

MINUTES - HAGERSTOWN HISTORIC DISTRICT COMMISSION

Date: August 25, 2022

Time: 4:30 pm

Location: City Council Chambers, Second Floor, City Hall, 1 East Franklin Street

Attendance:

Name	In-Person	Remote	Absent
Appointed Voting Members			
Michael Gehr, Chairperson	x		
Leslie Allen, Vice Chairperson	x		
Robert Powell			x
W. Douglas Carroll	x		
Christopher George	x		
Glen Grant (not yet sworn into office)	--		--
Matthew Sherman (not yet sworn into office)	--		--
Staff and Ex-Officio Members			
S. Bockmiller, Development Review Planner and Zoning Administrator	x		
M. Revilla, Recording Secretary	x		

Preliminary Matters:

Call to Order and Instructions from the Chair – Michael Gehr called the meeting to order at **4:38p.m.** Attendance of members and staff are reflected in the chart above. The Chair read the standard instructions to applicants regarding order of business into the record.

Approval of Minutes – Minutes of August 11, 2022.

Motion: (Mr. George/Ms. Allen) I make a motion to **approve** the minutes of August 11, 2022 as presented. Motion was **approved** by a vote of **4-0**.

Consent Agenda:

The Commission agreed to the following cases being approved on consent motion:

HDC 2022-38 – 167 South Potomac Street, Furruk Jamil/Penny Mart, Applicant, for two projecting signs.

HDC 2022-39 – 138 West Washington Street, HD Telecommunication LLC, BDA Global Med Care, for a projecting sign.

Motion: (Mr. Carroll /Mr. George) Mr. Chairman, I have reviewed materials submitted in Cases No. HDC 2022-38 and HDC 2022-39, and their associated staff reports and recommendations, and I have viewed the properties in question. The staff reports recommend approval of these application as consistent with the applicable standards adopted by this Commission, and no one has appeared at this hearing with

concerns about, issues with, or objections to these applications. Therefore, I move that this Commission adopt the staff evaluation and recommendations in these cases as its own and **grant** Certificates of

HISTORIC DISTRICT COMMISSION MEETING MINUTES OF AUGUST 25, 2022.

Appropriateness to the applicants in these cases, HDC 2022-38 and HDC 2022-39. Motion was **approved** by a vote of **4-0**.

Plan Reviews – None.

Consultations and Workshops – None.

New Business – Ms. Allen mentioned a cement type roofing material coming on the market that would be an alternative to asphalt roofing. She suggested this should be studied for the update of the design guidelines.

Old Business – Mr. Bockmiller mentioned the soon to start demolition and site work of the stadium on Summit Avenue and Hood Street will be closed soon for construction.

Mr. Bockmiller stated there will be a workshop for the addition to the Shockey Building (Summit Avenue)

On the agenda for September 8, 2022. The Architect has a scheduling conflict with a 6pm meeting with the Frederick HDC. To accommodate this the workshop will be first item for business after consent agenda is approved at that meeting.

Board of Zoning Appeals Agenda – No Items.

Announcements -- Ms. Allen suggested the next meeting start at **4:00 p.m.** instead of **4:30 p.m.** to accommodate the schedule conflict. Motioned, (**Mr. George/Mr. Carroll**) seconded, motion **passed** by **4-0**.

Adjourn- There being no further business, without objection, Ms. Allen motioned to adjourn/Mr. Carroll seconded the motion which **passed 4-0**. Mr. Gehr adjourned the meeting at **4:45 pm**.



Mary Revilla, Recording Secretary