

MINUTES - HAGERSTOWN HISTORIC DISTRICT COMMISSION

Date: October 13, 2022

Time: 4:30 pm

Location: City Council Chambers, Second Floor, City Hall, 1 East Franklin Street

Attendance:

Name	In-Person	Remote	Absent
Michael Gehr, Chairperson	X		
Leslie Allen, Vice Chairperson	X		
Robert Powell			X
W. Douglas Carroll	X		
Christopher George			X
Glen Grant			X
Matthew Sherman	X		
Staff and Ex-Officio Members:			
S. Bockmiller, Development Review Planner and Zoning Administrator	X		
M. Revilla , Recording Secretary	X		

Preliminary Matters-

Call to Order and Instructions from the Chair – Michael Gehr called the meeting to order at **5:05 p.m.**

Introduction of one of the New Commissioners Members - Matthew Sherman.

Approval of Minutes –September 22, 2022.

Ms. Allen/Mr. Carroll – The motion was to **approve** the minutes. The motion was **passed** by a vote of **3-0-1**; Mr. Sherman abstained.

Consent Agenda –

HDC 2022-42 – 69 West Franklin Avenue, Carla Thomas for approval of signage.

HDC 2022-44 – 138 West Washington Street, Donald Barnhart, for approval of window decals.

HDC 2022-45 - 69 West Franklin Street. Carmel Enterprises LLC, for storefront door enclosure.

HDC 2022 -47 - 245 North Potomac Street, Furrukh Jamil, for store front door replacement.

Motion- (Mr. Carroll/Ms. Allen) - Mr. Chairman, I have reviewed the materials submitted in Cases, HDC 2022-42, HDC 2022-44, HDC 2022-45, HDC 2022-47, and their associated staff reports and recommendations, and I have viewed the properties in question. The staff reports recommend approval of these applications as consistent with applicable standards adapted by this Commission, and no one has appeared at this hearing with concerns about, issues with, or objections to these applications. Therefore, I move that this Commission adopt the staff evaluations and recommendations in these cases as its own and **grant** Certificates of Appropriateness to the applicants for cases, HDC 2022-42, HDC 2022-44, HDC 2022-45, HDC 2022-47. – The motion was **passed** by a vote of **4-0-0**.

Design Reviews –

HDC 2022-43 – 31 South Prospect Street, Hagerstown Builders, Applicant, for approval of window replacement and removal of metal vents from the roof.

Clarence Horst explained the window replacement for the auditorium will be Anderson E-Series windows, double hung insert 6 over 6 full divided light. The roof had to be replaced therefore the roof vents do not exist any longer.

Motion- (Mr. Carroll/Ms. Allen): Mr. Chairman, I have inspected the project plans and the property in question, and if constructed in accordance with the site plan, plans for elevations and materials, as represented here are compatible with the character of the district and are generally in harmony with Architectural Design guidelines for downtown historic district, and the adjoining properties. Therefore, I move that the HDC **grant** a certificate of appropriateness. The motion was **passed** by a vote of **4-0-0**.

HDC 2022-46 – 121 E. North Avenue, Stephen Lindgren, for window replacement.

The Commission consensus is to approve this issue contingent upon clarity being provided by Mr. Lindgren regarding which windows and whether or not the transom will have an exterior grille. Mr. Lindgren was not present, therefore Mr. Bockmiller said he would confirm with Mr. Lindgren before approving.

Motion- (Mr. Allen/Mr. Sherman) – Mr. Chairman, I have inspected the project plans and the property in question, and if constructed in accordance with the site plan, plans for elevations and materials, as represented here are compatible with the character of the district and are generally in harmony with Architectural Design guidelines for downtown historic district, and the adjoining properties. Therefore, I move that the HDC **grant** a certificate of appropriateness, subject to confirming the muntins on the transom and identifying the four specific windows subject to this application. The motion was **passed** by a vote of **4-0-0**.

Workshops-

939 The Terrace, David McGinley, to discuss screening in side porch. Mr. McGinley did not appear.

1002 Oak Hill Avenue, David McGinley, to discuss construction of an addition. Mr. McGinley did not appear.

245 North Potomac Street, Furrukh Jamil, to discuss signage.

The Commission advised that the Penny Mart logo without any graphics would be consistent with the Residential Historic District Design Guidelines and comparable to the properties in that area and that two projecting signs would be appropriate as well.

25 West Antietam Street, Joel Merrbaugh, demolition of the building.

Randy Dick and Joel Merrbaugh presented information on the condition of the building and the practicality of restoring a building with such a modest footprint. The Commission advised that the

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requisite study of condition, cost and post construction income/value estimates are provided and the numbers justify it, the HDC would likely approve the demolition.

New Business-

None.

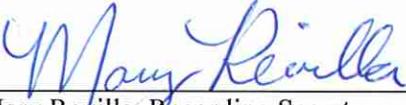
Old Business-

None.

Announcements-

None.

Adjourn- (Ms. Allen/Mr. Carroll) **moved** to adjourn and with a vote of **4-0-0**, the meeting was adjourned at **6:16 p.m.**



Mary Revilla, Recording Secretary