

MINUTES - HAGERSTOWN HISTORIC DISTRICT COMMISSION

Date: November 10, 2022

Time: 4:30 pm

Location: Room 407, Fourth Floor City Hall, 1 East Franklin Street

Attendance:

Name	In-Person	Remote	Absent
Appointed Voting Members	x		
Michael Gehr, Chairperson	x		
Leslie Allen, Vice Chairperson	x		
Robert Powell	x		
W. Douglas Carroll	x		
Christopher George	x		
Glen Grant	x		
Matthew Sherman	x		
Staff and Ex-Officio Members			
S. Bockmiller, Development Review Planner and Zoning Administrator	x		
M. Revilla, Recording Secretary	x		

Preliminary Matters-

Call to Order and Instructions from the Chair – Michael Gehr called the meeting to order at **4:35p.m.**

Attendance of members and staff are reflected in the chart above. The Chair read the standard instructions to applicants regarding order of business into the record.

Approval of Minutes – Minutes of October 13, 2022 and October 27, 2022.

Motion- Ms. Allen made a motion to **approve** the minutes of October 13, 2022 as presented, Mr. Carroll seconded the motion. The motion was **approved** by a vote of **4-0-3**. Mr. George, Mr. Grant, and Mr. Powell **abstained**.

Motion- Mr. Powell, Made a motion to **approve** the minutes of October 27, 2022 with no change and Ms. Allen Seconded the motion. The motion was **approved** by a vote of **7-0-0**.

Consent Agenda-

None.

Design Review-

HDC 2022-49 – 245 North Potomac Street, Furruk Jamil/Penny Mart, Applicant, for window signage.

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Staff recommends approval with the condition the sign be eight feet tall for clearance purpose and all maroon verses maroon and white as the applicant originally purposed. Staff explained the sensitivity of this location in a residential area.

Motion- Mr. Carroll - Mr. Chairman, I have reviewed materials submitted in Cases No. HDC 2022-49, and the associated staff report and recommendations, and I have viewed the properties in question. The staff reports recommend approval of these application as consistent with the applicable standards adopted by this Commission, and no one has appeared at this hearing with any concerns about, issues with, or

Objections to these applications. Therefore, I move that this Commission adopt the staff evaluation and recommendation in this case as its own and **grant** Certificates of Appropriateness to the applicant in the case, HDC 2022-49. Mr. Powell seconded the motion to grant a certificate of appropriateness to the applicant. The motion passed by a vote of **7-0-0**.

HDC 2022-51 –25 West Antietam Street, Joel Merrbaugh-for demolition of entire structure.

The applicant for case HDC 2022-51 did not appear for the meeting.

Motion- Mr. Powell moved to table the case the next meeting on December 08, 2022. Mr. Carroll seconded the motion. The motion was **approved** by a vote of **7-0-0**.

Mr. Grant left the meeting.

HDC 2022-52- 100 South Potomac Street, Washington County Free Library- for construction of a shed and two gates.

Mr. Bockmiller went over the staff report for case number HDC 2022-52, to include materials being used for this construction of the shed and two gates that is the same as the existing materials that were used. This was confirmed by the maintenance worker of the Library. Staff recommends approval.

Motion- Mr. Chairman, I have reviewed materials submitted in Cases No. HDC 2022-52, and the associated staff report and recommendations, and I have viewed the properties in question. The staff reports recommend approval of these application as consistent with the applicable

Standards adopted by this Commission, and no one has appeared at this hearing with any concerns about, issues with, or objections to these applications. Therefore, I move that this Commission adopt the staff evaluation and recommendation in this case as its own and **grant** Certificates of Appropriateness to the applicant in the case HDC 2022-52.

Mr. George seconded the motion to Grant a Certificate of Appropriateness. The motion **passed** by a vote of **6-0-0**.

Workshops-
None.

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New Business –

2023 Schedule - Mr. Bockmiller presented the proposed 2023 HDC Meeting Schedule. Ms. Allen moved to **approve**, and Mr. Powell seconded the motion which **passed** by a vote of **6-0-0**.

Board of Zoning Appeals – South Prospect Street Administrative Appeal - Mr. Bockmiller explained that the Planning Commission is communicating its opposition to the appeal filed in BZA Case Z-2022-09. He asked whether the Commission wants to go on record as well.

Motion- Mr. Carroll moved to **approve** the Commission be on record in support of staff in BZA Case Z-2022-09 for an administrative appeal to a notice of zoning violation, and recommend that the appeal be denied. Mr. Powell seconded the motion. The motion **passed** with a vote of **6-0-0**.

Other - Mr. Powell inquired why Hillcrest Avenue, below Pennsylvania Avenue and Claire Street is now one lane. Staff will confer with City Engineer and follow up with Commission regarding this matter.

Old Business –

None.

Announcements –

None.

Adjourn- There being no further business, without objection, Mr. Powell motioned to adjourn and Ms. Allen seconded the motion which **passed 6-0**. Mr. Gehr adjourned the meeting at **5:05 pm**.



Mary Revilla, Recording Secretary