHIRT	W/MY DOG (T-SHIRT & DOG BANDANA)

HAGERSTOWN  
FIT FORT YOU

[www.hagerstownmd.org/hubcity100](http://www.hagerstownmd.org/hubcity100)

PARKS &  
RECREATION  
CITY OF HAGERSTOWN



## UTILITIES DEPARTMENT

### ELECTRIC DIVISION

**Service Calls**

- Mon. 12/26 - 754 Morningside Avenue – total outage; customer was service by Potomac Edison Company. Time Out: 14.2-14.7
- Fri. 12/30 - 947 Kenwood Avenue – lines down; lines were found to belong to Point Broadband. Time Out: 16.0-16.7
- Sat. 12/31 - 423 Salem Avenue – meter removed from vacant property for inside water leak. Time Out: 10.0-10.8
- Wed. 1/4 - 714 Georgia Avenue – lines down; lines were found to belong to Antietam Cable Television. Time Out: 18.2-19.0
- Fri. 1/6 - 122 East Washington Street – Hagerstown Fire department requested HLD response to remove a meter for hazardous conditions and possible tampering. Time Out: 21.3-22.2
- Sun. 1/8 - 419 Salem Avenue – total outage; a new meter was installed to replace the stolen meter at this location. Time Out: 10.5-11.7
- Tues. 1/10 - 308 Devonshire Road – emergency locate for water line replacement. Time Out: 5.5-6.3
- Wed. 1/11 - Area of, Commonwealth Avenue -lines arcing; lineman made repairs to existing service to correct problem. Time Out: 15.1-16.2

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
13	0	6	0

**2022 Recap**

- HLD's tree trimming contractor, ARS, trimmed a combined 1191 trees and removed 145 trees.
- The HLD department responded to 6,110 Miss Utility locates.
- HLD Line Crews replaced or install a total of 54 utility poles.
- HLD Line Crews assisted Verizon with 17 pole replacements.
- Line Crews performed 159 residential and commercial service upgrades/installations.
- The on-call Line-worker and or Line Crews responded to 203 after-hours/weekend calls.
- Meter Service workers completed more than 157 after-hours reconnections.
- Meter Readers read approximately 17,000 meters each month, or approximately 228,000 reads each year.
- Line Crews repaired 768 street lights. Repairs include re-lamping, replace the photocell, replacing the fixtures & adding or removing fixtures.
- Crews performed 128 work order days of make ready work for the various 3<sup>rd</sup> party communications companies including Point Broadband, Segra, Shentel, The State of Maryland, and HPD. All make ready work is reimbursed by the attaching company.

## Engineering

- Multiple permit reviews, service upgrade and underground locate requests have been reviewed and/or completed.
- Engineering staff met with entities involved with construction of the new multi-use stadium.
- Staff met with security professionals to discuss surveillance and monitoring of HLD electric substations.
- Engineering Staff released bids for stock materials.
- We are pleased to welcome Amanda Stratton to the HLD Engineering Team as the new Electric Distribution Technician.

### WASTEWATER DIVISION

## Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, Jan 4, 2023	6.72	0.00
Thursday, Jan 5, 2023	6.57	0.00
Friday, Jan 6, 2023	6.47	0.00
Saturday, Jan 7, 2023	6.17	0.00
Sunday, Jan 8, 2023	6.23	0.00
Monday, Jan 9, 2023	6.21	0.00
Tuesday, Jan 10, 2023	6.15	0.00
Weekly – Avg. Flow/Total Rainfall	6.37	0.00
Jan - Avg. Flow/Total Rainfall	6.51	0.12

- Removed faulty blower motor from Pista Grit and took to AR&E.
- Removed and replaced two (2) WAS pumps in ASPS building.
- Installed new VFD on ASPS scum pumps.
- Routine MVP Plant Work orders & Corrective Work Orders.

## Wastewater Collection

### SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# Inspected
CCTV Inspections	14 & 21	612	528	18
Flushing	29	1,931		
Point Repairs		# of Repairs	Reason	L.F. of Repairs
Lateral Only		1	20	

### **Collection System Maintenance Tasks**

- Cleaned PS #20 wet well.
- Made repairs to PS #20's low-pressure main.
- Hydro-excavated at 585 Virginia Avenue, 2 days.
- Hydro-excavated for the Water Dept. on Howard Street.
- Ran camera on sewer lines in new subdivision off Burhans Blvd.
- Performed camera truck training.
- Demonstration and training on new Unit 528.
- Dug and replaced sewer line at 528 Maryland Avenue.
- Worked on SCADA at PS #23.
- Grinder pump work at 1113 Palmwood Circle.
- Trimmed trees and shrubs at pump stations.
- Exercised generators and collected numbers at Newgate.

<b>Wastewater Division – Customer Call Log Summary 2023</b>							
<b>Type</b>	<b>Blockages</b>	<b>Grinder Pumps</b>	<b>Odor Complaints</b>	<b>Flushing</b>	<b>WW Pump Station</b>	<b>Other</b>	<b>Totals</b>
Weekly	4	0	0	0	0	10	14
<b>YTD 2023</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>13</b>	<b>19</b>

### **Engineering**

- Review of Site Development and City Permit Drawings.
- Gathering information for service inquiries.
- Updating GIS databases completed with water projects.

### **Lab**

- Process and regulatory testing were routine for the week.
- Completed weekly QC (pH, Cl, Conductivity) on DI water.
- Completed week 1 of Re-rating Sample Analysis for Black & Veatch.
- Collected NWS Program samples for CDC-Biobot COVID monitoring.
- Collected WastewaterSCAN Program samples for pathogen monitoring.

### **PRE-TREATMENT**

- Completed HBP, Mack and Conagra surcharges to current. Surcharging for Culligan/Stoner in progress.
- Mack, Sierra Nevada results entered into Synexus.
- Munis training for surcharge billing process.
- Reminders sent to Zero Discharge Industries regarding semi-annual certification paperwork.
- Updated Permitted Industrial Users contact sheet.

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<b>WATER DIVISION</b>
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**Plant Flows - System Demand (MGD)**

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
01/05/23	11.38		11.38
01/06/23	11.17		11.17
01/07/23	10.69		10.69
01/08/23	10.92		10.92
01/09/23	11.29		11.29
01/10/23	11.13		11.13
01/11/23	10.92		10.92
		<b>Average:</b>	<b>11.07</b>

**Water Production at R. C. Willson & Pump Station Distribution**

- Staff worked on facility maintenance and routine preventative maintenance.

**Water Production at Breichner / Edgemont Reservoir**

The Edgemont Reservoir pool elevation is currently at 2.34 ft. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, design criteria and project schedule.

**Water Distribution**

- Crews performed customer service work and new meter installations as needed.
- Crews continued replacement of residential meters throughout the water service area.
- Crews repaired a main break on Liberty Street.

**Laboratory**

- Process and regulatory testing were routine for the week.
- Collected composite sample from lagoon discharge.
- Collected samples for distribution monitoring for nitrification.
- Collected samples for bacteriological monitoring for January.

**Engineering**

	<u>City</u>	<u>County</u>
Site Plans	1	1
Preliminary Plats	-	-
Grading Plan	-	-
Final Plat	-	-
Building Permits	2	-
Development Plan	-	-

- Construction inspection of ongoing projects
- Review of City permit and site plan drawings
- Review of County building permits
- Updating GIS mapping
- Concept design of upcoming capital improvement projects

Respectfully submitted,



Scott A. Nicewarner  
City Administrator

Fit Room at Fairgrounds Park at Fairgrounds Park

Monthly Calendar for January 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>1</b>	<b>2</b>	<b>3</b> 1p-5p Repass, Anitra Harris	<b>4</b>	<b>5</b> 4p-4:30p Princess Ballerina #7843 4:45p-5:15p Ballet & Acro #7840	<b>6</b> 7p-8:15p Aerial Stretch #7812	<b>7</b> 10a-11a Zumba Basic #7938 11:30a-12:30p Aerial Tricks #7876 2p-3:30p GeoCaching in the Parks #7835
<b>8</b> 9:30a-11a Gymnastics for Kids, Intermediate #7856 11a-12p Gymnastics for Kids #7850 1p-5p Daughter's 1st Birthday	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b> 4p-4:30p Princess Ballerina #7843 4:45p-5:15p Ballet & Acro #7840	<b>13</b> 6p-7p 100 Miler Kick-Off Aerial Fitness #7943 7p-8p 100 Miler Kick-Off Belly Dance #7942	<b>14</b> 10a-11a 100 Miler Kick-Off Zumba #7937 11a-3p Block- 100 Miler Kickoff Event
<b>15</b> 9:30a-11a Gymnastics for Kids, Intermediate #7856 11a-12p Gymnastics for Kids #7850 1p-2:15p Aerial Stretch #7793	<b>16</b> 5:45p-6:45p Embody Yoga #7845 7:15p-8:30p Belly Dance Technique & Choreography #7838	<b>17</b> 11a-2:30p CPR and First Aid #7829	<b>18</b> 5:45p-6:45p Embody Yoga #7845	<b>19</b> 4p-4:30p Princess Ballerina #7843 4:45p-5:15p Ballet & Acro #7840	<b>20</b> 7p-8:15p Aerial Stretch #7814	<b>21</b> 9:30a-10:30a Zumba Basic #7889 10:45a-11:15a Zumba Toning #7892 11:30a-12:30p Aerial Tricks #7877 2:30p-3:30p Gentle Yoga for Beginners #7865
<b>22</b> 9:30a-11a Gymnastics for Kids, Intermediate #7856 11a-12p Gymnastics for Kids #7850 1p-5p Birthday Party	<b>23</b> 7:15p-8:30p Belly Dance Technique & Choreography #7838	<b>24</b>	<b>25</b>	<b>26</b> 4p-4:30p Princess Ballerina #7843 4:45p-5:15p Ballet & Acro #7840	<b>27</b> 7p-8:15p Aerial Stretch #7815	<b>28</b> 9:30a-10:30a Zumba Basic #7889 10:45a-11:15a Zumba Toning #7892 2:30p-3:30p Gentle Yoga for Beginners #7865
<b>29</b> 9:30a-11a Gymnastics for Kids, Intermediate #7856 11a-12p Gymnastics for Kids #7850 1p-2:15p Aerial Stretch #7794	<b>30</b> 5:45p-6:45p Embody Yoga #7845 7:15p-8:30p Belly Dance Technique & Choreography #7838	<b>31</b>				