



CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 45 FOR 2022

November 18, 2022

To Mayor Keller and Members of the City Council:

UPCOMING MEETINGS

To obtain City Department or City Boards and Commissions meeting information, please visit <https://www.hagerstownmd.org/27/Government>. We encourage you visit our website at <https://www.hagerstownmd.org> for all City-related updates. Other inquiries may be made by visiting the City Resident 311 page at <https://www.hagerstownmd.org/841/Services>.

NOVEMBER 2022 <i>For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at http://www.hagerstownmd.org/calendar.aspx</i>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 10am Strategic Plan Status Review Meeting 3pm Executive Session 4pm Work Session & Special Session	2	3	4	5
6	7	8 4pm Work Session	9 7pm Hagerstown Planning Commission Meeting	10 4:30pm Hagerstown Historic District Commission Meeting 7pm Board of Zoning Appeals Meeting	11 HOLIDAY City Offices Closed *Free Parking in City Decks on 11/11/2022	12 *Free Parking in City Decks on 11/12/2022
13	14	15 4pm Work Session	16	17	18	19
20	21	22 6:30pm Executive Session 7pm Regular Session	23	24 HOLIDAY City Offices Closed *Free Parking in City Decks on 11/24/2022	25 HOLIDAY City Offices Closed *Free Parking in City Decks on 11/25/2022	26 *Free Parking in City Decks on 11/26/2022
27	28	29	30			

COMMUNICATIONS

This Week's Headlines & Media Releases:

- Maryland Election 2022: Dan Cox Concedes Governor Race to Wes Moore
- Hagerstown Firefighters Operation Warm Provides Warm Coats
- Hogan and Moore Meet to Begin Gubernatorial Transition in Maryland
- Thiam Concedes after Grossman's Lead Grows for Maryland District 2B
- Honoring Veterans' Service at Morris Frock Post 42 Ceremony
- After Parrott's Lead Disappears, Trone Takes 6th District Race
- Comings & Goings: Health Bar, Candle Shop, Fishing Charter Website
- Attempted Murder Charges Dismissed When Victims Don't Show up in Court
- Press Release REVISED: Veterans Day Wreath Layings – Location Change for Legion Ceremony
- Press Release: Deadline Extended to Submit Wheaton Park Photos & Info
- Traffic Advisory: Oak Hill Avenue
- Traffic Advisory: Potomac Street

This Week's Video Projects

- Mayor & Council Special & Work Sessions
- "Council WRap" Segment
- Small Business Saturday :30 Spot Post-Production
- City Park Lights & Music :30 Spot Post-Production
- City Brand Steering Committee Testimonial Shoot

Channel 25 Hub City Now Programming:

- Mayor & Council Meeting
- "Council WRap"
- Brand Splash/Launch Video
- Small Business Saturday :30 Spot
- "3 Holiday Events on One Day" :30 Spot
- "Visit Hagerstown" New :30 Promo
- Cultural Trail Featured Artist Video
- PayByPhone Videos
- First Hose Company of Hagerstown Museum Video Series
- "Council WRap" Promo
- Fit Room :30 Spot
- Hagerstown Greens at Hamilton Run :30 Spot
- MTA Commuter Connection

City Website:

- www.hagerstownmd.org attracted 9,211 user visits for the week of November 10-16, 2022.
- The most popular top entrances (the first page users accessed on the website):
 - o Home Page 2,519
 - o Utility Billing Page 767
 - o Online Payment Portal Page 580
 - o Police Page 441
 - o City Park Lighting Page 207
 - o Skate Park Page 143
 - o Firefighters Page 139
 - o Electric Division Page 107
 - o Parks & Recreation Page 106
 - o Downtown Events Page 104
- Top searches
 - "True"
 - "Online payment portal"
 - "Police"
 - "Utility billing"
 - "How to use Invoice Cloud"

COMMUNITY ENGAGEMENT

- **Kick off the Holidays** and in Hagerstown this weekend! Three events in ONE day – THIS Saturday, November 19th: Makers Market, Downtown Tree Lighting, and Holly Fest
 - **Makers Market** – 32 confirmed handcrafted/handmade vendors will fill South Potomac Street from 1:00-7:00 PM
 - **Downtown Tree Lighting** – visit with Santa and Mrs. Claus, free hot chocolate, and live music from North High Brass Band from 5:00-6:00 PM
 - **Holly Fest** – 14 holiday performances from local youth at The Maryland Theatre – begins at 6:30 PM and is free and open to the public
- **Small Business Saturday** – November 26, 2022
 - 25 businesses have submitted their deals and discounts – visit <https://www.mainstreethagerstown.org/smallbusinesses> for details
- Light Department set up the Downtown Hagerstown Christmas tree in Public Square
- The following is the weekend rundown of events:

What's happening this weekend in **DOWNTOWN HAGERSTOWN**
A Maryland Main Street Community

Friday, November 18

- 11:30 AM Pre-School Storytime - Wash Co Free Library
- 3:30 PM Legos at the Library: Tree Fort Challenge - Wash Co Free Library
- 6:00 PM Little Women The Musical - Washington County Playhouse Dinner Theater

Saturday, November 19

- 9:30 AM Belly Dancing with Qetesh - Slam the Weight
- 10:00 AM Family Fun Workshops: Model Canoe - Wash Co Miller House
- Monthly Market - Blooms Alley
- 11:00 AM STEAM Saturday: Thansgiving Food Science - Discovery Station
- Little Explorers: Fall STEM Activities - Wash Co Free Library
- 1:00 PM Makers Market - South Potomac Street
- 4:00 PM Christmas Market - ACT Black Box Studio
- A Caroling We Go by Shaw Strings Studio - Wash Co Free Library
- 5:00 PM Downtown Tree Lighting - Public Square
- 6:00 PM Little Women The Musical - Washington County Playhouse Dinner Theater
- 6:30 PM Holly Fest - The Maryland Theatre
- 7:00 PM Hustle Souls - Hub City Vinyl

Sunday, November 20

- 10:00 AM Coffee & Create - Blooms Alley
- 3:00 PM Buddy - The Buddy Holly Story- The Maryland Theatre

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

Economic Development. We launched the Small Business Saturday Campaign Monday, November 14th with the Community Engagement Department with a video on Facebook promoting local businesses within the City. The Small Business Saturday Proclamation was received this past Tuesday, November 15th. There are 25 businesses who are participating by offering a unique discount/deal on www.downtownhagerstown.org/shopsmall on Saturday, November 26th.



Ground Breakings, Grand Openings & Anniversary Celebrations.

The Kilpatrick Woods ground breaking was held Monday, November 14th for their innovative housing development project. This is a 69-acre planned community of 241 manufactured single-family homes and includes a community center, playground and paved walking trails.

Homes will be marketed to first-time homebuyers and families attracted to the area by the growth in the health care, warehouse, distribution and manufacturing sectors, or who are in the public sector and are currently shut out of the housing market. To receive more information on this project:

www.kilpatrickwoods.com



ENGINEERING

1. **Electronics Recycling.** Over 430 vehicles dropped off items for recycling last Saturday.



2. **Ice Rink.** Dehumidification project is wrapping up and the system should be operational in December.



3. **Wheaton Park.** Low bid was considerably under budget for the Phase I work. Staff is reviewing and will make recommendations to Council in December
4. **Professional Court.** Staff attended the “preconstruction” meeting at the County offices. Weather permitting, work may commence in January.

5. **Engineering Statistics**

Description	Week of 11/14/22	Calendar Year 2022 TOTALS
Traffic complaints received	2	241
Work Orders completed	1	216
Traffic counts completed	0	34
Construction Projects		
Description	Week of 11/14/22	Calendar Year 2022 TOTALS
Construction Projects advertised for bids	2	8
RFP's Advertised	0	6
Projects under construction	9	--
Projects completed	2	10

PLANNING & CODE ADMINISTRATION

HISTORIC DISTRICT COMMISSION

- HDC 2022-49: Furrukh Jamil-Signage- 245 North Potomac Street. Approved.
- HDC 2022- 52: Washington County Free Library- 100 South Potomac Street- Construction of shed and two gates approved.
- 2023 HDC Meeting Schedule –Approved.

BOARD OF ZONING APPEALS

Deliberation Results:

- Case No. - 2022-07: Special Exception & Variance for a Daycare- Johnson, Williams, and Associates- Both were denied.
- Case No. - 2022-08: Special Exception & Variance for a Grocery Store-Goodwill Industries- The Variance was approved with conditions and the Variance was tabled until the next meeting per applicant's request.
- Case No. - 2022 09: Administrative Appeal for a Notice of Violation of the Zoning Ordinance- Herbert Williams-The appeal was denied.

PLANNING COMMISSION

Public Review Meeting Items: The following items were approved:

- 2022_Land Management Code Amendments.
- 2022 Comprehensive Rezoning to include Seven Properties in the INST(Institutional) Zoning District.

Zoning Certificates Requests:

- 200 Edgewood Dr-Partner Engineering & Science Inc.

POLICE DEPARTMENT

Calls for Service:	1523	Field Interviews:	5
Arrests/Warrants Served:	26	Moving Violations:	21
Domestic Violence Calls:	32	Safety Repair Orders:	2
DUI Arrests:	1	Warnings:	19
Reports Filed:	142		

Media Release: Updated with Additional Information - On 11/16/22 at about 4:20 p.m., HPD was dispatched to the APM Inn and Suites at 431 Dual Highway for a report of two deceased individuals who had been located in a room by staff. On arrival, officers located two females suffering from apparent gunshot wounds. The females were pronounced deceased at the scene. Criminal investigators and the Western Maryland Regional Crime Lab were called to the scene to investigate. Investigation revealed that the victims were a mother and daughter who have been identified as Elise Wars (40 years of age) and Khori Ashton (4 years of age) who had both been residing in the hotel for several months. Through the investigation, the suspect was identified as Javon Hines, D.O.B. 8/24/2000, (no fixed address) who was an acquaintance of Wars. With the assistance of other law enforcement partners, Hines was located and taken into custody in Elkridge, MD, without incident in the afternoon of 11/17/22. The Hagerstown Police Department would like to thank the Baltimore City Police Department, the Maryland State Police Apprehension Unit, the Washington County Sheriff's Office, the Capital Area Regional Unit Task Force, the Harford County Sheriff's Office, and other law enforcement agencies and private citizens for their assistance and technical support in quickly identifying and locating Hines. Anyone with information is asked to contact Det. Dietz at jdietz@hagerstownpd.org or 240-313-4350

Community Conversation: The City & HPD are working to continue the community conversation with the historic Jonathan Street neighborhood. A follow-up conversation was held on Thursday at Parkside Community Center to continue the discussion started last month. We plan to have monthly conversations with the Jonathan Street community and are planning a series of community ideation workshops in January.

Community Engagement: HPD is partnering with Boys and Girls Club and Lifehouse Church to offer youth basketball every Thursday in November. Games are Lifehouse Church.

'Tis the Season: Staff is coordinating a Christmas with Santa event to be held on December 9 at HPD. Details will be forthcoming.

PUBLIC WORKS

PUBLIC WORKS

CHART NO. 1 – GENERAL PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	223	222
	University District Deck	197	197
Number of Student Permits	Central, Market, Rochester Lots	39	39
Number of Patrons Using Decks	A & E Deck	1061	1778
	University District Deck	984	1434
Number of Citations Issued	(Includes Warnings)	273	262
Late Payment Notifications		8	5
Peak Occupancy (%)	A & E Deck	86% Th @ Noon	98% Fri @ 6PM
Peak Occupancy (%)	University District Deck	44% We @2PM	44% We @ 10AM

CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY

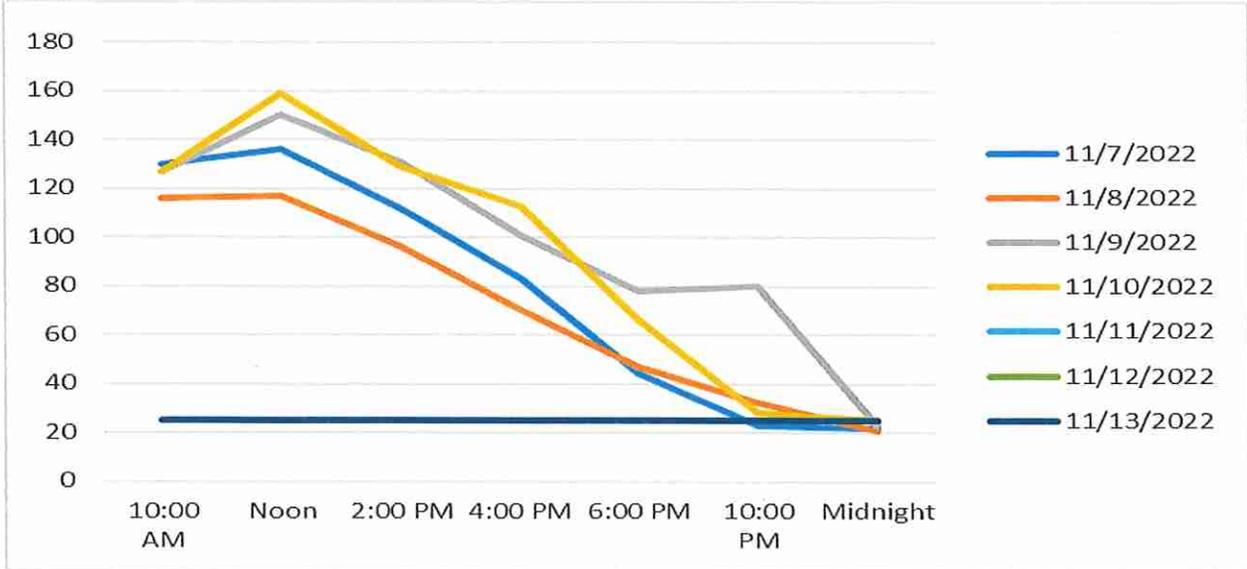
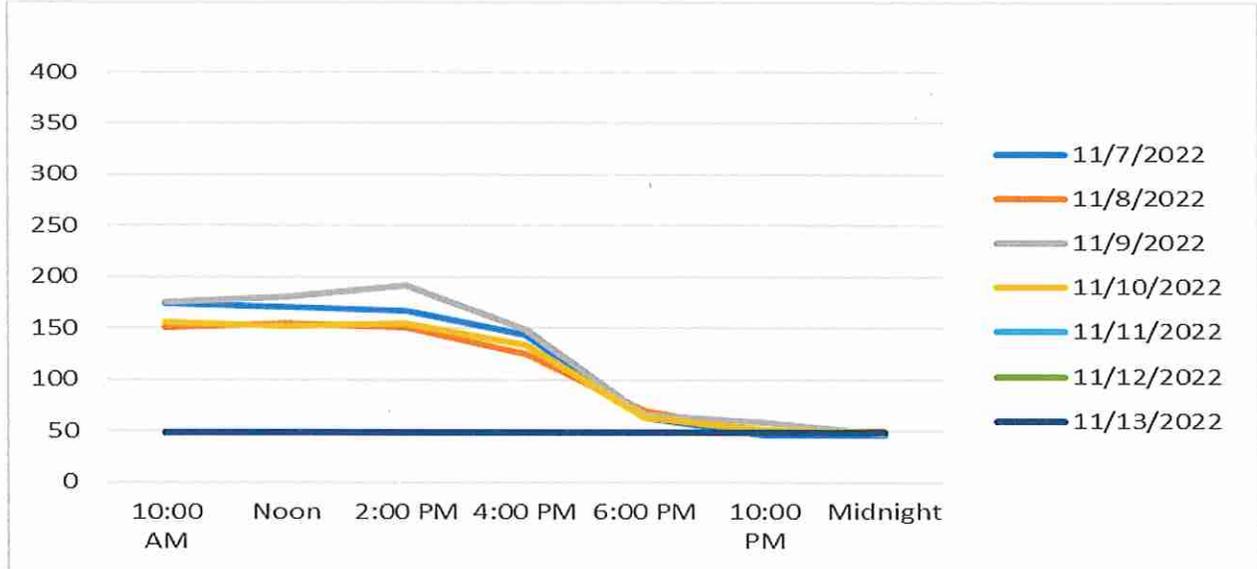


CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY



CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	0	0
Planning & Code	0	0
Fire	1	1
Engineering	0	0
Parks & Recreation	0	0
Public Works	6	4
Police	7	3
Water	4	1
Wastewater	1	0
Light	3	0
Human Resources	0	0
Weekly Totals	22	9
Yearly Total	852	830

AFTER HOURS CALL BACKS

Friday, November 11, 2022 @ 9:30 AM: Report of accident at North Cannon Avenue and East Franklin Street. A vehicle hit the pedestrian crossing pole on the corner, pushing it off base. Signals were on flash. Staff was called in and put signals back into operation. Supervisor notified dispatch that Opticom could not be fixed and would have to be checked out following week.

Saturday, November 12, 2022 @ 8:00 AM: Report of a tree down on Merrbaugh Drive at West Washington Street. Staff moved private tree onto grass area to clear sidewalk for pedestrians.

PARKS AND RECREATION

Fit Room. The Fit Room Report is attached with upcoming classes and private rentals in the month of November.

Hager House

- The Hager House is hosting a senior tour group on November 16 from Homewood Retirement Center.
- Staff is decorating and preparing the house for German Christmas Tours on December 2, 3, 9, & 10.
- Staff is taking reservations for private tours, German Christmas Tours and Pictures with Santa on December 4.

Rec Programs & Initiatives

- Staff attended the Washington County Disability Advisory Committee to learn what potential partnerships exist to bring adaptive and inclusive recreation programming to the City's parks and facilities. The committee will be putting staff in touch with instructors who can teach future programs. Recreation staff will create an inventory of what is currently offered that could be adaptive and inclusive.
- Rec staff is coordinating activities for the City Park Lighting kick off on Friday, December 2 from 6 p.m.-9 p.m.
- Registration is open for the 2023 Hub City 100 Miler, which begins on Friday, January 13, 2023.

University Plaza & Downtown Events

- No events scheduled in November at University Plaza.
- Three City events planned for Downtown this Saturday, November 19, which includes the new Makers Market, annual Downtown Tree Lighting and Holly Fest.

Virtual Programs

- Virtual Fitness, October 4 – Dec 22
 - Tuesdays & Thursdays, 6 p.m.-7 p.m.
 - Saturdays, 10 a.m. – 11 a.m.

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Service Calls

- Thur. 11/10 - 200 West Side Avenue – total outage; squirrel caused transformer fuse to operate. Time Out: 16.4-17.3
- 521 Salem Avenue – partial outage; the customer's main breaker tripped. Time Out: 17.8-18.4
- Sun. 11/13 - South Potomac Street and Memorial Boulevard – arcing wires; repairs were made to the secondary conductors. Time Out: 14.4-15.5
- Mon. 11/14 - 816 Dale Street – total outage; bird caused line fuse to operate. Time Out: 16.5-17.0

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
6	0	12	0

- Multiple permit reviews, service upgrade and underground locate requests have been reviewed and/or completed.
- Engineering staff met with multiple developers and City departments to discuss and plan facilities to accommodate new construction projects.
- Staff met with electrical transformer manufacturer representatives.
- Engineering staff reviewed options for electrical substation security and surveillance.
- Staff continued work related to the Stadium Construction project.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, November 9, 2022	4.41	0.00
Thursday, November 10, 2022	4.42	0.00
Friday, November 11, 2022	6.33	1.25
Saturday, November 12, 2022	6.22	0.21
Sunday, November 13, 2022	5.52	0.00
Monday, November 14, 2022	5.24	0.00
Tuesday, November 15, 2022	5.88	0.59
Weekly – Avg. Flow / Total Rainfall	5.43	2.05
Nov - Avg. Flow/Total Rainfall	4.95	2.12

- Replaced wiring and solenoid valve on #1 Pista Grit.
- Replaced BNR mixer #1.
- Replaced faulty temp sensors and heat tape(s) throughout plant and winterized equipment as needed.
- Troubleshoot of PSA Skid valve 1B.
- Routine MVP Plant Work orders & Corrective Work Orders.

Wastewater Collection

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	#2, #27	632	55	2
Flushing	#28	8782		

Collection System Maintenance Tasks

- Ran camera on Church Street to locate sewer tap for Maryland Metals.
- Sealed patches on Wilson Boulevard.
- Installed new pump at Pump Station #1.
- 312 South Mount Villa, odor complaint, flushed line.
- Dug patches at 201 Wilson Boulevard.
- Mowed at pump stations.
- Epoxy manholes 18048 and 18049 on Western Maryland Parkway.
- Raised manhole 18085 on Western Maryland Parkway.
- Grinder pump, 20312 Parkwood Drive, defective float.
- Trenching and shoring training.
- Wiring cabinet for new SCADA at PS #23.
- Collected Newgate data.
- General pump shop work.

Wastewater Division – Customer Call Log Summary 2022							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	0	0	0	0	0	2	2
YTD 2022	263	169	34	0	0	370	836

Note: Office phone service out of order since Monday 11-14-22

Engineering

- Review of Site Development and City Permit Drawings.
- Gathering information for service inquiries.
- Updating GIS databases completed with water projects.
- Ongoing Construction Inspection of ongoing water projects.

Lab

- Process and regulatory testing were routine for the week.
- Completed weekly QC (pH, Cl, Conductivity) on DI water.
- Collected NWWSS Program samples for CDC-Biobot COVID monitoring.
- Completed onboarding forms for the Wastewater SCAN program (surveillance on RSV, SARS-CoV-2, Influenza-A, and Monkeypox).
- Attended NWSS CoP monthly meeting on data communication to public officials and the media.
- Attended NWSS CoP special meeting on wastewater and poliovirus; update on monkeypox monitoring.
- Onboarded two new employees.
- Presented National Wastewater Sampling Initiative overview to Mayor and Council meeting.
- Attended sampling plan review with Black and Veatch for re-rating study.

WATER DIVISION

Plant Flows - System Demand (MGD)

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
11/10/22	11.51		11.51
11/11/22	10.25		10.25
11/12/22	10.17		10.17
11/13/22	10.29		10.29
11/14/22	10.59		10.59
11/15/22	10.37		10.37
11/16/22	10.64		10.64
Average			10.55

Water Production at R. C. Willson & Pump Station Distribution

- Staff worked on facility maintenance and routine preventative maintenance.

Water Production at Breichner / Edgemont Reservoir. The Edgemont Reservoir pool elevation is currently at 2.60 feet. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, design criteria and project schedule.

Water Distribution

- Crews performed customer service work and new meter installations as needed.
- Crews continued replacement of residential meters throughout the water service area.
- Crews repaired a main break on Maugans Avenue.
- Crews repaired a main break on Cearfoss Pike.

Laboratory

- Process and regulatory testing were routine for the week.
- Collected samples for November bacteriological monitoring.
- Collected samples for distribution monitoring – nitrification analysis.
- Collected two new line test samples.
- Submitted renewal of Hach instrumentation contract.

- Registered for ArcPro preliminary training modules.
- Scheduled annual balance certification with American Scale.
- Completed annual IOC report for R.C. Willson Plant.
- Received and began responses for the official water laboratory audit report.

Engineering

	<u>City</u>	<u>County</u>
Site Plans	-	-
Preliminary Plats	-	-
Grading Plan	-	-
Final Plat	-	-
Building Permits	18	1
Development Plan	-	-

- Construction inspection of ongoing projects
- Review of City permit and site plan drawings
- Review of County building permits
- Updating GIS mapping
- Concept design of upcoming capital improvement projects

Respectfully submitted,

Scott A. Nicewarner
City Administrator

Fit Room at Fairgrounds Park at Fairgrounds Park

Monthly Calendar For November 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 5p-9p New Joy Fellowship SDA Church	2 5p-9p New Joy Fellowship SDA Church	3 4p-4:30p Princess Ballerina #7842 5p-9p New Joy Fellowship SDA Church	4 7p-8:15p Aerial Stretch #7803	5 9:30a-10:30a Zumba Basic #7888 10:45a-11:15a Zumba Toning #7891 11:30a-12:30p Aerial Tricks #7926 2:30p-3:30p Gentle Yoga for Beginners #7863
6 9:30a-11a Gymnastics for Kids, Intermediate #7854 11a-12p Gymnastics for Kids #7848 5p-9p New Joy Fellowship SDA Church	7 7:15p-8:30p Belly Dance Holiday Style #7784	8 11a-4p Fed Ex Hiring Event 5p-9p New Joy Fellowship SDA Church	9 5p-9p New Joy Fellowship SDA Church	10 4p-4:30p Princess Ballerina #7842 5p-9p New Joy Fellowship SDA Church	11 5p-9p New Joy Fellowship SDA Church	12 9:30a-10:30a Zumba Basic #7888 10:45a-11:15a Zumba Toning #7891 3p-9p Sweet 16 Party-Teresa Jones
13 9:30a-11a Gymnastics for Kids, Intermediate #7854 11a-12p Gymnastics for Kids #7848 5p-9p New Joy Fellowship SDA Church, Bible studies, prophecy seminar	14 11a-1:30p CPR and First Aid #7827 7:15p-8:30p Belly Dance Holiday Style #7784	15 5p-9p New Joy Fellowship SDA Church	16 5p-9p New Joy Fellowship SDA Church	17 4p-4:30p Princess Ballerina #7842 5p-9p New Joy Fellowship SDA Church	18 7p-8:15p Aerial Stretch #7805	19 9:30a-10:30a Zumba Basic #7888 10:45a-11:15a Zumba Toning #7891 2:30p-3:30p Gentle Yoga for Beginners #7864 4p-5p Aerial Tricks #7872
20 9:30a-11a Gymnastics for Kids, Intermediate #7854 11a-12p Gymnastics for Kids #7848 1p-2:15p Aerial Stretch #7789	21 7:15p-8:30p Belly Dance Holiday Style #7784	22	23	24 10a-10p Block- Holiday, No Rentals	25 10a-6p Block- Holiday, No Rentals 7p-8:15p Aerial Stretch #7806	26 11:30a-12:30p Aerial Tricks #7873 1p-9p Block- Holiday, No Rentals
27 9:30a-11a Gymnastics for Kids, Intermediate #7855 11a-12p Gymnastics for Kids #7849 1p-2:15p Aerial Stretch #7790 3p-9p Block- Holiday, No Rentals	28 7:15p-8:30p Belly Dance Holiday Style #7784	29	30			