



CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 43 FOR 2022

November 4, 2022

To Mayor Keller and Members of the City Council:

UPCOMING MEETINGS

To obtain City Department or City Boards and Commissions meeting information, please visit <https://www.hagerstownmd.org/27/Government>. We encourage you visit our website at <https://www.hagerstownmd.org> for all City-related updates. Other inquiries may be made by visiting the City Resident 311 page at <https://www.hagerstownmd.org/841/Services>.

NOVEMBER 2022						
<i>For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at http://www.hagerstownmd.org/calendar.aspx</i>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 10am Strategic Plan Status Review Meeting 3pm Executive Session 4pm Work Session & Special Session	2	3	4	5
6	7	8 4pm Work Session	9	10	11 HOLIDAY City Offices Closed *Free Parking in City Decks on 11/11/2022	12 *Free Parking in City Decks on 11/12/2022
13	14	15 4pm Work Session	16	17	18	19
20	21	22 7pm Regular Session	23	24 HOLIDAY City Offices Closed *Free Parking in City Decks on 11/24/2022	25 HOLIDAY City Offices Closed *Free Parking in City Decks on 11/25/2022	26 *Free Parking in City Decks on 11/26/2022
27	28	29	30			

COMMUNICATIONS

This Week's Headlines & Media Releases:

- Early Voting Starts Today. Here's What You Need to Know
- Former Hagerstown Youth Hockey Treasurer Indicted for Embezzlement
- More Women, Juveniles Help Drive Need for More Space at the Jail
- MD School Board Candidates Agree on 1 Thing: We Need More Teachers
- Alexander House Nearing Completion of \$30 Million Renovation
- Mummings Parade Fun Returns to Hagerstown
- Police Accountability Boards Starting Work in Most Maryland Counties
- New College off to 'a Good Start' in Downtown Hagerstown
- Comcast Negotiating to Bring its Cable TV Service to Hagerstown
- What Dan Cox, Wes Moore have Planned for Maryland's Budget Surplus
- County Announces Changes in Leadership
- Groundwater Study Continues at Former Pesticide Site in Hagerstown
- Proposal Could Ban Truck Stop Construction, Require More Review for Large Warehouses
- Traffic Advisory: Summit Avenue
- Traffic Advisory: Virginia Ave. Overpass
- Traffic Advisory: Virginia Ave. Overpass REVISED

This Week's Video Projects

- Mayor & Council Work & Special Session
- "Council WRap" segment
- Mayor & Council Strategic Plan Update
- Small Business Saturday Footage/Post-Production

Channel 25 Hub City Now Programming:

- Mayor & Council Meeting
- "Council WRap"
- "3 Holiday Events on One Day" :30 Spot
- "Spring Sprouts" Testimonial Videos
- "Visit Hagerstown" New :30 Promo
- Cultural Trail Featured Artist Video
- HYC "Environment" Video
- PayByPhone Videos
- First Hose Company of Hagerstown Museum Video Series
- "Council WRap" Promo
- Fit Room :30 Spot
- Hagerstown Greens at Hamilton Run :30 Spot
- MTA Commuter Connection

City Website:

- www.hagerstownmd.org attracted 11,159 user visits for the week of October 27 - November 2, 2022.
- The most popular top entrances (the first page users accessed on the website):
 - Home Page 2,937
 - Utility Billing Page 727
 - Online Payment Portal Page 661
 - Calendar Page 503
 - Trick-or-Treat Page 499
 - Downtown Events Page 329
 - Police Page 249
 - Skate Park Page 185
 - Dog Costume Parade Page 178
 - Firefighters Page 158
- Top searches
 - "True"
 - "Online payment portal"
 - "How to use Invoice Cloud"
 - "Police"

- “Utility billing”

COMMUNITY ENGAGEMENT

1. Halloween Block Party was a huge success! Over 30 organizations handed out candy and hundreds of adults and kids attended.
2. Mark your calendar for November 19th – Three events are happening on South Potomac Street: Makers Market, Tree Lighting, and Holly Fest
3. We had 46 business/organizations sign up to sponsor an ornament for the Downtown Christmas Tree.
4. Mark your calendars for Small Business Saturday on Saturday, November 26th
5. The following is the weekly schedule of activities:

What's happening this weekend in



A Maryland Main Street Community

Friday, November 4

11:30 AM Pre-School Storytime - Wash Co Free Library

2:00 PM Living & Dying with COVID-19 - Wash Co Free Library

6:00 PM The Golden Girls Holiday Mystery - Washington County Playhouse Dinner Theater

7:00 PM Kiwanis Karaoke - Schindel Rhorer Ballroom (above 28 South)

Casino Night! - ACT Black Box Studio

Hub City Back Porch - Hub City Vinyl

7:30 PM Natalie Grant - The Maryland Theatre

Saturday, November 5

10:00 AM Family Fun Workshops: Model Canoe - Wash Co Miller House

1:00 PM Read with a Pet: Gimli - Wash Co Free Library

Family Movie Matinee: VIVO - Wash Co Free Library

6:00 PM The Golden Girls Holiday Mystery - Washington County Playhouse Dinner Theater

7:00 PM So You Think You Can Drag: The Finale - ACT Black Box Studio

8:00 PM Joanne Shaw Taylor - The Maryland Theatre

Sunday, November 6

10:00 AM Coffee & Create - Blooms Alley

3:00 PM Chris Lengyl: Faster Than the Eye - ACT Black Box Studio

5:30 PM Learn Tarot Card - La Lune Metaphysical Shop



ENGINEERING

1. **Stormwater.** Staff submitted the annual MS4 Progress Report to MDE to document the City's efforts to comply with our stormwater permit.
2. **Projects out to bid.** Over the past few weeks, staff advertised the following projects for competitive bids: 32 North Potomac Street Renovations (Bid Opening on 12/6/22); Wheaton Park Improvements (Bid Opening on 11/17/22); MKS Business Park Stormwater Retrofit (Bid Opening on 12/1/22).

3. **Engineering Statistics**

Description	Week of 10/31/22	Calendar Year 2022 TOTALS
Traffic complaints received	2	231
Work Orders completed	2	210
Traffic counts completed	0	34

Construction Projects		
Description	Week of 10/31/22	Calendar Year 2022 TOTALS
Construction Projects advertised for bids	2	8
RFP's Advertised	0	6
Projects under construction	9	--
Projects completed	2	10

PLANNING & CODE ADMINISTRATION

Historic Commission:

HDC 2022-52: 100 South Potomac Street, Library, exterior wall and roof addition.

Planning Commission:

Public Review Meeting Items:

- 2022 Land Management Code Amendments
- 2022 Comprehensive Rezoning of seven properties to INST.

Development Review:

- Martin Heights- Site Plan FCP & Plat-(ZS 2022-05) Noland Village, Frederick, Seibert and Associates.
- Parking Lot- Site Plan – 170 West Washington Street, Kimley Horn and Associates.
- Vision Development- ESD Sketch Plan-(ZS 2022-10) 410 Dual Highway, Civiller LLC.
- Berry's Ice Cream Parlor-Site Plan-(SA 2022-08) 66 East Franklin Street, Frederick, Seibert and Associates.

Board of Zoning Appeals:

Hearings originally scheduled for October 13, 2022 were postponed until November 10,2022 due to the Herald Mail Newspaper failed to run the ad that was ordered.

Zoning Verification Letter Request:

- 51 and ½ -61 West Franklin Street, Jacobson Investments LLC.

PUBLIC WORKS

PUBLIC WORKS

CHART NO. 1 – GENERAL PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	223	222
	University District Deck	197	197
Number of Student Permits	Central, Market, Rochester Lots	38	38
Number of Patrons Using Decks	A & E Deck	1923	1970
	University District Deck	1368	1391
Number of Citations Issued	(Includes Warnings)	257	292
Late Payment Notifications		6	6
Peak Occupancy (%)	A & E Deck	100% Sa @6 PM	100% Multiple Days
Peak Occupancy (%)	University District Deck	44% We @ 10AM	50% Tue @ 10 AM

CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY

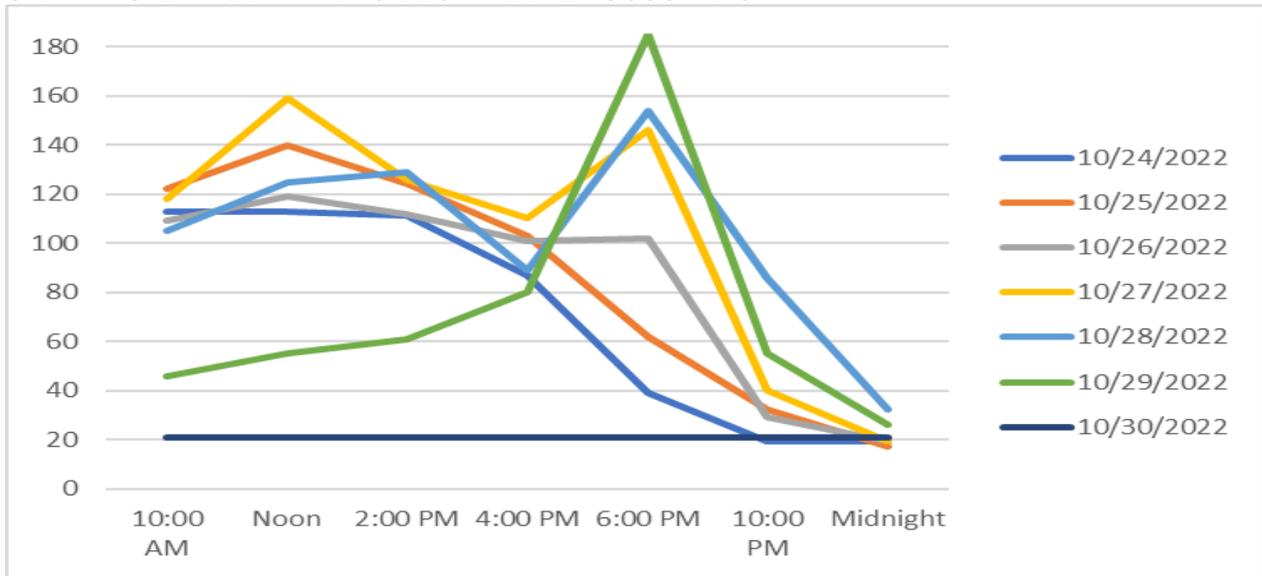
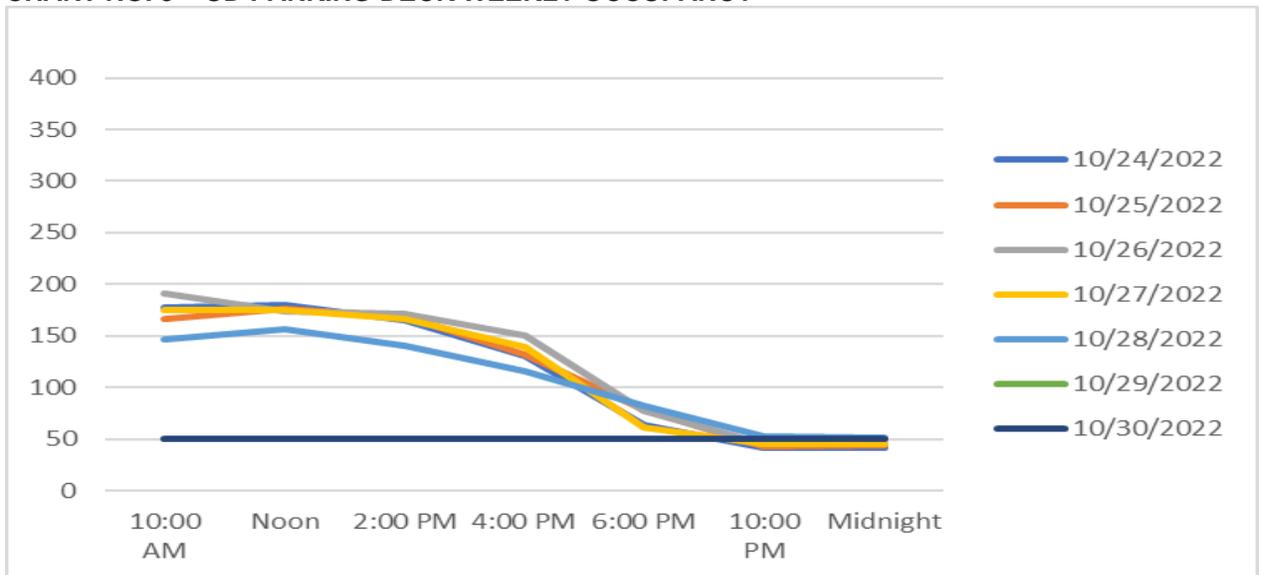


CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY



CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	0	0
Planning & Code	0	0
Fire	0	0
Engineering	0	0
Parks & Recreation	0	0
Public Works	1	0
Police	0	7
Water	0	2
Wastewater	0	0
Light	0	0
Human Resources	0	0
Weekly Totals	1	9
Yearly Total	821	820

AFTER HOURS CALL BACKS

Friday, Oct. 28, 2022 @ 5:30 PM: City sponsored event needed “No Alcohol Beyond This Point” signs to meet the liquor board requirements. Staff was called in to mount six signs along the length of South Potomac Street between Public Square and Antietam Street.

MUMMERS PARADE

A combination of staff from Public Works, Parks, Police and Fire worked the clean-up of the 95th Mummers Parade on Saturday, October 29th. Staff starts cleaning the streets shortly after the final unit in the parade moves forward. The work includes using leaf blowers to move the leaves and debris into the street for street sweepers to collect. It also includes emptying trash cans, removing any large items left behind and collecting the 100+ barricades used to block streets. Police and Fire provided traffic control while staff worked in the street. The clean-up started at Prospect Street and concluded at the railroad tracks in the 700 block of South Potomac Street by midnight that evening.

PARKS AND RECREATION

Fit Room. The Fit Room Report is attached with upcoming classes and rentals in the month of November.

Golf Course

- Annual Turkey Cup 9-Hole Tournament is this Friday, November 4 at Noon. 34 golfers are registered as of 11.2.
- Beginning Sunday, November 6, course will be open 9 a.m. – 5 p.m. (staff on site at 7:30 a.m. to help monitor frost)
- Beginning Sunday, November 6, Winter Special rate (same as last year): \$20, 9 Holes with cart; \$15, Senior 9 Holes with cart.
- 2023 Season Passes Available – beginning November 6, purchase your season pass and golf for the remainder of 2022.
- Give the Gift of Golf - looking for the perfect holiday gift for the golfer in your life? Stop by the clubhouse to purchase a gift card in any amount or a season pass.
- Play 9 in November - with every purchase of a 9-hole greens fee, be entered to win a golf coupon booklet worth 9 rounds of golf and a frozen turkey.

Rec Events

- The Drive Through Trick or Treat on Thursday, October 27 at Fairgrounds Park was filled with vendors and entertainment. Candy was handed out to 800 kids and families.



- The 10th Annual Howl-o-Ween Dog Costume Parade at Fairgrounds Dog Park on Saturday, October 29, hosted over 50 dogs on the red carpet. Over 150 people and their pups were in attendance.



Virtual Programs

- o Virtual Fitness, October 4 – Dec 22
 - o Tuesdays & Thursdays, 6 p.m.-7 p.m.
 - o Saturdays, 10 a.m. – 11 a.m.

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Service Calls

Sat. 10/29 - 1320 Hamilton Blvd. – total outage; a squirrel caused a transformer fuse to operate.
Time Out: 11.0-12.0

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
16	0	6	0

- Multiple permit reviews, service upgrade and underground locate requests have been reviewed and/or completed.
- Engineering staff prepared and advertised bids for a substation power transformer.
- Staff met with project stakeholders at various project throughout our service territory to discuss challenges and solutions.
- Engineering and Distribution staff performed troubleshooting of a section of HLD’s fiber optic communications network.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, October 26, 2022	4.46	0.04
Thursday, October 27, 2022	4.53	0.00
Friday, October 28, 2022	4.26	0.00
Saturday, October 29, 2022	4.40	0.00
Sunday, October 30, 2022	4.35	0.00
Monday, October 31, 2022	4.38	0.32
Tuesday, November 1, 2022	4.82	0.06
Weekly – Avg. Flow/Total Rainfall	4.48	0.42
Oct – Avg. Flow/Total Rainfall	5.71	1.36
Nov - Avg. Flow/Total Rainfall	4.82	0.06

- Finished wiring controls on #4 scum pump.
- Replaced defective top shelf lamp assemblies on UV channels.
- Replaced defective solenoid valve and control wiring on #2 bar screen.
- Routine MVP Plant Work orders & Corrective Work Orders.

Wastewater Collection

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	#7, #11, #22	691’	105’	3
Flushing	#11, #27	7,238’		

Collection System Maintenance Tasks

- Sewer backup, 137 South Prospect Street, problem on the private side.
- Sewer backup, 715 North Locust Street, problem on the private side.
- Grinder pump, 1656 Woodlands Run, pulled and replaced (2) pumps.
- Located and removed bucket from main line in Station #4 Collection System that contractor accidentally knocked into sewer while doing connection.
- Completed final patch repairs on Hayes Alley.
- Completed final patch repair Intersection of Kuhn Ave and E Wilson Blvd.
- Continued working on Station #23, PLC and SCADA project.
- Continued flushing trouble spots.
- Continue upgraded sign board to new LED lights and controls, repainting unit as well.
- Collected Newgate data.
- General pump shop repair work.

Wastewater Division – Customer Call Log Summary 2022							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	1	2	0	0	0	5	8
YTD 2022	262	166	31	0	0	357	816

Engineering

- Review of Site Development and City Permit Drawings.
- Gathering information for service inquiries.
- Updating GIS databases completed with water projects.
- Ongoing Construction Inspection of ongoing water projects.

Lab

- Process and regulatory testing were routine for the week.
- Completed weekly QC (pH, Cl, Conductivity) on DI water.
- Collected monthly DI water samples for TOC, NH3, and HPC.
- Collected 4th Quarter Toxic Chemical Testing samples.
- Collected 4th Quarter Metals testing for Raw, Thickener, and Effluent.
- Collected NWWWS Program samples for CDC-Biobot COVID monitoring.
- Completed monthly QA/QC analytical balance verifications
- Completed monthly QC for Quanti-Tray Seal Test.
- Synexus data entry for Industrial Pretreatment results.
- Scheduled Industrial Pretreatment sampling event at Sierra Nevada.

WATER DIVISION

Plant Flows - System Demand (MGD)

Date	Willson	Breichner	Total
10/27/22	11.30		11.30
10/28/22	11.37		11.37
10/29/22	10.76		10.76
10/30/22	10.96		10.96
10/31/22	10.90		10.90
11/01/22	11.25		11.25
11/02/22	11.53		11.53
Average			11.15

Water Production at R. C. Willson & Pump Station Distribution

- Staff worked on facility maintenance and routine preventative maintenance.

Water Production at Breichner / Edgemont Reservoir. The Edgemont Reservoir pool elevation is currently at 1.91 feet. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, design criteria and project schedule.

Water Distribution

- Crews performed customer service work and new meter installations as needed.
- Crews continued replacement of residential meters throughout the water service area.
- Crews repaired a main break on Longmeadow Road.
- Crews have resumed water main maintenance on Frederick Street.

Laboratory

- Process and regulatory testing were routine for the week.
- Collected samples for November bacteriological monitoring.
- Collected samples for distribution monitoring – nitrification analysis.
- Collected three (3) composite samples from lagoon discharges.
- Collected monthly TOC removal samples at RCW.
- Collected 4th Quarter DI water samples for TOC, NH3, and HPC.
- Revision of sampling site plan is in progress.
- Completed monthly QC for Quanti-Tray Seal Test.
- Attended webinar on drinking water in the DC area by ICPRB.

Engineering

	<u>City</u>	<u>County</u>
Site Plans	1	-
Preliminary Plats	-	-
Grading Plan	-	-
Final Plat	-	-
Building Permits	14	-
Development Plan	-	-

- Construction inspection of ongoing projects
- Review of City permit and site plan drawings
- Review of County building permits
- Updating GIS mapping
- Concept design of upcoming capital improvement projects

Respectfully submitted,



Scott A. Nicewarner
City Administrator